

**REGION OF QUEENS MUNICIPALITY  
REGULAR COUNCIL  
TUESDAY, JUNE 23, 2015  
9:00 A.M.**

**PRESENT:** Mayor Christopher Clarke, Chair  
Councillor Darlene Norman  
Councillor Susan MacLeod  
Councillor Brian Fralic  
Councillor Raymond Fiske  
Councillor Jack Fancy  
Councillor Peter Waterman  
Councillor Bruce Inglis  
Kathleen Rafuse, Chief Administrative Officer  
April Whynot-Lohnes, Municipal Clerk  
Christine Watson, Recording / Management Secretary

**1.0 CALL TO ORDER:**

Mayor Clarke called the meeting to order at 9:00 a.m.

**2.0 CHANGES / APPROVAL OF AGENDA:**

**It was moved by Councillor Fiske and seconded by Councillor Fralic that the Agenda be approved with the following additions:**

- 15.4 Nominating Committee: Planning Advisory Committee – Public Representative**
- 17.3 In-Camera – Contract Negotiation, MGA Section 22(2)e**
- 17.4 In-Camera – Lease of Municipal Property, MGA Section 22(2)a**

**MOTION CARRIED unanimously.**

**3.0 PRESENTATION(S):**

**3.1 Presentation of Retirement Gift – Joan Weagle**

Mayor Clark presented a retirement gift to Joan Weagle who is retiring June 30, 2015 after working 21 years.

**3.2 Cheque Presentation from Liverpool Kinsmen Club – Gary Levy & Brian Godfrey**

Gary Levy, President, and Brian Godfrey, of Liverpool Kinsmen Club were welcomed to Council to present a cheque in the amount of \$5,000.00, which is the final installment of \$25,000 sponsorship of the Trophy Case at Queens Place Emera Centre.

**3.3 RCMP Monthly Report**

S/Sgt. Paul MacDougall was in attendance to give an overview of the May 2015 Police Report (copy attached to original set of Minutes). The report outlined the activities of the Queens District over the last month.

S/Sgt. MacDougall gave an update to Council concerning the Charleston area break-ins. A 17 year old male has been charged.

The Senior Safety Coordinator has given notice that she will be retiring at the end of December. Because of budget cuts to this organization, the detachment may need to apply for assistance.

S/Sgt. MacDougall announced that he has been promoted to Inspector, Client Services and is being transferred to British Columbia. He will not be moving until his house sells. Mayor Clarke and all of Council congratulated him on his promotion and thanked him for his services.

### **3 TABLING OF PETITIONS:**

There were no petitions to come before this meeting.

### **5.0 PUBLIC QUESTION / COMMENT SESSION:**

Leon Robertson  
45 College Street  
Liverpool

Mr. Robertson asked for an update on the Trestle Trail Bridge as part of Item 12.2 Connector Trail – Trestle Trail Bridge to which Councillor Fralic responded that the Committee has held their second meeting and it would be discussed later on the agenda.

He also commented on the great job the Region did on the Town Hall and asked about the issue of accessibility. Mayor Clarke indicated that the Region is investigating and looking at options.

David Dagley  
9 Meadow Pond Lane  
Liverpool

Mr. Dagley asked for an update on live streaming of the Council meetings. Mayor Clarke indicated there have been some challenges with the technology and staff hopes to have the system up and running soon.

### **6.0 APPROVAL OF MINUTES:**

#### **6.1 Council Minutes–June 9, 2015**

**It was moved by Councillor Inglis and seconded by Councillor MacLeod:**

**THAT the minutes of the Regular Council meeting held on June 9, 2015 be approved as circulated.**

**MOTION CARRIED unanimously.**

### **7.0 DANGEROUS OR UNSIGHTLY PREMISES:**

#### **7.1 1501 Molega Road, Molega**

**It was moved by Councillor Waterman and seconded by Councillor Fiske:**

**THAT Council declares the property located at 1501 Molega Road, Molega, Queens County, Nova Scotia as dangerous and unsightly as defined in the Municipal Government Act of Nova Scotia.**

**AND THAT Council cause an Order to be served upon the owners of the property located at 1501 Molega Road, Molega, Queens County, Nova Scotia requiring that immediately upon service of the Order, the following work be carried out:**

1. Demolition of dwelling (old school house) and unsafe outbuildings (tool shed and outhouse);
2. Well(s) to be filled in;
3. Leveling of property;
4. Clean-up of all debris and properly disposed of at RQM Landfill; and
5. Grass cut.

**AND FURTHER that if the owners fail to comply with the Order, the Administrator may cause the requirements of the Order to be carried out and all expenses incurred by the Region of Queens Municipality become the responsibility of the owners.**

Kelley-Anne Hurley, Bylaw Enforcement Officer, indicated that there were no representatives of the property owners present and she has had no success in making contact after several attempts. There is extensive damage to the walls and the roof has caved in.

