

Region of Queens Municipality Regular Council

Tuesday, November 12, 2024

9:00 a.m.

Minutes

Present:

Mayor Scott Christian, Chair
Councillor Vicki Amirault
Councillor Wanda Carver
Deputy Mayor Maddie Charlton
Councillor Jack Fancy
Councillor Stewart Jenkins
Councillor Roberta Roy
Councillor Courtney Wentzell
Cody Joudry, CAO
Heather Cook, Acting Recording Secretary

1.0 Call to Order

Mayor Christian called the meeting to order at 9:00 a.m. and opened the meeting by acknowledging that we are in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2.0 Changes / Approval of Agenda

It was moved by Councillor Amirault and seconded by Councillor Charlton that the Agenda be amended to include Item 13.3: Donation by J & W Foundation.

MOTION CARRIED.

It was moved by Councillor Wentzell and seconded by Councillor Amirault that the Agenda be approved as amended.

MOTION CARRIED.

3.0 Deputy Mayor Election

Mayor Christian called for nominations from Council for the position of Deputy Mayor. Councillor Amirault nominated Councillor Charlton to be Deputy Mayor. Councillor Charlton accepted the nomination. Mayor Christian asked three times if there were further nominations for Deputy Mayor; there being none, he declared Councillor Charlton as Deputy Mayor.

4.0 Approval of Minutes

4.1 October 8, 2024 Regular Council Meeting Minutes

Councillor Wentzell noted that in section 5.0 of the October 8, 2024 Regular Council minutes in the last sentence of the fourth paragraph there is a word missing. It should read "He does **not** believe work should be contracted out to Lunenburg County."

It was moved by Councillor Jenkins and seconded by Councillor Carver:

THAT the minutes of the Regular Council Meeting held October 8, 2024 be approved as amended.

MOTION CARRIED.

4.2 October 15, 2024 Special Council Meeting Minutes

It was moved by Deputy Mayor Charlton and seconded by Councillor Roy:

THAT the minutes of the Special Council Meeting held October 15, 2024 be approved as circulated.

MOTION CARRIED.

5.0 Public Comment

Celeste Johnston of Hunts Point spoke on behalf of the Queens Community Aquatic Society regarding item 13.1 on the agenda. She noted that the members would be willing and eager to help with the work on the pool project.

Barbara Redmond of Western Head congratulated the Mayor and Council, and spoke about the history, significance and importance of the chain of office and the mace for the former Town of Liverpool. She noted that the chain of office had been donated to the Queens County Museum, and requested that Council request it be returned as it was a gift to the Township of Liverpool, and therefore is not owned by one person. It should be worn by the Mayor. She previously submitted a letter, which is included in the agenda package under item 8.0: Correspondence.

6.0 Rules of Order (special)

6.1 Rules of Order

It was moved by Deputy Mayor Charlton and seconded by Councillor Amirault:

THAT Council of the Region of Queens Municipality receive the report titled 'Rules of Order' for information.

AND THAT all motions, administrative orders, and policies related to rules of order be repealed and that Robert's Rules of Order be instituted and applied to all future proceedings of Council and Committees of Council.

MOTION CARRIED.

7.0 Delegations and Presentations

There were no delegations or presentations.

8.0 Correspondence

8.1: South Shore Flying Club

It was moved by Councillor Jenkins and seconded by Councillor Wentzell :

THAT the Council of the Region of Queens Municipality direct staff to provide a report regarding the expenses of the South Shore Regional Airport including information regarding the leases at the airport.

MOTION CARRIED.

8.2: Milton Heritage Society Request

It was moved by Councillor Fancy and seconded by Councillor Jenkins:

THAT the Council of the Region of Queens Municipality direct staff to provide a report on the cost of moving the additional cannon to Tupper Park and create a second base;

AND THAT staff be directed to consult the Milton Heritage Society regarding their fundraising efforts related to this project.

MOTION CARRIED.

8.3: Chain of Office

It was moved by Deputy Mayor Charlton and seconded by Councillor Carver:

THAT the Council of the Region of Queens Municipality direct staff to provide a report regarding the background of the use of, and discontinuation of, the chain of office and mace.

