



Region of Queens Municipality Regular Council
Tuesday, October 14, 2025
9:00 a.m.

Minutes

Present: Mayor Scott Christian, Chair
Deputy Mayor Maddie Charlton
Councillor Roberta Roy
Councillor Courtney Wentzell
Councillor Vicki Amirault
Councillor Stewart Jenkins
Councillor Wanda Carver

Regrets: Councillor Jack Fancy

Staff: Willa Thorpe, Chief Administrative Officer
Angela Green, Municipal Clerk

1.0 Call to Order and Land Acknowledgement

Mayor Christian called the meeting to order at 9:01 a.m. and opened the meeting by acknowledging that we work, live, and play in Mi'kma'ki, the traditional territory of the Mi'kmaq people, and that we are all treaty people. As part of our commitment to reconciliation, in November the Region of Queens Council will be meeting with several members of the Wasoqopa'q First Nation Council and looking for opportunities to collaborate.

2.0 Approval of Agenda

It was moved by Councillor Jenkins and seconded by Councillor Amirault:

THAT the Council of Region of Queens Municipality approve the October 14, 2025 agenda as presented.

MOTION CARRIED unanimously.

3.0 Adoption of Minutes

3.1 September 23, 2025 – Regular Council Meeting Minutes

It was moved by Councillor Carver and seconded by Councillor Jenkins:

THAT the Council of Region of Queens Municipality approve the minutes from the Regular Council Meeting held on September 23, 2025 as presented.

MOTION CARRIED unanimously.

4.0 Public Comment

There were no Public Comments.

5.0 Delegations and Presentations

There were no delegations or presentations.

6.0 Unfinished Business

6.1 Council Implementation Report

It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:

THAT the original motion made on September 23, 2025, be taken from the table.

MOTION CARRIED unanimously.

It was moved by Councillor Amirault and seconded by Councillor Carver:

THAT the Council of Region of Queens Municipality accept the report titled 'Council Implementation Report' for information.

MOTION CARRIED unanimously.

7.0 Staff Reports

There were no Staff Reports.

8.0 Bylaws and Policies

8.1 Administrative Policy No. 56 – Utility Assistance Rebate

It was moved by Councillor Jenkins and seconded by Councillor Wentzell:

THAT the Council of Region of Queens Municipality Administrative adopt Policy No. 56 Utility Assistance Rebate as presented.

It was moved by Deputy Mayor Charlton and seconded by Councillor Amirault:

THAT the motion be tabled, and staff are directed to make the required changes and return at the next council meeting.

MOTION CARRIED unanimously.

8.2 Administrative Policy No. 23 – Respecting Meetings of Council

It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:

THAT the Council of Region of Queens Municipality approve the amendment to *Policy 23 – Respecting Meetings of Council* to state that the Regular Council Meeting held on the fourth Tuesday of each month, excluding July, August, and December when there are no sessions scheduled, shall include a Closed Session from 4:00 p.m. to 5:30 p.m., followed by the Public Session beginning at 5:30 p.m.

MOTION CARRIED unanimously.

9.0 Correspondence for Action

9.1 Request For Support from CUPW

A request from the Canadian Union of Postal Workers (CUPW) asking municipalities to support efforts to stop proposed federal cuts to Canada Post services. It outlines concerns about job losses, the end of door-to-door delivery, post office closures, and reduced mail service, especially affecting seniors, people with disabilities, and rural communities.

Municipalities are asked to pass a resolution urging the federal government to halt the cuts, delay any mandate review until operations are stabilized, and ensure that any future review includes full public consultation. The document also encourages

municipalities to submit written input during the upcoming review and send copies of their resolutions to the Minister responsible for Canada Post, their Member of Parliament, CUPW, and the Federation of Canadian Municipalities.

