

**Region of Queens Municipality Regular Council
Tuesday, March 8, 2022**

9:00 a.m.

Agenda

1.0 Call to Order

2.0 Changes / Approval of Agenda

3.0 Presentations

3.1 RCMP Report – S/Sgt. Dan Archibald

4.0 Tabling of Petitions

5.0 Public Question / Comment Session

6.0 Approval of Minutes

6.1 Regular Council – February 22, 2022

7.0 Recommendations

7.1 Autism Nova Scotia – South Shore Chapter Flag Request

7.2 Astor Theatre Society – Request for Decreased Rent

8.0 Discussions

8.1 Council Implementation Report

9.0 In-Camera Items

10.0 Adjournment



COUNCIL REPORT

Region of Queens

ABSTRACT

Report on policing activity in Queens County
February 2nd, 2022

Queens Detachment

902-354-5721



FEBRUARY 2022

PERSONNEL

Current Personnel Capacity:

Current Compliment:	District Commander	S/Sgt. Dan Archibald
	Team Leader	Cpl. John Harris – Operations NCO
	Team Leader	Cpl. Mike Buckland – Operations NCO
	Members	Cst. Andrew Winsor Community Policing Officer Cst. Dave Cowan Caledonia Community Officer Cst. Christa Pye Cst. George Walsh Cst. Chad Burrridge Cst. Ron Duffney Cst. Tara Davis Cst. Vladimir Dounin Cst. Steve Murphy Cst. Devin Pulsifer
	Assistants	Vacant Ms. Lydia Goodick
	Senior Safety	Ms. Shelly Walker





FEBRUARY 2022

ANNUAL PERFORMANCE PLANNING

Our objectives remain the same this year as last year;

1. Road Safety
 - Maintain or increase Provincial Statute Charges
 - Maintain or increase Impaired Driving Charges
 - Maintain or increase Checkstops

2. Crime Prevention and Reduction
 - Offender Management Checks
 - Crime Prevention Presentations and Youth Advisory Meetings
 - Increase in Media Releases / Warrant Publication

3. Cybercrime
 - Increase Cybercrime Awareness/Presentations to Youth and Senior

4. Increase Connections with First Nations
 - Communicate with Acadian First Nation on quarterly basis as well as attend commercial business on reservation land in Queens County





FEBRUARY 2022

INFORMATION OF INTEREST

- Queens RCMP continues use of social media platforms about individuals with outstanding warrants in an effort to get these individuals back into the court systems and deal with outstanding charges. Members of the public are asked to contact Queens District RCMP asking anyone with information on the whereabouts of these people mentioned on social media to contact them in Queens County at 902-354-5721. Should you wish to remain anonymous call Nova Scotia Crime Stoppers toll free at 1-800-222-TIPS (8477), submit a secure web tip at www.crimestoppers.ns.ca, or use the P3 Tips App
- Queens District RCMP charge two Impaired Drivers over the weekend. Friday, May 1st, 2021, Brooklyn, NS - Queens County District RCMP arrested a 55 year-old Lunenburg County man on Highway 103 near Brooklyn, NS for Impaired Operation of a Motor Vehicle. He subsequently provided breath samples that were more than two times the legal limit. On Saturday, May 2nd, 2021, Summerville, NS - Queens County District RCMP arrested a 19 year old Liverpool woman on Highway 103 near Summerville for Impaired Operation of a Motor Vehicle. She provided breath samples that were over the legal limit.
- Queens District RCMP charged a Liverpool man following an investigation into methamphetamine trafficking in Queens County. The investigation was conducted in partnership with the South Shore Integrated Street Crime Enforcement Unit. On May 14, 2021, at approximately 10:00 a.m., police executed a search warrant on a home in Liverpool in relation to methamphetamine trafficking investigation, and arrested a 28-year-old man without incident. Police searched the home and seized a substantial quantity of methamphetamine, cocaine, cannabis, cash, an airsoft pistol, a conducted energy weapon (CEW), bear mace, drug paraphernalia and electronic devices.
- Queens District RCMP charge man with firearms offences. On November 17, 2021, West Caledonia, Nova Scotia Queens District RCMP has charged a man with firearms offences after an incident in West Caledonia. While police were in West Caledonia investigation an assault with a weapon complaint, they were flagged down by two people who advised that they had been shot at. The victims advised that they had gone to a mans home on West Caledonia Rd. to confront him about some damage he had done to a family members vehicle earlier in the day. A verbal confrontation occurred and when the victims were getting back into their vehicle, the man shot at them with what they believed was a shotgun. The victims immediately fled the area. Neither victim was injured. While police were speaking with the victims, the suspect pulled up in his vehicle. Police immediately took the man into custody without incident. He was transported to the Liverpool RCMP Detachment where he was held in custody overnight. Police continued their investigation and on the morning of November 16, a search warrant was executed at the mans residence. Queens District RCMP were



QUEENS DETACHMENT COUNCIL REPORT



FEBRUARY 2022

assisted by RCMP Police Dog Services in the search. Through the course of the search, PDS located the firearm that is believed to have been used in this incident and police seized it. Police also seized ammunition and another weapon that was believed to have been used in the original complaint being investigated prior to the shots fired incident. A significant amount of charges was laid on a 34-year-old male of West Caledonia.

