



Region of Queens Municipality



COMMUNITY INVESTMENT FUND FINAL REPORT FORM

1. APPLICANT INFORMATION

ORGANIZATION NAME: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

PHONE: _____ E-MAIL: _____

2. Briefly outline how the funds provided were used and the impacts created on the space provided on the reverse. →

3. Supporting documents required (please attach)

CAPITAL INVESTMENT FUNDS

- Current bank account balance for all accounts at the time of final report
- Current financial statement at time of final report
- Post-construction pictures
- Copies of all supporting receipts/invoices
- In-kind Contributions Final Report

OPERATING INVESTMENT FUNDS

- Current bank account balance for all accounts at the time of final report
- Current financial statement at time of final report
- Copies of all supporting receipts/invoices

EVENT INVESTMENT FUNDS

- Current bank account balance for all accounts at the time of final report
- Current financial statement at time of final report
- Copies of all supporting receipts/invoices

TOURNAMENT ASSISTANCE INVESTMENT FUNDS

- Financial statement for the tournament
- Copies of all supporting receipts/invoices

TRAINING INVESTMENT FUNDS - Individuals

- Copy of certification
- Copies of all supporting receipts/invoices

TRAINING INVESTMENT FUNDS - Organizations

- Copy of certifications
- Copies of all supporting receipts/invoices

TRAVEL ASSISTANCE INVESTMENT FUND

- Copies of all supporting receipts/invoices

Applicant Name: _____ Signature: _____ Date: _____



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2. Briefly outline how the funds provided were used and the impacts created.



Region of Queens Municipality
COMMUNITY INVESTMENT FUND



CAPITAL INVESTMENT FUND APPLICATIONS
IN-KIND CONTRIBUTION FINAL REPORT

DONATED LABOUR

All labour rates for in-kind contributions are at a rate of \$20.00 per hour.

DONATED MATERIALS

All in-kind materials at receipted cost.

DATE	LABOURER'S/ MATERIAL DONOR'S NAME	PROJECT/MATERIALS	HOURS	RATE	TOTAL	RECEIPTED MATERIAL COST*	LABOURER'S/ MATERIAL DONOR'S SIGNATURE
				\$20.00			
				\$20.00			
				\$20.00			
				\$20.00			
				\$20.00			
				\$20.00			
				\$20.00			

* Please attach receipts for donated materials.