



**Region of Queens Municipality Regular Council**  
**Tuesday, September 23, 2025**  
**6:00 p.m.**

**Minutes**

**Present:** Mayor Scott Christian, Chair  
Deputy Mayor Maddie Charlton  
Councillor Roberta Roy  
Councillor Courtney Wentzell  
Councillor Vicki Amirault  
Councillor Jack Fancy  
Councillor Stewart Jenkins  
Councillor Wanda Carver

**Staff:** Mike MacLeod, Acting Chief Administrative Officer  
Heather Cook, Recording Secretary

**1.0 Call to Order and Land Acknowledgement**

Mayor Christian called the meeting to order at 6:00 p.m. and opened the meeting by acknowledging that we are in Mi'kma'ki, the traditional territory of the Mi'kmaq people, and that we all have responsibilities as treaty people.

**2.0 Approval of Agenda**

Councillor Fancy added item 9.1, Correspondence for Action.

**It was moved by Councillor Jenkins and seconded by Councillor Carver:**

**THAT** the Council of Region of Queens Municipality approve the September 23, 2025 agenda as amended.

**MOTION CARRIED unanimously.**

### **3.0 Adoption of Minutes**

#### **3.1 September 9, 2025 – Regular Council Meeting Minutes**

**It was moved by Deputy Mayor Charlton and seconded by Councillor Amirault:**

**THAT** the Council of Region of Queens Municipality approve the minutes from the Regular Council Meeting held on September 9, 2025 as presented.

**MOTION CARRIED unanimously.**

### **4.0 Public Comment**

#### **1. Lockie Hupman, Queens**

Mr. Hupman appeared before Council to request assistance regarding an ongoing issue with a neighbour. He advised that his efforts to have the RCMP investigate the matter had been unsuccessful, and that private investigators do not provide this type of service. Mayor Christian noted that Council meetings are not structured as question-and-answer sessions; however, he indicated his willingness to meet with Mr. Hupman outside the meeting to further understand the concern and to identify potential supports.

### **5.0 Delegations and Presentations**

There were no delegations or presentations.

## **6.0 Unfinished Business**

There was no unfinished business.

## **7.0 Staff Reports**

### **7.1 Audited Financial Statements Fiscal 2024-2025**

**It was moved by Councillor Jenkins and seconded by Councillor Carver:**

**THAT** the Council of Region of Queens Municipality receive the report titled 'Audited Financial Statements Fiscal 2024-2025' for information.

**MOTION CARRIED unanimously.**

**It was moved by Councillor Jenkins and seconded by Councillor Wentzell:**

**THAT** the Council of Region of Queens Municipality adopt the Audited Financial Statements for the fiscal year ended March 31, 2025, as presented.

**MOTION CARRIED unanimously.**

### **7.2 Council Implementation Report**

**It was moved by Deputy Mayor Charlton and seconded by Councillor Amirault:**

**THAT** the Council of Region of Queens Municipality table the report titled 'Council Implementation Report' to the next meeting of Council for clarification by the Municipal Clerk.

**MOTION TABLED.**

**8.0 Bylaws and Policies**

There were no Bylaws or Policies to discuss.

**9.0 Correspondence for Action**

**9.1 Jane's Place Society**

Councillor Fancy presented correspondence from the Jane's Place Society, requesting the support of the Region of Queens Municipality for the Society's mandate of providing second-stage housing for women transitioning from emergency shelters.

**It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:**

**THAT** Council of Region of Queens Municipality direct staff to prepare a letter of support for Jane's place Society to be signed by Mayor Christian.

**MOTION CARRIED unanimously.**

**10.0 Correspondence for Information**

**10.1 Letter from Al Moore, re: Bylaw #13**

Mr. Moore submitted a letter to council detailing his thoughts about the proposed Bylaw #13, Solid Waste Management.

**11.0 Report From In Camera**

There was no report from In Camera.

## 12.0 Mayor's Report

On September 10, Mayor and Council participated in an Asset Management Planning Workshop. The Mayor extended appreciation to the Asset Management Coordinator for preparing and delivering the session, which provided Council with a deeper understanding of the technical details contained in an asset management plan. This knowledge is an important tool for Council in their role as decision-makers responsible for managing the Municipality's assets.

