

**Region of Queens Municipality Regular Council**  
**Tuesday, November 8, 2022, 9:00 a.m.**

**Minutes**

Present: Mayor Darlene Norman, Chair  
Deputy Mayor Jack Fancy  
Councillor David Brown  
Councillor Maddie Charlton  
Councillor Ralph Gidney  
Councillor Vicki Amirault  
Councillor Kevin Muise  
Councillor Carl Hawkes  
Chris McNeill, CAO  
Eric Levy, Municipal Clerk  
Christine Watson, Admin. Assistant – Planning & Development

**1.0 Call to Order**

Mayor Norman called the meeting to order at 9:00 a.m.

**2.0 Changes / Approval of Agenda**

**Add: In Camera 9.1- Personnel**

**It was moved by Councillor Charlton and seconded by Councillor Gidney that the Agenda be approved as amended.**

**MOTION CARRIED unanimously.**

**3.0 Presentations**

**3.1 Queens RCMP – Quarterly Report**

Mayor Norman welcomed S/Sgt. Dan Archibald to Council. Some highlights included:

- Reviewed staffing levels, which there are shortages. Recruiting levels are down country wide.

- Crime remains low. Stats are lower this year compared to last.
- Objectives remain the same as last year.
  - Road safety is a priority; impaired driving remains the same.
  - Crime prevention – Dip in offenders in the area, conditions are enforced.
  - Mental health strategy – With local hospital closures, patients are transported to the nearest hospital, which takes members out of area. This remains a struggle.

Councillor Brown stated in the Greenfield and surrounding areas residents have been voicing their concern over breaks-ins. In addition, there is a number of instances of drinking and driving through the LaBelle area. S/Sgt. Archibald noted that members spend a lot of time in North Queens on calls and also do proactive patrols on the Ponhook and Wildcat Reserves.

Deputy Mayor Fancy noted the radar trailer is out of service and enquired if it is a priority to bring it back into service. S/Sgt. Archibald stated the radar trailer was borrowed from another county and is in the process of being repaired; there is only one person in the province that does these repairs.

He further stated there is a possibility of purchasing a new one, or installing stationary ones, depending on funding and logistics.

Councillor Charlton enquired if there are any areas he would recommend more than others. S/Sgt. Archibald stated areas that we thought would be the same as they thought, such as Summerville by the Quarter Deck, which is a tight quarter area or areas with a high density of people.

Councillor Charlton further enquired if installing flashing lights at the 3-way intersection would be beneficial. S/Sgt. Archibald indicated it could be a benefit, but he is not a Traffic Authority expert.

Mayor Norman thanked S/Sgt. Archibald for his presentation.

### 3.2 Request for Water & Sewer Extension, Mount Pleasant

Larry Cochrane and Rob LeBlanc were welcomed to Council. Some highlights included:

- Mr. Cochrane provided his working background.
- The proposed development is located near the hospital and schools and provides a harbor view.
- Requesting for an extension of services of 150m for water and 200m for sanitary.
- The property is 35 acres and in a RL zone. Under the Municipal Planning Strategy, rezoning will be necessary for the multi-unit apartment building to RM zone and RG for the development of duplexes.
- Development would be completed over 2 phases and include 87 units over a span of 11 years with \$20 Million invested.
- Community Benefits – Increase in local spending, jobs and bring new residents.
- An environmentally sustainable community – Solar panels and green space for recreation.
- Conceptual Design – Phase 1 – 30 semi-detached homes, 3 single family homes and a 24 multi-unit apartment. Phase 2 – 30 semi-detached units. A total of 87 homes.
- Current Community Challenges include economic development, housing shortage, hospital staffing, and long-term care expansion.
- Semi-Detached homes are approximately 900 sq. ft. and retail for \$400,000.
- Detached - Three single family homes, approximately 1400 sq. ft. and retail for \$500,000.
- Apartment Building – One 24-unit apartment building that could potentially cater to lower income housing. Approximate cost of \$4 Million.
- Construction of homes will come from local builders and Pre Fab Prestige.
- Reviewed the average household spending in Nova Scotia Survey 2019. Total spending \$48,236.

