

**Region of Queens Municipality Regular Council  
Tuesday, March 23, 2021, 6:00 p.m.**

**Minutes**

Present: Mayor Darlene Norman, Chair  
Deputy Mayor Kevin Muise  
Councillor Ralph Gidney  
Councillor Maddie Charlton  
Councillor Vicki Amirault  
Councillor Jack Fancy  
Councillor David Brown  
Councillor Carl Hawkes  
Chris McNeill, CAO  
Christine Watson, Admin. Assistant – Planning & Development

**1.0 Call to Order**

Mayor Norman called the meeting to order at 6:00 p.m.

**2.0 Changes / Approval of Agenda**

Add In-Camera Item 15.1 – Sale of Municipal Property and change Personnel Matter to Item 15.2.

**It was moved by Councillor Brown and seconded by Councillor Charlton that the Agenda be approved as amended.**

**MOTION CARRIED unanimously.**

**3.0 Presentations**

There were no presentations to come before this meeting.

**4.0 Tabling of Petitions**

There were no petitions to come before this meeting.

**5.0 Public Question / Comment Session**

There were no questions or comments from members of the public.

## **6.0 Approval of Minutes**

6.1 Regular Council – March 9, 2021

**It was moved by Councillor Hawkes and seconded by Councillor  
Gidney:**

**THAT the minutes of the Regular Council meeting held March 9,  
2021 be approved as circulated.**

**MOTION CARRIED unanimously.**

## **7.0 Dangerous or Unsightly Premises**

There were no items to come before this meeting.

## **8.0 Economic Development**

8.1 Seasonal Operation of Fort Point Lighthouse

**It was moved by Deputy Mayor Muise and seconded by Councillor  
Fancy:**

**THAT Council of the Region of Queens Municipality enter into a  
three-year Agreement with Queens County Museum for the  
seasonal operation of Fort Point Lighthouse.**

Jenny Rockett, Director of Economic Development, stated Lane's Privateer Inn operated Fort Point Lighthouse for the past four seasons with the current agreement expiring on March 31, 2021.

An RFP was issued on January 27, 2021 for a three-year term beginning in the spring and was advertised in the South Shore Breaker and Lighthouse Now as well on social media. The deadline for submissions was February 26, 2021 and at the time of the RFP closing, there was one submission received. Queens County Museum was the sole proponent.

They intend to operate the Lighthouse seasonally for seven days a week for a minimum of six hours per day during peak months and during September and October, staff will be on site for a minimum of four hours, seven days a week.

All service requirements outlined in the RFP have been agreed to. Some proposed events are educational programming, walking tours, craft days and storytelling.

**MOTION CARRIED unanimously.**

## **9.0 Corporate Services**

### 9.1 Job Description – Director of Economic Development

**It was moved by Councillor Brown and seconded by Councillor Amirault:**

**THAT Council of Region of Queens Municipality approve the Director of Economic Development job description.**

Chris McNeill, CAO, provided a detailed breakdown of the changes made to the job description.

**MOTION CARRIED unanimously.**

### 9.2 Job Description – Business Development Officer

**It was moved by Councillor Charlton and seconded by Councillor Brown:**

**THAT Council of Region of Queens Municipality approve the Business Development Officer job description.**

Mr. McNeill provided a detailed breakdown of the changes made to the job description.

**MOTION CARRIED unanimously.**

### 9.3 Job Description – Community Development Coordinator

**It was moved by Councillor Hawkes and seconded by Councillor Amirault:**

**THAT Council of Region of Queens Municipality approve the Community Development Coordinator job description.**

Mr. McNeill provided a detailed breakdown of the changes made to the job description.

**MOTION CARRIED unanimously.**

9.4 Job Description – Manager of Events, Promotions & Sponsorship

**It was moved by Councillor Amirault and seconded by Councillor  
Gidney:**

**THAT Council of Region of Queens Municipality approve the  
Manager of Events, Promotions & Sponsorship job description.**

Mr. McNeill provided a detailed breakdown of the changes made to  
the job description.

**MOTION CARRIED unanimously.**

9.5 Job Description – Director of Recreation and Healthy Communities

**It was moved by Deputy Mayor Muise and seconded by Councillor  
Brown:**

**THAT Council of Region of Queens Municipality approve the  
Director of Recreation and Healthy Communities job  
description.**

Mr. McNeill provided a detailed breakdown of the changes made to  
the job description.

**MOTION CARRIED unanimously.**

9.6 Councillor Training Request

Councillor Charlton declared a Conflict of Interest at 6:45 p.m. and  
moved from her seat while this item was being discussed.

**It was moved by Councillor  
Gidney and seconded by Councillor  
Brown:**

**THAT Council of Region of Queens Municipality approve  
registration for Councillor Maddie Charlton in the 12-week on-  
line Sustainable Communities course through Dalhousie  
University's College of Continuing Education at a cost of \$985  
to be funded from the 2021-2022 operating budget.**

**MOTION CARRIED unanimously.**

Councillor Charlton returned to her seat at 6:48 p.m.

## **10.0 Engineering & Public Works**

There were no items to come before this meeting.

## **11.0 Finance**

There were no items to come before this meeting.

Mayor Norman reminded Council and public that the second budget planning session is Thursday, March 25, 2021 at 1:00 p.m.

## **12.0 Recreation & Healthy Communities**

There were no items to come before this meeting.

## **13.0 Planning**

### 13.1 Appointment to Planning Advisory Committee

**It was moved by Councillor Charlton and seconded by Councillor Gidney:**

**THAT Council of the Region of Queens Municipality appoint Robert Ross to the Planning Advisory Committee representing District 1, effective immediately, for a term to expire on October 31, 2022.**

Mayor Norman stated the representative for the area resigned recently. Mr. Ross had previously been on the Planning Advisory Committee (PAC). PAC are well into reviewing the Municipal Planning Strategy and Land Use Bylaw and it was felt that having an experienced representative such as Mr. Ross on the committee would be helpful for the committee and its purpose.

