

Region of Queens Municipality Regular Council

TUESDAY, FEBRUARY 23, 2021

6:00 P.M.

AGENDA

1.0 CALL TO ORDER

2.0 CHANGES/APPROVAL OF AGENDA

3.0 PRESENTATIONS

3.1 Queens County Museum – Peter Leslie

4.0 TABLING OF PETITIONS

5.0 PUBLIC QUESTION/COMMENT SESSION

6.0 APPROVAL OF MINUTES

6.1 Regular Council – February 9, 2021

7.0 DANGEROUS OR UNSIGHTLY PREMISES

8.0 ECONOMIC DEVELOPMENT

9.0 CORPORATE SERVICES

9.1 EMO Memorandum of Understanding for Comfort Centre
(Recommendation)

9.2 Bylaw No. 7 – A Bylaw Prohibiting Certain Noises

9.3 Council Chamber Audio and Video Consultant (Recommendation)

10.0 ENGINEERING & PUBLIC WORKS

11.0 FINANCE

11.1 Administrative Policy 9 – Tax Exemptions (Recommendation)

12.0 RECREATION AND HEALTHY COMMUNITIES

13.0 PLANNING

13.1 Quit Claim Deed, Land Off Brooklyn Shore Road in Brooklyn
(Recommendation)

14.0 REPORTS

14.1 Selection of Two Representative Volunteers for Provincial Volunteer
Awards Ceremony (Recommendation)

14.2 Council Implementation Report

15.0 IN-CAMERA ITEMS

15.1 Litigation

15.2 Security of Municipal Property

15.3 Contract Negotiations

16.0 ADJOURNMENT

The Queens County Museum

Who we are and what we do.

Linda Rafuse and Peter Leslie, February, 2021

Who we are

- Queen County Historical Society
- Queens County Museum Board of Trustees
- Queens County Museum
- Queens Museum of Justice

Other entities

- Perkins House
- Milton Blacksmith Shop

Queens County Historical Society

- founded in 1929
- An Act to Incorporate the queens County Historical Society, S.N.S. 1934, c. 100

2. The objects of the Society shall be the collection and preservation of all documents, papers and other objects of interest which may serve to throw light upon and illustrate the history of the county of Queens; the reading at the meetings of the Society of papers on historical subjects; the publication as far as the funds of the Society will allow, of all such documents and papers, as it may be deemed advisable to publish; and the formation of a library of books, papers and manuscripts affording information and illustrating historical subjects.

Board of Trustees

- created as a body of the Historical Society by its by-laws to oversee the operations of the Queens County Museum
- members appointed by the Historical Society

Queens County Museum

- To promote an understanding of Queens County History and Awareness of future possibilities by:
 - developing, preserving and exhibiting a significant collection;
 - taking a significant role in leadership and scholarship;
 - engaging and providing access to audiences locally, nationally and internationally;
 - delivering innovative programming
- our vision is to be a recognized world class museum exploring Queens County's past, to illustrate and interpret the present and envision the future
- part of the community museum assistance program, one of 63 museums across the province

Queens County Museum

- What does the museum do?
 - Catalogue and maintain a collection of historical artifacts both acquired and donated that give a window on the past of Queens County
 - Artifacts are professionally curated and catalogued, and where possible, preserved
 - Interpret the history of Queens County
 - Maintain a genealogy archive and provide research support
 - Maintain an archive of information of general interest – everything from old school records to copies of the local newspapers to photographs and pictures

Queens County Museum

- Activities for the public
 - Endeavour to make the museum a part of the social fabric of the community
 - Easter celebration, Christmas Festival of Trees and Dickensville
- Provide support to anyone interested in the background and history of our community including the maintenance of a relevant library

Queens County Museum - the QCM building

- built in 1980 by the Province and the Queens County Historical Society (cost shared), owned and maintained by the Province,
- QCM pays the operating expenses

Queens Museum of Justice

- operates under the auspices of the Queens County Museum
- the courthouse is leased from the region who maintains the building
- unfunded by municipality or Province, donations only

Milton Blacksmith Shop

- began as an entity of the Milton Heritage Society which formed in the early 1980's
- formed to preserve the Milton Blacksmith shop
- the community run blacksmith built in 1903
- building owned and maintained by the municipality (inherited from the Milton Village Commission - (memo of understanding)
- the QCM looks after the administrative needs
- one employee of the Milton Heritage Society who runs the museum, the QCM charges an administrative fee for annual admin

Perkins House

Background

- originally purchased by the Historical Society in 1934 from the Agnew family
- turned over to the Province in the early 1940s
- Province opened it as a museum in 1957, one of the NS Museum's 28 sites (locally managed)
- operated by the Queens County Historical Society for the NS Museum,
- the Province funds Perkins House 100%
- TIR maintains the building
- annual grant for Perkins House is for the annual operation (salaries, wages, utilities, advertising) - the QCM administers this grant

QCM

funding

- annual expenses running at approximately \$110,000
- 30% from CMAP, Nova Scotia's **C**ommunity **M**useum **A**ssistance **P**rogram
- 4% from region - \$5,000, unchanged for over 30 years
- 9% from gift shop
- 4% donations
- 45% from fees charged for Perkins House administration
- 5% other services (research, photocopy, photographs)
- CMAP and municipal funding is only for the QCM, not for the Justice Museum or the Blacksmith shop

COVID funding

- important because donations, gift shops and services are important revenue streams for museums
- all of these are reduced or non-existent during covid
- in 2020 the federal gov't gave funding that local museums could qualify for
- QCM was able to bridge the gap with federal funding
- in 2021 there is no mention of federal funding yet
- Province gave no COVID funding to local museums and no mention yet for this year

Future Plans

- The Board of Trustees is currently working on plans for an expansion of the museum site that will contain new exhibit galleries and additional space for collection storage
- Will allow for proper storage of the collection and increased display room
- Focus on Mi'maq and Black communities and special focus on the Port of the Privateers and Liverpool's privateering heritage
- plans require consultations with Nova Scotia Museums and TIR as they own the land and the building
- Funded by federal and provincial sources and donations

Region of Queens Municipality Regular Council

TUESDAY, FEBRUARY 9, 2021

9:00 A.M.

MINUTES

PRESENT: Mayor Darlene Norman, Chair
Councillor Ralph Gidney
Councillor Maddie Charlton
Councillor Vicki Amirault
Councillor Jack Fancy
Councillor David Brown
Councillor Carl Hawkes
Chris McNeill, CAO
Christine Watson, Admin. Assistant – Planning & Development

REGRETS: Deputy Mayor Kevin Muise

1.0 CALL TO ORDER

Mayor Norman called the meeting to order at 9:00 a.m.

2.0 CHANGES/APPROVAL OF AGENDA

It was moved by Councillor Amirault and seconded by Councillor Fancy that the Agenda be approved as circulated.

MOTION CARRIED unanimously.

3.0 PRESENTATIONS

3.1 RCMP – S/Sgt. Daniel Archibald

Mayor Norman welcomed S/Sgt. Daniel Archibald to council (copy of presentation attached to original set of Minutes).

Some highlights included:

- Fiscal year runs April 1 – March 31 and are approaching the end of the performance planning set out by Division Headquarters. Priorities are:
 - Road safety
 - Crime prevention
 - Cybercrime
 - Increase connection with First Nations
- New initiatives will be forthcoming in the new fiscal year and they need to determine RQM priorities, and to fit them in line; i.e. traffic issues, road safety.

