

**Region of Queens Municipality Special Council**

**Monday, July 31, 2023**

**5:30 p.m. Council Chambers**

**Agenda**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Etlí Milita'mk Playpark Portable Washroom**
- 4. Adjournment**

## **Region of Queens Municipality Staff Report**

**To:** Special Council Meeting

**From:** Adam Grant, Director of Engineering and Public Works

**Date:** July 31, 2023

**Re:** Etli Milita'mk Playpark Portable Washroom

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### **Background**

The Region of Queens Engineering and Public Works Department is responsible for the operation of the new Universally-Designed playpark at 32 Old Cobb's Barn Rd in Liverpool NS.

### **Details**


During the design of the playpark, the Steering Committee responsible for design discussed the provision of washroom facilities at the park to serve the needs of patrons of both the playpark, skatepark and walking path. Members of the committee proposed three options for washroom facilities:

- 1) Do nothing – users could access washrooms at QPEC in lieu
- 2) Provide a portable washroom rental unit seasonally.
- 3) Construct a permanent structure in the vicinity that houses a washroom

It was determined at that time that option 1 was the best choice.

Following the opening of the park on July 11, Council has requested

- 1) Staff investigate the potential of having an accessible portable washroom placed at the site

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- 2) What Staff resources availability to maintain
  - 3) Unit is cleaned daily
  - 4) Unit locked at night and reopened in the morning
  - 5) Unit is installed to prevent overturning or vandalism

Engineering and Public Works secures pricing on portable toilets in an annual RFP process that is issued to all vendors in that market on the South Shore. The cost to rent an accessible washroom for the 2023/2024 season is \$200+HST per month including thorough cleaning performed once a week. Additional cleanings cost \$75 + HST per event.

Engineering and Public Works does not have staff resources to assist with maintenance. Daily cleaning would need to be completed by the vendor. Locking and unlocking the unit could be completed by unionized staff but would require call-outs in the evenings, weekends and holidays. The vendor will install the unit to prevent overturning, vandalism will be a liability of the Municipality.

### **Applicable Legislation**

Section 47 (5) of the *Municipal Government Act* sets out that Council may make and carry out a contract, perform an act, do anything or provide a service for which the municipality or the council is authorized by an Act of the Legislature to spend or borrow money.

### **Discussion**

Staff are seeking direction from Council on how they wish to proceed, specifically:

- Start and end date for provision of unit
- Cleaning frequency
- Locking and unlocking arrangements

Staff will create a cost estimate from these directions for Council decision.