

**Planning Advisory Committee
May 1, 2023 - 6:00 p.m.**

Minutes

Present: Councillor Maddie Charlton, Chair
Councillor David Brown
Councillor Carl Hawkes
Gary Clark
Zenia Horton
Linda Rafuse
Mary White
Jonathan Bower
Mike MacLeod, Planner
Wendy Connors, Development Officer

Regrets: Pamela Brennan
Deanna Armstrong

1. Call to Order -

The meeting was called to order at 6:00 p.m.

2. Approval of Agenda –

It was MOVED by **David Brown** and SECONDED by **Carl Hawkes** that the Agenda be approved as circulated.

Motion Carried Unanimously.

3. Approval of Minutes – March 13, 2023

It was MOVED by **David Brown** and SECONDED by **Carl Hawkes** that the Minutes of March 13, 2023 be approved as circulated.

Motion Carried Unanimously.

4. Short Term Rentals

Maddie Charlton requested to have a discussion with the Committee, regarding Council's strategy for short term rentals and their decision to turn down the most recent Development Agreement. David Brown stated, as a Councillor, he votes at Planning Advisory Committee based on information presented. Following the PAC meeting, Councillors then have an opportunity to hear from the public on the application. The input received at the public hearing is then taken into consideration by Council in their final vote. Mike MacLeod advised that the Land Use Bylaw is a living document and meant to change with the times. Requests are made and Council makes the decision to approve or deny these amendments.

5. Planning Amendment / Development Agreement Evaluation Process

Mike MacLeod noted that he had with Gary Clark the previous week respecting the process for planning amendments and development agreement applications and how PAC's role relates to Council's final decision. Gary advised that much of this had been clarified in previous agenda item. He noted; however, the importance of PAC utilizing the review checklist for amendments. Maddie Charlton stated that each member of the Committee would have a better understanding of the district they represent but until a public hearing is held, we don't always know how the public feels or will react to an application.

Mike stated that when an application comes before the Committee, we have a discussion and make the best recommendation based on the information. The application still must go through Council and the public hearing tends to bring out more information for Council to make their decision.

6. Committee Review of New Planning Documents

Mike MacLeod wanted to highlight the Municipal Planning Strategy (MPS) and its importance in relation to the Land Use Bylaw (LUB). The MPS establishes the vision, goals and policies respecting future development in the Municipality and the LUB is the implementation tool to achieve this. Mike touched on the various sections of the MPS such as Environment, which

includes the new coastal elevation requirements, Infrastructure, Transportation, Housing, Economic Development, Recreation & Open Space and Culture & Heritage. The LUB sets out the zones, permitted uses in each zone and specific zone requirements.

7. Other

The next meeting is scheduled for Monday, June 5th, 2023 at 6:00 p.m.

8. Adjournment

There being no further business, the meeting was adjourned at 7:15 p.m.

Date