



## **BYLAW NO. 4**

### **A BYLAW RESPECTING EMERGENCY MANAGEMENT**

**BE IT ENACTED** by the Council of Region of Queens Municipality, under the authority of the *Emergency Management Act*, 1990, c.8, s(10 edit note).

1. This bylaw shall be known as Bylaw Number 4 and may be cited as the "Emergency Management Bylaw."

#### **DEFINITIONS**

2. For the purposes of this bylaw, the following definitions shall apply:
  - a. "Act" means the Emergency Management Act, S.N.S 1990, c.8.
  - b. "Council" means the Council of Region of Queens Municipality.
  - c. "Deputy Mayor" means the Deputy Mayor of Region of Queens Municipality.
  - d. "Emergency" means a present or imminent event requiring the prompt coordination of action and/or regulation of persons or property to be undertaken to protect property or the health, safety, or welfare of people.
  - e. "Emergency Management Plan" means plans, programs, or procedures prepared by the municipality intended to mitigate the effects of an emergency and to provide for the safety, health, or welfare of the population and protection of property in the event of such an emergency.
  - f. "Mayor" means the Mayor of Region of Queens Municipality.
  - g. "Municipality" means Region of Queens Municipality.
  - h. "State of Local Emergency" means a state of local emergency declared by Council pursuant to the Act or renewed by the municipality pursuant to the Act and this bylaw.

#### **EMERGENCY MANAGEMENT ORGANIZATION**

3. Council hereby establishes a Municipal Emergency Management Organization consisting of the following:
  - a. A municipal Emergency Management Advisory Committee
  - b. A municipal Emergency Management Coordinator
  - c. A municipal Emergency Management Planning Committee.



### **EMERGENCY MANAGEMENT ADVISORY COMMITTEE**

4. The Emergency Management Advisory Committee shall be appointed by Council from its members and shall consist at minimum of the Mayor and Deputy Mayor.
5. The municipal Emergency Management Advisory Committee shall:
  - a. Advise Council on the development of the Emergency Management Plan
  - b. Present an Emergency Management Plan to Council
  - c. Perform other such duties as may be required by the Emergency Management Plan or for emergency management.

### **EMERGENCY MANAGEMENT COORDINATOR**

6. The Emergency Management Coordinator shall:
  - a. Chair the Municipal Emergency Management Planning Committee
  - b. Coordinate, prepare, and execute the municipal Emergency Management Plan, training, and exercises
  - c. Perform such duties in accordance with Municipal Emergency Management Plan.
7. An Alternate Emergency Management Coordinator shall be selected and fulfill the duties of the Emergency Management Coordinator in the absence or unavailability of the Emergency Management Coordinator.

### **EMERGENCY MANAGEMENT PLANNING COMMITTEE**

8. Municipal Emergency Management Planning Committee shall include, but not be limited to the following members:
  - a. Emergency Management Coordinator
  - b. Alternate Emergency Management Coordinator
  - c. Director of Engineering and Public Works
  - d. Municipal Clerk
  - e. Other designated Region of Queens Municipality Staff
  - f. RCMP
  - g. Fire Services
  - h. Nova Scotia Power
  - i. Red Cross
  - j. EHS
  - k. Acadia First Nation
  - l. Confederacy of Mainland Mi'kmaq
  - m. Queens County Ground Search and Rescue
  - n. North Queens Ground Search and Rescue



- o. Queens County Senior Safety Coordinator
- p. Government of Nova Scotia Departments or entities including, but not limited to
  - i. Department of Health and Wellness
  - ii. Department of Natural Resources and Renewables
  - iii. Department of Public Works
  - iv. Department of Community Services
  - v. Nova Scotia Emergency Management Office
- 9. The Emergency Management Planning Committee shall:
  - a. Assist the Emergency Management Coordinator in the preparation and coordination of a Emergency Management Plan
  - b. Advise the Emergency Management Advisory Committee on the development of a Municipal Emergency Management Plan
  - c. Assist the Emergency Management Advisory Committee in presentation of a Municipal Emergency Management Plan to Council when requested
  - d. Perform any other duties as required by Emergency Management Coordinator or Emergency Management Advisory Committee.