On September 13, the Mayor attended the Renaming Ceremony for the Richard Freeman Community Park in Greenfield. It was a well-attended celebratory event, joined by Councillor Jenkins, other past and present members of Council, Minister Masland, and many community members. The day provided a fitting opportunity to recognize Rich Freeman's legacy and longstanding commitment to community.

On September 17, the Mayor and members of Council and staff took part in the Queens County Fair Parade. The Municipality's float, with the theme "Overalls and Haydays," was well-received and earned second place in the parade competition. The Mayor expressed thanks to the Fair organizers and to staff for their creativity and efforts in preparing the float.

On September 18, the Mayor attended the Pemsik Conservation Mosaic Project, an all-day sharing event held at the Quarterdeck Resort. The gathering brought together representatives from the Wildcat First Nation, Nature Conservancy of Canada, Nova Scotia Nature Trust, Canadian Parks and Wilderness Society, Parks Canada, Nova Scotia Environment and Climate Change, and Tourism Nova Scotia. The Mayor noted the honour of participating in this Indigenous-led initiative and commended Melissa Labrador for her vision, leadership, and tireless contributions. The findings presented by CPAWS about life along local shorelines were particularly exciting and encouraging.

On September 22, the Mayor, accompanied by CAO Thorpe, attended the Mayors/Wardens/Deputies/CAOs Table with the five municipal units of Lunenburg County. Deputy Mayor Charlton sent her regrets. The Mayor

reported that this forum represents a very promising opportunity for collaboration and alignment with neighbouring municipalities.

The Mayor also reported that over the past several weeks significant progress has been made in preparing the draft Strategic Plan and priorities for the Municipality. These will be shared with the public during a series of upcoming Town Hall Engagement Sessions and through a community-wide survey to gather feedback. Sessions will be held in the evenings at the following locations:

- Liverpool Fire Hall – October 16
- Milton Memorial Hall – October 17
- Mersey Point Hall – October 20
- West Queens Recreation Centre – October 21
- Greenfield Fire Hall – October 23
- Port Medway Fire Hall – October 24
- North Queens Fire Hall – October 27

Residents are encouraged to attend and participate, with notices to be shared broadly through various communication channels.

## **13.0 Council Reports**

### **13.1 Freeman Lumber Presentation Follow Up – Councillor Jenkins**

At the Regular Council Meeting held on July 8, 2025, representatives from Freeman Lumber provided a presentation regarding the forested lands of Queens County. The focus of the presentation was on opportunities for partnership with the Region in sustainable forest management. Freeman Lumber noted that any fibre removal would be undertaken on a sustainable basis, with long-term benefits for the forest, the Region of Queens Municipality, and local stakeholders, including residents and landowners.

Councillor Jenkins, drawing on his background in forestry management, expressed support for pursuing a long-term forest management plan. He emphasized several benefits, including:

- Improvement of the forest for climate resilience and ecological value;
- Mitigation of environmental disturbances such as fire, storm damage, and insect activity;
- Generation of sustainable revenues for the Region that could support programs not currently funded; and
- Upgrading of forest structure to assist in fire protection and to provide enhanced recreational opportunities through access maintenance.

Councillor Jenkins requested Council's support in directing staff to prepare a report for Council's consideration regarding entering into a long-term forest management plan with Freeman Lumber. He further requested that the report be completed in a timely manner and brought forward to Council at the second regular meeting in October.

Councillor Wentzell noted that such a comprehensive report may require more time to complete than suggested. Mayor Christian added that such an agreement would likely need to be issued through a public tendering process.

Following discussion, it was agreed that staff be directed to prepare a report outlining a framework for a municipal forest management plan and the considerations involved in entering into such an agreement. The report should also provide a framework for a potential Request for Proposals (RFP) or tendering process that could be used in the future.

**It was moved by Councillor Jenkins and seconded by Councillor Carver:**

**THAT** the Council of Region of Queens Municipality direct staff to prepare a report for next steps for a Forestry Management Plan, which includes potential framework for tendering.

**It was moved by Councillor Wentzell and seconded by Councillor Carver that the motion be amended to read:**

**THAT** the Council of Region of Queens Municipality direct staff to prepare a report for next steps for a Forestry Management Plan specifically in reference to municipally owned property, which includes potential framework for tendering.

