

**Planning Advisory Committee**  
**March 13, 2023 - 6:00 p.m.**

**Minutes**

**Present:** Councillor Maddie Charlton, Chair  
Councillor David Brown  
Councillor Carl Hawkes  
Gary Clark  
Zenia Horton  
Mary White  
Pamela Brennan  
Mike MacLeod, Planner  
Wendy Connors, Development Officer

**Regrets:** Jonathan Bower  
Linda Rafuse  
Deanna Armstrong

**1. Call to Order -**

The meeting was called to order at 6:00 p.m.

**2. Approval of Agenda –**

It was MOVED by **Pamela Brennan** and SECONDED by **David Brown** that the Agenda be approved as circulated.

**Motion Carried Unanimously.**

**3. Approval of Minutes – February 15, 2023**

It was MOVED by **Carl Hawkes** and SECONDED by **Mary White** that the Minutes of February 15, 2023 be approved as circulated.

**Motion Carried Unanimously.**

#### **4. Development Agreement – Beach Meadows Beach Road, Beach Meadows - Update**

Mike MacLeod advised that Council approved moving forward with the public hearing and that has been scheduled for an evening meeting on March 28<sup>th</sup>, 2023 at 6:00 p.m. There have been some inquiries, from the public about this proposal, and should bring people out to the public hearing.

After question from David Brown, Mike MacLeod said every property owner within 200 Feet of the subject property, which results in about 12 or 13 property owners personally being notified.

#### **5. Committee Review of New Planning Documents**

Mike MacLeod went over some background information and how we got to where we are today with our current Municipal Planning Strategy (MPS) and Land Use Bylaw (LUB).

Prior to 2009, the communities of Liverpool, Milton and Brooklyn each had a separate MPS and LUB. The three documents were very inconsistent with each other. In 2003, Council initiated the process to create a regional plan for Queens County. There was considerable public engagement with Area Advisory Committee's, the Planning Advisory Committee and Council. Documents were formally approved in 2009. In 2017, a formal review was initiated with the documents being adopted in July of 2022 and brings us to today.

The Municipal Government Act (MGA) establishes Council's responsibility to adopt planning documents. Concerning the content of the MPS and LUB, there is some mandatory and some discretionary. It sets out the process for amending the documents, Development Agreements and variances. In addition, the MGA sets out the requirement for a periodic review. The former MPS set out that a review take place eight years after the document was adopted. The current document sets out a timeline of two years for 'housekeeping', five years for an interim review and 10 years for a comprehensive review.

There was some discussion around hamlets, as they are a new inclusion to our planning documents. Mike asked the committee what they would like to discuss from the Municipal Planning Strategy and Land Use Bylaw.

## **6. Other**

The next meeting is tentatively scheduled for Monday, April 3<sup>rd</sup>, 2023 at 6:00 p.m.

## **7. Adjournment**

There being no further business, the meeting was adjourned at 7:34 p.m.

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Date