**MOTION CARRIED unanimously.**

## **8.0 ECONOMIC DEVELOPMENT:**

### **8.1 Economic Development Monthly Report**

Councillor Norman gave a brief update on REN. The minutes from the meeting has been drafted and will soon be issued. The Executive Director is expected to be hired by September or October.

Jill Cruikshank, Director of Economic Development, reviewed the Economic Development Monthly Report for May 2015 (copy attached to original set of Minutes).

Highlights included:

- A delegation of Canada's leaders of tomorrow visited Queens on May 29, 2015 as part of the 2015 Governor General's Canadian Leadership Conference, and was well received.
- South Shore FAM tours were successful with 47 participants. The tour left Liverpool and went as far as Barrington, highlighting 13 businesses and attractions
- Representatives of the South Shore Tourism Team visited the Nova Star ferry on its inaugural sailing for 2015 in which over 1000 visitors participated.

Councillor Norman stated she had been approached regarding the unsightly signs on Highway 103 as you come into Queens and asked how we could assist. Mayor Clarke indicated that contact with Steve MacIsaac at the Department of Transportation will be made to determine whose responsibility it is for maintenance and removal.

Councillor Fralic asked about the closure of Perkins House. Mayor Clarke said that at this time there has been no commitment from the Minister. We are continuing discussion with members of government to have the facility opened for the 250<sup>th</sup> anniversary next year.

## **9.0 CORPORATE SERVICES:**

Councillor Fiske announced that the North Queens Fire Department Hub is scheduled to be opened soon.

## **10.0 ENGINEERING AND WORKS:**

### **10.1 Landfill Tanker Purchase**

**It was moved by Councillor Waterman and seconded by Councillor Norman:**

**THAT the Council of the Region of Queens Municipality approve the purchase of a tanker trailer from Tremcar Inc. for \$124,183.00 + HST.**

**AND THAT this purchase be funded from the Landfill Equipment Reserve.**

Brad Rowter, Director of Engineering & Works, said that this additional piece of equipment will reduce double shifts and will provide for additional leachate capacity and hauling efficiency.

**MOTION CARRIED unanimously.**

### **10.2 2015 Skidsteer Purchase**

**It was moved by Councillor Waterman and seconded by Councillor Fiske:**

**THAT the Council of the Region of Queens Municipality approve the purchase of a 2015 Skidsteer from Brandt Tractor Ltd. for \$41,095.00 + HST net of trade in.**

**AND THAT this purchase be funded from the Landfill Equipment Reserve.**

Mr. Rowter said the existing skidsteer will be traded in with the purchase of this 2015 unit for the Material Recovery Facility. The cost is within budget.

**MOTION CARRIED unanimously.**

## **11.0 FINANCE**

### **11.1 Waiving of Tipping Fees—North Queens Fire Hall**

**It was moved by Councillor Inglis and seconded by Councillor Waterman:**

**THAT the Council of the Region of Queens Municipality approve the waiver of tipping fees for disposal of construction and demolition debris as the result of the demolition of the former North Queens Fire Hall.**

Mayor Clarke said that the wood would go to the landfill and the cinder block would be buried. Fees have been waived in the past for volunteer fire departments in Queens.

**MOTION CARRIED unanimously.**

## **12.0 RECREATION AND COMMUNITY FACILITIES:**

Councillor Fralic introduced Gavin Raddall, the Region's Summer Ambassador. Gavin will be promoting Queens on social media. Councillor Fralic and Mr. Raddall will be appearing on Global TV to promote Privateer's Day and the 21 Days of Summer in Queens County.

12.1 Fees & Booking Procedures—Old Town Hall—Policy 81

**It was moved by Councillor Fralic and seconded by Councillor Fancy:**

**THAT the Council of the Region of Queens Municipality approve the attached Policy 81 – Fees/Booking Procedure, Old Liverpool Town Hall.**

Mayor Clarke said that the draft Policy 81 includes the fee schedule that Council supported at the May 26, 2015 Council meeting.

The CAO provided a brief overview of the Policy and suggested that Council give the Policy a year to see how it works before making any revisions.

**MOTION CARRIED unanimously.**

12.2 Connector Trail—Trestle Trail to Pine Grove Park

**It was moved by Councillor Fralic and seconded by Councillor MacLeod:**

**THAT the Council of the Region of Queens Municipality authorize the Director of Recreation and Community Facilities to submit an application to the Connect2 program of the Province of Nova Scotia to potentially connect the Trestle Trail to Pine Grove Park, and that any unfunded costs be paid from the Park's maintenance reserve held by the Region.**

Councillor Fralic said that Norm Amirault, Director of Recreation and Community Facilities, Councillor MacLeod and himself met with Laura Barkhouse, Regional Trails Coordinator and toured the trail. The application for consideration of a grant needs to be submitted before the end of June. An estimated a cost of the project is \$40,000.