YEARLY STATISTICS (April 1st to March 31st is our fiscal year)

TRAFFIC

- Number of Impaired Drivers – 12
- Roadside Suspensions – 2
- Prohibited Driving (Criminal Code) - 1
- Number of Tickets - 312
- Number of Check-stops – 46
- Number of warnings issued – 110
- Inspection (Defect) issued – 6

The speed radar trailer has been utilized all summer and fall months. This unit will continue to be utilized in problematic areas throughout Liverpool and rural Queen County.

Queens County has also scheduled a member for training in early 2022 as a Drug Recognition Expert or DRE. A DRE is capable of testing drivers for impairment by drug and is viewed as an expert in the courts for charges pursued of Impaired Driving by Drug.

CRIME REDUCTION

Since April 1st, 2021, Queens District has seen a decrease in court conditioned offenders residing in our area. Since April 2021, we have conducted 22 curfew checks resulting in several breach of court ordered conditions. This strategy will continue to any court ordered released individuals who residing in the Region of Queens.

We have conducted 16 media releases which include proactive public service announcements as well as investigations of significance.



QUEENS DETACHMENT COUNCIL REPORT



FEBRUARY 2022

CALLS FOR SERVICE BREAK DOWN

In total approximately 2700 calls for service incidents were reported to date this fiscal year. A break down of some of those calls for service are as followed;

- Assaults – 103
- Robbery/Harassment/Treats/Extortion/Intimidation – 129
- Sexual Offences – 15
- Drug Possession/Trafficking - 12
- Thefts/Possess Stolen Property – 97
- Mischief – 136
- Break and Enter - 26
- Arson - 5
- Fraud/Forgery – 61
- Mental Health Act – 122
- Suspicious Person/Vehicle – 47
- False Alarms – 56
- Well Being Check – 62
- Quarantine Act – 45
- Health Act COVID) - 63

In 2021, 27 prisoners have been held at the Detachment cells.

COMMUNITY POLICING REPORT

In January, 2022, Cst. Duffney finished his role as the CPO for the Queens District Detachment. He performed the duties exceptionally and his work in that position has been appreciated by all of us at the detachment and the same feedback had been heard throughout the community and youth alike.

The community policing officer duties have been temporarily modified due the COVID-19 outbreak but continues to be regularly active in all the schools throughout Queens County with a decrease in presentations depending on Provincial Restrictions. All community and senior based events have minimal to nil events and activities since the pandemic.

Cst. Winsor will assume the CPO role for 2022 into the foreseeable future.

S/Sgt. Dan Archibald
District Commander
RCMP Queens District

Proudly Serving the Region of Queens Municipality



Region of Queens Municipality Regular Council

Tuesday, February 22, 2022, 6:00 p.m.

6.1

Minutes

Present: Mayor Darlene Norman, Chair
Deputy Mayor Kevin Muise
Councillor David Brown
Councillor Maddie Charlton
Councillor Ralph Gidney
Councillor Vicki Amirault
Councillor Jack Fancy
Councillor Carl Hawkes
Chris McNeill, CAO
Christine Watson, Admin. Assistant – Planning & Development

1.0 Call to Order

Mayor Norman called the meeting to order at 6:00 p.m.

2.0 Changes / Approval of Agenda

**Add: Under Discussion Budget Meeting February 28, 2022 –
Councillor Gidney**

Add: Under Discussion Traffic Lights at Bristol – Councillor Charlton

Deputy Mayor Muise requested to have Items 8.4 and 8.5 moved to Recommendations. Mayor Norman stated that past practice is to have appointments to committees going through discussions prior to recommendations.

It was moved by Councillor Gidney and seconded by Councillor Charlton that the Agenda be approved as amended.

MOTION CARRIED with 7 in favour and 1 against.

3.0 Presentations

3.1 Diversity & Inclusion Action Team (DIAT) Update

Mayor Norman welcomed Lynda Earle, Team Leader, DIAT, and Paul Wood, DIAT committee member.