- Worked with the Integrated Child Exploitation Team from head office.
- Compliance and breach checks were conducted.
- Road safety – issuance of tickets is normally between 300-400/year and so far this year are at 350.
- Looking to increase the number of check stops performed.
- 350 curfew checks performed so far this year.
- 2122 calls for service performed so far this year.
- The traffic radar is being repaired and is expected to be here within a month.

Councillor Brown enquired about enforcement of noise complaints. S/Sgt. Archibald stated they cannot enforce noise issues under criminal code legislation.

Councillor Fancy enquired about harassment/fraud calls and to whom they should be reported to. S/Sgt. Archibald stated these kind of calls can be reported through the Canadian Anti-Fraud Centre at 1-888-495-8501.

Mayor Norman enquired about the sharing of intimate pictures by youth. S/Sgt. Archibald stated they are still receiving complaints and is very challenging. The Community Policing Officer is in the schools regularly.

3.2 Queens Day Care Association

Mayor Norman welcomed Scott Christian, Chair, Queens Day Care Association to Council (copy of presentation attached to original set of Minutes).

Some highlights included:

- Who we are? – Sole provider of licensed childcare services, employing 7 full-time early childhood educators and 4 part-time staff
- What we do – Childcare and development services for children between 18 months and 12 years old, but are in the process of expanding for infant care which is suitable for children 3 – 18 months. Dependent on grant funding, expanding hours of operation to 13 hours.
- Challenges
 - Loss of enrollment/revenue for 4 – 5-year old children and loss of skilled educators due to Pre-Primary Program.
 - With ownership of building, spent over \$70,000 in necessary maintenance and expect to spend as much again in the next few years.

- o Infant care facility construction over budget by \$90,000.
 - o Reduced revenue and increased cost due to Covid-19.
 - o Insufficient funding from Province.
-
- What's at stake - The Day Care will not be able to remain open without financial support and could be forced to close. With the loss of the only licensed day care in the community it will be difficult to attract and retain young professionals, e.g. Queens Regional Hospital currently has approximately 30 employees of childbearing age. The closure would impact families who use the day care services who rely on subsidized childcare.
 - The solution – All avenues are being explored, i.e. Covid-relief programs, grant applications, fundraising, private donors / foundations, petition of all levels of government.
 - Ask – Immediate financial assistance of \$50,000 for the Infant Care Facility and ongoing partnership and support of \$30,000/year for 36 months.

Mayor Norman thanked Mr. Christian for his presentation and stated his requests will be discussed through budget discussions.

4.0 TABLING OF PETITIONS

There were no petitions to come before this meeting.

5.0 PUBLIC QUESTION/COMMENT SESSION

Leon Robertson, 45 College Street, Liverpool – Mr. Roberson noted in the RCMP report on the number of times they were called to Carter's Beach last year and enquired if the committee that was set up with members from the Province, members from the community and Deputy Muise, if the parking situation was rectified. Chris McNeill, CAO, stated he is not part of the committee and that Deputy Muise would be the best one to answer that question.

Carol Smith, 132 Waterloo Street, Liverpool – Ms. Smith stated she is on the Board of the Queens Day Care. She offered her opinion on the value of the day care with many young professionals moving into the area and taking part on the Board. They are looking for a qualified, licensed day care. The Day Care is a busy place and staff are fabulous, and hopes that Council will support them.

6.0 APPROVAL OF MINUTES

6.1 Regular Council – January 26, 2021

It was moved by Councillor Hawkes and seconded by Councillor Brown:

THAT the minutes of the Regular Council meeting held January 26, 2021 be approved as circulated.

MOTION CARRIED unanimously.

6.2 Public Hearing – January 26, 2021

It was moved by Councillor Charlton and seconded by Councillor Amirault:

THAT the minutes of the Regular Council meeting held January 26, 2021 be approved as circulated.

MOTION CARRIED unanimously.

7.0 DANGEROUS OR UNSIGHTLY PREMISES

There were no items to come before this meeting.

8.0 ECONOMIC DEVELOPMENT

There were no items to come before this meeting.

9.0 CORPORATE SERVICES

9.1 Appointments to Audit and Internal Control Committee

It was moved by Councillor Gidney and seconded by Councillor Charlton:

THAT Council of the Region of Queens Municipality appoint the following people to the Audit and Internal Control Committee immediately for a term to expire on March 31, 2023:

**Bill Rafuse, Hunts Point
Kendall Farmer, West Berlin**

MOTION CARRIED unanimously.

10.0 ENGINEERING & PUBLIC WORKS

10.1 Solid Waste Management Facility – Tipping Fees

It was moved by Councillor Fancy and seconded by Councillor Hawkes:

THAT Council of Region of Queens Municipality approve the tipping fees schedule as attached, for Residual Municipal Solid Waste, Sorted Construction and Demolition Material, Mixed Construction & Demolition Material, Blue Bag Recyclables, Metal/White goods, Contaminated Soil and Septage effective April 1, 2021.

Scott LeBlanc, Solid Waste Clerk/Safety Officer, stated RQM holds multiple contracts for the disposal of various solid waste streams. Within these agreements are mechanisms for annual fee increases in which the rolling ten-year average of CPI is used. The proposed increase is 1.64%, with the recycling being 2% as per the negotiated contract.

MOTION CARRIED unanimously.

10.2 Region 6 Solid Waste Management – 2021-2022 Budget

It was moved by Councillor Brown and seconded by Councillor Charlton:

THAT Council of Region of Queens Municipality approve Region 6 Solid Waste Management's proposed budget for the year 2021-2022.

Mr. LeBlanc stated Region 6 Solid Waste Management serves 13 Municipal units which includes Shelburne County, Queens County, Lunenburg County and part of West Hants. Their letter of request for budget approval was received on December 10, 2020. RQM's contribution for 2021-2022 is projected to be \$8,272, which is a decrease of \$864 from last year. Provincial enforcement for all of Region 6 remains the same at \$89,425. Last year we received \$10,240 and expect similar this year. Diversion credits are expected to rise slightly compared to last fiscal year of \$45,532.

MOTION CARRIED unanimously.

11.0 FINANCE

11.1 Tax Exemption Bylaw, first reading

It was moved by Councillor Amirault and seconded by Councillor Hawkes:

THAT Council of the Region of Queens Municipality gives first reading to Bylaw 14 respecting Tax Exemptions.

Mayor Norman stated this is a yearly item, tax exemption of \$240,000, which is not charged to not-for-profit organizations. The province deems these as taxable; therefore, RQM pays from the general rate. RQM is one of some in Nova Scotia that does this as a way to take a financial burden off not-for-profits.

Mallory Plummer, Acting Director of Finance, stated that Queens General Hospital Foundation purchased a building and we are recommending that at 50% because there is a component of rental income which can't be exempt from taxes. North Queens Fire Department sold a property to a private individual so it would no longer be exempt.

Mr. McNeill noted that properties such as legions and churches are exempt by legislation and are not listed.

MOTION CARRIED unanimously.

12.0 RECREATION AND HEALTHY COMMUNITIES

There were no items to come before this meeting.

13.0 PLANNING

There were no items to come before this meeting.

14.0 REPORTS

14.1 African Heritage Month - Proclamation

Information on African Heritage Month attached for information purposes.