Assumptions for Phase 1 taken from 2019 provincial survey:

- 10% increase to 2022 due to inflation brings the average household spending to \$53,059.
- 40% spent outside County - \$31,835 average household income
- Inflation at 3% annually.
- Rural tax rate of \$1.07 per \$100 assessment
- Sewer and Water tax calculated at \$105 quarterly/\$420 annually

- Property taxes do not reflect any increase over the seven year period - \$1,650,000 on 3 single family homes, \$12,000,000 on 30 semi-detached homes, and \$4,000,000 on the 24-unit apartment for a total of \$17,650,000 which averages to \$310,000 for the 57 units.
- Extension of Services – Quotes by Dexter Construction Company Limited budgeted for \$725,000 plus HST.
- ROI for extending services will recoup the cost within 7 years.

Phase 2 will begin in Year 8 (2030 and be completed in 2034).

- 30 semi-detached homes, with an estimated value of \$450,000.
- Estimated household spending to be \$48,000 annually
- Estimated tax rates to be \$1.16 per \$100 of assessment and sewer and water to be \$630 annually.
- Potential property taxes and sewer and water of \$1,600,000, \$14,400,000 in spending and an increase of 30 new households.

Once the 11 year project is completed the potential property taxes, sewer and water is \$2,350,000, local spending of \$20,800,000 and 87 new households.

If the Region approves the extension, Cochrane Property Developments will commit to build the main entrance roads and services for the first 400 feet and construct the first 4 units which is an estimated investment of \$2,500,000. These guarantees will help offset any risks to the Region.

The development will attract new families, see a significant increase in property taxes, green and modern construction for development, increase spending and build a reputation as a great place to live.

Letters of support were received from Dr. Al Doucet, Chair, Queens General Hospital Foundation, Kerry Morash, President, South Shore Chamber of Commerce and Honourable Kim Masland, MLA, Queens.

Mayor Norman thanked Mr. Cochrane and Mr. LeBlanc for their presentation. She stated Council will take the proposal into consideration during budget deliberations and will provide feedback to them in a suitable timeframe.

### 3.3 Mersey Tobeatic Research Institute (MTRI) Review

Mayor Norman welcomed Jane Barker, Co-Director, MTRI, and Alysha Griffin, Community and Municipal Outreach Coordinator to Council. Some highlights included:

- Ms. Barker gave a background on Mersey Tobeatic Research Institute, which has been in business since 2004.
- Reviewed Mission Statement – To promote, conserve and sustain biodiversity in Kespukwitk and beyond.
- Reviewed Vision – Prosperous communities where forest and aquatic ecosystems are healthy, connected, and where species are not at risk.
- Research – Aquatic Health, water quality for mercury content, Species at Risk and Forests and Landscape Connectivity.
- Organizational Growth – Gross income increased as well as assets. The number of year round employees increased.
- Major Project/Collaborations (20 projects):
  - Blanding's turtle and eastern ribbon snakes
  - Bats – White-nose syndrome
  - Rare lichens
  - Monarch butterflies
  - Atlantic Coastal Plain Flora
  - Old Forests
  - Invasive species – HWA
  - Forest biodiversity (working with private landowners)
- Family Forest Network: Collaboration of 11 organizations dedicated to implementing ecological forestry province-wide on privately owned woodlands.
- The Kespukwitk Conservation Collaborative: Multiple conservation organizations in SW Nova Scotia working together to protect species at risk in one of 11 of Canada's designated Priority Places for SAR conservation.

Ms. Griffins provided some highlights:

- Municipal Engagement Project: Municipal Species at Risk (SAR) Stewardship Toolkit. Is reaching out to all Municipalities to answer the Municipal Environmental Stewardship survey which was released in the spring.

