

**PLANNING ADVISORY COMMITTEE  
REGULAR MEETING  
JULY 15, 2019 - 7:00 P.M.**

**MINUTES**

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**Present:** Councillor Heather Kelly, Chair  
Councillor Susan MacLeod  
Julie Petrella  
Maddie Charlton  
Mary White  
Mike Ferguson  
Paul Connolly  
Robert Ross  
Mike MacLeod, Planner  
Wendy Connors, Development Officer

**Regrets:** Councillor Raymond Fiske  
Don Kimball

**1. CALL TO ORDER -**

The meeting was called to order at 7:00 p.m.

**2. APPROVAL OF AGENDA -**

It was MOVED by **Paul Connolly** and SECONDED by **Mike Ferguson** that the Agenda be approved as circulated.

**Motion Carried Unanimously.**

**3. APPROVAL OF MINUTES - June 3, 2019**

It was MOVED by **Mary White** and SECONDED by **Julie Petrella** that the Minutes of June 3, 2019 be approved as circulated.

**Motion Carried Unanimously.**

**4. ACTION ITEMS AND UPDATES -**

Rezoning Application for 3 White Point Rd, Liverpool - Mike MacLeod informed the Committee that on June 25th, Council approved to rezone 3 White Point Rd in Liverpool from Restricted Residential (R1) to Neighbourhood Commercial (C3). The 14 day appeal period will end on July 18<sup>th</sup>. Mike doesn't anticipate any appeals for this period. The renovations were also approved for a grant from the Region's Business Façade Program.

**5. MUNICIPAL PLANNING REVIEW -**

**5.1 PROGRESS REPORT – JUNE 2019**

Mike MacLeod went over the progress report from UPLAND for the month of June. UPLAND is currently working on preparing the draft Municipal Planning Strategy & Land Use Bylaw. Mike is hoping that UPLAND will do a workshop with the committee once the draft documents are available. Robert Ross wondered if Phase 5 was on schedule and Mike said he will check with Ian Watson. Mike Ferguson inquired about the number of residents that replied to the original survey.

**5.2 POLICY DIRECTION**

The Policy Direction paper was available for public comment at the end of June. These comments will come to the committee for review in the future. Robert provided a number of comments/suggestions directly to UPLAND, touching on subjects such as protecting and enhancing our local assets, maintaining the livability and appeal of the residential neighborhoods, pre-zoning, tiny homes, coastal lands, etc. Mike discussed secondary suites as a new section in the updated documents. Some issues related to this would be appropriate septic & well services and these suites blending into the surrounding houses. Robert didn't feel increasing the size of home-based business should be allowed but rather base the size permitted on the size of the dwelling to clearly indicate a secondary use to the permitted residential use and revamp the definition of businesses permitted. Robert suggested draft copies of the MPS/LUB be sent to provincial departments such as Transportation, Environment, Fisheries & Oceans, etc.

**5.3 INTERIM CONSULTATION REPORT**

This report was emailed to the committee on July 3rd, 2019.

**6. OTHER - /**

**7. NEXT MEETING**

The next meeting is tentatively scheduled for August 5th, 2019.

**8. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:30 p.m.

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Date