Some highlights included:

- Why does this work matter in Queens? – Demographics, experience with diversity and inclusion.
- Our population has increased and the economic benefits of our committee volunteering equates to an investment of \$20,000.
- DIAT Purpose Statement – Provides impactful advice, education, recommendations, design positive and supportive opportunities and promotion and celebration of diverse communities, ensure inclusion for all.
- First meeting was held in December 2020 with the Coordinator hired in February 2021.
- Challenges – Volunteers are busy and have experienced a turnover in team members, time to get noticed and learning the ropes.
- Successes – Community survey was helpful and Municipal Workplace Inclusiveness survey.
- Education & Outreach – Website, newsletters, social media, special awareness day's calendar, and requests from media. Active outreach to community groups and businesses, workplace training sessions.
- Small Grant Program - \$10,000 in grants to be distributed this fiscal (Unified Sport in North Queens, Truth & Reconciliation Day).
- Municipal Flag policy, naming of Municipal Assets, Purchasing and HR policy review.
- Connections, Collaborations & Representation – Mi'kmaq Grand Council Flag was raised, 2SLGBTQ+ discussions, partnerships with Accessibility Coordinator, Economic Development, Immigration Strategy Research.
- Lunenburg Pride, Multiculturalism Association, South Shore Libraries, and other municipal units.
- Creating a culture of inclusion in Queens – It takes leadership, commitment, time, willingness to try, fail and learn, and multiple approaches for a sustainable plan.

Ms. Earle asked that support be given to the Coordinator and give consideration into making this a permanent position.

Mr. Wood stated the Committee is working well as a group and thanked Council for allowing the group to present.

Mayor Norman thanked them for their presentation.

3.2 Affordable, Accessible Housing Committee – Queens Care Society

Mayor Norman welcomed Patti Pike, Queens Care Society and Earl Mielke, Consultant, Community Housing, to Council.

Some highlights included:

- What is Queens Care Society? – A not-for-profit organization established in 2015 to improve the lives of the older population in our communities.
- Queens Care Society Strategic Goals – To advocate for safe and accessible long term care, affordable housing, collaboration of partnerships and planning, deliver programs such as senior safety coordinator Shelley Walker and community supports, educate through newsletters, presentations and events.
- What are our key accomplishments to date? – Age-Friendly Needs' Assessment Survey Report in 2018; Queens County Transit launched in fall of 2018 which now is used by all residents; ongoing discussions and research to address housing needs; social supports such as Helping Hands, Making Memories and Big Band Dance; and partnerships created with Senior Safety and Queens Home Support.
- Who are our key partners? – Region of Queens Municipality, Provincial support (MLA Kim Masland, Health & Wellness, Municipal Affairs and Housing, etc.); Federal (CMHC, Queens Manor and Hillview, Queens Home Support, South Shore Housing Action Coalition, Efficiency NS, etc.)
- Vision – Aging In Place – Breaking ground on a “campus community” that is all inclusive; assisted living, long-term care, residential care and dementia care unit available, less seniors in social isolation; available classes to seniors; access to transportation; inter-generational volunteerism; full-time senior safety coordinator; and improved public safety.

- The Present Situation in Queens County – Opportunities for Federal funding through National Housing Co-investment Fund; announcement of LTC/Residential Care Facility; provincial support/funding; Municipal support/funding; private developers; Co-operative Housing Innovative Housing Options.
- First Steps in Achieving our Vision – Partnerships, determine key contacts at all government levels, research innovative and success stories, build a diverse committee for community engagement, National Housing Co-Investment Fund, project coordinator to guide the committee, identify capital requirements (such as land, infrastructure, accessibility, etc.). A requirement is to have support from local government and funding (governments, private trusts, in-kind donations and fundraising).
- How the RQM Can Help – Land opportunities, ability to post on RQM websites, partnership (utilizing resources of RQM).

Mr. Mielke provided his work history from Housing Nova Scotia. He is consulting with Queens Care Society on affordable housing programs. They are seeking partnerships, i.e. land, serviced and buildings as well as with CMHC to provide funding for capital costs. They will need to know of any serviceable lands prior to approaching the government for funding.

He circulated a copy of Housing Motions from Kings County, which he has been consulting with.

Councillor Brown enquired to the number of units proposed as a starting point. Mr. Mielke stated they would be built in phases. Housing Nova Scotia request a minimum of 5 but would depend on business plans and size of land. Ms. Pike stated a campus community with the new proposed senior facility would be ideal.

Mayor Norman enquired to the timeline for a response from RQM. Ms. Pike stated the project would be a long term project. Mayor Norman suggested in RQM's new fiscal year they would be able to provide a response and thanked them for their presentation.

4.0 Tabling of Petitions

There were no petitions to come before this meeting.

5.0 Public Question / Comment Session

There were no members of the public to come before this meeting.

6.0 Approval of Minutes

6.1 Regular Council – February 8, 2022

It was moved by Councillor Brown and seconded by Councillor Hawkes:

THAT the minutes of the Regular Council meeting held February 8, 2022 be approved as circulated.

MOTION CARRIED unanimously.

7.0 Recommendations

7.1 Financial Review Quarter 3

It was moved by Councillor Brown and seconded by Councillor Amirault:

THAT Council of Region of Queens Municipality adopt the Financial Report for Quarter Three of the 2021 fiscal year.

MOTION CARRIED unanimously.

7.2 2022 Municipal Boundary Review

It was moved by Councillor Charlton and seconded by Councillor Brown:

THAT Council of Region of Queens Municipality authorize staff to prepare three potential electoral boundary review options for consideration of Council comprising of six councillors, seven councillors, and eight councillors.

