

Region of Queens Municipality Regular Council

Tuesday, April 12, 2022

9:00 a.m.

Agenda

1.0 Call to Order

2.0 Changes / Approval of Agenda

3.0 Tabling of Petitions

4.0 Public Question / Comment Session

5.0 Approval of Minutes

5.1 Regular Council – March 22, 2022

5.2 Public Hearing – March 22, 2022

5.3 Public Hearing – March 23, 2022

6.0 Recommendations

6.1 Creation of Thomas H. Raddall Steering Committee

6.2 Appointment to Thomas H. Raddall Library Steering Committee

6.3 Streetlight Removal – Weir Lane, Liverpool

6.4 Selection of Two Representative Volunteers for Provincial Volunteer Awards Ceremony

6.5 Fire Department & Medical First Responder Annual Registration

6.6 Community Investment Fund 2022-2023

6.7 Policy 94 – Non-Union Salary and Wage Increases

7.0 Discussions

- 7.1 Proposed Pool
- 7.2 Queens County Historical Society
- 7.3 Council Implementation Report
- 7.4 Revised Municipal Planning Strategy and Land Use Bylaw
- 7.5 Policy 23 – Regular Council Meetings

8.0 In-Camera Items

- 8.1 Sale of Municipal Property
- 8.2 Sale of Municipal Property
- 8.3 Personnel
- 8.4 Personnel

9.0 Adjournment

Region of Queens Municipality Regular Council

Tuesday, March 22, 2022, 6:00 p.m.

5.1

Minutes

Present: Mayor Darlene Norman, Chair
Deputy Mayor Kevin Muise
Councillor David Brown
Councillor Maddie Charlton
Councillor Ralph Gidney
Councillor Jack Fancy
Councillor Carl Hawkes
Chris McNeill, CAO
Christine Watson, Admin. Assistant – Planning & Development

Regrets: Councillor Vicki Amirault

1.0 Call to Order

Mayor Norman called the meeting to order at 6:00 p.m.

2.0 Changes / Approval of Agenda

It was moved by Councillor Brown and seconded by Councillor Hawkes that the Agenda be approved as circulated.

MOTION CARRIED unanimously.

3.0 2022/2023 Budget

3.1 Budget Review

Joanne Veinotte, Director of Corporate Services, stated significant changes to the proposed budget are an expenditure for upgrading of audio in Council Chambers, additional funding for the low income tax property rebate, policing cost increase, tax rate reduction of 3 cents per \$100 of assessment, appeals allowance reduced to .5% of assessment roll from 1%, and expenditure for Councillors and Mayor to attend the FCM conference in Regina was removed.

The proposed budget has a small surplus of \$310.

Mayor Norman stated that Council is pleased to present its 2022-2023 Operating, Capital, Water Utility, and Hillsview Acres budgets totaling in excess of \$34 million dollars.

The operating budget includes a 3-cent reduction in all tax rates across Queens County, with the exception of those assessed as seasonal commercial where the reduction is pro-rated to 2-cents.

2021 has seen significant increases in property sales and purchase prices, but those assessment increases will not be reflected in our assessment rolls until 2023. Despite that, the average assessment has still increased by 4.29% this past year and therefore our hope is that this tax rate reduction will help reduce the financial costs to our residents.

Like the rest of Nova Scotia, we are seeing increased costs to provide municipal services as well. Our policing costs are increasing \$245,000, our fire department funding is increasing \$48,000, and our fuel costs are increasing \$85,000. Provincial mandatory costs like education, housing, corrections and j-class roads have all increased.

To help our most vulnerable residents, Council is increasing the low income tax exemption amount from \$250 to \$300. If our senior residents also qualify for the provincial property tax rebate of up to \$800, they will see a significant reduction in the amount they pay for property tax. As well, we are increasing the maximum income level from \$24,645 to \$30,000. This will allow many more low income residents to access this \$300 reduction in their property taxes.

Finally, Council is pleased tonight to announce that the capital budget includes \$3,000,000 for the development and construction of a new Thomas H. Raddall Library without the need to borrow any money for the project, as well as \$250,000 for upgrades to Beach Meadows Beach which will greatly improve the user experience at this municipally owned facility.

3.2 2022/2023 Budget

3.2.1 **It was moved by Councillor Charlton and seconded by Councillor Hawkes:**

THAT the Council of Region of Queens Municipality authorize the levying of a four point five (4.5) cent area rate in Assessment Districts 5 and 6, to be provided to Brooklyn Recreation Committee.

MOTION CARRIED unanimously.

3.2.2 **It was moved by Councillor Charlton and seconded by Councillor Hawkes:**

THAT the Council of Region of Queens Municipality authorize the levying of a one point five (1.5) cent area rate in Assessment Districts 5 and 6, to be provided to Brooklyn Cemetery Committee.

MOTION CARRIED unanimously.

3.2.3 **It was moved by Councillor Brown and seconded by Deputy Mayor Muise:**

THAT the Council of Region of Queens Municipality authorize the levying of area rates for all assessment accounts according to the following rules:

Assessment Districts 1-12, excluding assessment account numbers 10148820, 10462223, and 00132837, a road levy charge of 75% of the provincially mandated road charge, as well as those properties in Assessment Districts 1, 3, 5, and 6 that are connected to, or have the ability to connect to, Liverpool's Water Utility hydrant charges at 100%.

Assessment District 13, as well as assessment account numbers 10148820, 10462223, and 00132837, debt charges for Assessment District 13 at 100%, roads, streets, and sidewalk expenses at 75%, engineering and public

works equipment expenses at 75%, Liverpool street paving expenses at 100%, and Liverpool Water Utility hydrant charges at 100%.

MOTION CARRIED unanimously.

3.2.4 It was moved by Deputy Mayor Muise and seconded by Councillor Charlton:

THAT the Council of Region of Queens Municipality authorize the levying of the following tax rates for Assessment District 13, as well as assessment account numbers 10148820, 10462223, and 00132837, effective April 1, 2022:

Residential and Resource base rates of \$1.04 per \$100 of assessment plus an area rate of 89 cents per \$100 of assessment for those properties connected to, or have the ability to connect to Liverpool's Water Utility, or 78 cents per \$100 of assessment for those unable to connect to Liverpool's Water Utility.

Commercial base rate of \$2.14 per \$100 of assessment plus an area rate of 89 cents per \$100 of assessment for those properties connected to, or have the ability to connect to Liverpool's Water Utility, or 78 cents per \$100 of assessment for those unable to connect to Liverpool's Water Utility.

AND THAT the Council of Region of Queens Municipality authorize the levying of the following tax rates for Assessment Districts 1-12, excluding assessment account numbers 10148820, 10462223, and 00132837, effective April 1, 2022:

Residential and Resource base rate of \$1.04 per \$100 of assessment plus an area rate of 3 cents per \$100 of assessment for the provincially mandated road charge, and on all assessment accounts in Assessment Districts 1, 3, 5, and 6, for those properties connected to, or have the ability to connect to Liverpool's Water Utility, 11 cents per \$100 of assessment.

Commercial base rate of \$2.14 per \$100 of assessment plus an area rate of 3 cents per \$100 of assessment for the provincially mandated road charge, and on all assessment accounts in Assessment Districts 1, 3, 5, and 6, for those properties connected to, or have the ability to connect to Liverpool's Water Utility, 11 cents per \$100 of assessment.

Commercial Seasonal base rate of \$1.61 per \$100 of assessment plus an area rate of 2 cents per \$100 of assessment for the provincially mandated road charge.

MOTION CARRIED unanimously.

2022-2023 Water Utility Budget

It was moved by Councillor Hawkes and seconded by Councillor Gidney:

THAT the Council of Region of Queens Municipality approve the proposed 2022-2023 Liverpool Water Utility Operating budget reflecting a deficit of \$14,964;

AND THAT Council also adopt the proposed three-year operating budgets for the years 2022-2023, 2023-2024, and 2024-2025, for submission to the Nova Scotia Utility and Review Board.

MOTION CARRIED unanimously.

2022-2023 Capital Budget

It was moved by Councillor Brown and seconded by Councillor Hawkes:

THAT the Council of Region of Queens Municipality approve the proposed 2022-2023 Capital Budget reflecting expenditures of \$8,701,527.

MOTION CARRIED with 6 in favour and 1 against.

Due Date on Taxes

It was moved by Councillor Charlton and seconded by Deputy Mayor Muise:

THAT the Council of Region of Queens Municipality establish June 1, 2022, as the due date for all property taxes, with no interest being charged for any taxes being paid on or before June 30, 2022.

MOTION CARRIED unanimously.

4.0 Presentations

4.1 Queens Community Aquatic Society

Mayor Norman welcomed Celeste Johnston, President, and Deborah Spartinelli, Vice President, Queens Community Aquatic Society to Council.

Some highlights included:

- A Long Time Coming – Funds were set aside from Bowater. A needs assessment was completed in 1996 and a pool was deemed a high priority. Again in 2007 another needs assessment was completed with 91% of respondents wanting a pool. In 2014, QCAS was formed.
- Nova Scotia Health Authority – They created “Engage4Health” which is an online space for public dialogue. Queens has a high rate of diabetes and osteoarthritis. Only half of the population engage in physical activity.
- Benefit of Aquatic Exercise including Swimming (From Cochrane Reviews) – Overall improved development in toddlers, mobility in seniors, increased lung capacity in persons with asthma, COPD, increased activity in persons with CFS, and calming for various mental health conditions.
- Demand – In 2021, 114 people took swimming lesson. In 2018, 48 swim team kids participated and now many are certified lifeguards / swimming instructors. In 2021, 16 participated on the swim team.

- Donor – A donor has come forward and indicated they will donate \$3 Million for a pool. They have requested naming rights but do not care to be involved in the details. We can only move on this if there is a commitment of Council to proceed in a timely manner.
- Cost for Outdoor Pool – Deborah Spartinelli investigated costs for an outdoor pool with things such as solar panels. The overall cost is \$3,366,222 over and above lands donated by RQM as well as excavation and infrastructure.
- Obstacles – In the past 8 years the Society has been working towards a pool. Construction cost is not an obstacle. RQM had set aside \$2.5 Million. There is a possibility for a tax rebate for NPO or municipalities. The cost to maintain the Milton Pool is approximately \$32,000.
 - Operating costs are variable as the solar panels, construction materials, liquid blankets, staffing and fees fluctuate.
 - Staffing should be less of a problem during summer months; currently have a list of 8 lifeguards. Investigate offering lifeguard certification to post-secondary groups who live in the area. When school is in session, the hours of operation will be reduced.
 - North Queens Aquatic Centre has a small pool and lifeguards travel from South Queens.
- People want an indoor year-round pool. The outdoor pool needs to be built in such a way that it can be covered in the future.
- Where? – The location of the pool is up to RQM to decide, but there are benefits having it close to QPEC.
- The Ask – This project proceeds soon. One member of the QCAS Board to be involved with the planning.
 - QCAS plans on fundraising which can be invested to generate income to help with operating costs.

Councillor Charlton enquired if a committee could be created to plan for a pool as for the library.

Mayor Norman stated Council will need to have discussions on this. RQM has several commitments for the upcoming year. Once discussions are held, the Society will be contacted.

5.0 Tabling of Petitions

There were no petitions to come before this meeting.

6.0 Public Question / Comment Session

There were no public questions or comments at this meeting.

7.0 Approval of Minutes

7.1 Regular Council – March 8, 2022

It was moved by Councillor Gidney and seconded by Councillor Charlton:

THAT the minutes of the Regular Council meeting held March 8, 2022 be approved as circulated.

MOTION CARRIED unanimously.

8.0 Recommendations

8.1 Administrative Policy 9 – Tax Exemptions

It was moved by Councillor Gidney and seconded by Councillor Charlton:

THAT Council of Region of Queens Municipality approve Administrative Policy 9 respecting Tax Exemptions.

Mallory Plummer, Manager of Finance, stated during budget deliberations, the income threshold per household income is being recommended to \$30,000 with an exemption amount increase to \$300 per eligible resident.

MOTION CARRIED unanimously.

8.2 Landfill Community Monitoring Committee – Membership Reappointments

It was moved by Councillor Hawkes and seconded by Councillor Brown:

THAT Council of Region of Queens Municipality approve the reappointments of Charlie Greer of Greenfield, Ken Minard of Milton, and Norman Wentzell of Mill Village to the Landfill Community Monitoring Committee. This is effective immediately with a term ending April 1, 2024.

MOTION CARRIED unanimously.

8.3 Asset Retirement Obligation RFP

It was moved by Councillor Brown and seconded by Councillor Hawkes:

THAT Council of Region of Queens Municipality approve the appointment of AECOM Canada to complete a Future Remediation Cost Liability report in compliance with PSAS 3280 Asset Retirement Obligations, with the cost having been included in the Fiscal 22/23 Operating Budget.

Ms. Veinotte stated as part of the Public Sector Accounting Standards, an evaluation of all assets of the Municipality is a requirement. This would include all Municipal property such as Hank Snow, the two former incinerators, etc.

A Request for Proposal was issued and closed on February 23, 2022. One submission was received from AECOM Canada. The cost of this report is \$235,326 plus HST and is budgeted.

MOTION CARRIED unanimously.

8.4 Policy 93 – Vaccine Mandates - Repeal

It was moved by Councillor Hawkes and seconded by Councillor Brown:

THAT Council of Region of Queens Municipality repeal Policy 93 respecting Vaccine Mandates.