It was moved by Councillor Wentzell and seconded by Deputy Mayor Charlton that the motion be amended as follows:

THAT the Council of the Region of Queens Municipality direct staff to provide a report regarding the background and history of the use of, and discontinuation of, the chain of office and mace.

MOTION CARRIED.

9.0 Committee Reports

There were no committee reports.

10.0 Unfinished Business

10.1: November 26, 2024 Council Meeting

It was moved by Deputy Mayor Charlton and seconded by Councillor Roy:

THAT the Council of the Region of Queens Municipality receive the

report titled 'November 26, 2024, Council Meeting' for information.

AND THAT Council change the regularly scheduled Tuesday, November 26, 2024, meeting at 6:00pm to Monday, November 25, 2024, meeting at 6:00pm.

MOTION CARRIED.

10.2: Senior Safety Services – Update

It was moved by Councillor Fancy and seconded by Councillor Carver:

THAT the Council of the Region of Queens Municipality receive the report titled 'Senior Safety Services - Update' for information.

AND THAT the Chief Administrative Officer enter into a funding agreement with the Lunenburg County Home Support organization to provide 5-day a week senior safety services to the Region of Queens, including up to \$35,000 in funding, for the period of November 1, 2024 to October 31, 2025.

MOTION CARRIED.

11.0 New Business

11.1: Council Code of Conduct

It was moved by Councillor Amirault and seconded by Councillor Fancy:

THAT the Council of the Region of Queens Municipality receive the report titled 'New Municipal Council Code of Conduct' for information.

MOTION CARRIED.

It was moved by Councillor Wentzell and seconded by Councillor Amirault:

THAT the Council of the Region of Queens Municipality approve the revised Policy 74 - Code of Conduct for Members of Council and Public Committee Members, as presented;

AND THAT staff be directed to develop a new draft Municipal Employee Code of Conduct that aligns with, is complimentary to, and supportive of, the new Municipal Council Code of Conduct.

It was moved by Deputy Mayor Charlton and seconded by Councillor Wentzell that the motion be tabled until clarification is received about how the Code of Conduct as it applies to Public Committee members.

THE MOTION TO TABLE CARRIED.

11.2: Committee Terms of Reference and Appointments

It was moved by Councillor Amirault and seconded by Councillor Roy:

THAT the Council of the Region of Queens Municipality receive the report titled 'Committees of Council Terms of References and Appointments' for information.

MOTION CARRIED.

It was moved by Councillor Fancy and seconded by Councillor Jenkins:

THAT the Council of the Region of Queens Municipality direct staff to provided updated policies and terms of reference as outlined in this report.

MOTION DEFEATED.

11.3: Dangerous and Unightly – 41 Town Lake Road

It was moved by Councillor Jenkins and seconded by Councillor Fancy:

THAT the Council of the Region of Queens Municipality receive the report titled 'Dangerous or Unightly - 41 Town Lake Road, Liverpool' for information.

MOTION CARRIED.

It was moved by Councillor Jenkins and seconded by Councillor Amirault:

THAT the Council of the Region of Queens Municipality declares the property located at 41 Town Lake Road in Liverpool, and identified as PID #70070792, as dangerous or unsightly as defined in the Municipal Government Act of Nova Scotia;

AND THAT an Order be served upon the owner of the property requiring that within (30) days of the date of the service of the Order, the following work be carried out:

- 1. Demolition of dwelling and one outbuilding;**
- 2. Construction and demolition materials transported to the Region of Queens Landfill Facility;**
- 3. Levelling of the property; and**
- 4. Clean-up of miscellaneous items strewn about the property;**

AND THAT if the owner fails to comply with the Order, the Administrator may cause the requirements of the Order to be carried out and all expenses incurred by the Region of Queens Municipality become the responsibility of the property owner.

MOTION CARRIED.

At 10:37 a.m., Mayor Christian called for a brief recess. The meeting was reconvened at 10:47 a.m.

11.4: Road Naming – Larry Seldon Drive

It was moved by Deputy Mayor Charlton and seconded by Councillor Carver:

THAT the Council of the Region of Queens Municipality receive the report titled 'Road Naming – Larry Seldon Drive' for information.

MOTION CARRIED.