MOTION CARRIED unanimously.

7.3 Municipal Planning Strategy and Land Use Bylaw – 1st Reading

It was moved by Councillor Charlton and seconded by Councillor Amirault:

THAT Council of Region of Queens Municipality give first reading to a revised Municipal Planning Strategy and Land Use Bylaw;

AND THAT an in-person public hearing be scheduled for March 22, 2022 at 1:00 p.m. in the auditorium of the Liverpool Fire Hall, located at 520 Main Street in Liverpool;

AND THAT a virtual public hearing be scheduled for March 23, 2022 at 6:30 p.m. via Zoom.

Mayor Norman provided background stating in early 2018 a RFP was issued and Upland Consulting was hired and public sessions were held. Documents were released and reviewed in 2020 and public sessions and meetings were held. Today's motion brings the document forward for public hearings.

The adoption process of the documents is if the first reading is approved, public hearings will be held, and members of Council must attend the hearings in order to vote for acceptance of the documents. An in person public hearing will be held as well as a virtual one. Depending on comments received from the public, there may be changes made to the documents.

Mike MacLeod, Director of Planning & Development, stated the review of the documents has taken considerably longer than anticipated. A lot of work has gone into the project; meetings were held with the Planning Advisory Committee and public engagement sessions and various stakeholders.

Ian Watson, Team Lead, Upland, provided background. Some highlights included:

- Six background papers created, policy discussion papers created and many Planning Advisory Committee meetings were held and well as meetings with Council.
- Key issues of concern raised – environment, demographics, declining population and how to attract people, housing and economy.

- Public feedback received with concerns such as zoning around lakes, campgrounds and RV's, and commercial zoning in Liverpool and Brooklyn. From these comments a final draft was created for review.

Some highlights from the final draft include:

- Queens broken into 3 types of communities; urban services areas where there is higher densities and development; less density – Milton, Brooklyn and Caledonia; hamlets identified as Beach Meadows, Greenfield, Hunts Point/White Point, Mill Village, Port Medway, Port Mouton, and Summerville, and everywhere else described as rural development areas.
- Environment was one of the key issues and some highlights for this is the implementation of minimum coastal elevation for development. Maintain water course buffer, implementing a 30 meter coastal buffer, recognizing dark sky and dark sky reserve, continuing to recognize conservation/wetlands and zoning around lakes.
- Infrastructure – urban services areas – set expectations around services, recognizing renewable energy – solar/wind, and continue to protect municipal water supply.
- Transportation – clear policy where new public roads are to be considered or not, and private roads are to be considered, mostly rural areas; requiring sidewalks on new public roads and allowing policy for electric vehicle charging stations.
- Housing – allowing accessory dwellings (secondary suites/backyard suites/carriage housing), continue to enable supportive dwelling housing (converting larger dwelling housing into multiple units); tweaked the commercial zone in Liverpool to make it easier for residential as secondary on commercial properties; wider use of the multi-use residential zone – recognizing parcels of land for housing development by pre-zoning them.
- Economic Development – make allowances for craft manufacturing i.e. breweries, furniture manufacturing, small scale type manufacturing; support for agricultural activities and forestry activities. Standards for home based businesses are included. A variety of commercial zones for activities depending on the type of community.
- Recreation – lowered the threshold on open space dedication (subdivision larger than 3 lots would dedicate open space to the municipality). Easier to do parks and controls for recreational vehicles.
- Cultural/Heritage – written in flexible rules for registered heritage properties (would provide an incentive to register). Making it easier to do artisan type uses in a lot of zones.

- Community Uses – continue to support parks, recreation and schools in a wider range of zones.

Documents have been re-formatted and are more user friendly and attractive, giving wider criteria when considering rezoning and development agreements.

Since the last meeting in November, there have been a number of small changes to the document. Some of which included:

- Self-storage – due to recent applications to not undo current processes
- Removed the requirements for variance signs
- Removed specifications for drive through restaurants
- Sound thresholds for wind turbines
- Removed provisions for flashing signs
- Made provisions to allow for a service station in Caledonia
- Shipping containers – making allowances in commercial zones by removing cap on their permitted uses and expanded where they are permitted
- Accessory buildings – increased 60% in urban areas and increased maximum floor area to 80 square feet/square meter
- Home Based Businesses – allowances for outdoor displays

What's happening next?

First Reading - February 22, 2022

Public Hearings - in person on March 22, 2022

- March 23, 2022 (Virtual meeting via Zoom)

Second Reading - April 11, 2022 potentially

Documents to Province for Ministerial Approval - April 18, 2022

Notice of Documents in Effect - June 23, 2022

Mayor Norman thanked Mr. Watson for his comments.

MOTION CARRIED unanimously.