- Municipal SAR Stewardship Projects: Blue Felt Lichen Trail, Signage in the Municipality of Digby, Sand Barrens, Stewardship in the Village of Aylesford, Stewardship of Eastern Mountain Avenues in Big Meadow Bog, Brier Island. Continues to look for more projects to support.
- Conservation Showcase at White Point Resort on November 9, 2022 and encouraged everyone to attend. There will be 27 posters, and a presentation will begin at 7:30 and will be livestreamed on Facebook.
- Kespukwitek Conservation Showcase, 8:30 – 4:30 (no room available and registration is now closed).
- Community Science Showcase – 6:30 – 9:00 p.m., is free and registration still open.

Councillor Amirault enquired to the links for the presentation. Ms. Griffins will provide information to the Administrative Assistant who will send to all Councillors.

Deputy Mayor Fancy enquired about invasive weeds in Queens. Ms. Barker stated there are many and is a guide on their website. She encouraged him, or anyone, to visit the facility if in the area.

Councillor Muise enquired about the bat population. Ms. Barker stated things are looking hopeful in Nova Scotia but the number in Newfoundland have dropped.

Councillor Brown stated he noticed an increase in the hemlock woolly adelgid invasion in his area and noted the cost of inoculation is very expensive. This year was the first time seeing blue green algae blooms in his area and noted that approximately 75% of cottage owners get their water from the lakes.

Mayor Norman noted Region owns several parcels of land that may be of interest to partner with going forward for consideration to undertake projects.

Mayor Norman thanked Ms. Barker and Ms. Griffins for their presentation.

Mayor Norman announced a 5 minute break at 10:23 a.m.

#### **4.0 Tabling of Petitions**

There were no petitions to come before this meeting.

#### **5.0 Public Question / Comment Session**

Leon Robertson, 45 College Street, Liverpool – Mr. Robertson commented on Item 3.2, presentation for water and sewer extension, stating the project sounded good and encouraged Council to give consideration for the request as there is a need for housing.

Susan MacLeod, 57 College Street, Liverpool – Ms. MacLeod stated she was having a hard time hearing and enquired to the timeline for the in-house sound system which has been in the budget for some time. Mayor Norman stated she could not comment on this at the present time but would find out and advise her. Mayor Norman reminded Councillors to speak up and project their voices.

Peter Gow, 34 Jenny Drive, Pine Grove – Mr. Gow stated he is President of the South Shore Flying Club. The Club has had a lease agreement since 2015 with the Region to run the airport, as well a lease for a terminal building and land. He provided members of Council a copy of his statement.

He further stated the Flying Club has worked hard to clean up and repair the terminal building at their expense.

An email was received on October 24, 2022 from Chris McNeill, CAO, asking to meet. At the meeting he and members of the Flying Club were present and were told the sale of the airport was withdrawn by the proposed buyer. Mr. McNeill stated the airport will be sold to the Nova Scotia Drag Racers Association (NSDRA) for \$50,000 and suggested they may work out a lease with them.

Mr. Gow enquired why the Flying Club was not given the same consideration for the purchase, and is this purchase proposal a done deal. He stated the Flying Club could offer to purchase the airport for \$100,000 and would enter into a long term lease with the NSDRA.

He further commented in an informal chat with the President and Vice President of NSDRA it was likely there would be no room for the Flying Club, as they would be increasing the number of races. Consideration would be given to selling the fuel system, as NSDRA would have no need for it and event fees would be charged to the Flying Club for functions and fly ins.

Their proposal would come at no cost to the Region.

David Joudrey, Western Head – Mr. Joudrey stated he is the President of the Nova Scotia Drag Racers Association. The NSDRA was formed in 2004 and have provided a safe environment for racers and spectators from all over the Maritime Provinces. Several races have moved to our track because of its reputation. Over the years we have maintained and upgraded the airport property. Each year further improvements are undertaken to the property.

Mr. Joudrey stated 2023 will mark the 20<sup>th</sup> season for the NSDRA and thanked the Region for consideration to purchase the airport property. He further stated they fully intend to work with the Flying Club for what is best for both groups. The airport is a piece of local history that dates back to the late 60's, early 70's that we don't want to see end. We have met briefly with members of the Flying Club to let them know we are willing to work with them.