It was moved by Councillor Amirault and seconded by Deputy Mayor Charlton:

THAT the Council of the Region of Queens Municipality approve the

naming of a new road off Shore Road in Western Head as Larry Seldon Drive.

MOTION CARRIED

11.5: Road Naming – Surf Road

It was moved by Deputy Mayor Charlton and seconded by Councillor Jenkins:

THAT the Council of the Region of Queens Municipality receive the report titled Road Naming – Surf Road.

MOTION CARRIED.

It was moved by Councillor Amirault and seconded by Councillor Roy:

THAT the Council of the Region of Queens Municipality approve the naming of a new road off Shore Road and Pierce Point Road in Western Head as Surf Road.

MOTION CARRIED.

11.6: Nova Scotia Federation of Municipalities Fall Conference

It was moved by Councillor Jenkins and seconded by Councillor Wentzell:

THAT the Council of the Region of Queens Municipality receive the report titled 2024 NSFM Fall Conference for information.

MOTION CARRIED.

It was moved by Councillor Amirault and seconded by Councillor Jenkins:

THAT the Council of the Region of Queens Municipality authorize Deputy Mayor Charlton and Councillor Carver to the 2024 NSFM Fall conference and cover all appropriate and relevant expenses.

MOTION CARRIED.

11.7: Computer Equipment for Members of Council

It was moved by Councillor Jenkins and seconded by Councillor Roy:

THAT the Council of the Region of Queens Municipality receive the report titled 'Computer Equipment for Members of Council' for information.

MOTION CARRIED.

It was moved by Deputy Mayor Charlton and seconded by Councillor Amirault:

THAT the Council of the Region of Queens Municipality authorize an unbudgeted expense of up to \$13,475 for the purposes of

providing computer equipment to members of Council.

MOTION CARRIED.

12.0 Mayor's Report

Each meeting moving forward, Mayor Christian will provide a written report. He expressed gratitude to Council and staff for the initial experience in taking on this experience. Over the first weeks, all Council members attended the Swearing In Ceremony on October 20, as well as took part in a two-day orientation coordinated by Nova Scotia Department of Municipal Affairs and Nova Scotia Federation of Municipalities. Mayor Christian and several Councillors laid wreaths at cenotaphs at Remembrance Ceremonies to honour the sacrifice of those who served. He expressed gratitude to the CAO and municipal staff for their support and the warm welcome he has received. Mayor Christian is looking forward to keeping the ball rolling.

13.0 Business from Members of Council

13.1: Investigating Indoor Pool

It was moved by Councillor Wentzell and seconded by Councillor Jenkins:

THAT the Council of the Region of Queens Municipality direct staff to prepare a report, as soon as possible, on the feasibility of shifting the current pool construction project to an indoor facility and that the report should include an analysis of key considerations, foreseeable consequences, and next steps required for such a change.

MOTION CARRIED.

13.2: Schedule and Timing of Council Meetings (Policy 23)

It was moved by Councillor Amirault and seconded by Councillor Fancy:

THAT the Council of the Region of Queens Municipality direct staff to provide recommendations regarding potential amendments to Policy 23 – Respecting Regular Meetings of Council to remove the mandatory off-site Council meetings from the Policy.

MOTION CARRIED.

13.3: Donation from J & W Foundation

Councillor Amirault noted that she was made aware yesterday that there was a donation brought forward and requested further information. CAO Joudry advised that there was a donation from the Foundation, however it wasn't added to the agenda, as some clarity was required from the Municipality's auditor's perspective. Information regarding the donation will be added to the November 25, 2024 Regular Council Agenda.

14.0 Closed Session

At 11:32 a.m., it was moved by Deputy Mayor Charlton and seconded by Councillor Carver that Council move to the Closed Session of the agenda to discuss one item, 14.1: Personnel.

MOTION CARRIED.

At 1:30 p.m., it was moved by Deputy Mayor Charlton and seconded by Councillor Roy that Council return to the Open Session of the agenda.

MOTION CARRIED.

15.0 Adjournment

The meeting was adjourned at 1:31 p.m.

Mayor Scott Christian, Chair

Cody Joudrey, CAO

Heather Cook, Acting Recording Secretary

Date Approved: _____