



Region of Queens Municipality Special Council

Friday, December 19, 2025

3:00 p.m.

Minutes

Present: Deputy Mayor Maddie Charlton
Councillor Roberta Roy
Councillor Courtney Wentzell
Councillor Vicki Amirault
Councillor Jack Fancy
Councillor Stewart Jenkins
Councillor Wanda Carver

Regrets: Mayor Scott Christian

Staff: Willa Thorpe, Chief Administrative Officer
Angela Green, Municipal Clerk

1.0 Call to Order

Deputy Mayor Charlton called the meeting to order at 3:00 p.m. and opened the meeting by acknowledging that we have the privilege to live

and work in Mi'kma'ki, the traditional and unceded territory of the Mi'kmaq people. She also extended regrets from Mayor Christian.

2.0 Approval of Agenda

It was moved by Councillor Amirault and seconded by Councillor Roy:

THAT the Council of Region of Queens Municipality approve the December 19, 2025 Agenda as presented.

MOTION CARRIED unanimously.

3.0 Draft 2026-2031 Capital Investment Plan

Deputy Mayor Charlton began the meeting by announcing a new page on the Region of Queens Municipality website, that details information about the 2025-2026 Budget process and also includes a survey that the public can take to have their voices heard. The webpage can be found at www.regionofqueens.com/budget-engagement.

Directors Veinotte and Grant presented a report on the Draft 2026–2031 Capital Investment Plan, which provides an overview of current capital projects, projects in progress, and proposed capital investments over the next five years. The draft plan outlines anticipated project timelines by fiscal year and identifies proposed funding sources and is intended to support Council's strategic priorities and inform the annual budget process.

Council was advised that the Capital Investment Plan has been brought forward earlier than in previous years to allow for potential adoption in January 2026, enabling staff to proceed with tendering and project implementation at the start of the new fiscal year.

The report included an update on projects from the 2025–2026 Capital Investment Plan that have been completed, are in progress, or are

expected to be completed or carried forward into future fiscal years. Several major projects were highlighted, including infrastructure upgrades, wastewater and water system improvements, vehicle and equipment replacements, accessibility upgrades, and recreational facilities.

It was noted that some projects have experienced cost increases or funding challenges, including the Waterloo infrastructure project and the South Queens Outdoor Pool. Staff advised that completion reports will be brought forward to Council once projects are finalized, outlining final costs, funding impacts, and any required Council direction.

The draft 2026–2031 Capital Investment Plan includes both carryover and new projects across multiple service areas. Staff also outlined the long-term financial implications of the proposed plan, noting that adoption of the plan would result in an increase in long-term debt and a reduction in accumulated surplus over the planning period.

Staff recommended that Council receive the Draft 2026–2031 Capital Investment Plan for information, with the intent that Council will review the plan, request clarification as needed and provide direction in advance of adoption as part of the annual budget process.

4.0 Adjournment

The meeting was adjourned at 4:57 p.m.

Deputy Mayor Maddie Charlton, Chair

Angela Green, Municipal Clerk

Date Approved: _____