

**REGION OF QUEENS MUNICIPALITY  
REGULAR COUNCIL  
TUESDAY, NOVEMBER 8, 2016  
9:00 a.m.**

**PRESENT:** Mayor David Dagley, Chair  
Councillor Kevin Muise  
Councillor Heather Kelly  
Councillor Brian Fralic  
Councillor Susan MacLeod  
Councillor Jack Fancy  
Councillor Raymond Fiske  
Councillor Gilbert Johnson  
Richard MacLellan, Chief Administrative Officer  
Jennifer Keating-Hubley, Director of Finance  
Christine Watson, Recording / Management Secretary

**1.0 CALL TO ORDER:**

Mayor Dagley called the meeting to order at 9:00 a.m.

**2.0 CHANGES / APPROVAL OF AGENDA:**

**It was moved by Councillor Fralic and seconded by Councillor Fiske that the Agenda be approved with the following changes:**

**Add: In Camera – 17.5 Sale of Municipal Property MGA 22(2)a**

**MOTION CARRIED unanimously.**

**3.0 PRESENTATION(S):**

There were no presentations to come before this meeting.

**4.0 TABLING OF PETITIONS:**

There were no petitions to come before this meeting.

**5.0 PUBLIC QUESTION / COMMENT SESSION:**

Leon Robertson, 45 College Street, Liverpool – Mr. Robertson wished success to Mayor Dagley and Council for the next four years.

He commented under Item 9.2 – Fire Department Training Facility, enquiring whether this was a result of the burning / noise reported last week.

Mr. Robertson enquired under 14.1 - 2017 Concert Event at QPEC, when the concert information would be made public. Mayor Dagley stated the public would be notified when details are confirmed.

He further commented that he had received a phone call concerning a survey that the Region is doing, and not being aware that a survey was being conducted. Mayor Dagley indicated that this would be discussed under Item 12.2 – Citizen Survey on Physical Activity.

**6.0 APPROVAL OF MINUTES:**

6.1 Council Minutes – October 25, 2016

**It was moved by Councillor MacLeod and seconded by Councillor Muise:**

**THAT the minutes of the Regular Council meeting held October 25, 2016 be approved as circulated.**

**MOTION CARRIED unanimously.**

**7.0 DANGEROUS OR UNSIGHTLY PREMISES:**

There were no items to come before this meeting.

**8.0 ECONOMIC DEVELOPMENT:**

**8.1 Representative on Liaison & Oversight Committee**

**It was moved by Councillor Muise and seconded by Councillor Fiske:**

**THAT the Council of the Region of Queens Municipality appoints Mayor David Dagley as its representative on the Liaison & Oversight Committee of the South Shore Regional Enterprise Network (REN) with immediate effect.**

Richard MacLellan, CAO, gave a brief explanation of the role of the representative on the Liaison and Oversight Committee. The governance of the REN is an appointed Board of Directors which includes business and current elected officials, which will soon be moving to business officials.

The day to day overall governance is primarily funded by the Province and participating municipalities.

In response to Councillor Kelly's enquiry, Mr. MacLellan stated that there is a strategic plan that is being prepared and recommendations to the Board of Directors and Liaison & Oversight Committee will come to Council. Up to this point there were Councillors on the Board of Directors as well as on the Liaison & Oversight Committee. Going forward, the expectation is to have the member of the business community report back to council.

Councillor MacLeod stated that this replaces the old regional RDA development authority and there are nine REN's within the province. Lunenburg, Shelburne and Queens are combined and form one district.

**MOTION CARRIED unanimously.**

**9.0 CORPORATE SERVICES:**

**9.1 New Year's Levee Request for Assistance**

**It was moved by Councillor Fiske and seconded by Councillor Fancy:**

**That the Council of the Region of Queens Municipality approves sponsorship in the amount of \$450.00 for the Legion's New Year's Levee, to be funded from the Advertising & Promotions budget.**

**MOTION CARRIED unanimously.**

**9.2 Motion: Fire Department Training Facility**

**It was moved by Councillor Fiske and seconded by Councillor Kelly:**

**THAT the Council of the Region of Queens Municipality direct staff to, in cooperation with the Liverpool Fire Chief, to prepare a report with options for the consideration of alternative training locations, with respect to open burning, for the Liverpool, and other Region of Queens Fire Departments.**

Mr. MacLellan stated that Mayor Dagley, Councillor Fiske and himself had a meeting with the Liverpool Fire Chief and Deputy Chief. They are not going to be doing open air burning on their site and have asked to work with the Region to identify other locations suitable for training. Recommendations will be brought back to council.

**MOTION CARRIED unanimously.**

9.3 Appointment of Deputy Mayor

**It was moved by Councillor Fiske and seconded by Councillor Muise:**

**Action:**

- 1. That the Council of the Region of Queens Municipality select the Deputy Mayor by secret ballot following nominations, by council colleagues; for the position at the November 8, 2016 meeting of Council.**
- 2. That Council confirm the duration of the appointment for two years by making a public motion including the name of the councillor selected.**

Mayor Dagley called for nominations for Deputy Mayor.