It was moved by Councillor Wentzell and seconded by Councillor Carver:

THAT the Council of Region of Queens Municipality express its opposition to the proposed service reductions and closures affecting Canada Post;

AND THAT the Municipality formally write to the Honourable Joël Lightbound, Minister of Government Transformation, Public Works and Procurement, to:

- Demand an immediate halt to the proposed service cuts;
- Request that no mandate review proceed until Canada Post returns to stabilized operations; and
- Insist that any review of Canada Post and the Canadian Postal Service Charter be conducted through a full, transparent, and public consultation process that includes municipal governments, key stakeholders, and residents across all regions of Canada.

MOTION CARRIED with 7 in favour, 1 against.

It was moved by Councillor Wentzell and seconded by Councillor Carver:

THAT a copy of this resolution be sent to:

- The Honourable Joël Lightbound, Federal Minister of Government Transformation, Public Works and Procurement;

- Jessica Fancy, Member of Parliament representing South Shore–St. Margarets;
- Jan Simpson, President, Canadian Union of Postal Workers; and
- Rebecca Bligh, President, Federation of Canadian Municipalities.

MOTION CARRIED with 7 in favour, 1 against.

10.0 Correspondence for Information

10.1 Letter from the Hospital Hustle Organizers

The letter is from Stephanie MacKenzie and Karen Packer, Co-Chairs of the Queens General Hospital 2025 Hustle, addressed to the Region of Queens Municipality.

It expresses gratitude for the Municipality's \$400.00 contribution and support through the use of barriers and waste receptacles during the event. The authors note that The Hustle was highly successful, achieving a record fundraising total, and emphasize that the Municipality's assistance was paramount to that success.

11.0 Report From In Camera

There was no report from In Camera.

12.0 Mayor's Report

- 12.1** The Mayor provided the following update on recent activities and events attended on behalf of the Region of Queens Municipality:

September 24: Attended the Tourism Industry Association of Nova Scotia (TIANS) and Tourism Nova Scotia event launching the new Tourism Sector Strategy. The event provided opportunities to build partnerships with municipal and industry leaders. Early indications

suggest a strong 2025 tourism season, with an extended high season into the fall.

September 29: Accompanied Queens County's Volunteer of the Year, Jean Robinson, at the Provincial Volunteer Awards Ceremony in Halifax. The Mayor congratulated Ms. Robinson and expressed appreciation to all volunteers in Queens County for their contributions. Residents are encouraged to nominate deserving individuals through the Ripple Effect Program.

September 29: Attended the Jane's Place Society information session at the Liverpool Fire Hall regarding plans to establish second-stage housing in Queens County for survivors of domestic violence. Residents interested in supporting the initiative may contact Councillor Fancy for more information.

October 2: Participated in the Queens Community Wellness Network quarterly meeting held at the Liverpool Curling Club. The new Executive Director of South Shore Open Doors Association (SSODA) was introduced, strengthening partnerships to address housing insecurity on the South Shore.

October 7–10: Attended portions of the Aquaculture Review Board hearings in Bridgewater concerning Kelly Cove Salmon's proposed expansion at Coffin Island. The Mayor thanked Queens County residents who provided affidavits and testimony and acknowledged the work of legal counsel representing the Municipality's opposition.

October 8: Attended the official launch of the Steele Athletic Grounds at Liverpool Regional High School, joined by Olympian Sarah Mitton, Premier Tim Houston, Minister Kim Masland, and representatives of Steele Auto Group. The Mayor congratulated the Queens County Track Society, particularly Kris Snarby, Matt Sheffield, Todd Symes, and Councillor Jack Fancy, for their leadership in bringing the project to fruition.

October 9: Participated in the Olympic Wall Induction Ceremony at Queens Place Emera Centre, recognizing Special Olympic Gold Medalist Rebecca Delaney, Jillian Young, and Coach Susan Inglis. Appreciation was extended to Recreation staff, especially Morgan MacDonald, for organizing the event.

Councillor Amirault mentioned that she had received correspondence from the Hospital Hustle organisation due to a personal donation, and that the amount raised by the online auction was \$7,280. With the support of the community and the hard work of volunteers, the previous record of \$28,500 was broken, to raise more than \$34,000 for important hospital equipment.