7.4 Bylaw 14 Respecting Tax Exemption – 1st Reading

It was moved by Councillor Amirault and seconded by Councillor Brown:

THAT Council of Region of Queens Municipality gives first reading to Bylaw 14 respecting Tax Exemptions.

MOTION CARRIED unanimously.

8.0 Discussions

8.1 Nova Scotia Federation of Municipalities (NSFM) 2022 Organizational Change Membership

Mayor provided background on the proposed NSFM 2022 Organizational Change Membership. She stated the new structure will have various zones and each zone will have representatives. She further stated she had been contacted by a board member enquiring if she was in agreement with the changes. She indicated to them that it has not been discussed and only have the outline of the proposed changes and hope it will be on the Spring Planning Committee agenda.

Councillors voiced their concerns, some of which included:

- Concerns that it is unclear what they're proposing.
- Concerns that the caucus previously set up before allowed every municipal unit to have a say, now they're breaking it into regions with 10 municipal units in each zone with only 2 representatives from each zone. The better known bigger municipalities will have more say and leave some without any input.
- Smaller towns would get lost.
- No guarantee that anyone from our municipality will be a representative.

Mr. McNeill advised Councillors that NSFM are now communicating with the membership and the proposed changes will be voted on in the spring and not at the fall conference meeting. There are 2 members being selected and questioned if they will be on a rotation or continue on with the same two.

He further advised that Council needs to see the policies and bylaws and proposed changes prior to voting in order to make an informed decision and the need for a process where members are required to rotate.

Mayor Norman agreed and will follow-up.

8.2 Queens Universal Playpark Signage – Deputy Mayor Muise

Deputy Mayor Muise stated he discussed with Arthur Anthony if it would be appropriate to include the pronunciation and meaning at the new Universally-Designed Playpark (Etili Milidamk). Mr. Anthony who teaches Mi'kmaq, spoke with Russell Julian, Grand Council, who stated that it would be acceptable.

Councillors gave consensus to have this included on signage.

8.3 Professional Development Workshop for Elected Officials

Mayor Norman stated there is money budgeted for attendance for this workshop and enquired which councillors would be like to attend. Councillors Charlton, Brown and Amirault stated they were interested.

Councillors gave consensus for registration of this workshop.

8.4 Appointment to Diversity and Inclusion Action Team – Tim Mossman

Deputy Mayor Muise stated he felt that appointments to committees should automatically be under Recommendations and not discussed prior. Mayor Norman stated practice is to discuss appointments prior to recommendations.

Councillor Charlton agreed with Deputy Mayor Muise and felt that they should automatically be under Recommendations.

Councillor Gidney enquired if there is a policy. Chris McNeill, CAO, stated where there are so many committees with different criteria, it would be difficult to create a policy to incorporate everything.

Consensus was given by Councillors to move forward with recommendations for these appointments and all future appointments directly to a recommendation.

**It was moved by Deputy Mayor Muise and seconded by Councillor
Gidney:**

**THAT Council of Region of Queens Municipality appoint Tim
Mossman to the Diversity and Inclusion Action Team.**

MOTION CARRIED unanimously.

8.5 Appointment to Diversity and Inclusion Action Team – Paula Mercer

**It was moved by Deputy Mayor Muise and seconded by Councillor
Gidney:**

**THAT Council of Region of Queens Municipality appoint Paula
Mercer to the Diversity and Inclusion Action Team.**

MOTION CARRIED unanimously.

8.6 Budget Meeting February 28, 2022 – Councillor Ralph Gidney

Councillor Gidney stated there has been information being circulated on the first budget meeting scheduled for February 28, 2022. He enquired if it would be possible to have it recorded where the meeting is scheduled to be held and have posted for the public to have access. He further stated if we want it recorded, then the meeting would need to be held here.

Councillor Brown stated he is against having the meeting recorded as there will be adding of items and well as removal. It is an open process and does not believe it's ever been recorded before.

Deputy Mayor Muise stated the meeting should be recorded so that everyone knows what is going on.

Councillor Charlton agreed to stream the meeting as many members of the public may not be able to attend and this will allow them to educate themselves on what is going on.

Mr. McNeill stated that no audio or video is available outside Council Chambers and would need to hire a private company. Council is held within the community four times a year and those are not recorded.

Councillor Fancy stated we should record and enquired what other municipalities do. Mayor Norman stated we are one of the few who hold budget meetings open to the public and the majority of the rest hold their meetings privately.

Mayor Norman asked if Councillors wished to have the meeting recorded. Majority consensus that the first budget meeting would not be recorded.

Deputy Mayor Muise stated that Councillors should have held a discussion on location of the meeting prior to arrangements being made. Councillor Charlton concurred and stated that she was disappointed that the first meeting would not be recorded and discussions should occur on future meetings.

8.7 Traffic Lights at Bristol – Councillor Charlton

Councillor Charlton stated the congestion and constantly blocked traffic at the traffic lights on Bristol Avenue is a huge safety concern and has had several complaints and enquired what can RQM do? She stated she would like to have a traffic study done, which may determine another access point, but didn't know what a traffic study was.