15.0 IN-CAMERA ITEMS

It was moved by Councillor Brown and seconded by Councillor Amirault that the proceedings go In-Camera at 10:25 a.m. to discuss the following:

15.1 Sale of Municipal Property

MOTION CARRIED unanimously.

Mayor Norman announced a 5-minute recess at 10:25 a.m.

It was moved by Councillor Charlton and seconded by Councillor Amirault that the proceedings exit In-Camera at 11:20 a.m.

MOTION CARRIED unanimously.

16.0 ADJOURNMENT

The meeting adjourned at 11:20 a.m.

Mayor Darlene Norman, Chair

Chris McNeill, CAO

Christine Watson, Administrative Assistant – Planning & Development

Date Approved: _____

**Region of Queens Municipality
Staff Report**

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: January 12, 2021

**Re: MEMORANDUM OF UNDERSTANDING (MOU) RESPECTING THE USE OF
COMMUNITY FACILITIES AS A MUNICIPAL COMFORT CENTRE OR
MUNICIPAL EMERGENCY SHELTER DURING AN EMERGENCY**

BACKGROUND

Provincial legislation requires that every municipality in Nova Scotia have an Emergency Measures Coordinator and Emergency Measures Plan. Region of Queens Municipality has an Emergency Measures Planning Committee that oversees the planning and writing of the Municipality's Plan and has representatives from various emergency and community agencies that meets on a regular basis. As part of this plan is a section related to community agreements with partners to access their facilities or services in the vent of a community emergency. There are currently agreements with some community partners but not others and they are somewhat outdated. Therefore, staff along with our EMO officials have prepared a new draft agreement for consideration by Council. If approved, it would then be available to community groups to enter into if they wish, but is not mandatory for any party.

DETAILS

The draft agreement outlines the differences between a comfort centre and an emergency shelter as the terms are often used interchangeably however; that is incorrect.

As noted in the agreement, the Municipality will consider entering into a comfort centre agreement with appropriate community organizations and thereafter reimburse them a daily rental fee of \$150, a fee of \$25 per hour for each hour a generator is used for the operation of the comfort centre where the Municipality is not already paying for the fuel, and a \$100 fee for incremental costs related to light snacks and hot or cold drinks.

The emergency shelter agreement provides the same daily rental and generator use fee, while increasing the incremental costs to \$250 per day because it includes the use of a kitchen facility and building supervision.

APPLICABLE LEGISLATION

Section 61 of the *Municipal Government Act* notes that a municipality may agree with any person for the provision of a service or a capital facility that the municipality or village is authorized to provide, and that an agreement made pursuant to this may allow for the lease, operation or maintenance of the facility or provision of the service by a person, including the sale or disposition to that person of property of the municipality that continues to be required for the purposes of the municipality, as the case may be.

BUDGET IMPACTS

Because these agreements are precautionary in nature, we do not know what the annual cost of these will be. In lieu of an exact number, it is anticipated that we will need to include an additional \$10,000 in the EMO budget each year to cover any expenses related to acting upon these agreements.

RECOMMENDATION

THAT Council of Region of Queens Municipality approve the draft Memorandum of Understanding (MOU) Respecting the Use of Community Facilities as a Municipal Comfort Centre or Municipal Emergency Shelter during an Emergency;

AND FURTHER THAT Council authorize the Mayor and Chief Administrative Officer to enter into any agreements related to this MOU with appropriate local community organizations that are interested.



COMMUNICATIONS

This approval will be posted on our social media sites, as well as our website, and the draft agreement will be forwarded to any interested and eligible community organization.

**Memorandum of Understanding (MOU) Respecting the Use of Community
Facilities as a Municipal Comfort Centre or Municipal Emergency Shelter during
an Emergency**

Between:

Region of Queens Municipality, herein referred to as the "**Municipality**"

- and -

Community Organization, herein referred to as the "**Facility Owner**"

WHEREAS the Municipality wishes to enter into Memorandum of Understanding Agreements with various community groups and fire departments for the use of their facilities during emergencies or severe weather events;

AND WHEREAS the community groups and fire departments are willing to allow the use of their facilities under certain terms and conditions;

WITNESSETH in consideration of the mutual covenants and agreements hereinafter contained and subject to the terms and provisions of this Agreement, the parties agree one with the other as follows:

For the purposes of this MOU, the following definitions shall apply:

- a. **Municipal Comfort Centre** - a building owned and operated by a community group or fire department, or under their exclusive control, with the appropriate infrastructure to provide local residents a short stay during a power outage for warmth or displacement from one's home, hot or cold drink, light snacks, access to washrooms, ability to recharge small electronic devices, and receive information respecting the emergency. These facilities are not overnight facilities with operation typically between 10:00 a.m. and 7:00 p.m. subject to the availability of volunteers.
- b. **Municipal Emergency Shelter** - a building owned and operated by a community group or fire department, or under their exclusive control, but operated by the Canadian Red Cross during an emergency, that is able to provide adequate power generation during power outages, kitchen, washrooms, and sleeping space for when the need to evacuate a building or geographic area exceeds 10 unit homes or 25 person threshold for a prolonged period of time operating continuously day and night until the emergency or event is terminated, or the operation of the Municipal Emergency Shelter is no longer required as determined by Emergency Measures Coordinator.

Comfort Centres

Emergency Measures Coordinator may request that the Facility Owner open as a Municipal Comfort Centre at any time during an emergency or other severe weather event. If the Facility Owner agrees, Emergency Management Coordinator and the designated representative of the Facility Owner will determine if Facility Owner volunteers will staff the Facility or if Red Cross volunteers should be requested to staff the facility.

The Municipality shall reimburse the Facility Owner for all incremental costs and expenses incurred including extra power, water, cleaning, light snacks, and hot or cold drinks, should the Facility Owner be requested by the Emergency Measures Coordinator to open as a Municipal Comfort Centre, as noted in the terms and conditions below.

This MOU does not limit the Facility Owner from opening their facility to the public as a Comfort Centre on their own initiative and at their own cost. In this case however; the Facility Owner agrees to notify the Emergency Measures Coordinator if this takes place so that a record of open facilities and services can be maintained for sharing with the public. For greater certainty, only Municipal Comfort Centres are eligible for expense reimbursement.

During times when a Municipal Comfort Centre is active, the Municipality agrees to reimburse the Facility Owner as follows with the Municipal Comfort Centre hours of operation set by the Emergency Measures Coordinator.

- a. Rental fee per day or part thereof, of \$150 to reimburse the Facility Owner for costs associated with use and cleaning; and
- b. A fee of \$25 per hour for each hour of use of a generator, when a generator is required for operation of the Municipal Comfort Centre, where the Municipal Comfort Centre is open to the public, and the Municipality is not already paying for the fuel.
- c. A lump sum rate of \$100 per day to reimburse the Facility Owner incremental costs related to the provision of light snacks and hot or cold drinks.

Where agreement to open a Municipal Comfort Centre takes place, the Facility Owner agrees to open the Municipal Comfort Centre within six (6) hours of notification by the Emergency Management Coordinator or as soon thereafter as it is safe to do so.

Municipal Emergency Shelter

After consultation with Nova Scotia Department of Community Services, Canadian Red Cross, and EMO Nova Scotia, Emergency Measures Coordinator may request that the Facility Owner open as a Municipal Emergency Shelter at any time during

an emergency or other severe weather event. If the Facility Owner agrees, Emergency Management Coordinator will contact these agencies to staff the Municipal Emergency Shelter and provide for the care and needs of evacuees including food, blankets, beds, personal care items, and registration.