Councillor Fancy nominated Councillor Susan MacLeod.

Mayor Dagley asked Councillor MacLeod if she accepted the nomination. She stated that she would.

Mayor Dagley asked for further nominations, and hearing none called for the close of nominations.

**It was moved by Councillor Fiske and seconded by Councillor Muise:**

**THAT the Council of the Region of Queens Municipality approve Councillor Susan MacLeod to the position of Deputy Mayor for a term of two years.**

**MOTION CARRIED unanimously.**

**10.0 ENGINEERING AND WORKS:**

There were no items to come before this meeting.

**11.0 FINANCE**

11.1 Approval of Bank Signing Officers

**It was moved by Councillor Kelly and seconded by Councillor Fralic:**

**THAT the Council of the Region of Queens Municipality approve any of the four signatures of Mayor David B. Dagley, Deputy Mayor Susan MacLeod, Richard MacLellan, Chief Administrative Officer or Jennifer Keating-Hubley, Director of Finance to be the first authorized signature as bank signing officers, effective November 1, 2016;**

**AND THAT the Chief Administrative Officer or Director of Finance be authorized to counter sign;**

**AND FURTHER that these officers be authorized for signing all Region of Queens bank accounts.**

**MOTION CARRIED unanimously.**

**It was moved by Councillor Kelly and seconded by Councillor Fiske:**

**THAT the Council of the Region of Queens Municipality approve any of the four signatures of Mayor David B. Dagley, Deputy Mayor Susan MacLeod, Richard MacLellan, Chief Administrative Officer or Jennifer Keating-Hubley, Director of Finance to be the first authorized signature as pension signing officers, effective November 1, 2016;**

**AND THAT the Chief Administrative Officer or Director of Finance be authorized to counter sign.**

**MOTION CARRIED unanimously.**

## **12.0 RECREATION AND COMMUNITY FACILITIES:**

### **12.1 Queens County Minor Hockey Request for Assistance**

**It was moved by Councillor Fralic and seconded by Councillor Fancy:**

**THAT the Council of the Region of Queens Municipality approve a Tournament Assistance Grant of \$500.00 to the Queens County Minor Hockey Association for the Jack Frost tournament December 27 – 30, 2016, to be funded from the Community Grants and Programs budget line of the Recreation and Community Facilities Department.**

Mr. MacLellan stated that the Tournament Assistance Program provides funding for events and tournaments with provincial representation. The Region has provided assistance for this tournament in previous years, and provides support for the Queens County Minor Hockey Association.

**MOTION CARRIED unanimously.**

### **12.2 Citizen Survey on Physical Activity**

Diana Johnson, Physical Activity Coordinator, provided background on the Citizen Survey on physical activity. She stated that the survey was being conducted to collect information on physical activity in the region. The survey is part of the MPAL program, as a provincial initiative and is being conducted in eight other towns across the province. The survey started November 3<sup>rd</sup> and will run through to the middle of December.

Mr. MacLellan provided background on the Municipal Physical Activity Leadership (MPAL) position. Three-quarters of the funding is provided through the province of Nova Scotia and the MPAL program. Council gave direction to staff to re-engage in this program late last summer when funding became available.

Councillor Kelly enquired to who Nova Insights is and who funds them. Ms. Johnson stated that Nova Insights was hired and is funded through the provincial program and MPAL project.

Ms. Johnson offered posters to the Councillors to be given out throughout the community and added that notification is currently on our website and Facebook.

Mr. MacLellan stated that reporting will come to council on a regular basis to provide updates on the progress on the program.

### **12.3 The Duke of Edinburg's Award**

Ms. Johnson provided background on the Duke of Edinburg's award. This awards falls under the MPAL program goals and objectives. It is a self development program and is available to people between the ages of 14 to 24.

The benefits of some of the projects they build on are community service, physical activity, skills development, and adventures journey.

The leaders for the program have been identified. The Region acts as a liaison for the program and organizes facilities and meeting rooms.

In response to Councillor Kelly's enquiry on how the youth are made aware of the program, Ms. Johnson stated that in working with the leaders, the information will be provided through presentations at schools, on social media and promoted through provincial sites.

Ms. Johnson will provide Councillors with copies of the information for the program.

### 13.0 PLANNING:

#### 13.1 Community Transportation Needs and Feasibility Study

Mike MacLeod, Planner, and John Murray, Chair, Queens Care Society provided background on the Community Transportation Needs and Feasibility Study (copy attached to original set of Minutes).

The Municipality has obtained a \$15,000 transit research incentive program - trip grant to enable the completion of the needs and feasibility study regarding accessible and affordable transportation in the region and this study which will align with the previous study completed.

