

Region of Queens Municipality Special Council
Wednesday, July 17, 2024
4:00 p.m.

This meeting will be held virtually using Teams. The meeting will also be live streamed for public viewing.

Agenda

- 1.0 Call to Order**
- 2.0 Recommendations**
 - 2.1 Hillsview Acres Elevator Upgrade
- 3.0 Adjournment**

Region of Queens Municipality Staff Report

To: Mayor and Council

From: Joanne Veinotte

Date: July 17, 2024

Re: Hillsvie Acres Elevator Upgrade

Background:

Region of Queens Municipality owns and operates Hillsvie Acres, a Residential Care Facility funded by the province and residents of the municipality.


Details:

In 2022 staff were notified by the maintenance contractor that the elevator was at its end of life as the electronic components, should they fail, would not be replaceable in a reasonable amount of time if at all. An Emergency Funding request was not approved by the province at that time, however, funding of \$86,250 was approved as part of the capital investments of 23/24.

As soon as funding was confirmed, staff began to plan with the supplier to have the work done. The scope of the work centered around the elevator and therefore, staff did not consider any infrastructure implications, particularly the alarm and electrical work.

When the supplier visited Hillsvie this spring to review the site and evaluate the project timing required, staff were made aware that the existing infrastructure was not sufficient to support the new elevator components. Additional costs are as follows:

1. Alarm panel upgrade \$21,913 plus HST – Troy Life and Fire

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2. Basement changes to accommodate new access \$2077 plus HST – HRS Industrial
 3. Electrical work in install new panel \$7914.50 plus HST – Dayspring Electrical.

Total costs not funded are: \$33,272.

This project is time sensitive as the preliminary work must be done before the actual elevator work can be completed and that is scheduled to begin in early August.

Budget Considerations:

This an unbudgeted expense, however, there are funds available in the Hillsvievw Reserve to cover these costs.

Recommendation:

THAT the Council of Region of Queens Municipality approve the unbudgeted expense of \$33,272 for necessary upgrades to the electrical infrastructure at Hillsvievw, to be funded from the existing Hillsvievw Reserve.