



POLICY NO. 41

PHOTOCOPYING SERVICES FOR COMMUNITY ORGANIZATIONS

BE IT ENACTED by the Council of Region of Queens Municipality, under the authority of the Municipal Government Act, S.N.S. 1998, Chapter 18, as follows:

This policy shall be known as Policy Number 47 and may be cited as the "Free Photocopies Policy".

POLICY PURPOSE

It shall be the purpose of this policy to have clear guidelines for the provision of free photocopying services to community groups within Queens County.

AUTHORITY

Section 47(1) of the Municipal Government Act authorizes Council to make decisions in the exercise of its powers and duties by resolution, by policy or by by-law.

ELIGIBILITY

Each non-profit community organization based in Queens County shall be eligible for one thousand (1000) free photocopies per calendar year.

PROVISION OF SERVICE

Responses to requests will be filled within two days. Copies are non-transferable to other non-profit community organizations.

ACCESSING SERVICE

Community organizations requesting assistance shall make their request in person or via email with the Customer Service Desk at Queens Place Emera Centre (QPEC). Staff of QPEC will indicate to the organization's representative an approximate date of completion for reference and shall obtain their name and telephone number to call when the items are ready to be picked up.

EFFECTIVE DATE

This policy shall take effect beginning May 1, 2021.

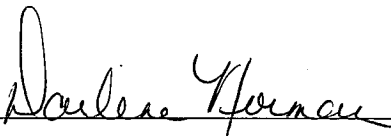
REPEAL

Policy 41 - Administrative Assistance to Community Organization Policy, adopted by the Council of Region of Queens Municipality on the 25th day of February 2014, is hereby repealed.

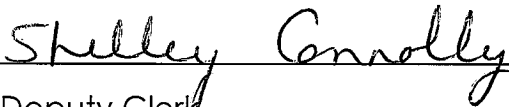
OFFICIAL CERTIFICATION

THIS IS TO CERTIFY THAT this policy was passed by the Council of Region of Queens Municipality at a duly constituted meeting of said Council held on the 27th day of April, 2021.

SIGNED by the Mayor and Deputy Clerk this 28th day of April, 2021.



Mayor



Deputy Clerk

Adopted by Council: April 27, 2021

In Effect: May 1, 2021