Adam Grant, Director of Engineering and Public Works, Joint Occupational Health and Safety Committee Co-Chair, stated the response to the COVID-19 pandemic has changed and the vaccine mandates are no longer required.

MOTION CARRIED unanimously.

8.5 Tax Exemption Bylaw, second reading

It was moved by Councillor Brown and seconded by Councillor Charlton:

THAT Council of Region of Queens Municipality gives second reading to Bylaw 14 respecting Tax Exemptions.

MOTION CARRIED unanimously.

9.0 Discussions

9.1 Steering Committee Terms of Reference – Thomas H. Raddall Library

Mayor Norman stated the Steering Committee will examine the requirements to build a new library. The Committee will consist of two members from the Library Board, 2 members from the Library Staff and 2 members of the public who frequent the library often and represent different interest groups. Thomas Raddall II will sit on the Board as an honorary member.

It was moved by Councillor Charlton and seconded by Councillor Brown:

THAT this issue be referred to the next Council meeting for a recommendation.

MOTION CARRIED unanimously.

9.2 Queens County Historical Society

Mayor Norman stated a letter was received from the Queens County Historical Society expressing concerns for the deterioration and fading of the heritage murals on the building on Main Street.

Councillor Gidney stated in conversations with the Chamber of Commerce, he understood that in 2017, they raised \$56,000 to use for this and would like to investigate this further.

Councillor Charlton enquired if the business owners of the building contributed to the murals. Chris McNeill, CAO, stated this would have been done through the former Town of Liverpool and was most likely through BID taxes with provincial and federal funding as well.

Councillor Brown stated he felt the murals beautified the town and would be worth investigating.

Councillor Charlton enquired if the business owners were contacted about their future plans. Mayor Norman stated she would reach out to them.

It was moved by Councillor Charlton and seconded by Councillor Brown:

THAT this issue be deferred to the next Council meeting for further discussion.

MOTION CARRIED unanimously.

10.0 In-Camera Items

It was moved by Councillor Charlton and seconded by Councillor Brown that the proceedings go In-Camera at 7:23 p.m. to discuss the following:

- 10.1 Personnel
- 10.2 Personnel
- 10.3 Sale of Municipal Property

MOTION CARRIED unanimously.

Mayor Norman announced a 10 minute break at 7:23 p.m.

It was moved by Councillor Charlton and seconded by Councillor Gidney that the proceedings exit In-Camera at 9:30 p.m.

MOTION CARRIED unanimously.

11.0 Adjournment

The meeting adjourned at 9:30 p.m.

Mayor Darlene Norman, Chair

Chris McNeill, CAO

Christine Watson, Administrative Assistant – Planning & Development

Date Approved: _____

Region of Queens Municipality

5.2

Public Hearing

**to adopt a revised Municipal Planning Strategy and Land
Use Bylaw, Liverpool Fire Hall, 520 Main Street**

Tuesday, March 22, 2022

1:00 p.m.

Minutes

Members of Council: Mayor Darlene Norman, Chair
Deputy Mayor Kevin Muise
Councillor Ralph Gidney
Councillor Maddie Charlton
Councillor Jack Fancy
Councillor David Brown
Councillor Carl Hawkes

Regrets: Councillor Vicki Amirault

Members of Staff: Chris McNeill, CAO
Mike MacLeod, Director of Planning & Development
Heather Cook, Communications & Engagement Coord.
Christine Watson, Admin. – Planning & Development

UPLAND Planning + Design: Ian Watson

Members of the Public: 108

Call to Order

Mayor Norman called the Public Hearing to order at 1:00 p.m.

A. Remarks

Mayor Norman stated the purpose of the Public Hearing is to provide any interested person an opportunity to present an oral or written presentation to Council of Region of Queens Municipality with regard to its intention to adopt a revised Municipal Planning Strategy and Land Use Bylaw.

Mayor Norman reviewed the procedures for the Hearing which were provided on the agenda.

B. UPLAND Planning + Design Overview

Ian Watson, UPLAND Planning + Design, presented actions and process to date (copy of presentation attached to original set of Minutes).

Some highlights included:

Work To-Date: pop-up events, 7 public open houses, four stakeholder workshops and call, on-line surveys. Six discussion papers, policy direction paper, PAC policy direction workshop, 3 internal drafts and a series of information videos.

7 public draft open houses were held in Beach Meadows, Caledonia, Greenfield, Port Mouton, Mill Village, and Liverpool as well as on line. There was community input, drafts were updated for Council review and first reading.

Key Issues – Initial Consultation: Environment, Demographics, Housing and Economy.

Feedback – Draft Consultation: parking at Carters Beach, notification distances, zoning around lakes, campgrounds, hamlets, etc.

Community Structure: Urban Services Areas, Hamlets and Rural Development Areas

Urban Services Areas: Higher densities of development, full range of infrastructure and commercial services.

Hamlets: Local service and cultural centres, have the potential for municipal infrastructure, moderate range of housing and commercial options. Hamlets include Beach Meadows, Greenfield, Hunts Point/White Point, Mill Village, Port Medway, Port Mouton and Summerville.

Rural Development Areas: Resource development, recreation and limited housing and commercial services and have limited municipal infrastructure.

Environment: Minimum coastal elevation, maintain watercourse buffer and coastal buffer of 30 meters, dark skies and continue to recognize and protect conservation lands.

Infrastructure: Defined boundary for central water and sewer, renewable energy and continue to protect municipal water supply.

Transportation: Limits on new public roads, private roads, sidewalks on new public roads, refined parking standards and EV charging.

Housing: Accessory dwellings, ground floor (in rear) residential in Downtown Commercial (CD) Zone and a wider use of Multiple Unit Residential (RM) Zone.

Economic Development: “Craft” manufacturing, wide support for agricultural activities, expanded home-based businesses, Rural Commercial (CR) Zone, Highway Commercial (CH) Zone, Mixed Use (CM) Zone, and Business Park (MB) Zone.

Recreation and Open Space: Lowered threshold for open space dedication to 3 lots, allow parks almost everywhere, basic controls for RVs.

Backyard Livestock: Up to 5 fowl and rabbits anywhere, no roosters and need to be enclosed.

Intensive Livestock: No changes to lot size or setbacks. Some areas have been moved to other zones. Number of mink in an animal unit is reduced from 10 – 1.

Household Livestock: Multiple lots are counted together, 50 metres from watercourses, off-site wells and off-site dwellings.

Cultural and Heritage: Flexibility for registered heritage properties, allows artisan uses in many zones.

Community Uses: Continue to support and allow limited community uses in a wider range of zones.

Organization and Process: Both documents were reorganized and reformatted. Have an expanded list of variances, an expanded list of criteria for considering rezoning and development agreements. Option for development agreement instead of rezoning and site plan approval.

C. Public Comments

1. Joe Baltzer, 258 Waterloo Street - Mr. Baltzer offered his comments to check on the spelling, grammar and formatting of the documents. He suggested to make on-line version more user friendly and that clickable links be inserted. He felt the covers were a bit bland.
2. Mary Leedham, 1123 Central Port Mouton Road – Ms. Leedham stated she owns 19,000 square feet of property and with the proposed bylaws she will not be able to build a home on her property. She has some live stock as well as chickens.

3. Richard Wolfe, 5000 Highway 210, Greenfield – Mr. Wolfe stated he currently has chickens and roosters and has no intentions of giving them up and they are not bothering anyone. He also has a sawmill.
4. Darlene Wamboldt, 278 Old Garden Road, Pleasantfield – The assessment for her property went from \$22,000 to \$106,000 this year. She cleared her property to have a small farm of goats, turkeys, goats, hogs and been and has no intention of moving them. She stated that hobby farms are not listed in the bylaw. She further enquired what laws protect her for what she does as she knows of other residents who have many livestock on their property. Mayor Norman stated if no one complains, then you have no issue.
5. Winnifred Sheeny and Ruthie, 134 Bristol Avenue – Winnifred stated that she's recently moved from the Annapolis Valley and feels that Queens lacks agriculture. Manure is important to use and the smell is not bad compared to the local salmon farms. Chickens help with the tick population.
6. Kristin Hatt, 51 Milford Street – Ms. Hatt stated she has 3 roosters, which she considers friends, and bunnies that were rescued. To say that the roosters create noise is ridiculous and people need to have respect for each other.
7. Ron Whynot, Milton – Mr. Whynot states in order to have hens there is a need for a rooster. People should be able to raise their own food.
8. Corey Foley, 200 Milford Street – Mr. Foley stated he feels Queens is behind what other countries are doing. Owning chickens and guinea hens help with the cleanup of ticks. They need to be free range. There needs to be roosters to protect the hens and stated if people educate themselves, there are roosters that do not make a lot of noise. People have a right to raise food to feed their families.

9. Dirk Van Loon, East Port L'Hebert – Mr. Van Loon stated having chickens allows people to look after themselves and is the reasonable thing to do.
10. Debbie Wamboldt, 119 Glenwood Street – Ms. Wamboldt stated she owns cattle, hens and a rooster. The hens help with the tick population which is bad in Queens County. She enquired if Milton is considered an urban area. She further enquired what 1 animal unit was.
11. Josh Wamboldt, 152 Mount Pleasant Road – Mr. Wamboldt stated he felt there was a lot of miscommunication on the issue. A lot of things have changed over the last two years during COVID and perhaps those should be taken into consideration. He agreed that the hens do help with the tick population.
12. Raymond Wolfe, 110 Milford Street – Mr. Wolfe enquired if Milton was considered rural.
13. Lena Herman, 11922 Kempt – Ms. Herman stated Queens County is highly infested with ticks. She has hens and a rooster that are free range and will not be locking them up.
14. Gary Clark, 1061 Central Port Mouton – Mr. Clark stated he felt there were many changes as the proposed document is considerably larger than the original and is very complex and comprehensive.
15. Tony Flint, 49 Bristol Avenue – Mr. Flint enquired to the issue of speeding on Bristol Avenue, i.e. installation of flashing sign. Mayor Norman stated this issue was not part of the discussion and advised him he could bring this issue before any Council meeting during the Public Comment section.

16. Ira Huskins, 8450 Highway 3, Port Mouton – Mr. Huskins stated his neighbours have roosters but does not hear them, but hears plenty of dogs barking.
17. Danny Hirtle, 131 River Road – Mr. Hirtle enquired to the high water mark and to reconsider the cutting permitted.
18. Marina Foley, 200 Milford Street – Ms. Foley enquired to the number of buildings permitted on a property and voiced her opinion that she feels that RQM can't tell her what she can do on her own property. She further enquired what the size of an animal unit was. She further expressed her opinion that the government should not be able to tell her how many animals she can own.
19. Heather Decker, 154 Hillside Road – Ms. Decker stated she feels Queens is missing out on the tourism trade and consideration of multi-purpose trails in hamlets would be ideal. She questioned the housing permitted in hamlets, i.e. backyard housing. She further questioned if there is a rezoning in an area if the neighbours are notified.
20. David Huskins, 160 Church Street – Mr. Huskins stated he can only eat a few selected foods and eggs is one. He further stated that Liverpool was not friendly anymore and enquired why.
21. Joan Riley, 46 Broad River – Ms. Riley stated she owns under an acre of land and currently resides in a recreation vehicle. She has chickens and a rooster to help offset the cost of groceries. She asked for clarification on recreation vehicles as it pertains to the Bylaw.
22. Brian Hingston, 57 Medway River Road – Mr. Hingston enquired on property development if surrounding neighbours would be notified.

23. Sheila Sinnott, 461 Medway River Road – Ms. Sinnott stated they have goats, chickens and a rooster. She enquired if neighbours are notified of subdivisions. She further enquired to the vertical elevation rules in coastal areas and other water ways. She enquired if there would be grandfathering for current livestock.

She stated the documents were well prepared.

24. Mervin Hartlen, 220 West Street – Mr. Hartlen stated he owns property on Tupper Street. He does not have a problem with free range chickens, but does have concerns of free range horses. There are presently three that come onto his property and damage it. There are 3 kept where he feels there is only room for one and can hear them stomping in the evenings. He does not appreciate the manure odor. He has contacted the Department of Agriculture and was informed that the horse's accommodation meet the minimum standard.

25. Chassity Allison, 139 Queen Street - Ms. Allison enquired to the signage sizes and the format.

26. Neil Seldon – 31 Mosher Road – Mr. Seldon stated he owns guinea hens and has no ticks.

27. Matt Collins, 45 Route 8, Milton – Mr. Collins stated with the rules on the number of animals permitted, are there rules for abused animals included. Mayor Norman stated this does not fall under the Municipality.

28. Susan Perry, 3849 Highway 10 – Ms. Perry stated she has previously worked for the SPCA and would investigate the issue on Tupper Street.

D. Closing Remarks

Mayor Norman encouraged residents to contact the Planning Department if they have any concerns or questions.

She stated another meeting is being held via Zoom on Wednesday, March 23, 2022.

Council will listen to all questions and concerns.

E. Adjournment

Mayor Norman declared the Public Hearing adjourned at 2:33 p.m.

Mayor Darlene Norman, Chair

Chris McNeill, CAO

Christine Watson, Administrative Assistant – Planning & Development

Date Approved: _____

Region of Queens Municipality

5.3

Public Hearing

**to adopt a revised Municipal Planning Strategy and Land
Use Bylaw, via Zoom**

Wednesday, March 23, 2022

6:30 p.m.