Douglas Decker, 30 Evergreen Lane, Brooklyn – Mr. Decker stated from 2004 to March 2021 he was the director of the NSDRA and former Treasurer. He stated the gross income to date for the group is approximately \$1.7 Million, approximately \$150,000 spent to lease from the Region, and approximately \$120,000 spent on improvements. The Association did not ask or receive any money from the Region.

He further stated from information received from the Region's tourism staff, the economic impact in the area was approximately \$4 Million since being in business. We are a valuable asset.

In February, when we were told the airport was being sold, at that time we were told we could only get a three year agreement. It becomes important for us to be in business for another 20 years to have better control of the airport to ensure we have long term viability.



Terry Feener, 212 Beech Hill Road, Hunts Point – Mr. Feener stated he felt the Drag Racers are good stewards for the property. He stated that the offer to purchase the airport for \$500,000 sounds undervalued. He enquired to Council's decision to drop the selling price down to \$50,000, which seems to be an awful drop in price. Mayor Norman stated that the price the independent buyer was interested in was an appraised market value and Council has the ability to sell any of its property for as low as a \$1 to non-profits; an example is the Region selling 3 properties to a local not-for-profit organization for housing.

Mr. Feener enquired if the decision to sell for the lower amount is being made by one person for Council as a whole. Mayor Norman stated it was made by all of Council.

Bill Wamboldt, 200 Larry Wamboldt Road, Greenfield – Mr. Wamboldt stated he does not think the sale of the airport should be considered without public consultation. A public consultation should be held to get some ideas, as there may be other opportunities that can be held on that property. Recreation is a big business. He suggested that Council Table the sale of the airport until proper consultation can be held. Mayor Norman stated that the motion today is to hold a Public Hearing, not to sell the property, which will enable Council to agree to sell the property at less than fair market value. The Public Hearing will be scheduled for December 13, 2022.

## **6.0 Approval of Minutes**

6.1 Regular Council – October 25, 2022

**It was moved by Councillor Brown and seconded by Councillor Gidney:**

**THAT the minutes of the Regular Council meeting held October 25, 2022 be approved as circulated.**

**MOTION CARRIED unanimously.**

## **7.0 Recommendations**

### **7.1 Sale of South Shore Regional Airport**

**It was moved by Councillor Muise and seconded by Councillor Gidney:**

**THAT Council of Region of Queens Municipality give notice of its intent to sell PID #70110903, also known as the property of South Shore Regional Airport, to Nova Scotia Drag Racers Association, for less than fair market value;**

**AND THAT a public hearing respecting the proposed sale be held on December 13, 2022, in the Council Chambers of the Municipal Administration Building, 249 White Point Road, Liverpool, at 9:00 a.m.**

**It was moved by Councillor Brown and seconded by Councillor Hawkes:**

**THAT the wording “to Nova Scotia Drag Racers Association” be removed from the recommendation and be replaced with “to all potential buyers”.**

Deputy Mayor Fancy enquired if a major change can be made to the motion, as this is. Chris McNeill, CAO, stated yes changes can be made, but you would have to start the process over as you cannot have a public hearing that is generic.

Councillor Brown stated his concern is that if you have one name in the recommendation and we have a public hearing and we have some competing offers for the airport, and we defeat this motion because of some other possibilities, we would be back where we are today. This would give us a chance to see what the public thinks we should do. I am not against the Drag Racers, but we work for all the people in Queens County and they all have a right to have their say.

Councillor Charlton stated holding the public hearing would give the public an opportunity to voice their concerns. If motion is defeated at that time, we'll be back to where we are again.

**AMENDMENT DEFEATED with 3 in favour and 5 against.**

Deputy Mayor Fancy stated there are no less than four people who would be interested in purchasing the airport property. We have worked in good faith with the NSDRA.

He further stated he is unsure of where we are with the legal aspect of the Region and does not feel comfortable going forward without consulting with our lawyers or do anything against the MGA.