Mr. McNeill stated the congestion has been an ongoing issue for many years. The requested traffic study would most likely not give you the results you're looking for as it would deal with volume of traffic which is not the issue. Tim Horton's only owns a small portion of property they are on and Sobeys is against them using their parking lot for through traffic. It was looked at previously on blocking off the entry way by the lights which Sobeys disagreed with as all the traffic would have to enter through the far side entry way. There has been a number of discussions, but Tim Horton's and Sobeys have been unable to find a solution due to the layout.

Mayor Norman stated in conversations with RCMP, under the MVA charges cannot be laid for blocking traffic under this situation.

Councillors agreed the need for something to be done to alleviate the situation. Mayor Norman agreed to reach out to the two companies involved to discuss this matter.

9.0 In-Camera Items

It was moved by Councillor Amirault and seconded by Councillor Gidney that the proceedings go In-Camera at 8:35 p.m. to discuss the following:

- 9.1 Sale of Municipal Property
- 9.2 Sale of Municipal Property
- 9.3 Sale of Municipal Property

MOTION CARRIED unanimously.

Mayor Norman announced a 10 minute break at 8:35 p.m.

It was moved by Councillor Charlton and seconded by Councillor Amirault that the proceedings exit In-Camera at 9:40 p.m.

MOTION CARRIED unanimously.

- 9.2 Sale of Municipal Property

It was moved by Councillor Charlton and seconded by Councillor Amirault:

THAT Council of Region of Queens Municipality declare property identified as PID #70029509 as surplus to municipal needs and enter into a purchase and sale agreement with Kenny Veinot to convey the municipal lands for a purchase price of \$3,000;

AND THAT all costs associated with this transaction be borne by Kenny Veinot.

MOTION CARRIED unanimously.

9.3 Sale of Municipal Property

It was moved by Councillor Brown and seconded by Councillor Hawkes:

THAT Council of Region of Queens Municipality declare the following properties as surplus to municipal needs and have them advertised for sale at fair market value:

- 70127501
- 70164561
- 70143276
- 70248018
- 70248026
- 70019609

AND THAT Council of Region of Queens Municipality declare the following properties as surplus to municipal needs and offer them for sale to abutting property owners at a minimum bid of \$0.25 per square foot:

- 70275508
- 70019872
- 70062245
- 70101613

AND THAT Council of Region of Queens Municipality declare the following property as surplus to municipal needs and offer it for sale to abutting property owner for a minimum bid of the cost of land migration, deed preparation and deed recording:

- 70271812

MOTION CARRIED unanimously.

10.0 Adjournment

The meeting adjourned at 9:45 p.m.

Mayor Darlene Norman, Chair

Chris McNeill, CAO

Christine Watson, Administrative Assistant – Planning & Development

Date Approved: _____

Region of Queens Municipality Staff Report

7.1

To: Council

From: Shelley Connolly, Deputy Clerk

Date: March 8, 2022

Re: Autism Nova Scotia – South Shore Chapter Flag Request

Background

On September 24, 2021, Region of Queens Municipality's Council approved Operational Policy 84: Flags, to provide a consistent protocol for flying flags on properties and flag poles owned by the Region of Queens Municipality, provide guidelines for use of the special purpose flag pole in Liverpool, and establish protocol for when the Canadian flag will be flown at half-mast. All applications for the Special Purpose flag pole require approval by Council at a Council meeting.

Details

On February 17, 2022, Autism Nova Scotia – South Shore Chapter submitted an application to have the Autism Nova Scotia flag flown on the Special Purpose pole for a one week period encompassing Autism Acceptance Month, April 1-7, 2022. Their request meets with policy, and there is no other organization requesting the same timeframe. The flag request is being brought forward to the March 8, 2022 Council meeting. If approved, it will be flown beginning April 1, 2022 for a week.

The request is for the same flag to be flown each year for the next five years during the same week.



Applicable Legislation

Region of Queens Municipality, Operational Policy #84 – Flags

Community groups and organizations may apply to have designated flags flown by submitting an application as attached in Appendix “A” at least four weeks prior to the expected flag posting, with the applicant required to provide the flag. Flags denoting political or religious bodies are not eligible.

All such special purpose flag requests that are not pre-authorized according to Appendix “B” shall be forwarded to Council for review.

The maximum period for a special purpose flag to be flown is 2 weeks unless otherwise approved by the Deputy Clerk.

Budget Impacts

There is no cost to fly the flag.

Recommendation

THAT Council of Region of Queens Municipality approve the application made by Autism Nova Scotia – South Shore Chapter to have the Autism flag flown on the Special Purpose flagpole located in front of the Town Hall Arts and Cultural Centre, Liverpool for a one week period, from April 1 through to April 7 (inclusive), 2022.