Minutes

Members of Council: Mayor Darlene Norman, Chair
Deputy Mayor Kevin Muise
Councillor Ralph Gidney
Councillor Maddie Charlton
Councillor Vicki Amirault
Councillor Jack Fancy
Councillor David Brown
Councillor Carl Hawkes

Members of Staff: Chris McNeill, CAO
Mike MacLeod, Director of Planning & Development
Wendy Connors, Development Officer
Heather Cook, Communications & Engagement Coord.
Christine Watson, Admin. – Planning & Development

UPLAND Planning + Design: Ian Watson

Members of the Public: 80

Call to Order

Mayor Norman called the Public Hearing to order at 6:30 p.m.

A. Remarks

Mayor Norman stated the purpose of the Public Hearing is to provide any interested person an opportunity to present an oral or written presentation to Council of Region of Queens Municipality with regard to its intention to adopt a revised Municipal Planning Strategy and Land Use Bylaw.

Mayor Norman reviewed the procedures for the Hearing which were provided on the agenda.

B. UPLAND Planning + Design Overview

Ian Watson, UPLAND Planning + Design, presented actions and process to date (copy of presentation attached to original set of Minutes).

Some highlights included:

Work To-Date: pop-up events, 7 public open houses, four stakeholder workshops and call, on-line surveys. Six discussion papers, policy direction paper, PAC policy direction workshop, 3 internal drafts and a series of information videos.

7 public draft open houses were held in Beach Meadows, Caledonia, Greenfield, Port Mouton, Mill Village, and Liverpool as well as on line. There was community input, drafts were updated for Council review and first reading.

Key Issues – Initial Consultation: Environment, Demographics, Housing and Economy.

Feedback – Draft Consultation: parking at Carters Beach, notification distances, zoning around lakes, campgrounds, hamlets, etc.

Community Structure: Urban Services Areas, Hamlets and Rural Development Areas

Urban Services Areas: Higher densities of development, full range of infrastructure and commercial services.

Hamlets: Local service and cultural centres, have the potential for municipal infrastructure, moderate range of housing and commercial options. Hamlets include Beach Meadows, Greenfield, Hunts Point/White Point, Mill Village, Port Medway, Port Mouton and Summerville.

Rural Development Areas: Resource development, recreation and limited housing and commercial services and have limited municipal infrastructure.

Environment: Minimum coastal elevation, maintain watercourse buffer and coastal buffer of 30 meters, dark skies and continue to recognize and protect conservation lands.

Infrastructure: Defined boundary for central water and sewer, renewable energy and continue to protect municipal water supply.

Transportation: Limits on new public roads, private roads, sidewalks on new public roads, refined parking standards and EV charging.

Housing: Accessory dwellings, ground floor (in rear) residential in Downtown Commercial (CD) Zone and a wider use of Multiple Unit Residential (RM) Zone.

Economic Development: “Craft” manufacturing, wide support for agricultural activities, expanded home-based businesses, Rural Commercial (CR) Zone, Highway Commercial (CH) Zone, Mixed Use (CM) Zone, and Business Park (MB) Zone.

Recreation and Open Space: Lowered threshold for open space dedication to 3 lots, allow parks almost everywhere, basic controls for RVs.

Backyard Livestock: Up to 5 fowl and rabbits anywhere, no roosters and need to be enclosed.

Intensive Livestock: No changes to lot size or setbacks. Some areas have been moved to other zones. Number of mink in an animal unit is reduced from 10 – 1.

Household Livestock: Multiple lots are counted together, 50 metres from watercourses, off-site wells and off-site dwellings.

Cultural and Heritage: Flexibility for registered heritage properties, allows artisan uses in many zones.

Community Uses: Continue to support and allow limited community uses in a wider range of zones.

Organization and Process: Both documents were reorganized and reformatted. Have an expanded list of variances, an expanded list of criteria for considering rezoning and development agreements. Option for development agreement instead of rezoning and site plan approval.

C. Public Comments

1. Noel Smale, 97 Brooklyn Shore Road – Mr. Smale offered his comments on residents who wish to have an RV on their property but feels the 14 day threshold is too restrictive. He feels there should be more consultation as this causes more division in the community rather than working together. He enquired how this would be enforced. He further enquired how far grandfathering goes.

2. Meg Curtis, 6976 Highway 3 – Ms. Curtis stated that roosters are fundamental with having chickens in producing eggs and are protective. Rattling on neighbours is unacceptable and causes a social division. The restrictions in the proposed bylaw violates a federal covenant.
3. Francis Kangata, 70 Mosher Road – Mr. Kangata stated he purchased property with the intention of creating a glamping site. With the current changes he would not be able to proceed. He requests changing proposed zoning to Resort (Re). It seems the proposed bylaw is similar to that in Mahone Bay.

He further commented that consideration should be given to zoning within school areas with special censoring regulations so not to have cannabis, etc. being available.

4. Victoria Conrad, 339 Mill Village East Road – Ms. Conrad stated she was part of the 2009 citizen engagement and sat on the Planning Advisory Committee to invoke public engagement and that she respects the process. She has concerns over food security issues. She owns and runs a farm and has for many years.

She further commented the RV time frame of 14 days was restrictive especially with the housing issues and should remain flexible to adapt to whatever is happening in the future. The reality is that some residents cannot afford to build and may need to reside in an RV and suggested investing into affordable housing.

She questioned the designation of Mill Village as a hamlet. Although she feels the changes were not as severe as originally thought, the document needs to be flexible as changes occur.

5. Deanna Hughes, 467 Forest Point Loop – Ms. Hughes stated she is President of the Forest Point Landowners' Society. The residents of the Society live on a private road which they pay for the maintenance and up keep. They are against having RV's for permanent habitation, especially when the RV's are being modified with wood stoves and heaters as they pose a potential hazard. Some other counties allow RV's for extended periods of time; 4 – 6 months. There are several camp grounds throughout Nova Scotia which allow RV's for extended periods of time.

Under the 2009 MPS & LUB the Seasonal Residential Zone allowed 5 uses and with the new proposed zone it has been extended to 12. This will detract and impact the quality of life in the neighbourhood. The number of vehicles will increase which will cause safety issues to pedestrians.

6. Jillian Bieser, 291 Central Port Mouton Road – Ms. Bieser stated she agrees with the comments made by Mr. Smale. She feels there has not been adequate communication and more time is needed to understand the document.

Mayor Norman stated following the first reading of the proposed Bylaw, there is a 150 day window that the new proposed documents are used and cannot contradict those from the 2009 MPS & LUB.

7. Scott Winters, 203 Forest Point Loop – Mr. Winters stated he is a member of the Forest Point Landowners' Society which 90% of the property owners voted against RV's in the area. To allow them would see a significant increase of traffic on their private road. Permanent use of RV's is a potential safety concern. He suggested rather than approving RV's to be used as a permanent residence to look at creating affordable housing.

8. John Scanlan, 934 Port Medway Road – Mr. Scanlan stated he purchased property in Queens County with the intention of raising Newfoundland ponies. Regulations could impact that.

He commented that a lot of people are moving here from out of the province to enjoy the country and have a big interest in agriculture. A lot of people that moved here like it just the way it is and are discouraged by the proposed changes.

9. Candice Weagle, 41 William Croft Road – Ms. Weagle stated she has been working with South Shore Opportunities and the Acadia Center Entrepreneurship for starting a new business for a dog daycare and kennel. Her property is in the R5 zone which allows this with a development permit. Under the proposed Bylaw this is no longer permitted in this zone. She enquired what changed and why. She further enquired for a home business how do you determine if you are a Level 1 or a Level 2 business.

Mayor Norman advised her to contact anyone in the Planning Department to discuss these issues.

10. Gary Clark, 1061 Central Port Mouton Road – Mr. Clark stated he built his house in Port Mouton which appealed to him as it was in a rural community. He suggested a summary of what has changed from the 2009 version would be helpful.

Ian Watson, UPLAND, advised that under queensplan.com there is a library of documents one of which outlines the major changes.

11. Tara Ibrahim – Ms. Ibrahim stated she does not live in Queens County but has worked as a Planner for a period of time. She had difficulty locating the document on the website and stated accessibility is important. She further stated she agreed with the other comments and there was too many government rules.

She has submitted a written statement but has not received a confirmation of its receipt. Mayor Norman stated that all submissions would be confirmed.

12. Byron Whynacht, 125 Long Cove Road – Mr. Whynacht stated he was part of the Planning Advisory Committee during the creation of the 2009 MPS & LUB. He felt the document couldn't have been so bad whereas staff were not overwhelmed with complaints.

13. Lindsey, Lunenburg resident – She stated this was a province wide initiative and was happening in neighbouring communities. Mayor Norman stated this was not the case, the 2009 MPS & LUB was created at residents' request.

Lindsey further commented that she just wanted to show her support for the residents.

D. Closing Remarks

Mayor Norman stated all comments and submissions would be compiled for Councillors to discuss and bring forward any changes.

E. Adjournment

Mayor Norman declared the Public Hearing adjourned at 8:42 p.m.

Mayor Darlene Norman, Chair

Chris McNeill, CAO

Christine Watson, Administrative Assistant – Planning & Development

Date Approved: _____

Region of Queens Municipality Staff Report

6.1

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: April 12, 2022

Re: Creation of Thomas H. Raddall Library Steering Committee

Background

Included within the 2022-2023 Capital Budget is funding to provide for the development and construction of a new Thomas H. Raddall Library to replace the current library contained within leased space at the Rossignol Cultural Centre in Liverpool. The current lease is a five-year term with a one year termination clause.

Details


At the March 22, 2022, Council meeting a draft terms of reference to establish a steering committee to oversee the establishment of a new library was reviewed and recommended to the April 12, 2022, meeting for approval.

The Steering Committee will be responsible for carrying out their duties according to the approved Terms of Reference and their appointment expires upon the opening of the new facility.

Applicable Legislation

Section 24 of the *Municipal Government Act* states that:

- (1) The council may establish standing, special and advisory committees.
- (2) Each committee shall perform the duties conferred on it by this Act, any other Act of the Legislature or the by-laws or policies of the municipality.



(3) The council may appoint persons who are not members of the council to a committee and may establish a procedure for doing so.

Recommendation

THAT the Council of Region of Queens Municipality approve the creation of the Thomas H. Raddall Library Steering Committee according to the draft Terms of Reference.

Budget Impacts

All members of Committees, including public members, are reimbursed for reasonable out of pocket expenses related to their participation on committees and mileage to attend meetings.

Communications

Upon approval of this recommendation, the appointed members will be informed of their appointment.



THOMAS H. RADDALL LIBRARY Steering Committee Terms of Reference

Purpose

The purpose of Thomas H. Raddall Library Steering Committee is to provide Municipal Council with educated, knowledgeable, and practical first-hand advice, education, and recommendations for the design, layout, placement, programs and services for a new Thomas H. Raddall Library. This new facility will be created to ensure long-term sustainable free access to library services for all residents of Queens County and visitors, ensuring its design reflects a modern and positive image that is welcoming and inclusive of all. The Steering Committee will guide the work of the Chief Administrative Officer as they work to carry out the mandate of this important and required community cultural asset. This Steering Committee must ensure that the information and authority granted to it is always used in a non-partisan, non-personal manner, and the general well-being of the community always takes precedence over any individual person or business so that the best options to support free community access to library services is maintained.

Authority

Thomas H. Raddall Library Steering Committee has been granted its legal authority to advise the Municipality by virtue of being delegated this responsibility with Council's approval on April 12, 2022, of this Terms of Reference. Council's authority to establish this Steering Committee is included in Sections 9A and 24(1) of the *Municipal Government Act*.

Scope

The scope of the volunteer Thomas H. Raddall Library Steering Committee shall be to review and assess current library operations from both a staffing and community use lens to ensure all facets of the development are considered and implemented where possible and feasible. The development of this initiative has been ongoing since 2016 when a report to convert the former Liverpool Courthouse was prepared. The Steering Committee's reporting relationship is limited to advice and recommendations to the Chief Administrative Officer and to Council when applicable to do so. Specifically, the Steering Committee shall endeavour to:

1. Conduct a review of current library services within Queens County to determine where the services are strong and where services can be improved through changes in infrastructure, programs, and amenities.
2. Carry out a review of current library standards provincially and nationally to determine government and public expectations for size and location of

infrastructure, programming, services, space requirements, accessibility, and other design considerations.

3. Work with the Project Manager to review potential site locations for a new library, considering accessibility and community fit, along with expected capital and operating costs, culminating in a recommendation to Council for the selection of a site.
4. Work with the Architect to design both the interior and exterior of the new facility, seeking library user and public input where appropriate, considering interior and exterior flow, accessibility, safety, functionality, technology, energy efficiency, colours, furnishings and fixtures, equipment, staff areas, and public areas like washrooms and hallways.
5. Provide a community lens and recommendations to the South Shore Public Libraries Board and Municipality respecting materials, social media strategies, educational training, community engagement, and other issues that are required to educate and inform residents throughout Queens County of this project.
6. Recommend areas where South Shore Public Libraries and Municipal staff may undertake research and data collection to obtain the require information to allow the Steering Committee to make future evidence-based and factual decisions.
7. Support staff of South Shore Public Libraries Board and Municipality in its consultation with provincial and federal departments and agencies that may provide funding opportunities to enhance the facility with accessibility, resources, energy efficiency, and the facilitation of programs and services for at risk communities.
8. Act as information resource for users and community regarding this project with Chairperson acting as Steering Committee spokesperson for the project.
9. Guide the work of the Chief Administrative Officer to ensure Steering Committee priorities are acted upon, work plans developed, and regular reporting is completed.
10. Assist the Chief Administrative Officer and Chief Librarian with organizing meetings, conducting research, preparing reports, overseeing grant submissions, liaising with community groups, business, library users and community members, while leading by example.