Deputy Mayor Muise stated he had no issue with Mr. Ross being on the Committee, but felt this was the wrong way in filling the position. If the term were 6 months, he thought that would be okay, but the renewal period is for a year and a half and felt the position should have been posted in his district.

**MOTION CARRIED with 6 in favour and 2 against.**

## 14.0 Reports

### 14.1 Area Rate Request – Seaside Recreation & Community Centre Association

**It was moved by Deputy Mayor Muise and seconded by Councillor Hawkes:**

**THAT Council of Region of Queens Municipality approve the levying of a four cent per \$100 of assessment area rate for all assessment accounts in Assessment District 7, beginning in 2021-2022, for five years, with all proceeds from the area rate being provided to Seaside Recreation & Community Centre Association.**

Councillor Amirault thanked Sandy and Damien for their countless hours of volunteering and the hard work put into their presentation. They provide various programs and activities at the Seaside Centre as well as provide drinking water to the residents.

The Centre had graciously provided a free Christmas dinner and are in the process of hosting a free Easter dinner. She noted she has been questioned that if they're looking for funding, why are they providing free dinners. Many people may not realize that the Centre not only receives food donations, but are also receiving money. When they hosted the Christmas dinner, they received enough to cover all their expenses and are providing dinner for residents that may not be able to have a full balanced dinner.

The vote was 192 against and 30 in favour. In addition, she received many emails and phone calls from residents, some not able to vote but owned property in the area. They were positive about the Seaside Centre but were not positive for an area rate.

As we know, 30% of Queens County is at the poverty level and the cost of basic essential needs are on the rise; food, insurances, housing and people are on a limited income. Although I cannot support this area rate, I must go with a positive attitude about the Seaside Centre for what they do to help everyone. They need volunteers, board members and donations. I hope the residents step up now that they are aware of the vision for the future of the Centre, and rally together and give them support.

Councillor Gidney commented on Policy 23, section 23.4, that the wording needs to be changed to reflect what we require. Mayor Norman suggested that he have this added to a future council agenda for review.

**MOTION DEFEATED unanimously.**

#### 14.2 Queens Daycare Association Funding Request

**It was moved by Councillor Charlton and seconded by Councillor Gidney:**

**THAT the Council of Region of Queens Municipality give pre-budget approval for the authorization of grant funding to Queens Daycare Association of \$50,000 to be used for cost overruns for the new infant care centre with the funding to be included in the Community Grants section of the 2021-2022 operating budget;**

**AND THAT prior to December 31, 2021, the Association provide a full accounting and report to the Municipality concerning the use of these funds.**

Councillor Charlton stated she had spoken to Scott Christian since his presentation to Council and budget discussions, and he indicated that the Daycare has received \$150,000 in private donations. This is a good thing; the community is embracing the Daycare, stepping up and supporting it.

Councillor Brown stated in conversations he has had with residents, most are supportive of the Daycare as it is the only licensed Daycare and this direction will make it easier for them to come closer to being financially secure and help our economic development to attract young professionals and attract businesses if we have this to offer.

Deputy Mayor Muise took the Chair at 7:03 p.m.

Mayor Norman stated she was prepared to vote for the \$50,000 because when the ask was made, it was made to help with a cost overrun which was cited at \$130,000. Since learning this evening they've received \$150,000 in donations, which would cover the \$130,000 cost overrun, of which their ask was \$50,000, she stated she will not be able to support this motion.

**MOTION DEFEATED with 4 in favour and 4 against.**

Mayor Norman resumed the Chair at 7:05 p.m.

**It was moved by Councillor Charlton and seconded by Councillor Gidney:**

**THAT the Council of Region of Queens Municipality give pre-budget approval for the authorization of grant funding to Queens Daycare Association of \$30,000 to assist with decreased operating revenues with the funding to be included in the Community Grants section of the 2021-2022 operating budget;**

**AND THAT prior to December 31, 2021, the Association provide a full accounting and report to the Municipality concerning the use of these funds and the benefits accrued with this municipal support.**

**MOTION CARRIED with 7 in favour and 1 against.**

14.3 Council Implementation Report

There were no comments/questions raised from this report.

**15.0 In-Camera Items**

**It was moved by Deputy Mayor Muise and seconded by Councillor Amirault that the proceedings go In-Camera at 7:12 p.m. to discuss the following:**

- 15.1 Sale of Municipal Property
- 15.2 Personnel Matter

**MOTION CARRIED unanimously.**

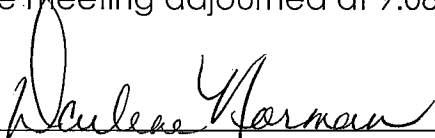
Mayor Norman announced a 5-minute recess at 7:12 p.m.

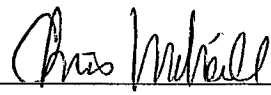
**It was moved by Councillor Gidney and seconded by Deputy Mayor Muise that the proceedings exit In-Camera at 9:08 p.m.**

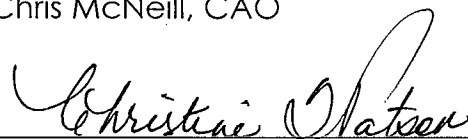
**MOTION CARRIED unanimously.**

**16.0 Adjournment**

The meeting adjourned at 9:08 p.m.

  
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Mayor Darlene Norman, Chair

  
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Chris McNeill, CAO

  
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Christine Watson, Administrative Assistant – Planning & Development

Date Approved:   
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