This MOU does not limit the Facility Owner from opening their facility to the public as an Emergency Shelter on their own initiative and at their own cost. In this case however; the Facility Owner agrees to notify the Emergency Measures Coordinator if this takes place so that a record of open facilities and services can be maintained for sharing with the public. For greater certainty, only Municipal Emergency Shelters are eligible for expense reimbursement.

During times when an Municipal Emergency Shelter is active, the Municipality agrees to reimburse the Facility Owner as follows when the costs are not reimbursed by other government agencies including Red Cross, with the Municipal Emergency Shelter hours of operation set by the Emergency Measures Coordinator.

- a. Rental fee per day or part thereof, of \$150 to reimburse the Facility Owner for costs associated with use and cleaning; and
- b. A fee of \$25 per hour for each hour of use of a generator, when a generator is required for operation of the Municipal Emergency Shelter, where the Municipal Emergency Shelter is open to the public, and the Municipality is not already paying for the fuel.
- c. A lump sum fee of \$250 per day to cover expenses related to use of the kitchen and facility supervision by the Facility Owner.

Where agreement to open a Municipal Emergency Shelter takes place, the Facility Owner agrees to open the Municipal Emergency Shelter within eight (8) hours of notification by the Emergency Management Coordinator or as soon thereafter as it is safe to do so.

Advertising

Emergency Management Coordinator shall advertise the location of Comfort Centres, Municipal Comfort Centres, Emergency Shelters, and Municipal Emergency Shelters, for use by any resident or person in need without regard to their place of residence.

Water Quality

Any facility on a well shall meet safe drinking water guidelines at the time of opening to the public. To ensure water quality, the Facility Owner shall submit test samples of its water supply annually to a health authority for clearance as a safe source of potable water.

Septage Disposal

Any facility dependent on a septic system shall ensure the system is fully operational and able to meet the capacity needs of the facility for extended periods of time.

Reimbursement

Any Facility Owner that has an agreement for the use of their Facility as noted above shall submit their claims for costs and expenses to the Emergency Management Coordinator, including details, within thirty 30 days of ceasing activities for review and potential recommendation to Region of Queens Municipality for reimbursement.

IN WITNESS WHEREOF this Memorandum of Understanding executed by the Region of Queens Municipality and Facility Owner made this day of , 2021.

REGION OF QUEENS MUNICIPALITY

FACILITY OWNER

BYLAW NO. 7

A BYLAW PROHIBITING CERTAIN NOISES

BE IT ENACTED by the Council of the Region of Queens Municipality, under the authority of the *Queens Regional Municipality Act*, S.N.S. 1995, Chapter 9, as follows:

1. This Bylaw shall be known as Bylaw Number 7 and may be cited as "The Noise Bylaw".

DEFINITIONS

2. In this bylaw all words have their normal dictionary meanings, except as follows:

"Public address system" means any system comprised of one or more of the following, including any combination thereof:

loudspeaker, amplifier, microphone, turntable, reproducer, or receiver;

"Sound apparatus" means any device, whether operated electrically, mechanically or in any other way, which reproduces, amplifies, emits or transmits sounds.

PROHIBITIONS

3. No person or Corporation shall at any time between the hours of 12:00 a.m. to 6:00 a.m. use or permit the use of a public address system, phonograph, gramophone, radio or sound apparatus in a manner that results in unreasonable interference with the enjoyment, by any other person, of any street, public place, building, dwelling or portion of a building used as a residence.

EXCEPTIONS

4. This bylaw does not apply to the following:
 - (a) the sounding of any bell, horn, siren or other warning device by an authorized emergency vehicle;
 - (b) the ringing of a church bell or chimes;

- (c) the sounding of motor vehicle horns as part of a wedding procession or a parade authorized by the Region of Queens Municipality;
- (d) noise emanating from any municipally owned property, including athletic or recreational activities in municipal parks or arenas;
- (e) employees, agents or contractors performing work at the request of, or under contract with, the Region - when such persons are acting in the reasonable execution of their duties;
- (f) any noise emitted from, or associated with, any Industrial operation, including any noise emitted by or from equipment or vehicles associated with such Industrial operation on the condition that such noise is emitted from an activity which is within the reasonable scope of the Industrial operation.

PENALTIES

- 5. Any person found to be in violation of this bylaw shall be liable, upon conviction, to a fine of not less than One Hundred Dollars (\$100.00) and not more than One Thousand Dollars (\$1,000.00) and, in default of payment, to a term of imprisonment not to exceed Sixty (60) days.

REPEAL

- 6. Both the "Anti-Noise Bylaw" of the former Municipality of the County of Queens and the "Bylaw Respecting Prohibition and Regulation of Certain Noises" of the former Town of Liverpool are hereby repealed.

THIS IS TO CERTIFY THAT this By-law was passed by the Council of the Region of Queens Municipality at a duly constituted meeting of said Council held the 21ST day of July, 1997.

SIGNED by the Mayor and Regional Clerk this 21ST day of July, 1997.

C. L. A. Coakle
MAYOR
Chris McNeill
REGIONAL CLERK

READINGS: First: May 20, 1997
Second: July 21, 1997
Third: July 21, 1997
Date of Publication: July 9, 1997
Newspaper: September 24, 1997

Office of the Minister of Housing & Municipal Affairs
Filed / Approved: September 9, 1997

Region of Queens Municipality Staff Report

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: February 23, 2021

Re: Council Chamber Audio and Video Upgrade Options

BACKGROUND

At the January 12, 2021, Council Meeting, Council gave direction to staff to begin the process of determining the nature and requirements for a new audio video system for its council chambers based on the selected layout of a circular table layout. It was noted that due to the very technical nature of these systems that the municipality would require the services of an external third party to assist with determining the technical requirements, design, request for proposals process, assessing proposals, and overseeing its implementation.

DETAILS

To begin the process of designing the new council layout and determining the required technical requirements for such, the Municipality requires the services of an external consultant and project manager. One has been located that has extensive experience in project management and recently completed the design and technical components for another council chamber project.

APPLICABLE LEGISLATION

Section 65 of the *Municipal Government Act* authorizes Council to expend money required for the municipality for lands and buildings required for a municipal purpose.



RECOMMENDATION

THAT Council of Region of Queens Municipality engage the services of Catalyst Consulting Engineers to design the proposed new council chamber audio video layout and request for proposal programs and oversee its implementation;

AND THAT authorization be given for staff to oversee this process at a cost of up to \$10,000 including expenses plus HST, to be funded as an unfunded liability from the 2020-2021 operating budget.

BUDGT IMPACTS

It is estimated that this phase of the project will cost up to \$11,000 that will be funded as an unfunded liability as the project was not budgeted for in the current fiscal year.

COMMUNICATIONS

A press release will be issued stating council is proceeding with an RFP for a design of a new audio video system for its council chambers. This will also be shared on our website and social media platforms.