Reporting Relationship

Thomas H. Raddall Library Steering Committee shall be accountable directly to Council of Region of Queens Municipality and the Chairperson indirectly to the Chief Administrative Officer for operational and administrative support.

Role of Chairperson

The Chairperson is ultimately responsible for organizing, chairing and facilitating all meetings. The Chairperson will also ensure that appropriate research, directions and recommendations are given to the Steering Committee, including the provision for review of work plans, policy directions, strategies, financial commitments, research and data collection.

Role of Vice Chairperson

A Vice Chairperson shall be appointed and act in the place of the Chairperson during absences, unavailability, or conflicts of interest of the Chairperson.

Role of Steering Committee Member

Steering Committee Members are expected to prepare for and attend all meetings of the Steering Committee unless they provide prior notice of absence to the Chairperson. Steering Committee Members are required to always act in the best interest of the community generally and set aside personal beliefs and business interests at all times because they will conflict with the objectives and strategic directions of the Steering Committee. Steering Committee Members may seek or provide information to the Chief Librarian or Chief Administrative Officer, but shall not direct staff.

Role of Chief Administrative Officer

Chief Librarian and Chief Administrative Officer shall act as staff resources to Thomas H. Raddall Library Steering Committee. These people shall lead the research and report writing aspect of the Steering Committee's work to ensure the Steering Committee has the most accurate information upon which to make a decision or make recommendations to the Chief Administrative Officer or Council. The Steering Committee shall work with the Chief Librarian and Chief Administrative Officer respecting policy implementation and required research, while adhering to budget limitations.

Membership

Membership on Thomas H. Raddall Library Steering Committee shall include up to six (6) members comprising of two members of the South Shore Public Libraries Board, two members of South Shore Public Libraries staff, and two members of the public who are regular library users, duly appointed by Council pursuant to Section 24 of the *Municipal Government Act* for a term to expire upon the public opening of the new library facility. Public Members appointed to this Steering Committee should have a clear background as a regular library user, possess an open and positive mindset, be passionate about library services and understand the importance of such, be willing to undertake difficult discussions, understand the importance of education to reduce poverty and illiteracy. Any resignation shall be

tendered in writing to the Chairperson. Subsequently a replacement will be sought to fill the remaining term of office. Any Steering Committee Member who misses three meetings in a row year shall be deemed to be no longer a member of the Steering Committee. A Chairperson and Vice Chairperson shall be elected at the first meeting of the Steering Committee by a majority vote of the members and shall continue to hold office until replaced. The Chairperson shall be a current member of the South Shore Public Libraries Board and the Vice Chairperson shall be a Public Member of the Steering Committee.

Appointment of Honourary Chairperson

Thomas H. Raddall II shall be appointed as the Honourary Chairperson of the Steering Committee and is entitled to attend all meetings and provide input and feedback into the plans and ideas for a new Thomas H. Raddall Library.

Duration of Mandate

Thomas H. Raddall Library Steering Committee membership terms shall begin on April 13, 2022 and shall be for a term to expire upon the public opening of the new library facility.

Frequency of Meetings

Meetings of Thomas H. Raddall Library Steering Committee shall be held on such day and times as the Steering Committee decides at the first meeting of the Steering Committee, with such meetings taking place at the same time agreed to by the Steering Committee bi-weekly, with expected meetings held during weekday mornings or afternoons. Additional meetings may be held, or the above meetings date and times changed, when agreed to by consensus of the Steering Committee.

Quorum Requirements

No decisions may be made at any Thomas H. Raddall Library Steering Committee meeting unless a quorum of a majority of the current members of the Steering Committee is present in person.

Agenda, Minutes and Resolutions

Minutes, advice, and recommendations of Thomas H. Raddall Library Steering Committee shall be provided to each member of the Steering Committee within a reasonable time prior to the beginning of, or after the conclusion of such meetings. Chief Administrative Officer will endeavour to provide each member of the Steering Committee with the agenda and required supporting documentation at least four days prior to every meeting.

Conflict of Interest

It is expected that all members of Thomas H. Raddall Library Steering Committee will adhere to the *Municipal Conflict of Interest Act*, disclosing any pecuniary or indirect pecuniary interest in any matter before the Steering Committee and refraining from taking part in, or trying to influence either before or after the meeting, any directions or decisions respecting such matters. Any breach of this guideline will require the Chairperson to ask Council to remove that member and appoint another member in their stead. If the breach is by the Chairperson, this shall be reported to Council by the Vice Chairperson. Thomas H. Raddall Library Steering Committee will conduct its business in accordance with the Municipality's Code of Conduct Policy.

Resources

Thomas H. Raddall Library Steering Committee shall have access to the Chief Librarian and Chief Administrative Officer and other appropriate staff as authorized by the Chief Administrative Officer or Chief Librarian, to undertake the required research it needs in order to make the most appropriate decisions in a timely manner. Requests for resources above the annual budgeted amount for the Steering Committee shall be made by the Steering Committee through the Chairperson to Council, on an as needed basis. The Steering Committee will have access to all documents and records of the Municipality that are publicly available and within its purview when requested and subject to confidentiality when noted.

Decision Making Process

All decisions of Thomas H. Raddall Library Steering Committee shall be made by majority vote of Steering Committee members present and eligible to vote. Where a majority is not forthcoming, the vote shall be determined in the negative. All decisions of the Steering Committee will be made without undue influence or biased decision-making favouring any Steering Committee Member's personal or financial interests, or that of family members or close friends.

Confidentiality

All meetings of Thomas H. Raddall Library Steering Committee are considered public, except those matters deemed to be private and confidential in nature and subject to Section 22 of the *Municipal Government Act*. Minutes and subsequent resolutions of such meetings shall be recorded and publicly available upon approval by the Steering Committee. Information and reports of the Steering Committee shall be subject to normal Freedom of Information and Protection of Privacy (FOIPOP) regulations.

Communications

All communications and messaging from Thomas H. Raddall Library Steering Committee's work and activities shall come solely from the Chairperson or their designate. It is expected that all decisions of the Steering Committee will be supported by all members of the Steering Committee upon ratification. This does not limit the ability of an individual member from speaking freely with the media, but in all such cases the individual committee member should be clear that it is their personal opinion and not that of Thomas H. Raddall Library Steering Committee.

Reporting

When requested by Council, Thomas H. Raddall Library Steering Committee shall provide a verbal report to Council.

Responsibilities

Thomas H. Raddall Library Steering Committee shall be responsible for developing critical and measurable success factors of the Steering Committee through its associated research and annual work plan, including regularly evaluating its work and success against these criteria. Steering Committee is expected to make timely decisions and give solid advocacy and capacity building advice to the Chief Librarian and Chief Administrative Officer that are in the best interests of all residents without exception.

Region of Queens Municipality Staff Report

6.2

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: April 12, 2022

Re: Appointment to Thomas H. Raddall Library Steering Committee


Background

Included within the 2022-2023 Capital Budget is funding to provide for the development and construction of a new Thomas H. Raddall Library to replace the current library contained within leased space at the Rossignol Cultural Centre in Liverpool. The current lease is a five-year term with a one year termination clause.

Details

At the March 22, 2022, Council meeting a draft terms of reference to establish a steering committee to oversee the establishment of a new library was reviewed and recommended to the April 12, 2022, meeting for approval. As part of that terms of reference is a requirement to appoint members to the steering committee. The membership is to consist of two members of the South Shore Public Libraries Board, two members of the South Shore Public Libraries staff and two regular users of the library.

South Shore Public Libraries are recommending the appointment of its two Queens County Board Members to the Steering Committee, Councillor David Brown and Tom Sheppard. Additionally, the two staff being recommended are Interim Chief Librarian Jeff Mercer and local branch manager David Trueman.



Public members being recommended for the Steering Committee are Jessica Joudrey and Susan DeChamp. Jessica Joudrey lives in Port Medway and is a regular library facility user and book borrower. Susan DeChamp lives in Milton and actively participates in library programs and book and video borrowing with her children.

The Steering Committee will be responsible for carrying out their duties according to the approved Terms of Reference and their appointment expires upon the opening of the new facility.

Applicable Legislation

Section 24 of the *Municipal Government Act* states that:

- (1) The council may establish standing, special and advisory committees.
- (2) Each committee shall perform the duties conferred on it by this Act, any other Act of the Legislature or the by-laws or policies of the municipality.
- (3) The council may appoint persons who are not members of the council to a committee and may establish a procedure for doing so.

Recommendation

THAT the Council of Region of Queens Municipality appoint Jessica Joudrey, Susan DeChamp, Tom Sheppard, Councillor David Brown, Jeff Mercer and David Trueman to the Thomas H. Raddall Library Steering Committee effective immediately with a term to expire on the opening of the new library.

Budget Impacts

All members of Committees, including public members, are reimbursed for reasonable out of pocket expenses related to their participation on committees and mileage to attend meetings.

Communications

Upon approval of this recommendation, the appointed members will be informed of their appointment.

Region of Queens Municipality Staff Report

6.3

To: Council

From: Mike MacLeod, Director of Planning and Development

Date: April 12, 2022

Re: Street light Removal – Weir Lane, Liverpool

Background

A request was submitted to the Planning and Development Department, through Councillor Ralph Gidney, for the removal of an existing street light on Weir Lane in Liverpool.

Details

The resident who lives at 24 Weir Lane has sensitivity to bright lights and the light in question is located in front of her house and in very close proximity. For health reasons, the resident would like to see the street light removed. See attached map.

The Region's street lighting policy (S. 27.12) sets out that:

Where lighting density exists at the coming in force of this policy, which is in excess of the provisions contained herein, such lighting density shall remain in place, unless in the opinion of Council the street light is unwarranted.

Staff have discussed this request with Councillor Gidney and he is supportive of having this light removed. Staff have also received a letter of support from adjacent resident supporting the removal of this light. The proposed removal has been discussed with the Director of Engineering and Works and there is no issue.

Applicable Legislation

Municipal Operational Policy Number 27 – Streetlights.

Budget Impacts

For the removal of a streetlight, there will be a service charge of approximately \$200.00 to complete the work. Offsetting this cost; however, will be the elimination of the recurring monthly charge for this light of approximately \$10.00.

Recommendation

THAT the Council of Region of Queens Municipality approve the removal of a streetlight in front of 24 Weir Lane in the community of Liverpool.

Communications

Applicants will be notified of Council's decision. A request will be submitted to Nova Scotia Power requesting that this streetlight be removed.



Main Street

Summer Street

Weir Lane

#339

#24

#26

#311

REQUEST TO REMOVE THIS LIGHT

Region of Queens Municipality Staff Report

6.4

To: Council

From: Heather Cook, Communications & Engagement Coordinator

Date: April 12, 2022

Re: Selection of Two Representative Volunteers for Provincial Volunteer Awards Ceremony

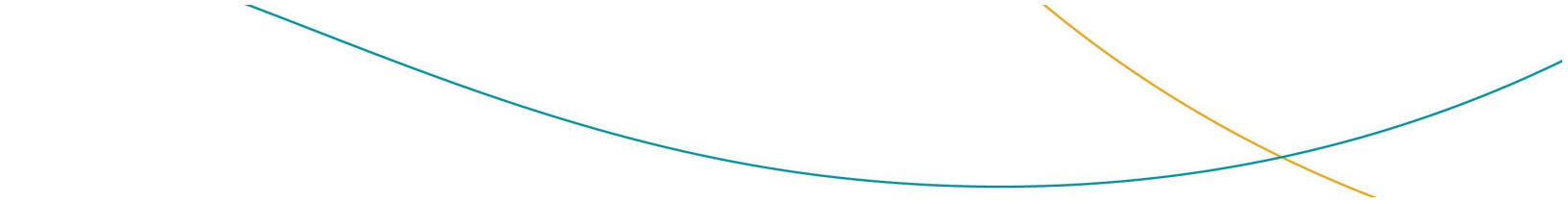
Background

The Ripple Effect Volunteer Recognition program was initiated by the Region of Queens Municipality in the fall of 2015 as a means for the public to recognize the volunteer contributions of their peers. Anyone may nominate a volunteer for the work they do in making Queens a great place to live. Nominations are accepted year round. The nominations are posted on the Municipality's website and social media pages, and are among the most popular and most "Liked" and "Shared" posts on the social media pages, as members of the community voice their appreciation of the good work of the nominees.

From those nominees, Council chooses two Volunteers of the Year for Region of Queens, and those Volunteers of the Year receive an award at the Provincial Volunteer Awards Ceremony which is usually held the week prior to Volunteer Week. Approximately 70 volunteers from across Nova Scotia are honoured each year at the ceremony.

Details

Region of Queens Municipality may select and submit two volunteers (they may be individuals, or couples) to be recognized for this honour. The 2022 ceremony is planned to be held in September (date to be confirmed). National Volunteer Week takes



places April 24 – 30, 2022. As all volunteer contributions are valued, Council draws two names from the previous year’s nominees for the Ripple Effect program. The two chosen are named as the Volunteers of the Year for the Region of Queens Municipality, and will receive the once-in-a-lifetime honour of the Provincial Volunteer Award.

