

Planning Advisory Committee

April 7, 2025 - 6:00 p.m.

Minutes

Present: Councillor Maddie Charlton, Chair
Councillor Stewart Jenkins
Councillor Wanda Carver
Stephanie Miller Vincent
Zenia Horton
Mary White
Pamela Brennan
Deanna Armstrong
Mike MacLeod, Director of Land Use

Regrets: Jonathan Bower
Linda Rafuse

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Welcome and Introductions

Maddie Charlton welcomed all members, new and returning, to the meeting and introductions were made.

3. Approval of Agenda

Addition:
7.1 Trans Coastal Adaptations

It was MOVED by **Mary White** and SECONDED by **Pam Brennan** that the Agenda be approved as amended.

Motion Carried Unanimously

4. Planning Advisory Committee

4.1 Policy

Mike MacLeod gave an outline of the policy that Council adopted for

the Planning Advisory Committee, including background and expectations. Many of the members are returning to the Committee, with one new member of the public and two new Councillors. Maddie Charlton has been appointed as Chair and Stewart Jenkins has been appointed as Vice Chair of the Committee.

4.2 Code of Conduct

The Code of Conduct for Members of Council and Public Committee Members – Policy number 74, was discussed. Maddie inquired if members need to sign and have a copy of the Policy. Mike indicated there is a copy in the agenda but there is no requirement to sign. Any questions on this policy should be directed to Mike for clarification.

4.3 Roles and Responsibilities

Mike went over the Roles and Responsibilities for the Planning Advisory Committee and what is taken into consideration when dealing with planning matters. Committee members indicated they would like to get back to the regular meeting schedule.

5. Committee Membership

Mike MacLeod included the Committee membership list and asked for any updates to be communicated to him.

6. Meeting Time and Dates

The majority of the Committee would prefer to keep the meetings on the first Monday of the month at 6:00PM. Additionally, it is possible to attend the meeting virtually.

The next meeting is scheduled for Monday, May 5th, 2025 at 6:00 p.m.

7. Other

7.1 Pamela Brennan discussed a group referred to as Trans Coastal Adaptations. It is associated with Saint Mary's University and they are a chapter of the BC Water Stewardship. The group focuses their efforts on coastal shorelines but are starting to look towards inland

lakes, due to algae bloom and Pamela's property is part of the pilot program. She would like to see this group do a presentation to the Committee or Council. Maddie Charlton suggested a presentation to Council would be a great opportunity to get information out to the public. Pamela will make arrangements for a presentation to Council.

8. Adjournment

There being no further business, the meeting was adjourned at 7:29 p.m.

Date