**Region of Queens Municipality
Staff Report**

To: Council
From: Mallory Plummer, Acting Director of Finance
Date: February 23, 2021
Re: **Administrative Policy 9 – Tax Exemptions**

BACKGROUND

Municipal Government Act allows for a property tax exemption as a policy set out by Council. The applicable income level for 2020/2021 fiscal year was \$24,576, with the exemption level at \$250.00 and 254 qualified applicants. Other municipal units in our area offer the following exemptions:

	<u>Income Level</u>	<u>Exemption</u>
Town of Lunenburg	o \$19,124 to \$20,185	\$400.00
	o \$20,186 to \$21,247	\$300.00
	o \$21,248 to \$22,310	\$200.00
Town of Bridgewater	o \$16,501 to \$18,000	\$390.00
	o \$18,001 to \$20,000	\$260.00
	o \$20,001 to \$25,500	\$130.00
Municipality of Lunenburg	o \$10,000 to \$14,999	up to \$400.00
	o \$15,000 to \$19,999	up to \$250.00
	o \$20,000 to \$24,999	up to \$150.00
Municipality of Shelburne	o \$0.00 to \$20,000	up to \$600.00
	o \$20,001 to \$25,000	up to \$300.00
	o \$25,001 to \$30,000	up to \$150.00



DETAILS

The current federal single income level is \$18,648 and the married amount is \$24,624. It is recommended based on the levels that the qualifying income level be increased to \$24,624, as a combined household income, and that the exemption remains at \$250.

APPLICABLE LEGISLATION

MGA section 69 (2)

The council may, by policy, (a) grant an exemption from taxation, in the amount or to the extent set out in the policy, for a person whose income is below the amount set out in the policy.

BUDGET IMPACTS

\$75,000 allows for 300 qualified applicants in 2021/2022.

RECOMMENDATION

THAT Council of the Region of Queens Municipality approve Administrative Policy 9 respecting Tax Exemptions.

COMMUNICATIONS

Current form will be amended and mailed to prior year recipients, as well as advertised on our website.

NEW

ADMINISTRATIVE POLICY NO. 9

RESPECTING TAX EXEMPTIONS

WHEREAS the Municipal Government Act states that a municipality may grant an exemption from taxation, in the amount set out in the policy, for a person whose income is below the amount set out in the policy; and

AND WHEREAS Region of Queens Municipality is desirous of establishing a system of tax exemption for low income residents throughout Queens County;

THEREFORE BE IT RESOLVED that Region of Queens Municipality grant an exemption of **\$250.00** for all assessment districts upon the property owned by a person whose total income from all sources, which income includes income of all other members of the same family residing in the same household, for the calendar year preceding the fiscal year for which the exemption is sought, is less than the amount from the March Guaranteed Income Supplement from the most recent fiscal year.

AND FURTHER BE IT RESOLVED that this exemption only extend to persons who are residents of the Region of Queens Municipality and apply to property of a ratepayer occupied by them as their home;

AND FURTHER BE IT RESOLVED that where two or more persons, one or more of whom are entitled to an exemption, are by interest the owners of taxable property together, the person so entitled to that portion of the amount of exemption by their assessment with respect to the property bears to the total assessment for the whole property, and where the owners are not separately assessed for their interest in the property then to the portion determined shall be final;

AND FURTHER BE IT RESOLVED that the deadline for the submission of exemptions is the end of February, and if the end of February is a Saturday, Sunday or a Holiday, that application may be made on the business day directly following the Saturday, Sunday or Holiday.

AND FURTHER BE IT RESOLVED that the exemption is only available to those supplying the Treasurer a copy of their previous year's income tax assessment or other proof of income satisfactory to the Treasurer.

Approved by Council:

OLD

ADMINISTRATIVE POLICY NO. 9

RESPECTING TAX EXEMPTIONS

WHEREAS the Municipal Government act states that a municipality may grant an exemption from taxation, in the amount set out in the policy, for a person whose income is below the amount set out in the policy; and

WHEREAS the Region of Queens Municipality is desirous of establishing a system of tax exemption for low income residents throughout Queens County;

THEREFORE BE IT RESOLVED that the Region of Queens Municipality grant an exemption of **\$250.00** for all assessment districts upon the property owned by a person whose total income from all sources, which income includes income of all other members of the same family residing in the same household, for the calendar year preceding the fiscal year for which the exemption is sought, is \$24,576 or less. This exemption shall only extend to persons who are residents of the Region of Queens Municipality and apply to property of a ratepayer occupied by him / her as his/her home;

AND FURTHER BE IT RESOLVED that where two or more persons, one or more of whom are entitled to an exemption, are by interest the owners of taxable property together, the person so entitled to that portion of the amount of exemption by his / her assessment with respect to the property bears to the total assessment for the whole property, and where the owners are not separately assessed for their interest in the property then to the portion determined shall be final;

AND FURTHER BE IT RESOLVED that the deadline for the submission of exemptions is the end of February, and if the end of February is a Saturday, Sunday or a Holiday, that application may be made on the business day directly following the Saturday, Sunday or Holiday.

AND FURTHER BE IT RESOLVED that the exemption is only available to those supplying the Treasurer a copy of their previous year's income tax assessment or other proof of income satisfactory to the Treasurer.

Approved by Council:

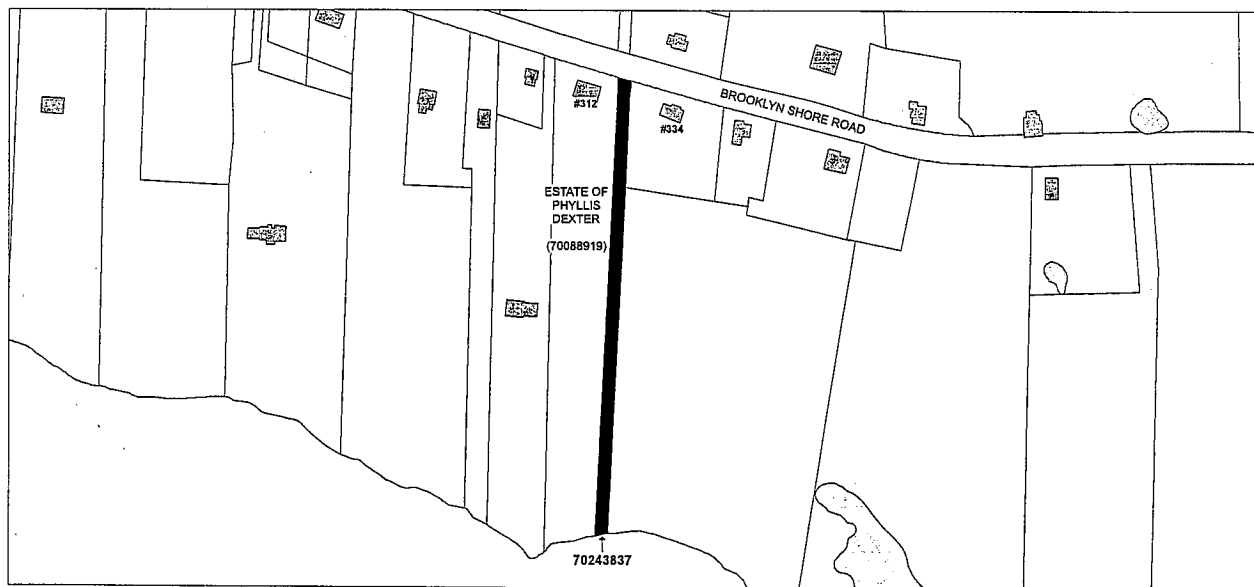
February 25, 2020

**Region of Queens Municipality
Staff Report**

To: Council
From: Mike MacLeod, Director of Planning and Development
Date: February 23, 2021
Re: Quit Claim Deed, Land off Brooklyn Shore Road in Brooklyn

BACKGROUND

At the December 8, 2020 meeting of Council of Region of Queens Municipality, a motion was passed respecting the granting of a quit claim deed for a narrow strip of land running from Brooklyn Shore Road in Brooklyn down to the shoreline (PID# 70243837) to Robert Dexter. This parcel of land is adjacent to lands of the estate of Phyllis Dexter (PID# 70088919). See map below.