Mayor Christian also highlighted that Council will soon be launching their series of Town Hall meetings, beginning on Thursday, October 16th at the Liverpool Fire Hall. These meetings will be an opportunity for members of the public to engage with their Council.

13.0 Council Reports

There were no Reports from Council.

14.0 New Business

14.1 White Point Road Sidewalk

It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:

THAT the Council of Region of Queens Municipality direct staff to contract a third party to manage the sidewalk construction project on White Point Road at a cost of up to \$72,600 + HST.

MOTION CARRIED unanimously.

14.2 Main and Market Study

It was moved by Deputy Mayor Charlton and seconded by Councillor Carver:

THAT the Council of Region of Queens Municipality direct staff to develop a plan to implement the three recommendations of the CBCL Traffic Study final report, which meets present and future accessibility standards, of the intersection of Main Street at Market Street.

MOTION CARRIED unanimously.

14.3 J-Class Roads

It was moved by Deputy Mayor Charlton and seconded by Councillor Wentzell:

THAT the Council of Region of Queens Municipality submit an application to the Province of Nova Scotia for cost-sharing paving of the following J-class road segments:

- 1) 334 metres of 0717 Forest Street, Milton;
- 2) 553 metres of 0684 Emeneau Road, Brooklyn;
- 3) 163 metres of 0655 French Street, South Brookfield.

MOTION CARRIED unanimously.

14.4 Reporting for Grants Outside the CIF

It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:

THAT Council of Region of Queens Municipality direct staff to draft an operational policy outlining the reporting requirements for grants funded outside the Community Investment Fund.

MOTION CARRIED unanimously.

14.5 Utility Bill Interruption

It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:

THAT the Council of Region of Queens Municipality grant staff discretion to delay interest application to outstanding Utility bills by 30 days.

MOTION CARRIED unanimously.

14.6 Dwelling Units in Commercial Buildings

It was moved by Councillor Jenkins and seconded by Councillor Carver:

THAT the Council of Region of Queens Municipality give notice of its intention to amend the Land Use Bylaw to change the site plan approval provisions for dwellings in commercial buildings to allow for greater ground floor area to be utilized for residential uses, as identified in Appendix C of the Staff Report;

AND THAT a Public Hearing be held on November 12, 2025, in Council Chamber of the Municipal Building, 249 White Point Road in Liverpool, NS, at 9:00 a.m.

MOTION CARRIED unanimously.

15.0 In Camera

It was moved by Councillor Amirault and seconded by Councillor Roy that the proceedings move to Closed Session at 10.57 a.m. to discuss the following:

15.1 Personnel

15.2 Personnel

15.3 Personnel

15.4 Legal

15.5 Legal

It was moved by Deputy Mayor Charlton and seconded by Councillor Carver that the proceedings exit Closed Session at 11:54 a.m.

It was moved by Councillor Wentzell and seconded by Deputy Mayor Charlton:

THAT Susan McGibbon be appointed to the Planning Advisory Committee as representative for District 3, for a term to expire on October 31, 2027.

AND THAT Joel Baltzer be appointed to the Planning Advisory Committee as representative for District 5, for a term to expire on October 31, 2026.

MOTION CARRIED unanimously.

It was moved by Councillor Amirault and seconded by Councillor Roy:

THAT Charlene Park be appointed to the Accessibility Advisory Committee, for a term to expire on October 31, 2027.

AND THAT Sally Tanner be appointed to the Accessibility Advisory Committee, for a term to expire on October 31, 2026.

MOTION CARRIED unanimously.

It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:

THAT Carrie Thorpe be appointed to the Dismantling Discrimination and Hate Committee, for a term to expire on October 31, 2027.

AND THAT Connor MacQuarrie be appointed to the Dismantling Discrimination and Hate Committee, for a term to expire on October 31, 2026.

MOTION CARRIED unanimously.

16.0 Adjournment

The meeting was adjourned at 11:57 a.m.

Mayor Scott Christian, Chair

Angela Green, Municipal Clerk

Date Approved: _____