Communications

Following Council approval, a letter will be sent to the Autism Nova Scotia – South Shore Chapter, advising them of Council’s approval. Information regarding the Autism flag being flown on the Special Purpose Pole will be posted on the Region of Queens website and social media pages during the one week period that the flag is flown.



APPENDIX "A"

Applications for the flying of Special Purpose Flags shall be submitted at least four weeks prior to the requested flag flying date to:

Deputy Clerk
Region of Queens Municipality
P.O. Box 1264, 249 White Point Road
Liverpool, NS B0T 1K0 email: flags@regionofqueens.com

Applicant's Name: Rachel Whynot, Autism Support Coordinator

Address: 16147 Hwy #3 Bridgewater NS B4V6Y1

Telephone Number: (902) 514-7489 E | southshore@autismns.ca

Organization: Autism Nova Scotia - South Shore Chapter

Name of Special Purpose Flag: Autism Nova Scotia flag in support of
Autism Acceptance Month

Requested Date to be Flown: April 1st - April 7th

Alternate Dates: April 6th - April 12th OR April 20 - April 26.

Applicants can apply to have a flag approved for flying for a period of up to five years, without re-applying each year. If you would like to apply for this option, please provide yearly dates below.

Year 1: April 1st - April 7th

Year 2: April 1st - April 7th

Year 3: April 1st - April 7th

Year 4: April 1st - April 7th

Year 5: April 1st - April 7th.

FOR OFFICE USE ONLY

Application Received: Feb 17/22 Initials SLC

Disposition: _____

Action(s) taken:



autism
NOVA SCOTIA

SOUTH SHORE

Region of Queens Municipality Staff Report

7.2

To: Council

From: Dana Henley, Community Development Coordinator

Date: March 8, 2022


Re: Astor Theatre Society – Request for Waiver of Rent

Background

Astor Theatre Society is the lessee for the Astor Theatre, the current in-effect Lease Agreement was signed June 16, 2020 and will be replaced by the renegotiated lease on April 1, 2022. The leased space for the Astor Theatre includes the seating/stage area, office space, concessions and main entrance to the Theatre. Rent for the Astor Theatre is \$6,000 per year. The lease was executed during the pandemic when the Astor Theatre was not open, a reduced rent of \$3,000 was approved for the first year (2020-21) of the five-year term. On April 13, 2021, the outstanding rent of \$2,000 for 2020-21 and further rental payment totaling \$4,500 until December 31, 2021 were waived. Rental fees due for January, February and March of 2022 total \$1,500, and were payable on March 1, 2022.

Details

The Astor Theatre Society contacted staff via letter dated February 21, 2022, received February 28, 2022 (attached) requesting that rental fees for January and February 2022 be waived, as a result of the imposed shutdown of the facility due to restrictions put in place by the Province of Nova Scotia in respect to the COVID-19 pandemic. Although, the Astor Theatre was closed in January and February, salary expenses continued to be incurred.



The Astor Theatre is scheduled to reopen in March and a payment for March 2022, was enclosed with the letter of request to waive January and February rents.

Applicable Legislation

Section 51 (1) of the Municipal Government Act (MGA) states that a municipality may sell or lease property at a price less than market value to a nonprofit organization that the Council considers to be carrying on an activity that is beneficial to the municipality.

Section 51 (2) of the MGA states that a resolution to sell or lease property referred to in subsection (1) at less than market value shall be passed by at least a two thirds majority of the Council present and voting.

Budget Impacts

Waiving the outstanding rent for January and February 2022, results in an additional loss of revenue of \$1,000, bringing the total loss of revenue for the Astor Theatre Rental revenue line to \$5,500.

Recommendation

THAT the Council of Region of Queens Municipality waive Astor Theatre Society's outstanding rent of \$1,000 for January 2022 and February 2022.

Communications

Staff will communicate Council's decision to members of the Astor Theatre Society Board.



The Astor Theatre
219 Main Street
Liverpool, NS
BOT 1K0
902-354-5250
www.astortheatre.ns.ca

February 21, 2022

Dana Henley
Community Development Coordinator
Region of Queens Municipality

Dana,

Once again the Astor Board wishes to thank you and council for consideration in finalizing the most recent lease for the Astor Theatre Society.

As you know we have one final item of business and that is the rent for the period January-March 2022. Following Council's agreement to waive the rent for the balance of 2021 it was assumed that the Covid restrictions would be reduced and at least partial programming could resume in the New Year. As it turns out this was not the case and a full shutdown for both months of January and February was mandated. We did however continue to incur full salary expenses including some additional part time salary expenses to prepare for March movies and some limited programming.

We ask your indulgence therefore to extend the waiver period of rents to include January and February. In anticipation of a resumption in programming we are happy to pay the March rent of \$500 and enclose our cheque accordingly.

Thank you for your continuing support.

