

**REGION OF QUEENS MUNICIPALITY
REGULAR COUNCIL
TUESDAY, NOVEMBER 27, 2018
9:10 a.m.**

PRESENT: Mayor David Dagley, Chair
Councillor Kevin Muise
Councillor Susan MacLeod
Deputy Mayor Heather Kelly
Councillor Brian Fralic
Councillor Jack Fancy
Councillor Raymond Fiske
Councillor Gilbert Johnson
Chris McNeill, CAO
Christine Watson, Administrative Assistant – Planning & Development

1.0 CALL TO ORDER:

Mayor Dagley called the meeting to order at 9:10 a.m.

2.0 CHANGES / APPROVAL OF AGENDA

It was moved by Councillor MacLeod and seconded by Councillor Muise that the Agenda be approved as presented.

MOTION CARRIED unanimously.

3.0 PRESENTATIONS

3.1 Liverpool Regional High School/Nova Scotia Health – Sarah Murphy and Todd Symes

Mayor Dagley welcomed Sarah Murphy, School Health Promotor and Todd Symes, Vice Principal, Liverpool Regional High School to Council (copy of presentation attached to original set of Minutes).

Some highlights included:

- Reviewed presentation made to Council in May 2017.
- What's changed since last conversation?
 - A track around the Emera Centre is not a feasible option
 - \$4,000 has been confirmed from Health Promoting Schools (partnership between SSRCE, NSHA & Provincial staff from Communities, Culture & Heritage)
 - Non-Profit Society established
- Track would increase opportunities for all residents of Queens County – all residents of any age would benefit from its use, provide training space for local athletes and would provide a location for hosting events/track meets.
- Aligns with RQM 2020 Vision – Strategic Priorities for Growth by Investing in Our Community and People and with the Provincial “Let’s Get Moving Nova Scotia” strategic action plan.
- Discussed the Proposed Process – How we can make this happen?
 - Planning Assistance Program (Total cost of \$16,000, 25% or \$4,000 from RQM)
 - RFP Process
 - Recreation Facility Development Grant
 - Total cost of project \$130,000 - \$200,000
- References were provided.

Mayor Dagley requested the society to submit a formal request with a brief summary.

For more information contact Sarah Murphy, School Health Promoter, SSRCE at sarah.murphy@nshealth.ca or Todd Symes, VP, LRHS at lrhsvp@ssrce.ca.

4.0 TABLING OF PETITIONS:

There were no petitions to come before this meeting.

5.0 PUBLIC QUESTION / COMMENT SESSION:

Leon Robertson, 45 College Street, Liverpool – Mr. Robertson offered his opinion that the proposal offered under Item 13.2 - Mount Pleasant School Proposal is a good idea, and offered his opinion that the school track project would be great and an asset to Queens.

Bill Cox – 121 Bog Road, White Point – Mr. Cox advised Council under Item 9.1- Request for Funding for New Year's Levee that the time should be changed to read 1:00 – 3:00 p.m. He further stated he was in favour of the erection of a track as residents are missing out in having events locally (i.e. Legion Track & Field).

Anne Laws, 19 Old Meeting House Road, Beach Meadows – Ms. Laws stated that she has read many RQM publications (Municipal Matters) and commented on some of the work that the Region has undertaken. She offered her opinions on the proposed increase of Cooke Aquaculture's fish farming and read a statement from Eco Justice Canada. She asked the Mayor to take preventative measures and support the initiative to object to Cooke's proposal.

She further indicated that she believed that Cooke Aquaculture are presently at four times their legal limit for their pen site in Liverpool Bay and asked the Mayor to contact the province for confirmation.

6.0 APPROVAL OF MINUTES:

6.1 Council Minutes – November 13, 2018

It was moved by Councillor Fiske and seconded by Councillor Fralic:

THAT the minutes of the Regular Council meeting held November 13, 2018 be approved as circulated.

MOTION CARRIED unanimously.