Parcel 70243837 is shown as being owned by the Region of Queens Municipality in the Nova Scotia Property Records Database, as there is some evidence that this strip was a road reserve established in the Liverpool Township. This being said; however, the deed which the Municipality received from the Trustees of the Liverpool Township for any unallotted lands in 1978 excluded "all road allowances laid out by the Proprietors of the Liverpool Township". As such, Staff have contacted our solicitor in this regard, and he has been unable to determine with any degree of certainty as to who truly owns this parcel of land. Staff have also consulted with the Land Registration Office to review this parcel and provide input. Upon review, it is the opinion of the Registrar General, Land Titles, that the Municipality does not own the lane.

By virtue of granting a quit claim deed, the Region is not granting title to the property. Mr. Dexter would only be getting whatever interest, if any, the Region may have in the land. It should be noted the Municipality has granted similar requests from other property owners in the area in recent years.

APPLICABLE LEGISLATION

Section 51A of the Municipal Government Act sets out that:

where a municipality holds land that is of insufficient size or dimensions to be capable of any reasonable use, in the opinion of the council, all or part of the land may be sold to the owner of any lot abutting that land and may be consolidated with such lot and, notwithstanding Section 51, the sale price of the land so sold may be set by council at a price that is less than market value at the time of the sale.

DETAILS

PID# 70088919 is now under the name of Glen Dexter (brother of Robert Dexter) through grant of probate. Through letter of request dated February 5, 2021 (see attached), it is now the wish of both Robert Dexter and Glen Dexter to have municipal lands identified as PID# 70243837 deeded to Glen Dexter instead. In order to facilitate this request, the motion of December 8, 2020 will need to be amended.

BUDGT IMPACTS

No budget implications, as all costs incurred would be the responsibility of Mr. Dexter.

RECOMMENDATION

THAT Region of Queens Municipality amend a previously approved motion of December 8, 2020 which states:

THAT the Region of Queens Municipality agrees to grant a Quit Claim Deed to Robert Dexter for any interest that the Municipality may have in property identified as PID# 70243837;

AND THAT this transaction be subject to Robert Dexter becoming owner of adjacent parcel identified as PID#70088919, or a portion thereof;

AND THAT all costs incurred in this transaction be borne by Robert Dexter.

By replacing the name "Robert Dexter" with "Glen Dexter" and removing the second clause of the motion.

COMMUNICATIONS

Applicants will be advised of Councils decision.

February 5, 2021

Mike Macleod
Director of Planning & Development
Region of Queens Municipality

Dear Mike

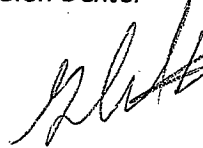
We are writing regarding a recommendation of Council approved at the December 8, 2020 meeting, where Council agreed to grant a quit claim deed to Robert Dexter for PID# 70243837, subject to Robert Dexter obtaining title to adjacent parcel PID# 70088919. The adjacent parcel is currently owned by Glen Dexter. We are requesting that Council amend the motion of December 8, 2020 to grant the quit claim deed to Glen Dexter instead.

Thanks

Robert Dexter

Handwritten signature of Robert Dexter in cursive script.

Glen Dexter

Handwritten signature of Glen Dexter in cursive script.

Region of Queens Municipality Staff Report

To: Council

From: Heather Cook

Date: Tuesday, February 23, 2021

Re: Selection of Two Representative Volunteers for Provincial Volunteer Awards Ceremony

Background

The Ripple Effect Volunteer Recognition program was initiated by the Region of Queens Municipality in the fall of 2015 as a means for the public to recognize the volunteer contributions of their peers. Anyone may nominate a volunteer for the work they do in making Queens a great place to live. Nominations are accepted year round. The nominations are posted on the Municipality's website and social media pages, and are among the most popular and most "Liked" and "Shared" posts on the social media pages, as members of the community voice their appreciation of the good work of the nominees.

From those nominees, Council chooses two Volunteers of the Year for Region of Queens, and those Volunteers of the Year receive an award at the Provincial Volunteer Awards Ceremony held the week prior to Volunteer Week. Approximately 70 volunteers from across Nova Scotia are honoured each year at the ceremony.

Details

Region of Queens Municipality may select and submit two volunteers (they may be individuals, or couples) to be recognized for this honour. The ceremony is

planned to be held on April 26, 2021, virtually. National Volunteer Week takes place April 18 – 24, 2021. As all volunteer contributions are valued, Council draws two names from the year's nominees under the Ripple Effect program, and those volunteers are named as the Volunteers of the Year for the Region of Queens Municipality, and will receive the once-in-a-lifetime honour of the Provincial Volunteer Award.

In the year between February 2020 and February 2021, there have been 9 Ripple Effect nominations made, recognizing the work of 12 Queens County residents; some of those nominations were made for couples or a group of two people who volunteer together. Council will choose the Volunteers of the Year from those nine nominations.

Applicable Legislation

n/a

Budget Impacts

As the ceremony this year is planned to be a virtual event, there are no associated costs, and therefore no budget impact.

Recommendation

THAT the Council of Region of Queens Municipality select _____ and _____ as the Region of Queens Municipality's 2021 Volunteers of the Year.

Communications

Following the selection of the volunteers, those chosen will be notified. As well, a media release will be sent to local media and posted on social media and website.

ATTACHMENT 1:

Ripple Effect Volunteer Nominees' Biographies

Following are the 9 nominations (12 residents) whose names were submitted for the **Ripple Effect Volunteer Initiative** over the past year (from February 20, 2020 through to February 11, 2021). Two Volunteers are selected each year as Volunteers of the Year by Council (please note: if nominees are put forth as a couple or group, they would be counted as one of the two selections), and will represent the Region of Queens Municipality as part of the virtual celebration of the Provincial Volunteer Awards ceremony scheduled for Monday, April 26th, 2021. National Volunteer Week this year is April 18 – 24, 2021.

Ella Eddy, Liverpool and **Ellie Hartlen**, Liverpool

Ellie and Ella decided to start collecting garbage after going on a walk late last fall (fall of 2019) and seeing so much litter. By the end of February, 2020, they collected 15 bags of garbage! The girls plan on continuing with their garbage collection in the spring. Both Ellie and Ella, Grade 9 students, joined the Key Club at Liverpool Regional High School so they can volunteer in many different capacities in the community. Ellie and Ella were nominated because it is important to promote Youth volunteerism in the community. Ella and Ellie initiated this clean up on their own, seeing a need and they acted on it.