**AMMENDMENT PASSED unanimously.**

**MOTION PASSED unanimously.**

### **13.2 Region 6 Solid Waste Committee Report – Councillor Jenkins**

The Region 6 Solid Waste Committee met at the Queens Place Emera Centre, with additional participation available through online attendance.

During the meeting, members engaged in extensive discussion regarding Extended Producer Responsibility (EPR). It was noted that the process is approaching completion, with many of the smaller details now resolved. In particular, the matter of small Industrial, Commercial, and Institutional (ICI) waste has been clarified, and this material will be managed together with household waste collections going forward.

The Committee also reviewed plans for Waste Reduction Week, which will take place during the third week of October. The theme for this year will focus on thrifting, with information and resources provided through the DivertNS website. Attention was drawn to the high volume of fabrics entering landfills each week, highlighting the importance of recycling and reuse opportunities.

Angela Taylor reported on education initiatives, noting that over 1,600 students have participated in waste education programs. In addition to student outreach, there has also been ongoing interaction with municipalities. These discussions have been

productive and are helping to strengthen regional cooperation on waste management and reduction efforts.

## **14.0 New Business**

### **14.1 Preapproval for Debenture Issuance**

**It was moved by Councillor Jenkins and seconded by Councillor Carver:**

**THAT** the Council of Region of Queens Municipality approves a resolution for pre-approval of Debenture Issuance subject to interest rate at a value of \$220,000.

**MOTION CARRIED unanimously.**

### **14.2 Brooklyn Recreation Capital Request – CIF**

**Councillor Amirault declared a conflict of interest regarding this item, and excused herself from Chambers at 7:51 p.m.**

**It was moved by Councillor Carver and seconded by Councillor Roy:**

**THAT** the Council of Region of Queens Municipality provide grant funding of up to \$5,999.71 to Brooklyn Recreation for eligible Capital Investment Project expenses, to be funded from the 2025-2026 Community Investment Fund.

**MOTION CARRIED unanimously.**

**Councillor Amirault returned to Chambers at 7:56 p.m.**

### **14.3 Municipal Innovation Program – Regional Partnership Study**

**It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:**

**THAT** the Council of Region of Queens Municipality endorse the application and contribute \$10,000 toward the 2025-26 Municipal Innovation Program (MIP) for the Regional Economic Partnership Study project.

**MOTION CARRIED unanimously.**

#### **14.4 Municipal Dry Hydrants**

**It was moved by Councillor Carver and seconded by Councillor Jenkins:**

**THAT** the Council of Region of Queens Municipality approves the purchase of a dry hydrant from C. Eugene Ingram Construction and installation at 9565 Highway 8, Caledonia at a value of \$40,000 + HST.

**MOTION CARRIED unanimously.**

**It was moved by Councillor Amirault and seconded by Councillor Wentzell:**

**THAT** the Council of Region of Queens Municipality directs staff to compile a list of the new dry hydrants requested to date, and those in need of repair for a more attractive tender process for next budget.

**MOTION CARRIED unanimously.**

#### **14.5 NSFM Fall Conference Attendance**

**It was moved by Deputy Mayor Charlton and seconded by Councillor Wentzell:**

**THAT** the Council of Region of Queens Municipality approve funding for the CAO and up to eight members of Council who wish to attend the Nova Scotia Federation of

Municipalities Fall Conference, scheduled for November 4 - 7, 2025, in Halifax, Nova Scotia.

**MOTION CARRIED unanimously.**

## **15.0 In Camera**

**It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins that the proceedings move to Closed Session at 8:33 p.m. to discuss the following:**

**15.1 Contract Negotiations**

**15.2 Personnel**

**It was moved by Councillor Jenkins and seconded by Councillor Amirault that the proceedings exit Closed Session at 9:10 p.m.**

**It was moved by Councillor Roy and seconded by Councillor Jenkins:**

**THAT** Council of Region of Queens Municipality direct staff to enter into an agreement with the Kiwanis Club of Liverpool for concession operations at Queens Place Emera Centre from October 1, 2025 – March 31, 2026.

**MOTION CARRIED unanimously.**

## **16.0 Adjournment**

The meeting was adjourned at 9:11 p.m.

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Mayor Scott Christian, Chair

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Heather Cook, Recording Secretary

Date Approved: \_\_\_\_\_