This year, from February 2021 until March 2022, there have been three Ripple Effect nominations made, recognizing the work of three Queens County residents. Council will choose the Volunteers of the Year from these nominations. Over the course of the year, promotion of the program has been made on the front page of the Municipal website, distributed in Welcome to Queens packages, and through social media (Facebook and Twitter) posts each month. The number of nominees is lower than in a typical year, and may be a result of COVID-19 restrictions encouraging people to stay home, cancellation of programs and events.

Applicable Legislation

n/a

Budget Impacts

At the time of writing of the report, it had not been determined if the ceremony this year is planned to be a virtual event or in-person. A virtual ceremony has no associated costs; if the ceremony is in person, transportation and tickets to the ceremony for up to 2 members of Council have been included in the budget.

Recommendation

THAT the Council of Region of Queens Municipality select _____ and _____ as the Region of Queens Municipality’s 2022 Volunteers of the Year.

Communications

Following the selection of the volunteers, those chosen will be notified. As well, a media release will be sent to local media and posted on social media and website.

ATTACHMENT 1: RIPPLE EFFECT VOLUNTEER NOMINEES' BIOGRAPHIES

Following are the three nominations for residents whose names were submitted for the **Ripple Effect Volunteer Initiative** over the past year (from February 1, 2021 through to March 1, 2022). The biographies below are information submitted by the person making the nomination.

Two Volunteers are selected each year as Volunteers of the Year by Council (please note: if nominees are put forth as a couple, they would be counted as one of the two selections), and will represent the Region of Queens Municipality as they receive their Provincial Volunteer Award in September 2022 (date to be confirmed). National Volunteer Week this year is April 24 – 30, 2022.

Scott Christian, Mersey Point

Scott has spent more than the past two years pouring his heart and soul into the Queens Daycare Association. He was fairly new to Queens County when he jumped in with both feet; spending countless hours revitalizing the operations of the Daycare. Our community is lucky to have such a knowledgeable, caring and compassionate resident working on behalf of an extremely vital service for families here in our community.

David Freeman, Milton

David has been a volunteer with VON for the past ten years. He is always ready when called upon to get VON clients to their appointments, or wherever they need to go. David is also critical when it comes to delivering our frozen meals to clients. David is a friendly, familiar face with our clients and a point of contact that for some can make all the difference in a person's day.

Dianne Huskins, Caledonia

Dianne has been helping residents of North Queens for many years. She is the lead on the Community Food Resource Network (CFRN) providing weekly food packages to residents. Dianne has managed to bring a great group of volunteers together to help her do this. It has grown substantially since it first started and through generous donations from the community. CFRN has a base for their operation and a Thrift Store (Muriel's Closet) to help raise funds to keep CFRN stocked. Even though this is a full time commitment, Dianne still finds time to volunteer as a member of the North Queens Medical Centre Board and Adopt a Highway litter cleanup program. Dianne also helps seniors do their taxes.

Region of Queens Municipality Staff Report

6.5

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: April 12, 2022

Re: Fire Department and Medical First Responder Annual Registration

Background

When the Municipal Government Act was enacted in 1998, there was a new requirement that emergency service providers register with their municipality and have municipal councils acknowledge and accept the level of services, including boundaries, which each municipal emergency service provider would offer.

The fire chiefs expressed a desire to have their terms of service and registration re-approved annually at the beginning of each fiscal year. In light of this, the departments have submitted their 2022-2023 level of service capabilities forms for Council's review and approval.

It is a requirement under Council's Policy 82 – Fire Department Capital Purchase and Operating Grants, as funding of grants to emergency providers is contingent on receiving annual registration and financial records.



Details

Attached are the fire registration forms from our five fire departments and one medical first responder agency. All six organizations have appropriately filled out their registration renewals and have their authorized signatures attached.

Applicable Legislation

Section 294 of the *Municipal Government Act* states that

- (1) A body corporate may apply to a municipality for registration as a fire department.
- (2) A municipality shall not refuse to register a body corporate that complies with this Act if the
 - (a) municipality is satisfied that the body corporate is capable of providing the services it offers to provide;
 - (b) body corporate carries liability insurance, as required by the municipality;
 - (c) body corporate does not provide the fire services for profit; and
 - (d) municipality does not provide the same services for the same area.
- (3) A fire department, including a fire department of a municipality, village or fire protection district, shall register in each municipality in which it provides emergency services.
- (4) A registered fire department shall provide the municipality with a list of specific emergency services it will endeavour to provide and the area in which the services will be provided.
- (5) Registration continues in force until withdrawn by the municipality for cause or the fire department requests that the registration be revoked.

Budget Impacts

The cost for fire services is included in the annual operational budget and capital funding is provided subject to policies of Council.



Recommendation

THAT Council of the Region of Queens Municipality approves the 2022-2023 fire department and medical first responder registrations effective April 1, 2022, for Greenfield and District Fire Department, Liverpool Fire Fighters Association, Mill Village and District Fire Department, North Queens Fire Association, Port Medway Fire Department, and West Queens Medical First Responder Society, according to the service levels for each department included on their 2022-2023 Application for Registration.

Communications

Upon approval of this recommendation, staff will inform each emergency service organization in writing of this approval and attached a copy of the approval annual registration form. Additionally, staff will acknowledge this approval on social media.

**Application for Registration as a Fire Department or
Emergency Service Provider under the Municipal Government Act
2022-23**

Municipal Unit: Region of Queens Municipality
 Department Name: **GREENFIELD & DISTRICT FIRE DEPARTMENT**
 Contact / Address: Chief Moyal Conrad, RR#1, Greenfield, Nova Scotia, B0T 1E0
 E-Mail Address: moyalsuzette@gmail.com

Incorporated Body Under: SOCIETIES ACT OF NOVA SCOTIA

Required Insurance Held: **Liability, Vehicle, Building and Equipment, Workers Compensation and Medical**

Communities or Area Protected by this Registration: **Middlefield, Pleasantfield, Greenfield, Bangs Falls, Buckfield, Labelle**

Please indicate the service that the department will endeavour to provide and the level of service by placing an X in the appropriate box.

	Structural	Defensive			N/A
1. Fire and Fire Related Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
	Registered First Responder		Medical Assistance		N/A
2. Medical Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
	Technician	Operational	Awareness		
3. Vehicle Rescue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4. Water Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
5. Ice Rescue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6. Structural / Excavation Collapse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
7. High Angle Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8. Hazardous Materials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Provider	Assistance	N/A		
9. Ground Search and Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
10. Other:	_____				

Please refer to the "Evaluation of Services Provided and Level of Service" Information attached, in answering the following questions:

11. Are there limits on the level of service that will be provided in respect to any of the services checked above? If so, please indicate:
Some members work outside of the district during the day, there are limited numbers at times. Mutual Aid is in place
12. Does the department have the equipment to perform the services checked above? *Yes*
13. Does the department have the training or experience necessary to perform the services checked above? *Yes*

Date: Mar 23/22

Signature of Society Representative _____

Name (please print) Moyal Conrad
Chief.

Signature of Municipal Representative _____

Name (please print) _____

RETURN BY APRIL 1ST

**Application for Registration as a Fire Department or
Emergency Service Provider under the Municipal Government Act
2022-23**

Municipal Unit: Region of Queens Municipality
 Department Name: **LIVERPOOL FIRE FIGHTERS ASSOCIATION**
 Contact / Address: Chief Trevor Munroe, P.O. Box 268, Liverpool, Nova Scotia, B0T 1K0
 E-Mail Address: liverpoolfire@bellaliant.com
 Incorporated Body Under: SOCIETIES ACT OF NOVA SCOTIA
 Required Insurance: **Liability, Vehicle, Building and Equipment, Workers Compensation and Medical**

Communities or Area Protected by this Registration: **West Berlin, East Berlin, Eagle Head, Beach Meadows, Brooklyn, Liverpool, Milton, Mount Pleasant, Mersey Point, Moose Harbour, Western Head, White Point, Hunts Point, Beech Hill Farms, Summerville Centre, Port Mouton, Southwest Port Mouton, Port Joli, East Port l'Hebert**

Please indicate the service that the department will endeavour to provide and the level of service by placing an X in the appropriate box.

	Structural	Defensive	N/A	
1. Fire and Fire Related Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Registered First Responder	Medical Assistance	N/A	
2. Medical Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Technician	Operational	Awareness	N/A
3. Vehicle Rescue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Water Rescue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Ice Rescue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Structural / Excavation Collapse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. High Angle Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Hazardous Materials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Provider	Assistance	N/A	
9. Ground Search and Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Other:	<u>N/A</u>			

Please refer to the "Evaluation of Services Provided and Level of Service" Information attached, in answering the following questions:

11. Are there limits on the level of service that will be provided in respect to any of the services checked above? If so, please indicate:
NO

12. Does the department have the equipment to perform the services checked above? YES

13. Does the department have the training or experience necessary to perform the services checked above?
YES

Date: MAR. 10/22

Trevor L. Munroe
 Signature of Society Representative

 Signature of Municipal Representative

Name (please print) TREVOR L. MUNROE

Name (please print) _____

RETURN BY APRIL 1ST

Application for Registration as a Fire Department or Emergency Service Provider under the Municipal Government Act 2022-2023

Municipal Unit: Region of Queens Municipality
 Department Name: **WEST QUEENS MEDICAL FIRST RESPONDER SOCIETY**
 Contact / Address: Peter Colp, P.O. Box 62, Port Mouton, NS B0T 1T0
 E-Mail Address: peter.colp@novascotia.ca
 Incorporated Body Under: SOCIETIES ACT OF NOVA SCOTIA
 Required Insurance Held: **Liability, Vehicle and Medical**

Communities or Area Protected by this Registration: **Hunts Point including and west of Chalet Drive, Beech Hill Farms, Summerville Centre, Port Mouton, Southwest Port Mouton, Port Joli, East Port L'Hebert**

Please indicate the service that the department will endeavour to provide and the level of service by placing an X in the appropriate box.

	Structural	Defensive		N/A
1. Fire and Fire Related Emergencies	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
	Registered First Responder	Medical Assistance		N/A
2. Medical Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
	Technician	Operational	Awareness	N/A
3. Vehicle Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Water Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Ice Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Structural / Excavation Collapse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. High Angle Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Hazardous Materials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Provider	Assistance	N/A	
9. Ground Search and Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

10. Other: Man made and natural disasters for which the service has the training, equipment and common system to undertake

Please refer to the "Evaluation of Services Provided and Level of Service" Information attached, in answering the following questions:

11. Are there limits on the level of service that will be provided in respect to any of the services checked above? If so, please indicate:
Response may be delayed during daytime hours with fewer first responders available due to work
12. Does the department have the equipment to perform the services checked above? yes
13. Does the department have the training or experience necessary to perform the services checked above? yes

Date: March 8, 2022

Peter Colp
 Signature of Society Representative

 Signature of Municipal Representative

Name (please print) Peter Colp

Name (please print) _____

RETURN BY APRIL 1ST

**Application for Registration as a Fire Department or
Emergency Service Provider under the Municipal Government Act
2022-23**

Municipal Unit: Region of Queens Municipality
 Department Name: **PORT MEDWAY FIRE DEPARTMENT**
 Contact/Address: Chief Kendall Farmer, PO Box 132, Port Medway, Nova Scotia, B0J 2T0
 E-Mail Address: kendall.farmer@eastlink.ca
 Incorporated Body Under: SOCIETIES ACT OF NOVA SCOTIA
 Required Insurance Held: **Liability, Vehicle, Building and Equipment, Workers Compensation and Medical**
 Communities or Area Protected by this Registration: **Port Medway**

Please indicate the service that the department will endeavour to provide and the level of service by placing an X in the appropriate box.

	Structural	Defensive	N/A
1. Fire and Fire Related Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered First Responder	Medical Assistance	N/A
2. Medical Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Technician	Operational	Awareness
3. Vehicle Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Water Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Ice Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Structural / Excavation Collapse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. High Angle Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Hazardous Materials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Provider	Assistance	N/A
9. Ground Search and Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Other: _____			

Please refer to the "Evaluation of Services Provided and Level of Service" Information attached, in answering the following questions:

11. Are there limits on the level of service that will be provided in respect to any of the services checked above? If so, please indicate:
Yes, depending upon available manpower until mutual aid arrives
12. Does the department have the equipment to perform the services checked above? Yes
13. Does the department have the training or experience necessary to perform the services checked above?

Date: Mar. 3, 2022

Kendall Farmer

Signature of Society Representative

Signature of Municipal Representative

Name (please print) Kendall Farmer

Name (please print) _____

RETURN BY APRIL 1ST

Application for Registration as a Fire Department or Emergency Service Provider under the Municipal Government Act 2022-23

Municipal Unit: Region of Queens Municipality
 Department Name: **MILL VILLAGE & DISTRICT FIRE DEPARTMENT**
 Contact/Address: Chief Donald Whynot, 60 Danesville Loop, Danesville, Nova Scotia, B4V 8P4
 E-Mail Address: donaldwhynot@eastlink.ca
 Incorporated Body Under: SOCIETIES ACT OF NOVA SCOTIA
 Required Insurance Held: **Liability, Vehicle, Building and Equipment, Workers Compensation and Medical**
 Communities or Area Protected by this Registration: **Mill Village, Danesville, East Port Medway, Charleston**

Please indicate the service that the department will endeavour to provide and the level of service by placing an X in the appropriate box.