**It was moved by Deputy Mayor Fancy and seconded by Councillor Brown:**

**THAT THE motion be deferred until legal representation is sought on concerns of where the Region stands with the sale and the MGA.**

Councillor Muise enquired if we can attain legal advice and still go ahead with the hearing. Deferring will delay it for another month.

Councillor Charlton reiterated that the motion is for a public hearing only.

**AMENDMENT DEFEATED with 2 in favour and 6 against.**

**MOTION CARRIED with 7 in favour and 1 against.**

## 7.2 Fire Department Leadership Training

**It was moved by Councillor Gidney and seconded by Councillor Amirault:**

**THAT Council of Region of Queens Municipality authorize the funding of Fire Department Leadership Training and Relationship Building Facilitation as an unfunded liability in the 2022-2023 operating budget for an amount of approximately \$12,000.**

**MOTION CARRIED unanimously.**

### 7.3 Memorandum of Understanding respecting EMO Mutual Aid

**It was moved by Councillor Hawkes and seconded by Councillor Brown:**

**THAT Council of Region of Queens Municipality authorize entering into the proposed agreement with Municipality of the District of Lunenburg, Municipality of the District of Chester, Town of Bridgewater, Town of Lunenburg, and Town of Mahone Bay for Emergency Management Mutual Aid.**

**MOTION CARRIED unanimously.**

## **8.0 Discussions**

### 8.1 Bioeconomy Development Opportunity Zone (BDO Zone) Initiative

Richard Lane, Director of Economic Development, stated the Nova Scotia Innovation Hub (NSIH) is seeking municipal support to create a Bioeconomy Development Opportunity Zone (BDO), which will include the Region of Queens.

The BDO zone initiative is a program that identifies and scores areas that are suitable to attract new bio-based manufacturing industry investment.

The BDO Zone initiative would have two components:

1. The rating process uses internationally recognized risk metrics to quantify biomass feedstock and infrastructure "success" characteristics. This process can take up to six months and requires the development of a Local Advisory Committee, on which RQM would have representation.
2. Promotion of the BDO Zone for 12 months on [bdozone.org](http://bdozone.org), in press releases to over 50 bio-based organizations and sector publications worldwide, on webinars featuring our zone via BDO

ZoneCONNECT, and private, hosted discussion groups with prequalified bio-project developers, investors, and strategic partner companies actively looking to build new bio-based plants in BDO Zones.

The cost of the certification process is estimated at \$77,000, but there are potential funding options available to offset the cost.

NSIH could prepare an application to Natural Resources Canada's (NRCan) Clean Fuels Fund in the 'Establishing Biomass Supply Chains' stream. This option would only require a letter of support and minimal staff time commitment from municipalities, but approval may not be granted until the third quarter 2023.

The second option would be to pursue funding through NSIH itself. An approval decision could be made by January 2023, but this option would require a financial contribution by municipal partners, of approximately 25%. The actual financial ask will depend on the number of participating partners, but to leverage \$57,750 from NSIH would require \$19,250.

Mr. Lane stated the bioeconomy can take in feedstocks from a number of different sectors; forestry, farming and the ocean. These have a primary harvest as well as secondary products. The bioeconomy would make sure of this feedstock.

Councillor Brown enquired to the cost to the Region to participate. Mr. Lane stated our cost would depend on the number of participants, which would be 25% of the overall cost.

Deputy Mayor Fancy commented that Brooklyn Power has trouble attaining chips to run their facility. Mr. Lane stated this process would determine where to source the appropriate product.

**It was moved by Councillor Charlton and seconded by Councillor Brown:**

**THAT this issue be referred to the next Council meeting for a recommendation with Option 2.**

**MOTION CARRIED unanimously.**

## 8.2 Region of Queens Pool Committee – Terms of Reference

Councillor Brown stated when the pool committee was struck, it was made clear there would be no staff resources to add to this committee, and the committee was going to be responsible for doing the work themselves and reporting back to Council.

Item 8 of the Terms of Reference states “receive and review month progress reports from the CAO” in regards to the project. This is determining that we are using staff resources.