There are various venues that exist now in our community; VON has two vehicles, taxis and buses, but they are not coordinated. One stipulation of the trip grant was it had to be all inclusive for transportation in Queens, not just for seniors.

The consulting firm is WSP Canada Inc. There will be a coordinator that will assist, perhaps a representative from the VON, and the Helping Hands Organization advising on seniors' transportation needs.

Mr. MacLeod stated that WSP is looking at what type of system may work for Queens needs and will provide recommendations in a final report.

As part of WSP stakeholder consultation, there is an on line survey and the link will be on the Region's communications (website, Face Book, etc.) today and copies will be distributed to groups who do not have access.

#### 13.2 Motion of Recision

Councillor MacLeod provided background from the June 14, 2016 recommendation to maintain status quo respecting the utilization of the ground floor of building located at 325 / 327 Main Street in Liverpool for residential use. In the spring a development agreement application was received by the Planning Advisory Committee which requested new residential units on the ground floor in the downtown core area of Liverpool.

At the time the application was received, the Planning Advisory Committee dealt with it with the information provided at that time and it was the general consensus to make the recommendation to council to maintain status quo. Since that time, new information was provided from the applicant and a meeting was held where he indicated that the residential use would be for affordable housing. This will be an opportunity for council to revisit the application.

**It was moved by Councillor MacLeod and seconded by Councillor Fralic:**

**I move that the motion of June 14, 2016 which reads "that the Council of the Region of Queens Municipality maintain status quo respecting the utilization of the ground floor of building located at 325 /327 Main Street in Liverpool for commercial use" be rescinded.**

**MOTION CARRIED with 6 in favor and 2 against.**

**14.0 QUEENS PLACE EMERA CENTRE:**

14.1 2017 Concert Event at Queens Place Emera Centre

**It was moved by Councillor Fancy and seconded by Councillor Muise:**

**THAT the Council of the Region of Queens Municipality Authorize the Chief Administrative Officer to approve a contract for a 2017 Concert Event at Queens Place Emera Centre as per the key terms and conditions of the Private and Confidential In Camera Report: 2017 Concert Event at Queens Place Emera Centre.**

Steve Burns, General Manager, QPEC, stating that he is progressively looking for the next event and needs permission from Council to move forward.

**MOTION CARRIED unanimously.**

14.2 Beverage Agreement

**It was moved by Councillor Fancy and seconded by Councillor Fiske:**

**THAT Council of the Region of Queens Municipality approve an agreement with Pepsi Beverages Company as per the Key Terms and Conditions outlined in the discussion section of this report.**

Mr. Burns provided background on the proposed agreement with Pepsi Beverages Company. This agreement would replace the existing beverage contract with Coca Cola which expires on November 22, 2016.

Pepsi will provide coolers and vending machines and there is no charge to service the equipment for the term of the agreement. There are goals for sales but no requirement to meet minimum case sales for sponsorship funds.

**MOTION CARRIED with 7 in favor and 1 against.**

14.3 Request for Staff Report: Financial Analysis, Summer Ice

**It was moved by Councillor Fancy and seconded by Councillor Fiske:**

**THAT the Council of the Region of Queens Municipality request a staff report outlining the costs and benefits of keeping or removing ice at Queens Place Emera Centre during summer season.**

**MOTION CARRIED unanimously.**

**15.0 REPORTS**

There were no reports to come before this meeting.

**16.0 OTHER:**

16.1 Councillor Appointments

Mr. MacLellan stated that there are a number of vacancies for council appointments on a number of Standing Committees/Boards, both internal and external. There are 14 open slots. He requested Councillors to submit to the clerk a ranking of their interested appointments.

During an In Camera (Personnel Matter) at the November 22, 2016 meeting, Council will deliberate the collective rankings and selections, and provide recommendations for approval of the appointments.

**17.0 IN-CAMERA ITEMS**

It was moved by Councillor Fiske and seconded by Councillor Fralic that the proceedings go "In-Camera" at 10:20 a.m. to discuss the following:

- 17.1 Sale of Municipal Property, MGA 22(2)a
- 17.2 Contract Negotiations, MGA 22(2)e
- 17.3 Sale of Municipal Property MGA 22(2)a
- 17.4 Contract Negotiations, MGA 22(2)e
- 17.5 Sale of Municipal Property, MGA 22(2)a


**MOTION CARRIED** unanimously.

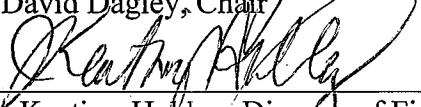
It was moved by Councillor Fiske and seconded by Councillor Fancy that the proceedings come out of "In-Camera" at 12:20 p.m.

**MOTION CARRIED** unanimously.

**18.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 12:20 p.m.

  
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Mayor David Dagley, Chair

  
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Jennifer Keating-Hubley, Director of Finance

  
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Christine Watson, Recording / Management Secretary

Date Approved: November 22, 2016