	Structural	Defensive	N/A	
* 1. Fire and Fire Related Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Registered First Responder	Medical Assistance	N/A	
** 2. Medical Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Technician	Operational	Awareness	N/A
*** 3. Vehicle Rescue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Water Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Ice Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Structural / Excavation Collapse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. High Angle Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Hazardous Materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Provider	Assistance	N/A	
9. Ground Search and Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Other: _____				

Please refer to the "Evaluation of Services Provided and Level of Service" Information attached, in answering the following questions:

11. Are there limits on the level of service that will be provided in respect to any of the services checked above? If so, please indicate:
 * 1 - Interior attack is dependent upon the number of trained SCBA firefighters available.
 ** 2 - Dependent upon number of trained MFRs available.
 *** 3 - Dependent upon number of trained technicians available.
12. Does the department have the equipment to perform the services checked above? *yes*
13. Does the department have the training or experience necessary to perform the services checked above? *yes*

Date: March 5 2022

Donald Whynot
 Signature of Society Representative

 Signature of Municipal Representative

Name (please print) DONALD WHYNOT

Name (please print) _____

RETURN BY APRIL 1ST

Application for Registration as a Fire Department or Emergency Service Provider under the Municipal Government Act

2022-23

Municipal Unit: Region of Queens Municipality

Department Name: **NORTH QUEENS FIRE ASSOCIATION**

Contact / Address: Chief Chris Wolfe, P.O. Box 25, Caledonia, Nova Scotia, B0T 1B0

Email Address: info@northqueensfire.ca

Incorporated Body Under: SOCIETIES ACT OF NOVA SCOTIA

Required Insurance Held: **Liability, Vehicle, Building and Equipment, Workers Compensation and Medical**

Communities or Area Protected by this Registration: **Kempt, Northfield, Albany New, New Grafton, Harmony Mills, Westfield, West Caledonia, Caledonia, Whiteburne Mines, Hibernia, South Brookfield, North Brookfield, Pleasant River, Molega North, Molega**

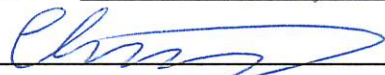
Please indicate the service that the department will endeavour to provide and the level of service by placing an X in the appropriate box.

	Structural	Defensive	N/A	
1. Fire and Fire Related Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Registered First Responder	Medical Assistance	N/A	
2. Medical Emergencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Technician	Operational	Awareness	N/A
3. Vehicle Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Water Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Ice Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Structural / Excavation Collapse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. High Angle Rescue	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Hazardous Materials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Provider	Assistance	N/A	
9. Ground Search and Rescue	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Other: <u>Wilderness Rescue</u>				

Please refer to the "Evaluation of Services Provided and Level of Service" Information attached, in answering the following questions:

11. Are there limits on the level of service that will be provided in respect to any of the services checked above? If so, please indicate:
NO
12. Does the department have the equipment to perform the services checked above? Yes
13. Does the department have the training or experience necessary to perform the services checked above? Yes

Date: March 30/22


Signature of Society Representative

Signature of Municipal Representative

Name (please print) Chris Wolfe

Name (please print) _____

RETURN BY APRIL 1ST

Region of Queens Municipality Staff Report

6.6

To: Council

From: Dana Henley, Community Development Coordinator

Date: April 12, 2022

Re: Community Investment Fund 2022-2023

Background

The Community Investment Fund (CIF) is entering its fourth year. It was initially approved by Council on November 27, 2019, and amended by Council on January 14, 2020.

Total funding available in the 2022-2023 budget year is \$175,000, in addition to the remainder in reserve which will be updated once all 2021-2022 approvals under the fund are completed.

The deadline for operational funding was January 31, 2022, all other funds are available for application throughout the year beginning April 1 until all funds have been exhausted.

Details

The funding requests for consideration today are Operational Investment Fund, Capital Upgrade Investment Fund, and Event Investment Fund applications that have provided a complete application. Additional applications have been received that require further information prior to recommendation being brought to Council.



Organizations are eligible for Operating Investment Funds under three categories:

- a) Up to \$10,000 annually for organizations that own their own facility or have a long term lease for such, where the program or services are well established, and are open to all members of the public;
- b) Up to \$5,000 annually to assist community organizations with financial support to offer year-round programs, or services to residents of Queens County and visitors that highlight and advance the local culture, heritage, sport, recreation, community, or social development in a sustainable and inclusive manner;
- c) Up to \$1,000 annually to assist community organizations with financial support to offer new or expanded programs, or services seasonally for local residents, or to support long-standing programs or services that have been in existence for more than five years.

Below is a summary of the Operational Investment Fund applications for the 2022-2023 budget year:

Community Food Resource Network

Request: \$10,000 – Operational

Community Food Resource Network request is for operational investment funds to support the purchase of healthy food items such as fresh fruits and vegetables, protein and dairy products. The total eligible projected operational expenses for food purchase are \$30,000.00. All required documentation was provided and the request meets Policy 11 – Community Investment Fund's criteria. The recommendation for funding is less than requested as their 2021 surplus was over 50% of their normal operating budget, however their 2020 surplus was less than 50% of their normal operating budget and therefore the request is within the criteria of Policy 11 – Community Investment Fund.

Friends of Hank Snow Society

Request: \$10,000 - Operational

Friends of Hank Snow Society's request is for operational funds for the year round operation of the museum. Their total eligible projected expenses for 2022-2023 are \$20,500.00. All required documentation was provided and the request meets Policy 11 – Community Investment Fund's criteria. The recommendation for funding is less than requested as their 2021 surplus was over 50% of their normal operating budget, however their 2020 surplus was less than 50% of their normal



operating budget and therefore the request is within the criteria of Policy 11 – Community Investment Fund.

Mersey Tobeatic Research Institute

Request: \$3,680 – Operational

Mersey Tobeatic Research Institute's request is for operational funds to support community programs; Spring, Summer, Fall and Winter Seminars, Annual Science Conference and March Break Day, throughout the calendar year. Their total eligible projected expenses for these programs for 2022-2023 are \$3,450.00. All required documentation was provided and the request meets Policy 11 – Community Investment Fund's criteria.

North Queens Board of Trade

Request: \$10,000 – Operational

North Queens Board of Trade's request is for assistance with operational expenses. Their total eligible projected expenses for 2022-2023 are \$11,705.00. All required documentation was provided and the request meets Policy 11 – Community Investment Fund's criteria.

North Queens Heritage Society

Request: \$1,200 – Operational

North Queens Heritage Society's request is for assistance with operational expenses for the North Queens Heritage House Museum. Their total eligible projected expenses for 2022-2023 are \$4,060.00. All required documentation was provided and the request meets Policy 11 – Community Investment Fund's criteria.

Pleasant River Community Hall Society

Request: \$7,714 – Operational

Pleasant River Community Hall Society's request is for assistance with operational expenses of Pleasant River Community Hall. Their total eligible projected operational expenses for 2022-2023 are \$7,795.15. The recommendation for funding is less than requested as their cash assets are in excess of 50% of their projected operating budget for 2022. All required documentation was provided and the request meets Policy 11 – Community Investment Fund's criteria.

Port Joli Community Association

Request: \$4,334.55 – Operational

Port Joli Community Association's request is for operational funds for assistance with operational expenses of Port Joli Community Hall. Their total eligible projected expenses for 2022-2023 are \$6,514.55. All required documentation was provided and the request meets Policy 11 – Community Investment Fund's criteria.

Queens County Blades**Request: \$5,000 – Operational**

Funding request is for support of 2022-2023 CanSkate Learn to Skate Program. Queens County Blades are requesting funding of \$125.00 for each new CanSkate Learn to Skate participant registration up to a maximum of \$5,000.00. All required documentation was provided and request meets Policy 11 – Community Investment Fund's criteria.

Queens County Fair Association**Request: \$10,000 – Operational**

Queens County Fair Association's request is for assistance with operational expenses for the Queens County Fair Grounds. All required documentation was provided however the request does not meet Policy 11 – Community Investment Fund's criteria, as their financial surpluses exceed 50% of their normal yearly operating budget for the last two years.

Queens County Museum**Request: \$5,000 – Operational**


Queens County Museum's request is for assistance with operational expenses for Queens County Museum. Their total eligible projected expenses for 2022-2023 are \$37,100.00. All required documentation was provided and request meets Policy 11 – Community Investment Fund's criteria.

Seaside Recreation & Community Centre**Request: \$10,000 – Operational**

Seaside Recreation & Community Centre's request is for assistance with operational expenses for Seaside Recreation & Community Centre. Their total eligible projected expenses for 2022-2023 are \$38,941.15. All required documentation was provided and request meets Policy 11 – Community Investment Fund's criteria.

Organizations are eligible for Capital Investment Funds under three categories:

- a) Up to twenty-five percent (25%) funding of eligible expenses for new capital community infrastructure, to a maximum of \$250,000;
- b) Up to fifty percent (50%) funding of eligible expenses for alterations or improvements to existing community infrastructure that will prolong the life of the facility at least 10 years or significantly increase usage, to a maximum of \$50,000; or

- 
- c) Up to twenty-five percent (25%) funding of eligible expenses for new capital community infrastructure planning or feasibility studies, to a maximum of \$10,000.

Below is a summary of the Capital Investment Fund applications to-date for the 2022-2023 budget year:

Liverpool Baseball Club

Request: \$10,000

Liverpool Baseball Club own and operate the Dannie Seaman and C. Murray Smith Baseball Fields. The Club's request is for capital upgrade funding to repair the infield on the Dannie Seaman Field and to repair the warning track and drainage for the area behind second base on the C. Murray Smith Field. The total eligible costs for the capital upgrade are \$16,109.00 plus in-kind contributions. All required documentation was provided and the request meets Policy 11-Community Investment Fund's criteria.

Organizations are eligible for Event Investment Funds under four categories:

- a. Up to ten percent (10%) funding of eligible expenses for provincial, national or international events where the budget exceeds \$300,000;
- b. Up to ten percent (10%) funding of eligible expenses for events where the budget is between \$150,000 and \$299,999;
- c. Up to twelve and one-half percent (12.5%) funding of eligible expenses for events where the budget is between \$20,000 and \$149,999;
- d. Up to twenty percent (20%) funding of eligible expenses for events where the budget is up to \$19,999;

Liverpool International Theatre Festival

Request: \$6,000.00

Liverpool International Theatre Festival will be hosting their theatre festival October 13 – 16, 2022, with 12 theatre troupes from around the world. The total projected eligible expenses for the festival are \$54,550.00. All required documentation was provided and the request meets Policy 11 – Community Investment Fund's criteria.

Applicable Legislation

Municipal Government Act (MGA) authorizes Council to expend money under:



Authorized municipal expenditures

65A (1) Subject to subsections (2) to (4), the municipality may only spend money for municipal purposes if:

- (a) the expenditure is included in the municipality's operating budget or capital budget or is otherwise authorized by the municipality;
- (b) the expenditure is in respect of an emergency under the *Emergency Management Act*; or
- (c) the expenditure is legally required to be paid.

(5) In the event of ambiguity in whether or not the municipality has the authority under this or any other Act to spend money or to take any other action, the ambiguity may be resolved so as to include, rather than exclude, powers the municipality had on the day before this Section came into force.

Budget Impacts

This report is seeking approval to expend money from Community Investment Fund budget line. All funding will be distributed as per guidelines set out in Operational Policy 11 – Community Investment Fund.


Recommendation

That the Council of Region of Queens Municipality provide grant funding to Community Food Resource Network in the amount of \$5,000.00 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to Friends of Hank Snow Society in the amount of \$7,500.00 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to Mersey Tobebatic Research Institute in the amount of \$3,450.00 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to North Queens Board of Trade in the amount of \$10,000.00 from the 2022-2023 Community Investment Fund.



That the Council of Region of Queens Municipality provide grant funding to North Queens Heritage Society in the amount of \$1,200.00 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to Pleasant River Community Hall Society in the amount of \$3,857.00 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to Port Joli Community Association in the amount of \$4,334.55 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to Queens County Blades in the amount of up to \$5,000 for 2022-2023 CanSkate Learn to Skate Program from the 2022-2023 Community Investment Fund budget; such funding shall be available in increments of \$125 for each new skater registered in the CanSkate program from October 2022 to March 2023 who has not previously been subsidized by this grant funding in previous years.

That the Council of Region of Queens Municipality provide grant funding to Queens County Museum in the amount of \$5,000.00 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to Seaside Recreation and Community Centre in the amount of \$10,000.00 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to Liverpool Baseball Club in the amount of \$9,054.50 from the 2022-2023 Community Investment Fund.

That the Council of Region of Queens Municipality provide grant funding to Liverpool International Theatre Festival in the amount of \$6,000.00 from the 2022-2023 Community Investment Fund.



Communications

The funding applicants will be notified of a decision following Council. Approved applicants will be included in the 2022-2023 Grant Disclosure per Policy 89.

Region of Queens Municipality Staff Report

6.7

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: April 12, 2022

Re: Policy 94 - Non-Union Salary and Wage Increases

Background

Annually, employees of the Municipality that are unionized are granted collective agreement wage increases on specified dates in their contracts as a means to compensate employees for past inflationary cost increases and keep their wages comparable to current market costs. Non-union employees are currently treated differently and their annual increases are subject to a decision of Council annually and have traditionally been approved in September for implementation in October.