7.0 DANGEROUS OR UNSIGHTLY PREMISES:

7.1 877 New Grafton Road, New Grafton, Queens County, NS

It was moved by Councillor Johnson and seconded by Councillor Fiske:

THAT the Region of Queens Municipal Council declare the property located at 877 New Grafton Road, New Grafton, Queens County, Nova Scotia as dangerous and unsightly as defined in the *Municipal Government Act* of Nova Scotia;

AND THAT Region of Queens Municipal Council cause an Order to be served upon the owner of the property located at 877 New Grafton Road, New Grafton, Queens County, Nova Scotia requiring that, within thirty (30) days of the date of the service of the Order, the following work be carried out:

- 1. Removal of all abandoned/derelict vehicles;**
- 2. Removal of car parts, tires, scrap metals, construction and demolition materials, household garbage and other miscellaneous items strewn throughout the property;**
- 3. Relocate motorcycle and truck cap; and**
- 4. Removal of remnant cinderblock foundation from previous demolition.**

AND THAT, if the owner fails to comply with the Order, the Administrator may cause the requirements of the Order to be carried out and all expenses incurred by the Region of Queens Municipality become the responsibility of the owner.

Kelley-Anne Hurley, Bylaw Enforcement Officer, stated the property has been on the roster on/off since April 2013 when the property dwelling sustained irreparable damages due to a house fire. The dwelling was eventually demolished; however, remnants of a cinderblock foundation remain posing a hazard. The property exterior hosts several abandoned and derelict vehicles, auto parts, scrap metals, construction and demolition materials and remnants thereof, household garbage, and other miscellaneous items.

A formal Order to comply with directives was issued in July 2017; however, all directives as requested were not completed. In January 2018 a formal Order to comply was issued which resulted in a partial cleanup. A further formal Order was issued on October 4, 2018 and was not completed. An invite to Council was issued on November 13, 2018 in hopes of rectifying the issues. The property owner was not present.

MOTION CARRIED unanimously.

8.0 ECONOMIC DEVELOPMENT:

There were no items to come before this meeting.

9.0 CORPORATE SERVICES:

9.1 Request for Funding for New Year's Levee

It was moved by Deputy Mayor Kelly and seconded by Councillor MacLeod:

THAT the Region of Queens Municipality provide grant funding to NS/NU Command Mersey Branch 038 The Royal Canadian Legion in the amount of \$500 to host a New Year's Levee on January 1, 2019 to be funded from Other Expenses – General Government.

MOTION CARRIED unanimously.

9.2 Administrative Policy 7 – Council and Staff Expenses

It was moved by Councillor Fralic and seconded by Councillor Fiske:

THAT the Council of Region of Queens Municipality approve Policy 7 – Council and Staff Expenses.

MOTION CARRIED unanimously.

9.3 Operational Policy 86 – Impairment and Use of Cannabis by Employees of Region of Queens Municipality (“RQM”) and Operations Controlled by RQM

It was moved by Deputy Mayor Kelly and seconded by Councillor Johnson:

THAT the Council of Region of Queens Municipality approve Policy 86 respecting Impairment and Use of Cannabis by Employees of Region of Queens Municipality (“RQM”) and Operations Controlled by RQM.

MOTION CARRIED with 7 in favour and 1 against.

9.4 Operational Policy 11 – Community Investment Fund

It was moved by Deputy Mayor Kelly and seconded by Councillor Fralic:

THAT the Council of Queens Municipality approve Policy 11 respecting a Community Investment Fund.

Chris McNeill, CAO, stated the policy is more generous, will streamline the grant process, will provide an opportunity for growth and is a positive change to move forward.

MOTION CARRIED unanimously.

10.0 ENGINEERING AND WORKS:

10.1 Trucking of Bulk Salt Tender

It was moved by Councillor Muise and seconded by Councillor Fiske:

THAT the Council of the Region of Queens Municipality approve that Tender PW08-2018/2019 – Trucking of Bulk Salt be awarded to Donald Whynot Trucking Ltd. for the tendered price of \$39.75 per metric tonne, plus HST for the 2018/2019 winter season.