John Simmonds
Chair

Cc Jenny Rocket, Director Economic Development
encl

COUNCIL IMPLEMENTATION REPORT – January - February 22, 2022

Date	Recommendation	Responsibility	Action Taken
Feb. 8, 2022	Approve the contracting of DUMAC Energy Limited to conduct a HVAC Investigation at 54 Harley Umphrey Drive, Liverpool, at a cost of \$10,750 plus HST, to be funded as an unbudgeted item in the Call Centre operating budget.	A. Grant	Purchase Order has been issued and work underway.
Feb. 8, 2022	Approve the tipping fees schedule as attached, for Residual Municipal Solid Waste, Sorted Construction and Demolition Material, Mixed Construction & Demolition Material, Blue Bag Recyclables, Metal/White goods, Contaminated Soil and Septage effective April 1, 2022.	M. Plummer	Letters sent to all solid waste facility users notifying them of the changes.
Feb. 8, 2022	Authorize the submission of an application under the Nova Scotia Investing in Canada Infrastructure Program for the replacement of water and combined sanitary and storm sewer on Lower Waterloo Street, Liverpool.	CAO	Application submitted on February 18, 2022.
Feb. 8, 2022	Reject all tenders for Hillsview Acres Project #21011 / 21084 Hillsview Acres Renovations.	A. Grant	Letter issued to proponents advising tenders were rejected.

Date	Recommendation	Responsibility	Action Taken
Feb. 22, 2022	Adopt the Financial Report for Quarter Three of the 2021 fiscal year.	J. Veinotte	Council adopted report and will be attached to Minutes.
Feb. 22, 2022	Authorize staff to prepare three potential electoral boundary review options for consideration of Council comprising of six councillors, seven councillors, and eight councillors.	CAO	Work on the three requested scenarios underway.
Feb. 22, 2022	<p>Give first reading to a revised Municipal Planning Strategy and Land Use Bylaw;</p> <p>AND THAT an in-person public hearing be scheduled for March 22, 2022 at 1:00 p.m. in the auditorium of the Liverpool Fire Hall, located at 520 Main Street in Liverpool;</p> <p>AND THAT a virtual public hearing be scheduled for March 23, 2022 at 6:30 p.m. via Zoom.</p>	M. MacLeod	<p>Public hearing notices have been placed.</p> <p>Websites have been updated.</p> <p>Socia media post has been made.</p>
Feb. 22, 2022	Give first reading to Bylaw 14 respecting Tax Exemptions.	M. Plummer	Advertizement in newspaper scheduled for March 9.
Feb. 22, 2022	Appoint Tim Mossman to the Diversity and Inclusion Action Team.	E. Levy	Mr. Mossman notified February 28.
Feb. 22, 2022	Appoint Paula Mercer to the Diversity and Inclusion Action Team.	E. Levy	Ms. Mercer notified February 28.

Date	Recommendation	Responsibility	Action Taken
Feb. 22, 2022	<p>Declare property identified as PID #70029509 as surplus to municipal needs and enter into a purchase and sale agreement with Kenny Veinot to convey the municipal lands for a purchase price of \$3,000;</p> <p>AND THAT all costs associated with this transaction be borne by Kenny Veinot.</p>	M. MacLeod	<p>Contacted Mr. Veniot.</p> <p>Preparing Purchase and Sale Agreement for signatures.</p>
Feb. 22, 2022	<p>Declare the following properties as surplus to municipal needs and have them advertised for sale at fair market value:</p> <ul style="list-style-type: none"> • 70127501 • 70164561 • 70143276 • 70248018 • 70248026 • 70019609 <p>AND THAT Council of Region of Queens Municipality declare the following properties as surplus to municipal needs and offer them for sale to abutting property owners at a minimum bid of \$0.25 per square foot:</p> <ul style="list-style-type: none"> • 70275508 • 70019872 • 70062245 • 70101613 <p>AND THAT Council of Region of Queens Municipality declare the following property as surplus to municipal needs and offer it for sale to abutting property owner for a minimum bid of the cost of land migration, deed preparation and deed recording:</p> <ul style="list-style-type: none"> • 70271812 	M. MacLeod	<p>Staff in process of determining Fair Market Value.</p> <p>Staff preparing letters to go out to abutting property owners.</p>

Region of Queens Municipality

COUNCIL IMPLEMENTATION REPORT – January – December 22, 2020

Date	Recommendation	Responsibility	Action Taken
Feb. 25, 2020	Authorize staff to begin the process of finalizing future programming for a new outdoor aquatic facility.	M. Roberts	Further review will be undertaken by staff.

Region of Queens Municipality

COUNCIL IMPLEMENTATION REPORT – JANUARY – DECEMBER 10, 2019

Date	Recommendation	Responsibility	Action Taken
Oct. 22, 2019	Enter into negotiations with Mogan Holdings Limited for the Municipal acquisition of a portion of property identified as PID #70026547 and located adjacent to McLeod Street in Liverpool for the sale price of \$1.00; AND THAT the Region of Queens Municipality will assume the costs associated with subdividing the property.	M. MacLeod	Survey complete. Awaiting preparation of deed for signatures and registration.