
GENERAL STATEMENT OF POLICY

- 22.01 It is the policy of the Region of Queens Municipality to authorize the Chief Administrative Officer to lease personal property, no longer deemed necessary for use by the Region, should disposal not be deemed in the best interest of the Region, under the following guidelines.
- 22.02 The term of the lease shall be no longer than one year.
- 22.03 Personal property shall only be leased to non-commercial organizations, unless specific approval is received from Council.
- 22.04 The rental fee charges shall be nominal (\$1.00) or such fee deemed to be in the best interest of the Region.
- 22.05 Leases shall provide for the safekeeping of the personal property.
- 22.06 Any lease may be cancelled upon thirty (30) days notice by either party.
- 22.07 The Chief Administrative Officer shall have the right to impose further terms and conditions respecting any lease.
- 22.08 Members of Council shall be notified of all leases within five (5) working days of the execution of the lease.

Approved by Council:

August 16, 2004