MOTION CARRIED unanimously.

11.0 FINANCE:

There were no items to come before this meeting.

12.0 RECREATION AND COMMUNITY FACILITIES:

There were no items to come before this meeting.

13.0 PLANNING

13.1 Cellular Telecommunication Tower Meadow Pond Lane

It was moved by Councillor Johnson and seconded by Councillor Fiske:

THAT the Council of the Region of Queens Municipality adopt an administrative policy respecting a development agreement with Eastlink and Donna Marie Jones to allow for the erection of a cellular telecommunication tower on property identified as PID #70047055 and located off Meadow Pond Lane in Liverpool.

Mike MacLeod, Director of Planning & Development, stated as a follow-up to the Public Hearing this morning, an application was received for a development agreement to erect a new cellular telecommunication tower on property identified as PID #70047055 and located off Meadow Pond Lane in Liverpool. The applicant, Eastlink, intends to lease a portion of the subject property from the landowner to facilitate this development.

The proposed site is located in a Mixed Use Coastal Residential (R6) Zone under the Land Use Bylaw. Telecommunication towers are not permitted in the R6 Zone, but Council has set out a provision in the Region's Municipal Planning Strategy (MPS) for consideration of such use by way of a development agreement.

MOTION CARRIED with 5 in favour and 3 against.

13.2 Mount Pleasant School Proposal

It was moved by Councillor MacLeod and seconded by Councillor Fralic:

THAT the Council of the Region of Queens Municipality enter into a purchase and sale agreement with Queens Daycare Association for the sale of properties identified as PID #70182902 and 70046792, known as the former Mount Pleasant School, for the purchase price of \$1.00;

AND THAT a Public Hearing be held on January 8, 2019 at 9:00 a.m. in the Council Chambers of the Municipal Building, 249 White Point Road in Liverpool, NS.

Mike MacLeod, Director of Planning & Development, stated the properties were previously utilized as the former Mount Pleasant School and were declared surplus in September 2017. The lots make up approximately 3 acres including a building of approximately 7,660 square feet. Under the *Municipal Government Act* (MGA) the municipality may sell property at market value when the property is no longer required or may sell or lease at a price less than market value to a nonprofit organization that Council considers to be beneficial to the municipality.

A formal appraisal was carried out to determine fair market value. The value was established at \$69,000.

A Request for Proposal closed on November 16, 2018 with one proposal being submitted. Queens Daycare Association, an incorporated non-profit society under the Nova Scotia Societies Act submitted a price of \$1.00.

It was moved by Councillor Kelly and seconded by Councillor Fancy:

THAT the time of the Public Hearing on January 8, 2019 be at 6:00 p.m.

ADMENTMENT CARRIED unanimously.

AMENDED MOTION CARRIED unanimously and reads as follows:

THAT the Council of the Region of Queens Municipality enter into a purchase and sale agreement with Queens Daycare Association for the sale of properties identified as PID #70182902 and 70046792, known as the former Mount Pleasant School, for the purchase price of \$1.00;

AND THAT a Public Hearing be held on January 8, 2019 at 6:00 p.m. in the Council Chambers of the Municipal Building, 249 White Point Road in Liverpool, NS.

13.3 Caledonia Bus Garage Proposal

It was moved by Councillor Johnson and seconded by Councillor Fiske:

THAT the Council of the Region of Queens Municipality enter into a purchase and sale agreement with Robert A. Cole for the sale of property identified as PID #70154695, known as the former Caledonia School Bus Garage, for the purchase price of \$151,000.

Mr. MacLeod stated the property located on Highway 8 in Caledonia was previously utilized by the South Shore Regional Centre for Education (SSRCE) as a school bus garage and was declared surplus by SSRCE in August 2018 and turned over to the Municipality in October 2018. The property comprises an area of approximately 5.6 acres and contains the former Caledonia bus garage which was constructed in 1995 and is approximately 3,884 square feet in area.