Item 9 of the Terms of Reference states “assist the CAO by conducting research, etc”. Again, this is using staff resources, when they were told when the committee was set up there would be no staff resources.

Role of the Chief Administrative Officer and Staff is saying that the CAO, Director of Recreation and Healthy Communities and Engineer will work with the Committee. This says we are putting staff resources in when we told them we could not.

Role of Committee Members states they may seek or provide information to the CAO and consult other municipal staff but shall not direct staff. Again, we are giving the Committee power to question staff and work with staff when they were told we did not have time for.

The Resources section states the Committee shall have access to the CAO, Director of Recreation and Healthy Communities and other appropriate staff as authorized by the CAO.

All through these Terms of Reference it is telling them that they have direction to direct staff when we told them staff does not have the time to take this on at present. The Terms of Reference should go back to the Committee to rewrite them to reflect that the Committee will be making recommendations to Council without the use of staff.

Councillor Charlton stated that this is made to look like an unreasonable ask, but it almost mimics the Terms of Reference for the library with a few changes. Our Council prioritized the pool Committee and the majority of Council wished to have one, and because we have not adopted a Terms of Reference before, it has left this Committee unsure of their role.

She further stated she feels it has created some animosity that neither party needs and would like to see this move forward in a positive way. In order to do this, we need positive feedback. When the pool committee was first discussed, it was mentioned that perhaps taking some of the donated money, if possible, or through the Region to hire a consultant or to look at third party options because of our staffing issues. It is unreasonable to think our staff can do everything, we have staffing issues like other organizations, and need to look at the positive. What is a reasonable way to make this work?

She stated she attended the first pool committee meeting and there are people that can provide great value to this committee and it is unfortunate to see that crumble and not having a working relationship with the committee.

The replacement of the pool is in our capital plan and our Council has prioritized that at some level and enquired what would need to be shifted in order to make this work. There is \$2.5 Million in our capital plan to build this pool, we have a donation, so we have the funds and we need to come together as a Council and move forward.

Deputy Mayor Fancy stated in order for any Committee to move forward they need a Terms of Reference or mandate of what they're trying to achieve. These Terms of Reference were brought forward, using the Library Committee as an example, and if there needs to be corrections, then they need to be made so that the Committee can move forward.

Councillor Amirault stated the Terms of Reference were not made to use staff time but trying to incorporate staff for decisions and not eliminate them.

Chris McNeill, CAO, stated this is different than the library project. We do not operate the library, so using the Terms of Reference for the library would be inappropriate as it is very different from this project.

Councillor Charlton asked to find a way to move forward because at the end of the day there is the majority of Council that want to have a Pool Committee and feedback is required as the Pool Committee is unsure of their role. She enquired if Terms of Reference that make sense for this Committee be brought back at the next Council meeting and could have feedback from staff.

Councillor Muise stated the pool will be run by staff so staff should be involved with this Committee and enquired why staff was working on the Library Committee if not operating it. If the Pool Committee is unclear of what they're doing it becomes a big problem without staff involvement. Mayor Norman stated it was made clear when the Library Committee was struck that we are not going to operate it. We have no experience in running a library, we are building a building for library users; therefore, we created a Library Committee as we will own the building that will be rented to the South Shore Regional Library which is mandated by the Provincial government.

Councillor Brown stated during budget talks it was indicated that staff would be available to sit on the Library Committee, but when the donation came through for the pool, it was an add on project for staff and they would not have time, but if Council was willing to wait until next budget, they would be available. Council put the Pool Committee in place ahead of it and to include staff time in the Terms of Reference becomes problematic. If the Terms of Reference were changed to get the references to directing staff removed, then everything goes back on track and the Pool Committee can move forward.

**It was moved by Councillor Brown and seconded by Councillor Hawkes:**

**THAT the Terms of Reference be referred back to the Pool Committee to reformat and remove staff references.**



Councillor Charlton stated this would be unfair to the Pool Committee. We need guidance from staff on how we can move this forward in a positive way that is reasonable because if staff resources are removed from the Terms of Reference they will spend their time getting things ready and there are too many unknowns and is asking for a partnership for a way forward.

