

Region of Queens Municipality

POLICE ADVISORY BOARD

3:00 p.m. February 10, 2025

Council Chambers

MEETING MINUTES

Present:

Councillor Vicki Amirault, Chair
Deputy Mayor Maddie Charlton
Donald Kimball - North Queens
S/Sgt Dan Archibald – RCMP
Mayor Scott Christian, Ex Officio Member

Regrets:

Councillor Roberta Roy
Andrew Francis - Acadia First Nation
Elaina Gaetan - South Queens
Department of Justice Appointee – Vacant

1) CALL TO ORDER

Chair Amirault called the meeting to order at 3:03 pm.

2) APPROVAL OF AGENDA

Moved by Don Kimball, seconded by Deputy Mayor Charlton
THAT the Police Advisory Board approve the agenda as presented.

Motion Carried.

3) REVIEW TERMS OF REFERENCE

At the previous meeting in 2024, the Police Board requested a presentation from the Department of Justice on Police Boards. A provincial representative has not yet been

appointed; however, another request has gone to the province to fill the vacant position. Staff will request a presentation from the province.

The Board reviewed the Terms of Reference and the role of the Board in budgeting. S/Sgt Archibald explained the performance planning the RCMP undertake beginning in April. He provided an overview of the General Duty Police Resourcing Model (GDPRM), a computerized simulation used to analyze estimated workloads of officers. The data informs the resource determination process between the RCMP and contract jurisdictions such as Queens. GDPRM determines how many general duty officers are employed in Queens, though some municipalities budget above this allocation to ensure they meet their strategic public safety goals. S/Sgt Archibald will bring past GDPRM files for the Board's review at the next meeting.

4) NEW BUSINESS

- a) Choose PAB Chair and Vice-Chair, to serve until January 2026.

The election of Chair and Vice Chair was deferred until the next meeting.

- b) Criminal Record/Background Checks Reminder

Board members were reminded to get the background checks done.

Moved by Deputy Mayor Charlton, seconded by Don Kimball

THAT the Police Board Terms of Reference be amended to include background checks.

Motion Carried.

- c) Approval of 2025 Meeting Schedule

The next meeting was scheduled for 3:00 p.m. Wednesday, April 16, with the following months of July, October, January. Specific dates will be chosen at the next meeting when all members are present.

- 5) **TIMELINES** for public notice of meetings, submission of agenda items to recording secretary/staff person, distribution of agenda to Board members, approval/distribution/posting of meeting minutes.

Members agreed that one week is sufficient time for agenda notice to the committee, however, public notice should be given to ensure the public is aware that the Police Board meetings are open to the public.

S/Sgt Archibald offered to coordinate a tour of RCMP Head Quarters in Dartmouth for Council and the Police Board.

6) REVIEW OF QUARTERLY POLICE REPORT & RIDE ALONG PROGRAM

S/Sgt Archibald gave an overview of the RCMP Quarterly Report and responded to questions from the Police Board members.

7) OTHER ITEMS

a) Speeding Concerns

Residents on Bristol have complained about speeding, however, the speed radar did not show that there was a significant speeding concern.

The Clerk will get an update on the Speed Camera Program for the Board.

8) ADJOURNMENT

Moved by Deputy Mayor.

THAT the meeting adjourn at 4:45pm.