Details

Staff were requested to prepare a new policy that fixes the annual inflationary wage increases for all applicable non-union staff at 2.5%. That policy has been developed and is attached for Council's direction. It applies to all non-union staff excluding those non-union employees employed at Hillview Acres as their wages and increases are provided by the Province of Nova Scotia. It also applies to part-time and seasonal hourly employees.

Applicable Legislation

Section 47 (1) of the Municipal Government Act (MGA) authorizes Council to make decisions in the exercise of its powers and duties by resolution, by policy or by by-law.



Budget Impacts

The current 2022-2023 budget contains a provision for a 3% increase for all staff effective October 1, 2022, which totals \$41,960. The proposed policy is to put all employees on a consistent playing field and provide the cost of living increase in April of each year. Therefore, approval of this policy will result in no increased cost in 2022-2023. Going forward, the increases would occur on April 1st of each year.

Recommendation

THAT Council of Region of Queens Municipality approve Policy 94 respecting Non-Union Salary and Wage Increases.

Communications

Communication will take place with all impacted employees by way of letter with their next pay advice slip.



POLICY NO. 94

NON-UNION SALARY AND WAGE INCREASES

BE IT ENACTED by the Council of Region of Queens Municipality, under the authority of the Municipal Government Act, S.N.S. 1998, Chapter 18, as follows:

This policy shall be known as Policy Number 93 and may be cited as the “Non-Union Salary Policy”.

POLICY PURPOSE

The purpose of this policy is to establish a consistent annual method to provide salary increases to non-union staff, excluding Hillsview Acres, to account for inflationary pressures.

AUTHORITY

Section 47 of the Municipal Government Act provides that

(1) Council shall make decisions in the exercise of its powers and duties by resolution, by policy or by by-law.

(3) In addition to matters specified in this Act or another Act of the Legislature, the council may adopt policies on any matter that the council considers conducive to the effective management of the municipality.

SCOPE

This policy shall apply to all non-union staff, excluding Hillsview Acres and those employed in union positions, or are eligible to become union members.

DEFINITIONS

“Employee” shall mean any person employed by the Municipality either through direct employment or contract where wages or salaries are paid.

POLICY DETAILS

All non-union employees shall be granted two point-five percent (2.5%) salary increases each year on April 1st while they are employed by the Municipality as compensation for inflationary changes from the previous fiscal year, excluding 2022-2023 where the increase will be effective on October 1, 2022.

ACCOUNTABILITY

Responsibility for the oversight and implementation of this policy shall lie with the Municipality's Director of Corporate Services.

EFFECTIVE DATE

This policy shall take effect from the date of approval by Council.

Approved by Council:

COUNCIL IMPLEMENTATION REPORT – January – March 22, 2022

Date	Recommendation	Responsibility	Action Taken
Feb. 22, 2022	Authorize staff to prepare three potential electoral boundary review options for consideration of Council comprising of six councillors, seven councillors, and eight councillors.	CAO	Work on the three requested scenarios underway.
Feb. 22, 2022	<p>Give first reading to a revised Municipal Planning Strategy and Land Use Bylaw;</p> <p>AND THAT an in-person public hearing be scheduled for March 22, 2022 at 1:00 p.m. in the auditorium of the Liverpool Fire Hall, located at 520 Main Street in Liverpool;</p> <p>AND THAT a virtual public hearing be scheduled for March 23, 2022 at 6:30 p.m. via Zoom.</p>	M. MacLeod	<p>Public hearing notices have been placed.</p> <p>Websites have been updated.</p> <p>Socia media post has been made.</p>

Date	Recommendation	Responsibility	Action Taken
Feb. 22, 2022	<p>Declare property identified as PID #70029509 as surplus to municipal needs and enter into a purchase and sale agreement with Kenny Veinot to convey the municipal lands for a purchase price of \$3,000;</p> <p>AND THAT all costs associated with this transaction be borne by Kenny Veinot.</p>	M. MacLeod	<p>Contacted Mr. Veinot.</p> <p>Preparing Purchase and Sale Agreement for signatures.</p>
Feb. 22, 2022	<p>Declare the following properties as surplus to municipal needs and have them advertised for sale at fair market value:</p> <ul style="list-style-type: none"> • 70127501 • 70164561 • 70143276 • 70248018 • 70248026 • 70019609 <p>AND THAT Council of Region of Queens Municipality declare the following properties as surplus to municipal needs and offer them for sale to abutting property owners at a minimum bid of \$0.25 per square foot:</p> <ul style="list-style-type: none"> • 70275508 • 70019872 • 70062245 • 70101613 <p>AND THAT Council of Region of Queens Municipality declare the following property as surplus to municipal needs and offer it for sale to abutting property owner for a minimum bid of the cost of land migration, deed preparation and deed recording:</p> <ul style="list-style-type: none"> • 70271812 	M. MacLeod	<p>Staff in process of determining Fair Market Value.</p> <p>Staff preparing letters to go out to abutting property owners.</p>

Date	Recommendation	Responsibility	Action Taken
Mar. 8, 2022	Approve the application made by Autism Nova Scotia – South Shore Chapter to have the Autism flag flown on the Special Purpose flagpole located in front of the Town Hall Arts and Cultural Centre, Liverpool for a one week period, from April 1 through to April 7 (inclusive), 2022.	S. Connolly	Autism Nova Scotia notified of approval to fly the flag April 1 – 7 inclusive.
Mar. 8, 2022	Waive Astor Theatre Society's outstanding rent of \$1,000 for January 2022 and February 2022.	D. Henley	The Society was notified March 8 of approval to waive rent for Jan and Feb.
Mar. 8, 2022	Purchase a Ukrainian flag to fly on the Special Purpose Flag Pole to show moral support from the time periods March 22 – March 31 and April 8 – April 23, 2022.	S. Connolly	Ukrainian flag purchased and began flying March 8 and will remain until March 31. It will be flown again April 8 – 23.
Mar. 22, 2022	<p>3.2.1 Authorize the levying of a four point five (4.5) cent area rate in Assessment Districts 5 and 6, to be provided to Brooklyn Recreation Committee.</p> <p>3.2.2 Authorize the levying of a one point five (1.5) cent area rate in Assessment Districts 5 and 6, to be provided to Brooklyn Cemetery Committee.</p> <p>3.2.3 Authorize the levying of area rates for all assessment accounts according to the following rules:</p> <p>Assessment Districts 1-12, excluding assessment account numbers 10148820, 10462223, and 00132837, a road levy charge of 75% of the provincially mandated road charge, as well as those properties in Assessment Districts 1, 3, 5, and 6 that are connected</p>	J. Veinotte	Rates will be shown on future bills to be mailed in May.

	<p>to, or have the ability to connect to, Liverpool's Water Utility hydrant charges at 100%.</p> <p>Assessment District 13, as well as assessment account numbers 10148820, 10462223, and 00132837, debt charges for Assessment District 13 at 100%, roads, streets, and sidewalk expenses at 75%, engineering and public works equipment expenses at 75%, Liverpool street paving expenses at 100%, and Liverpool Water Utility hydrant charges at 100%.</p> <p>3.2.4 Authorize the levying of the following tax rates for Assessment District 13, as well as assessment account numbers 10148820, 10462223, and 00132837, effective April 1, 2022:</p> <p>Residential and Resource base rates of \$1.04 per \$100 of assessment plus an area rate of 89 cents per \$100 of assessment for those properties connected to, or have the ability to connect to Liverpool's Water Utility, or 78 cents per \$100 of assessment for those unable to connect to Liverpool's Water Utility.</p> <p>Commercial base rate of \$2.14 per \$100 of assessment plus an area rate of 89 cents per \$100 of assessment for those properties connected to, or have the ability to connect to Liverpool's Water Utility, or 78 cents per \$100 of assessment for those unable to connect to Liverpool's Water Utility.</p>		
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AND THAT the Council of Region of Queens Municipality authorize the levying of the following tax rates for Assessment Districts 1-12, excluding assessment account numbers 10148820, 10462223, and 00132837, effective April 1, 2022:

Residential and Resource base rate of \$1.04 per \$100 of assessment plus an area rate of 3 cents per \$100 of assessment for the provincially mandated road charge, and on all assessment accounts in Assessment Districts 1, 3, 5, and 6, for those properties connected to, or have the ability to connect to Liverpool's Water Utility, 11 cents per \$100 of assessment.

Commercial base rate of \$2.14 per \$100 of assessment plus an area rate of 3 cents per \$100 of assessment for the provincially mandated road charge, and on all assessment accounts in Assessment Districts 1, 3, 5, and 6, for those properties connected to, or have the ability to connect to Liverpool's Water Utility, 11 cents per \$100 of assessment.

Commercial Seasonal base rate of \$1.61 per \$100 of assessment plus an area rate of 2 cents per \$100 of assessment for the provincially mandated road charge.

	<p>2022-2023 Water Utility Budget</p> <p>Approve the proposed 2022-2023 Liverpool Water Utility Operating budget reflecting a deficit of \$14,964;</p> <p>AND THAT Council also adopt the proposed three-year operating budgets for the years 2022-2023, 2023-2024, and 2024-2025, for submission to the Nova Scotia Utility and Review Board.</p> <p>2022-2023 Capital Budget</p> <p>Approve the proposed 2022-2023 Capital Budget reflecting expenditures of \$8,701,527.</p> <p>Due Date on Taxes</p> <p>Establish June 1, 2022, as the due date for all property taxes, with no interest being charged for any taxes being paid on or before June 30, 2022.</p>		
Mar. 22, 2022	Approve Administrative Policy 9 respecting Tax Exemptions.	M. Plummer	Will be advertised April 13 in <i>The South Shore Breaker</i> .
Mar. 22, 2022	Approve the reappointments of Charlie Greer of Greenfield, Ken Minard of Milton, and Norman Wentzell of Mill Village to the Landfill Community Monitoring Committee. This is effective immediately with a term ending April 1, 2024.	S. LeBlanc	Letters were sent to appointees confirming their reappointments to the Committee on March 24, 2022.
Mar. 22, 2022	Approve the appointment of AECOM Canada to complete a Future Remediation Cost Liability report in compliance with PSAS 3280 Asset Retirement Obligations, with the cost having been included in the Fiscal 22/23 Operating Budget.	J. Veinotte	AECOM Canada have been notified of approval.

Date	Recommendation	Responsibility	Action Taken
Mar. 22, 2022	Repeal Policy 93 respecting Vaccine Mandates.		Website updated.
Mar. 22, 2022	Gives second reading to Bylaw 14 respecting Tax Exemptions.	M. Plummer	Passing of the Bylaw will be advertised in <i>The South Shore Breaker</i> and <i>The Chronicle Herald</i> March 30.

Region of Queens Municipality

COUNCIL IMPLEMENTATION REPORT – January – December 22, 2020

Date	Recommendation	Responsibility	Action Taken
Feb. 25, 2020	Authorize staff to begin the process of finalizing future programming for a new outdoor aquatic facility.	M. Roberts	Further review will be undertaken by staff.

Region of Queens Municipality

COUNCIL IMPLEMENTATION REPORT – JANUARY – DECEMBER 10, 2019

Date	Recommendation	Responsibility	Action Taken
Oct. 22, 2019	Enter into negotiations with Mogan Holdings Limited for the Municipal acquisition of a portion of property identified as PID #70026547 and located adjacent to McLeod Street in Liverpool for the sale price of \$1.00; AND THAT the Region of Queens Municipality will assume the costs associated with subdividing the property.	M. MacLeod	Survey complete. Awaiting preparation of deed for signatures and registration.

Region of Queens Municipality Staff Report

7.4

To: Council

From: Mike MacLeod, Director of Planning and Development

Date: April 12, 2022

Re: Revised Municipal Planning Strategy and Land Use Bylaw

Background

The current Region of Queens Municipality Municipal Planning Strategy (MPS) and Land Use Bylaw (LUB) were adopted by Council on July 20, 2009. These planning documents apply to all lands within the boundary of the Municipality. Current policy under the MPS sets out that the planning documents be formally reviewed every 8 years. The process for reviewing the planning documents was initiated in 2018.

Municipal Staff and the Region's Planning Advisory Committee have worked closely with UPLAND Planning and Design Studio over the past 3 years on the preparation of a revised MPS and LUB which will guide, influence and manage positive change and development within the Region over the next ten + years. While the initial timeframe for the MPS / LUB Review project was anticipated to be approximately 18 months, COVID 19 has created a number of challenges in moving this project forward and has greatly extended our original timeline. The draft Municipal Planning Strategy and Land Use Bylaw were finally brought forward to Council for first reading on February 22, 2022.

Details


Section 205 (3) of the Municipal Government Act sets out that Council shall:

Before planning documents are read for a second time the council shall hold a public hearing.

Public Hearings were scheduled and carried out on March 22, 2022 (in-person) and on March 23, 2022 (virtual via Zoom) to provide opportunity for the public to make their opinions known respecting Council's intention to adopt a revised MPS and LUB.


Below is a summary of the comments and questions received, including those received at the in-person hearing, at the virtual hearing and by written submission.