#### **AGREEMENTS**

- 10. With approval of Council, Emergency Management Planning Committee may negotiate agreements to be approved by Council with the Government of Canada, the Province of Nova Scotia, a municipality, city or town, or any other agency of person.
- 11. Any agreement negotiated under Section 10 is not binding until it is approved by Council as to form and context.

#### **DUTIES OF COUNCIL**

- 12. Council shall review, evaluate and adopt a Municipal Emergency Management Plan presented to it by the Municipal Emergency Management Advisory Committee.
- 13. The Council may specify additional duties to be fulfilled by the Emergency Management Advisory Committee, Emergency Management Coordinator, and Emergency Management Planning Committee.
- 14. Council may appropriate and expend monies:
  - a. To pay reasonable expenses of members of the Emergency Management Advisory Committee, Emergency Management Coordinator, and Emergency Management Planning Committee





- b. To fulfill the terms and conditions of an agreement approved by Council pursuant to Sections 10 and 11.
15. Mayor and Council shall declare a state of local emergency by following procedures set forth in the Emergency Management Act and associated Regulations.
16. Following the declaration of a State of Local Emergency and the duration of the state of local emergency:
- a. Every Councillor shall advise the Mayor of their location and how they may be contacted
  - b. Every employee, servant, or agent of the Municipality who has a key role to play in such emergencies as identified in the Emergency Management Plan shall:
    - i. Advise the Emergency Management Coordinator of their whereabouts
    - ii. Fulfill such duties as prescribed by the Emergency Management Plan or as assigned by the Emergency Management Coordinator.

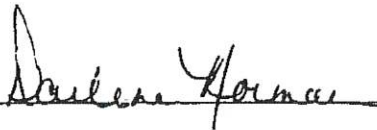
#### REPEAL

Bylaw No.4 *A Bylaw to Provide for a Prompt and Coordinated Response to a State of Local Emergency*, adopted December 18<sup>th</sup>, 2006, and all other versions of this bylaw are repealed and replaced with this new version.

#### OFFICIAL CERTIFICATION

**THIS IS TO CERTIFY THAT** this bylaw was passed by the Council of Region of Queens Municipality at a duly constituted meeting of said Council held on the 28<sup>th</sup> day of March 2023

**SIGNED** by the Mayor and Municipal Clerk this 4<sup>th</sup> day of April 2023.

  
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Mayor

  
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Municipal Clerk

Final Review Date: February 9, 2023

Adopted by Council: March 28 2023



**Clerk's Annotation for Official Bylaw Book**

Date of first reading: February 28, 2023

Date of advertisement of Notice of Intent to Consider: March 8, 2023

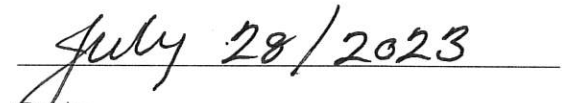
Date of Final reading: March 28, 2023

Date of advertisement of Passage of Bylaw: April 8, 2023

Date of approval by Minister: July 28, 2023

I certify that this BYLAW RESPECTING EMERGENCY MANAGEMENT was adopted by Council and published as indicated.

  
Municipal Clerk

  
Date

Edit Note: Change in citation from 1 to 10.

Final Review Date: February 9, 2023  
Adopted by Council: March 28, 2023

**Certificate of Approval**

**“Bylaw Number 4 - A Bylaw Respecting Emergency Management”  
Region of Queens Municipality**

This is to certify that, pursuant to clause 10(1)(a) of the *Emergency Management Act*, Bylaw Number 4- A Bylaw Respecting Emergency Management, adopted by the Council of the Region of Queens Municipality at a meeting duly held on the 28th of March 2023, is hereby approved, and the said by-law has the force of law upon publication pursuant to subsection 169(1) of the *Municipal Government Act*.

DATED this 28 day of July , 2023.



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John Lohr  
Minister of Municipal Affairs and Housing