She further enquired when staff be available to sit down with the Pool Committee, as it is unfair to put it back on the Pool Committee without clear expectations.

Councillor Gidney stated he did not see any issues with the way the Terms of Reference are written. The Pool Committee will be doing all the work and is not a big staff issue and can move on with how it is written.

Mr. McNeill stated that Council needs to decide what the role is of the Pool Committee and what the role is of staff which will dictate the Terms of Reference. It would need to be determined what parts of your staff are deficient and what expertise the community members have to fill the gap. This will be the first of its kind in Queens County where a community group is given full opportunity to design and build a public infrastructure.

**AMENDMENT DEFEATED with 2 in favour and 5 against.**

Councillor Charlton stated there is not enough information provided on how to move forward and do not feel it is different than the library committee as both are for the community. She reiterated her question as to what is reasonable time for staff, as well as many other unanswered questions, so it is hard to move forward.

She further asked if Council could direct CAO to bring back a revised Terms of Reference to the next Council meeting that allows for the Pool Committee to be involved, much like the library committee, with a way to have our staff involved in the capacity that they can be, or a recommendation to hire a consultant. Mayor Norman stated Council was told that staff does have time to commit to a committee at this point in time. Because of the projects being undertaken at present, staff requested to wait until spring to begin the process. If

Council wishes to add another layer to the staff workload, then as a Council we must soon meet and determine what projects we are going to let go and decide what projects we have the ability to move forward with.

Councillor Amirault reiterated the need for the Pool Committee to work with the CAO because without his input how is the Pool Committee to have any resolutions.

**It was moved by Councillor Charlton and seconded by Councillor Gidney:**

**THAT the Terms of Reference come back as a recommendation at the next Council meeting with the opportunity for our CAO to provide feedback on items of concern.**

**AMENDMENT DEFEATED with 4 in favour and 4 against.**

Mayor Norman stated we have to move forward. She noted that Chairperson of the Pool Committee was present and enquired if they could provide a mandate of the Committee's strengths and what they could provide as resources. Deborah Spartenelli, Chairperson, Queens Pool Committee, stated the committee could work on project without staff input and work with staff in the spring as it would take time to complete some of the work, and did not see any issues with waiting until that time.

Mayor Norman noted the pool completion date is the end of 2024. The final decision of any recommendations brought forward by the Pool Committee will be the decision of Council. The Committee has the ability to advise and bring forward a variety of proposals for consideration.

Councillor Amirault and Deputy Mayor Fancy, who are Pool Committee members, feel that there is a need for a Terms of Reference.

Councillor Charlton enquired if the Pool Committee does not have a Terms of Reference if they can bring recommendation to Council for consideration. Mr. McNeill stated that no other committee has a Terms of Reference except for the library project which is a unique build.

Mayor Norman stated the Pool Committee can provide updates to Council at any time and feels it is a time to celebrate the donation to construct a pool.

Deputy Mayor Fancy reiterated the need for the Pool Committee to have a mandate in order to move forward.

Ms. Spartenelli asked for clarification on bringing their mandate to next Council. Mayor Norman stated yes.

## **9.0 In-Camera Items**

**It was moved by Councillor Brown and seconded by Councillor Muise that the proceedings go In-Camera at 12:15 p.m. to discuss the following:**

**MOTION CARRIED unanimously.**

Mayor Norman announced a 15 minute break at 12:15 p.m.

**It was moved by Deputy Mayor Fancy and seconded by Councillor Brown that the proceedings exit In-Camera at 1:48 p.m.**

**MOTION CARRIED unanimously.**

## 10.0 Adjournment

The meeting adjourned at 1:48 p.m.

  
\_\_\_\_\_  
Mayor Darlene Norman, Chair

  
\_\_\_\_\_  
Eric Levy, Municipal Clerk

  
\_\_\_\_\_  
Christine Watson, Administrative Assistant – Planning & Development

Date Approved: November 02, 2022