Mike Ferguson, Milton

Since returning from a life in British Columbia to his home town, Mike has entrenched himself in our community, volunteering for anything he has been asked to do. Mike volunteers behind the bar at the Astor Theatre and Liverpool Curling Club and is also a regular at Queens Manor, volunteering with the Men's Group, and with the Happy Wheelers Club. Mike has also taken on the role of Chair of the Downtown Revitalization initiative. He is passionate about our business community and buying local. He and his wife Heather operate a small business and support the local Privateer Farmers Market with their homemade wares. Mike is concerned about our environment and keeping it clean, and he and Heather continue to do their own self-initiated roadside clean ups.

Brian Godfrey, Brooklyn

A self-professed "Army Brat", Brian Godfrey was born in Sussex, New Brunswick. His Dad was from Brooklyn, and Brian moved to Queens at an early age to live with his Grandparents and look for work and has been living, and volunteering, here ever since. He started volunteering as a Trustee with the Pilgrim Church at 19, and was a leader with the 2nd Brooklyn Cub Pack for 3 years after John Godfrey asked him to be involved.

In 1976 he began shift work at Bowater Mersey Paper Company, so he volunteered as he could. He was Vice-Chairperson of the Brooklyn Recreation Committee and has been a part of that group for over 20 years, helped out with Privateer Days in the 1980's, the Hospital Hustle in the late 90's (including being Treasurer), and with the Brooklyn Seafest for 3 years. He was involved with the Crime Prevention Association from 1991 – 2015, getting up at 5:00 am for these years to help prepare and serve countless breakfasts. In 1980 he joined the Kinsman Club of Liverpool, and is still involved 41 years later. He has held all positions within the Club, and served as Deputy Governor with the Kinsman, which is a regional position. He has been on the board of Queens County Community Radio for 9 years, and is currently Co-Manager, does on-air work, and looks after the finances of the group. He was also a Youth Alternative volunteer, was Treasurer and on the Board of the 141 Communications, Energy and Paperworkers Union, helped with the Queens County Christmas Boxes for over 30 years and the Mersey Protective Association for 15 years.

He is also very proud of the fact that in 35 years he has donated blood 102 times! Like many volunteers, he feels volunteerism has given as much to him as he has to it, and mentions his work has enabled him to meet many people, travel, and the rewarding feeling of giving back to your community. He says specifically "I've been lucky to have made a good life in Queens County, and it's a good feeling to give back to it as a volunteer". This sentiment is shared in the Godfrey home, as his wife Dianne is also a dedicated community person. Brian Godfrey truly does personify and pays tribute to the Kin Motto – "Serving the Community's Greatest Need"

James and Tanya Grant, Milton

The wooden NS Strong flower and the Canada Pride flower have gone beyond what James and Tanya ever could have imagined. It began with building one for a family member. The tragedy in Colchester County that our province faced inspired Nova Scotia Strong and these Flowers. Tanya and James are giving

back to Nova Scotia by setting up a bursary for LPNs and CCAs in honour of those that lost their lives and the frontline workers that helped during this tragedy. This is what the Ripple Effect is all about. James and Tanya have certainly made a huge Ripple. The Bursary is now secure for the next 10 years.

Cathie Pearl-Wentzell, Brooklyn

Cathie has been volunteering in Queens County since moving to Queens County in 1977. She is actively involved in her church; has worked at the Hospital Hustle Christmas table every year since it began; is a former member of the VON Board of Directors and various other Boards and delivered gifts for Queens County Santa's for Seniors. Cathie has also been a long-time member of the Kinette Club of Liverpool, receiving a Life Membership from Kin Canada, which is one of the organization's highest awards. Cathie also assists the Liverpool Kinsmen Club by answering the telephone for KINGO TV Bingo. Each year from December 1-25, Cathie's alter ego, Pearl, who is Santa's Chief Elf, travels throughout Queens County spreading Christmas Cheer. You never know where she will be or what mischief she will get into. Pearl is involved in things such as 'Stuff a Cruiser for the Local Foodbank', visiting seniors' residents and other social gatherings/events. Her antics, which are posted daily on her Facebook page, are something many look forward to each December.

Tracy Samuels, Liverpool

Tracy wanted to create a place that people could express love and emotion in the early days of the pandemic, so she created a Facebook page "Let's Light up the World", as a place to share beautiful stories, photos and song. Tracy's idea started to build and currently this site has almost 19,000 members from around the globe! There are five team members that help Tracy out. Tracy has volunteered at the School library, with the Lupus Society, canvassed for many different organizations, volunteered at the Queens County Museum as well as the Ukulele Ceilidh and the Astor Theatre.

Kendra Shot, Hunts Point

Kendra has been a volunteer in Queens County for many years. She co-chaired Queens County Seafest in Brooklyn and Privateer Days in Liverpool for four years.

Kendra also stepped up for the Music Weeks and Curling Club events that were held in Liverpool. For the past two years, Kendra initiated Queens County Santa's for Seniors. Kendra coordinated with the community to bring joy through Christmas gifts donated by the community to 546 seniors in our community. This was a huge undertaking, and we thank Kendra for her passion for seniors in our community.

Ron Shupe, Liverpool

Ron has been on the Board of Directors for Milton Community Association for over the past 15+ years and has served in many roles. He has been in charge of the bar services, stocks the alcohol, serves the customers and ensures that all rules of the liquor license are followed. Ron is also in charge of the Bingo program. Ron sells the books of cards at the door, calls Bingo, and does the paper work for the lottery commission. Ron helps with the set-up of the hall at times and is also there for the clean-up. Ron is an avid worker for Milton Days and is in charge of the annual Car Show. Ron is also a qualified coach for Special Olympics in the sport of Floor Hockey. He is excellent with the athletes, understanding, considerate and willing to try new ways of making the sport accessible to all of the athletes' needs.

Carly Smith, Mill Village and **Hannah Whynot**, Liverpool

Carly and Hannah organized a fundraising initiative at their elementary school in which students collectively raised almost \$3,500 for the IWK Bed Campaign. This is a campaign that has a goal to purchase 95 Smart Beds, at a cost of \$15,000 each bed. Carly and Hannah were inspired to take on the cause because of Keifer Huskins, a Liverpool High School student who spends many days at the IWK for treatment of his osteosarcoma. Carly and Hannah are both leaders in their school as part of the 'Me to We' initiative. They help teachers, and at assembly they collect money for UNICEF and are involved in the School garden and O2 Classroom. These two students, at a young age, felt they could make a difference, and they did. They help in their community and do much for their school. They both are to be commended.

Region of Queens Municipality

COUNCIL IMPLEMENTATION REPORT – January - February 9, 2021

Date	Recommendation	Responsibility	Action Taken
Jan. 12, 2021	Provide notice of lease termination to Albert and Traci Young for lands owned by Region of Queens Municipality located at 32 Wolfe Street, Liverpool, effective June 30, 2021.	M. MacLeod	In process.
Jan. 12, 2021	<p>Approve the draft Memorandum of Understanding (MOU) Respecting the Use of Community Facilities as a Municipal Comfort Centre or Municipal Emergency Shelter during an Emergency;</p> <p>AND FURTHER THAT Council authorize the Mayor and Chief Administrative Officer to enter into any agreements related to this MOU with appropriate local community organizations that are interested.</p>	CAO	Deferred to Feb. 23/21
Jan. 26, 2021	Re-adopt Policy 3 – Hospitality.	CAO	Completed
Jan. 26, 2021	Re-adopt Policy 7 – Council and Staff Expenses.	CAO	Completed