- Livestock operations "Hobby farms" not only provide food for families, but also educational opportunities for children to learn where their food comes from.
- Increasing cost of food is a great concern and ability to produce own food is essential. Food security.
- Queens is primarily rural in nature and farming is part of rural life and should not be restricted.
- Roosters are necessary when raising chickens.
- Fowl help control the tick population.
- Instead of regulating livestock, efforts should be directed toward educating the public on best practices.
- Household livestock calculation chart is not accurately based on science.
- Lack of consultation / communication with the public on the proposed documents. Many individuals cited only hearing about the planning review several days prior to the hearings.
- New regulations will restrict what a person can do on their existing parcel of land – prohibit development.
- RV use for 14 days in a calendar year is too restrictive.
- RQM is not a highly populated urban centre and we do not need to be overly regulated.
- Flexibility in the documents to change with the times.
- Use of RV parking sites, particularly in the Lakeshore Limited Development Zone should not be permitted.
- Duration of use of RV's should be limited. Potential safety concern.

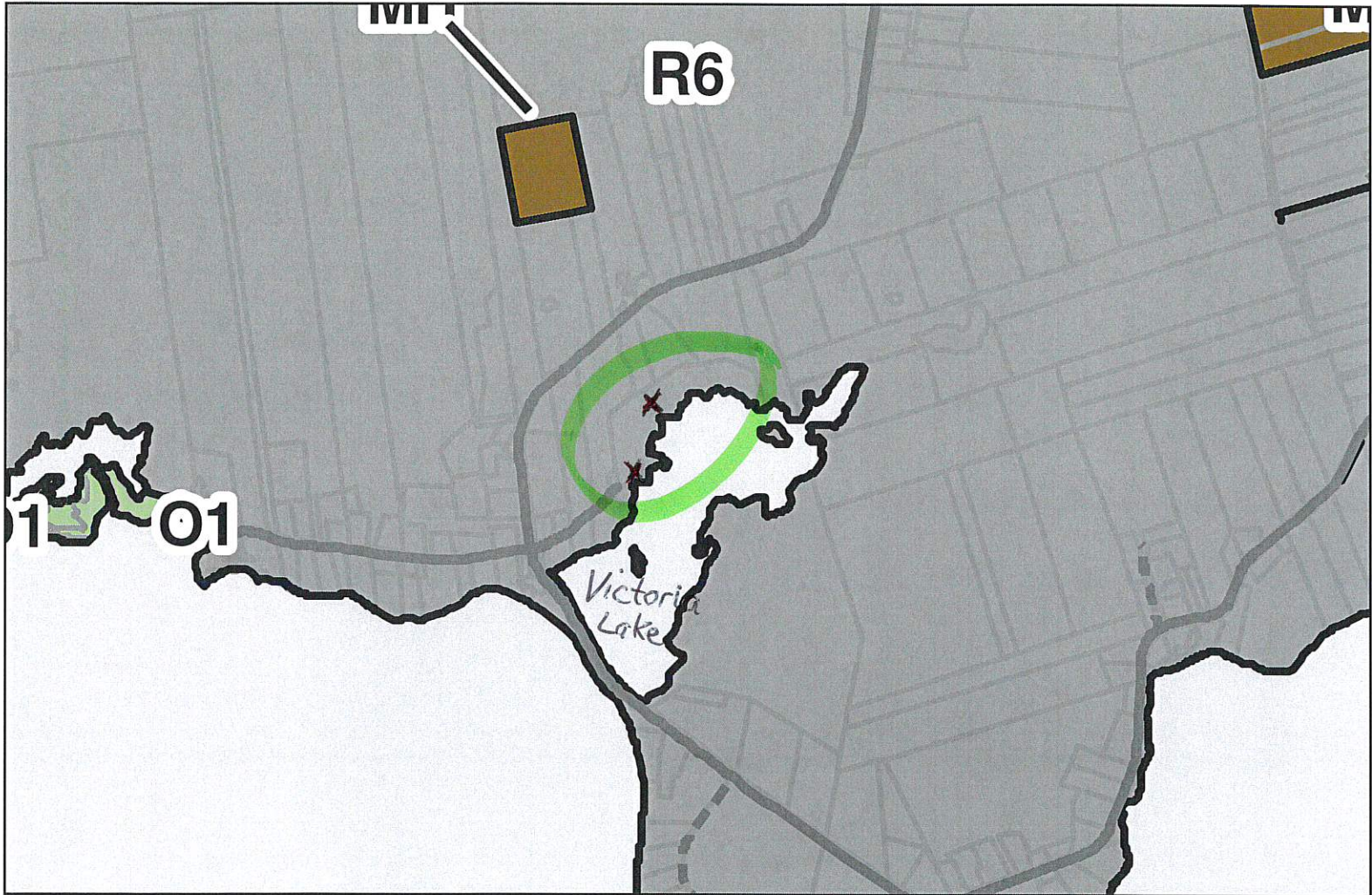
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- Are neighbours notified of new developments and subdivisions?
 - Allowing home based businesses could increase traffic on privately owned and maintained roads.
 - How are property owners notified if regulations make a property undevelopable?
 - Public would like to see what the differences are between the current planning documents and the proposed documents.
 - Proposed MPS and LUB fail to meet the economic, environmental and sustainable objectives and community character objectives of project terms of reference.
 - There was a missed opportunity to merge municipality's economic development functions within policy of the MPS.
 - Liverpool's downtown core area was not afforded any focused and distinct consultation opportunity.
 - Economic efficient use of land, from a sustainability basis, seemingly falls short.
 - The MPS does not focus on identifying and protecting sensitive and natural environmental assets.
 - It does not appear that the planning process sought out comments and advice from Provincial and Federal Departments.
 - Climate change considerations and introduction of new policy on how to manage future change are few in number.
 - Permitted uses in established residential neighbourhoods may jeopardize quality of life of said areas and will lead to numerous and significant land use conflicts in the future.
 - Promotion of higher density residential development in certain areas without proper planning attention to locational criteria, landscape design and building considerations will lead to a disjointed and piecemeal approach to these developments.

The comments received during the public hearing process resulted in a number of items which require direction of Council. Those items include:

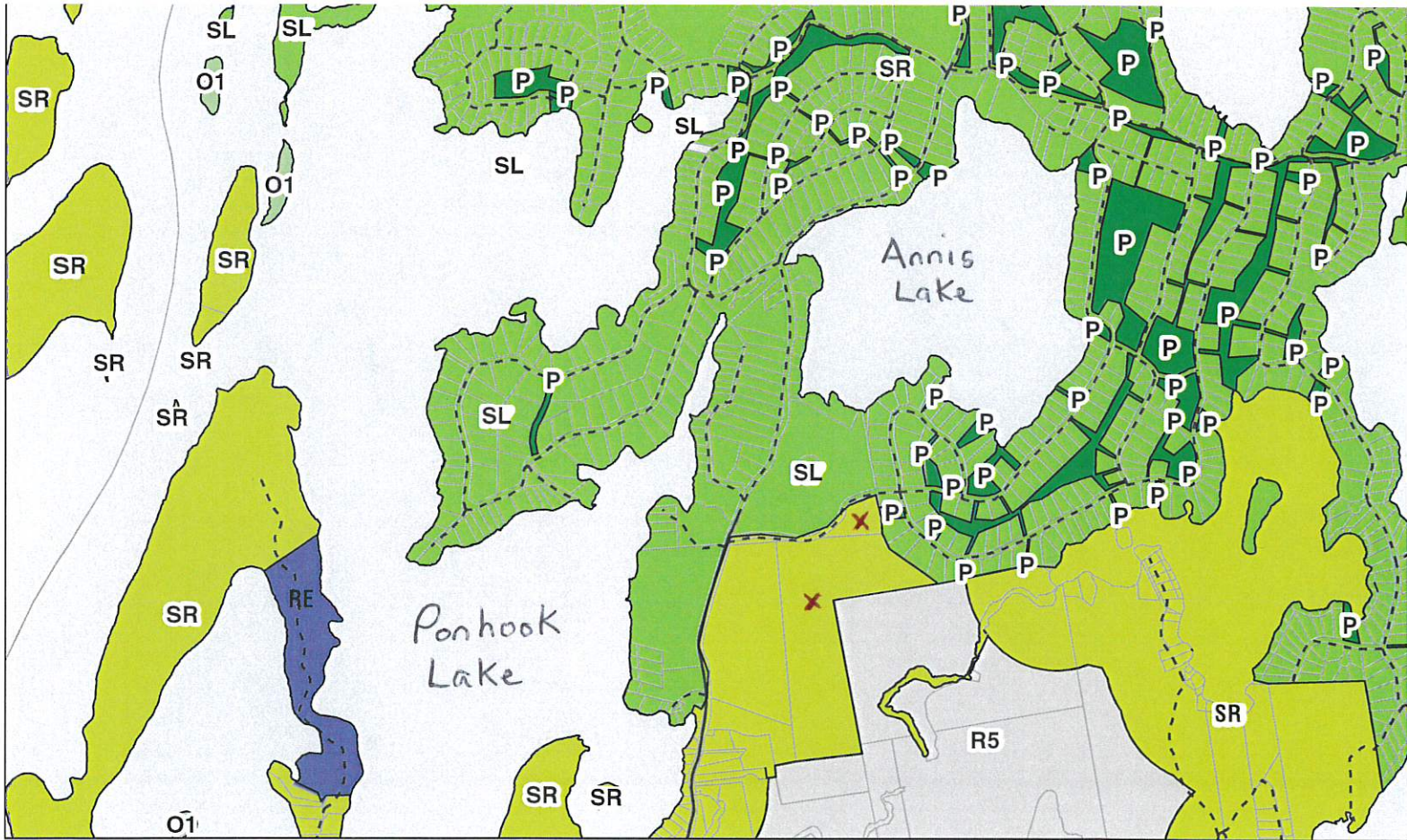
- **Restrict use of RV parking sites on basis of seasonal occupancy only. No habitation of RV's.**
- **Remove permitted use – *home based businesses, small options homes, community centres and recreational uses* in the Lakeshore Limited Development (SL) Zone.**

- 
- **RV's parked on a property and not located on an RV parking site for a maximum 14 days in a calendar year is too restrictive.**
 - **Rezoning of PID's 70162862 and 70162896 to Resort (Re) Zone from Coastal Rural (R6) Zone – Western Head. (See attached Map 1).**
 - **Rezoning of PID's 70133475 and 70126552 to Inland Rural (R5) Zone from Lakeshore Residential (SR) Zone – Labelle. (See attached Map 2).**
 - **Livestock Operations:**
 - ***Fowl and Rabbits* – roosters requiring minimum of 1 acre and development permit.**
 - **Free range animals.**
 - **No household livestock in the General Residential (RG) Zone (current R2 Zone).**

Map 1



Map 2



Region of Queens Municipality Staff Report

7.5

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: April 12, 2022

Re: Policy 23 - Regular Council Meetings

Background

The Municipality currently has a policy that provides for four meetings a year being held in various part of Queens County. Prior to COVID-19, meetings took place in four community halls throughout Queens in Port Mouton, Milton, Caledonia and Mill Village.

Details


Council meetings in communities were scheduled for the 2020-2021 fiscal year, but were cancelled due to restrictions related to COVID-19.

Applicable Legislation

Section 23 (1) (a) of the *Municipal Government Act* provides that council may make policies respecting the date, hour and place of the meetings of the council and the notice to be given for them.

Budget Impacts

Funding is provided for each year in the operating budget to reimburse council members for attendance at Council meetings. A change in location will not necessarily increase or decrease these costs as they are dependent on



attendance and expense claims being submitted. Therefore, budget impacts are expected to be minimal.

Discussion

Staff are requesting direction from Council on whether they feel comfortable holding Council meetings throughout Queens County again beginning in late April of 2022. If so, staff will need to immediately begin looking for suitable community facilities to book.

Communications

Notice of future Council meetings, days, time and locations will continue as usual through our website and social media platforms.

ADMINISTRATIVE POLICY NO. 23

RESPECTING REGULAR MEETINGS OF COUNCIL

Council of Region of Queens Municipality under authority of Section 23(1)(a) of the Municipal Government Act of Nova Scotia hereby adopts the following as an Administrative Policy effective January 1, 2021:

DEFINITIONS

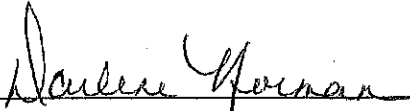
1. Words in this administrative policy shall have their normal dictionary and contextual meanings.

REGULAR MEETINGS


2. Council of Region of Queens Municipality shall hold a monthly council meeting on the second Tuesday of each month in the Council Chamber of the Municipal Administration Building, 249 White Point Road, Liverpool, beginning at 9:00 a.m.
3. Council of Region of Queens Municipality shall hold a monthly council meeting on the fourth Tuesday of each month in the Council Chamber of the Municipal Administration Building, 249 White Point Road, Liverpool, beginning at 6:00 p.m., excepting that the below meetings shall be held in the following locations:
 - a. April - West Queens
 - b. July - North Queens
 - c. October - East Queens
 - d. January - South Queens
4. When a meeting date falls on a holiday, then the meeting shall be held on the next business day.
5. In cases where it is unsafe to do so because of health or safety reasons, Council may at its sole discretion hold such non-Council Chamber meetings in the Council Chamber.

THIS IS TO CERTIFY THAT this Administrative Policy was passed by the Council of the Region of Queens Municipality at a duly constituted meeting of said Council held on the 8th day of December, 2020.

SIGNED by the Mayor and Deputy Clerk this 15th day of December, 2020.



Mayor



Deputy Clerk