**MOTION CARRIED unanimously.**

**13.0 PLANNING:**

13.1 Telecommunication Tower—Port Joli

Mike MacLeod, Planner, advised that the recent application with Rogers Communications to erect a telecommunication tower in Port Joli has been cancelled at Roger's request, giving no reason.

A notice will be placed in the local paper advising the public.

**14.0 QUEENS PLACE EMERA CENTRE:**

14.1 Queens Place Emera Centre Monthly Report

Steve Burns, Manager, QPEC was in attendance and reviewed the May 2015 Monthly Report (copy attached to original set of Minutes).

Highlights of his Report included:

- Ice rental was only 1.75 hours less than this period last year
- Fitness Membership declined by 32%, QPEC will be promoting for the fall season
- Track Memberships for the month were up 25%/YTD 31%
- Blue Rodeo tickets are 81% sold, will be promoting on Radio and FaceBook

Upcoming Events:

- Summer Hockey Camps have been scheduled for July and August
- Canada Day Celebrations
- Blue Rodeo concert July 10
- 25<sup>th</sup> Anniversary Hank Snow Tribute August 20-23
- Dance Camp–Will be promoting

**15.0 REPORTS:**

Items 15.1 and 15.2 were included in the agenda package for information purposes:

- 15.1 Bylaw Enforcement Officer's Monthly Report–May 2015  
15.2 Building Inspector's Monthly Report–May 2015

The Chair was turned over to Deputy Mayor Norman.

- 15.3 Nominating Committee–Queens Community Health Board

**It was moved by Mayor Clarke and seconded by Councillor Fiske:**

**THAT the Council of the Region of Queens Municipality accept the recommendation of the Nominating Committee and approves the appointment of Councillor Jack Fancy to the Queens Community Health Board effective immediately, with a term to expire on October 31, 2016.**

**MOTION CARRIED unanimously.**

- 15.4 Nominating Committee – Appointment of Public Member at Large – Planning Advisory Committee

**It was moved by Mayor Clarke and seconded by Councillor MacLeod:**

**THAT the Council of the Region of Queens Municipality accept the recommendation of the Nominating Committee and appoints Gary Feindel to the Planning Advisory Committee as the representative for District 4, effective immediately, for a term to expire on October 31, 2016.**

**MOTION CARRIED unanimously.**

The Chair was turned back to Mayor Clarke at this time.

**16. OTHER:**

- 16.1 Director of Finance–Job Description and Position Guide

**It was moved by Councillor Inglis and seconded by Councillor Fralic:**

**THAT the Council of the Region of Queens Municipality approve the Position Guide and Job Description of the Director of Finance effective April 20, 2015 at Range 24, Step 3.**

The CAO stated that this change reflects the additional duties and responsibilities of the supervision of the Municipal Clerk, and that the position will also serve as the Deputy Clerk and in any absences of the Municipal Clerk, will carry out official statutory duties of the Municipal Clerk.

**MOTION CARRIED unanimously.**

**17.0 IN-CAMERA ITEMS**

It was moved by Councillor Fralic and seconded by Councillor Fiske that the proceedings go "In-Camera" at 10:35 a.m. to discuss the following:

- 17.1 Contract Negotiation, Section 22(2)e
- 17.2 Contract Negotiation, Section 22(2)e
- 17.3 Contract Negotiation, Section 22(2)e
- 17.4 Lease of Municipal Property, Section 22(2)a

**MOTION CARRIED unanimously.**

Council recessed for 10 minutes.

At 10:50 a.m. Mayor Clarke asked all present to leave except Councillors and Municipal Clerk.

At 11:13 a.m. members of staff went back to Council Chambers.

It was moved by Councillor Inglis and seconded by Councillor Fiske that the proceedings come out of "In-Camera" at 12:00 p.m.

**MOTION CARRIED unanimously.**

17.1 CAO–Hiring

It was moved by Councillor Norman and seconded by Councillor Fiske:

THAT the Council of the Region of Queens Municipality approve the employment agreement with Richard MacLellan, and appoints him as Chief Administrative Officer as of July 15, 2015.

**MOTION CARRIED unanimously.**

17.2 Revision–Astor Theatre Lease

It was moved by Councillor Norman and seconded by Councillor Waterman:

THAT the Council of the Region of Queens Municipality approve the lease with the Astor Theatre Society as amended and authorize the Mayor and Municipal Clerk to sign on its behalf.

**MOTION CARRIED unanimously.**

**18.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 12:04 p.m.

  
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Mayor Christopher Clarke, Chair

  
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April Whynot-Lohnes, Municipal Clerk

  
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Christine Watson, Recording / Management Secretary

Date Approved: July 14, 2015