Date	Recommendation	Responsibility	Action Taken
Jan. 26, 2021	Give second reading to bylaws respecting amendments to the Municipal Planning Strategy and Land Use Bylaw which would allow Council to consider self-storage businesses in the General Residential (R2) Zone by development agreement.	M. MacLeod	Bylaws forwarded to Province for approval.
Feb. 9, 2021	Appoint the following people to the Audit and Internal Control Committee immediately for a term to expire on March 31, 2023: Bill Rafuse, Hunts Point Kendall Farmer, West Berlin	CAO	Appointees were notified.
Feb. 9, 2021	Approve the tipping fees schedule as attached, for Residual Municipal Solid Waste, Sorted Construction and Demolition Material, Mixed Construction & Demolition Material, Blue Bag Recyclables, Metal/White goods, Contaminated Soil and Septage effective April 1, 2021.	Mallory Plummer Scott LeBlanc	Letters will be issued March 1, 2021 to contract holders and regular commercial users notifying of the increase.
Feb. 9, 2021	Approve Region 6 Solid Waste Management's proposed budget for the year 2021-2022.	Scott LeBlanc	Region 6 notified of approval.
Feb. 9, 2021	Gives first reading to Bylaw 14 respecting Tax Exemptions.	Mallory Plummer	Advertised in February 17, 2021 editions of <i>Chronicle Herald</i> and <i>South Shore Breaker</i> .

Region of Queens Municipality

COUNCIL IMPLEMENTATION REPORT – January – December 22, 2020

Date	Recommendation	Responsibility	Action Taken
Jan. 14, 2020	<p>Adopt the Hurricane Dorian report and recommendations.</p> <p>Motion be deferred to a future meeting once the EMO committee and all external agencies have met to review policies and processes.</p>	CAO	<p>Three committee meetings have taken place.</p> <p>EMO Committee continues to plan for future events and meetings.</p> <p>Draft comfort centre and emergency shelter agreement has been provided to fire departments and other facilities for review.</p>
Feb. 25, 2020	Authorize staff to begin the process of finalizing future programming for a new outdoor aquatic facility.	M. Roberts	Further review will be undertaken by staff.
July 14, 2020	Enter into a lease agreement with 3333310 Nova Scotia Limited for a portion of property identified as PID #70027917 and located on Bristol Avenue in Liverpool.	M. MacLeod	Awaiting return of executed agreement.

Date	Recommendation	Responsibility	Action Taken
Sept. 8, 2020	<p>THAT Council of Region of Queens Municipality authorize a letter to the Nova Scotia Minister of Lands and Forestry requesting that his Department establish a Carters Beach Committee with representatives from the Municipality, Queens-Shelburne MLA, Nova Scotia Departments of Lands and Forestry, Transportation and Infrastructure Renewal, and Environment, along with Queens RCMP, Acadia First Nations, one local West Queens business representative, and two residents of Carters Beach Road.</p> <p>AND FURTHER THAT the Municipality's representative on the Committee have power to authorize all non-financial decisions and financial decisions that would not exceed \$2,500 in spending by the Municipality on behalf of Council, and bind the Municipality to such.</p> <p>AND FURTHER THAT the Minister of Lands and Forestry be requested to authorize the required human and financial resources from his department to facilitate this Committee's work and action plan including any external consulting studies required.</p>	Mayor	Letter sent to Minister on September 9, 2020. No response to date.

Date	Recommendation	Responsibility	Action Taken
Dec. 8, 2020	Approve the renaming of Old Mill Lane in Labelle to Ponhook Shore Road.	M. MacLeod	Applicant will be installing new signs in the spring. Databases will be updated upon sign installation.
Dec. 8, 2020	<p>Agrees to grant a Quit Claim Deed to Robert Dexter for any interest that the Municipality may have in property identified as PID #70243837;</p> <p>AND THAT this transaction be subject to Robert Dexter becoming owner of adjacent parcel identified as PID #70088919, or a portion thereof:</p> <p>AND THAT all costs incurred in this transaction be borne by Robert Dexter.</p>	M. MacLeod	<p>Mr. Dexter advised of Council recommendation.</p> <p>Awaiting notification of title change of adjacent parcel.</p>
Dec. 22, 2020	Issue an RFP for a new audio and video system for its Council Chambers as soon as possible with purchase and installation taking place upon approval of the 2021-2022 budget.	CAO	RFP document being developed.

Region of Queens Municipality

COUNCIL IMPLEMENTATION REPORT – JANUARY – DECEMBER 10, 2019

Date	Recommendation	Responsibility	Action Taken
July 23, 2019	Approve the renaming of Burgoyne Road in Danesville to William Croft Road.	M. MacLeod	Approved by Province. Awaiting installation of new signage.
Oct. 22, 2019	Enter into negotiations with Mogan Holdings Limited for the Municipal acquisition of a portion of property identified as PID #70026547 and located adjacent to McLeod Street in Liverpool for the sale price of \$1.00; AND THAT the Region of Queens Municipality will assume the costs associated with subdividing the property.	M. MacLeod	Survey complete. Awaiting preparation of deed for signatures and registration.

Date	Recommendation	Responsibility	Action Taken
Nov. 26, 2019	<p>Apply to a court of competent jurisdiction for a declaration that the property located at 465 Highway 8 in Milton be considered dangerous or unsightly, as defined in the Municipal Government Act, for an order required the following work be carried out by the owner of the property:</p> <ol style="list-style-type: none"> 1. removal of all derelict vehicles (vehicles which are non-roadworthy or without current licensing or safety inspection in force and evidenced on the vehicle, including RV's, and campers and associated vehicle parts), 2. removal or proper storage (inside of building) of all metals, vehicle parts, oil barrels, appliances, furniture, tires, plastics, electronics, and 3. removal of all household garbage, and other miscellaneous items strewn about the property and delivered to Region of Queens Solid Waste Management Facility or other approved locations. 	K. Hurley M. MacLeod	<p>Updating photos of property to forward to Municipal Solicitor who will then prepare appropriate documentation to initiate court proceedings.</p> <p>Court proceedings are underway.</p>

Region of Queens Municipality

COUNCIL IMPLEMENTATION REPORT – 2018

Date	Recommendation	Responsibility	Action Taken
January 23, 2018	Register the Port Mouton (Spectacle) Lighthouse, in the Municipal Registry of Heritage Properties for the Region of Queens.	M. MacLeod	Designation process complete. Staff to arrange a plaque unveiling ceremony at request of Lighthouse Society.

COUNCIL IMPLEMENTATION REPORT – MAY 2018

Date	Recommendation	Responsibility	Action Taken
May 8, 2018	Authorize Mersey Branch Legion 38 to seek out an appropriate field gun for placement in Centennial Park in 2019. AND THAT the Chief Administrative Officer be authorized to designate an appropriate location within the park for the placement of such field gun should the cost of the concrete base be agreed to in the 2019-2020 budget, and the Legion is able to source a field gun.	C. McNeill	Letter sent from Mayor Dagley on May 14, 2018 to Murray Crouse. Murray Crouse has requested that we remove this request from our report.

COUNCIL IMPLEMENTATION REPORT – August 2018

Date	Recommendation	Responsibility	Action Taken
Aug. 14, 2018	Register the property identified as PID #70017827 and located at 547 Main Street in Liverpool, and known as the West House, in the municipal registry of heritage property for the Region of Queens.	M. MacLeod	Registration completed. Plaque ordered. Ceremony scheduled at a future date.