

Planning Advisory Committee

June 2, 2025 - 6:00 p.m.

Minutes

Present: Deputy Mayor Maddie Charlton, Chair
Councillor Wanda Carver
Stephanie Miller Vincent
Zenia Horton
Mary White
Pamela Brennan
Deanna Armstrong
Mike MacLeod, Planner

Regrets: Councillor Stewart Jenkins

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Approval of Agenda

It was MOVED by **Wanda Carver** and SECONDED by **Jonathan Bower** that the Agenda be approved as circulated.

Motion Carried Unanimously

3. Update on Amending Municipal Planning Strategy and Land Use Bylaw – Multiple Unit Dwellings in Downtown Commercial (CD) Zone

The Committee met on May 15th but didn't feel comfortable making a recommendation. Two public participation meetings will be held by Upland Planning on June 17th and June 19th from 5PM to 8PM. The meetings will be held in the Community Room at Queens Place. There will be an online survey that closes June 23rd. The report from the engagement process will be sent to Mike MacLeod on June 27th and will come to PAC for the July 7th meeting. Mike reached out to Richard Lane in the Economic Development Department and the South Queens Chamber of Commerce for a list of businesses in the downtown commercial area. These businesses will be notified of the public participation meetings.

4. Housekeeping and Interim Review of Planning Documents

Mike MacLeod discussed the plan updates section of the Municipal Planning Strategy. Three timeframes of this section include housekeeping review, interim review and comprehensive review. We are currently at the housekeeping review and interim review. There is a list of general housekeeping review items such as text errors and definitions. A short list of interim review items were also discussed, such as RV Parking Requirements, accessory buildings not permitted in the front yard of properties in the Urban Serviced Residential Zones and Hamlet Zones, additional coastal protection measures, setback requirements for wind turbine generators and short-term rentals.

5. Other

The next meeting is scheduled for Monday, July 7th, 2025 at 6:00 p.m.

6. Adjournment

There being no further business, the meeting was adjourned at 7:23 p.m.

Date