Property Valuation Services Inc. placed an assessment value of \$144,100. A formal appraisal was carried out to estimate market value and has concluded that the value of \$348,000 would be appropriate.

A Request for Proposal (RFP) closed on November 16, 2018 with 3 proposals being submitted.

1. Robert Cole Plumbing & Heating for a price of \$151,000. This would allow for expansion of existing commercial business in North Queens with improved internet and cellular services. There would be an opportunity for future employment and a greater financial benefit to ratepayers.
2. RSR Machining & Fabrication for a price of \$50,000. This would allow for expansion of existing commercial business in North Queens with the potential of future employment opportunities. In addition, the building would be used for the participation in Community Based Learning Program for students at the NQRHS and a donation of a 26' x 60' building to the Ground Search and Rescue organization.
3. George Uhlman for a price of \$10,000. This would allow for the provision of a vehicle bay and storage space to the North Queens Ground Search & Rescue. The remainder of the building would be used to establish a recycling depot, a vehicle service and repair shop and a multi-purpose recreational area behind the garage with the potential for future employment opportunities.

MOTION CARRIED unanimously.

14.0 REPORTS

There were no reports to come before this meeting.

Deputy Mayor Kelly reminded Council and the public of the Downtown for the Holidays event which runs on December 1 from 10:00 a.m. to 4:00 p.m.

15.0 IN-CAMERA ITEMS

There were no In Camera items to come before this meeting.

Mayor Dagley Council will recess for 5 minutes at 11:15 a.m.

16.0 PLANNING AND DEVELOPMENT DEPARTMENT OVERVIEW

Mr. MacLeod provided an overview of the Planning and Development Department (copy of presentation attached to original set of Minutes).

Some highlights included:

- Mandate – Reviewed the mandate for the department.
- Planning and Development Staff and their Role (6 staff members)
 - Land Use Planning
 - Subdivision
 - Building Inspection Services
 - Fire Inspection Services
 - Bylaw Enforcement
 - Civic Addressing
 - Geographic Information System
 - Administrative Services
- Municipal Bylaws
- Statistics
- Fees for Services

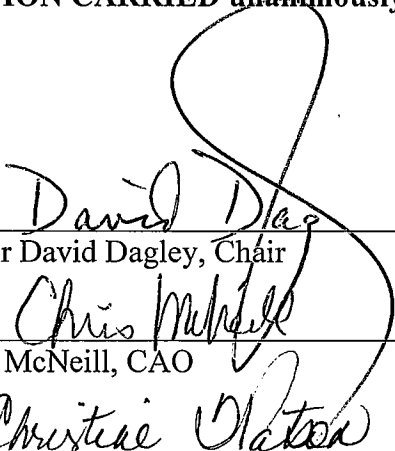
- Current Projects
 - Review of Municipal Planning Strategy and Land Use Bylaw
 - Review of Municipal Properties for potential surplus declaration
 - Review of Bylaws
- Plans for the Future
 - Investigate feasibility of obtaining detailed elevation data (Lidar) for coastal Queens
 - Increase awareness of heritage properties either provincial or municipal (potential for approximately 20 properties to be included)
 - Investigate tomb stone condition in Old Burial Ground in Liverpool
 - Review Department Services fees

Councillor Fralic offered comments on the accommodation of bunkies in Queens. He further commented on Municipal signage and suggested having friendlier versions which would be more welcoming to visitors.

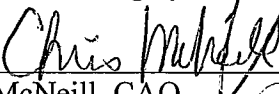
17.0 ADJOURNMENT

It was moved by Councillor Fralic and seconded by Councillor MacLeod that the meeting be adjourned at 1:02 p.m.

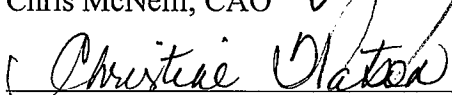
MOTION CARRIED unanimously.



Mayor David Dagley, Chair



Chris McNeill, CAO



Christine Watson, Administrative Assistant – Planning & Development

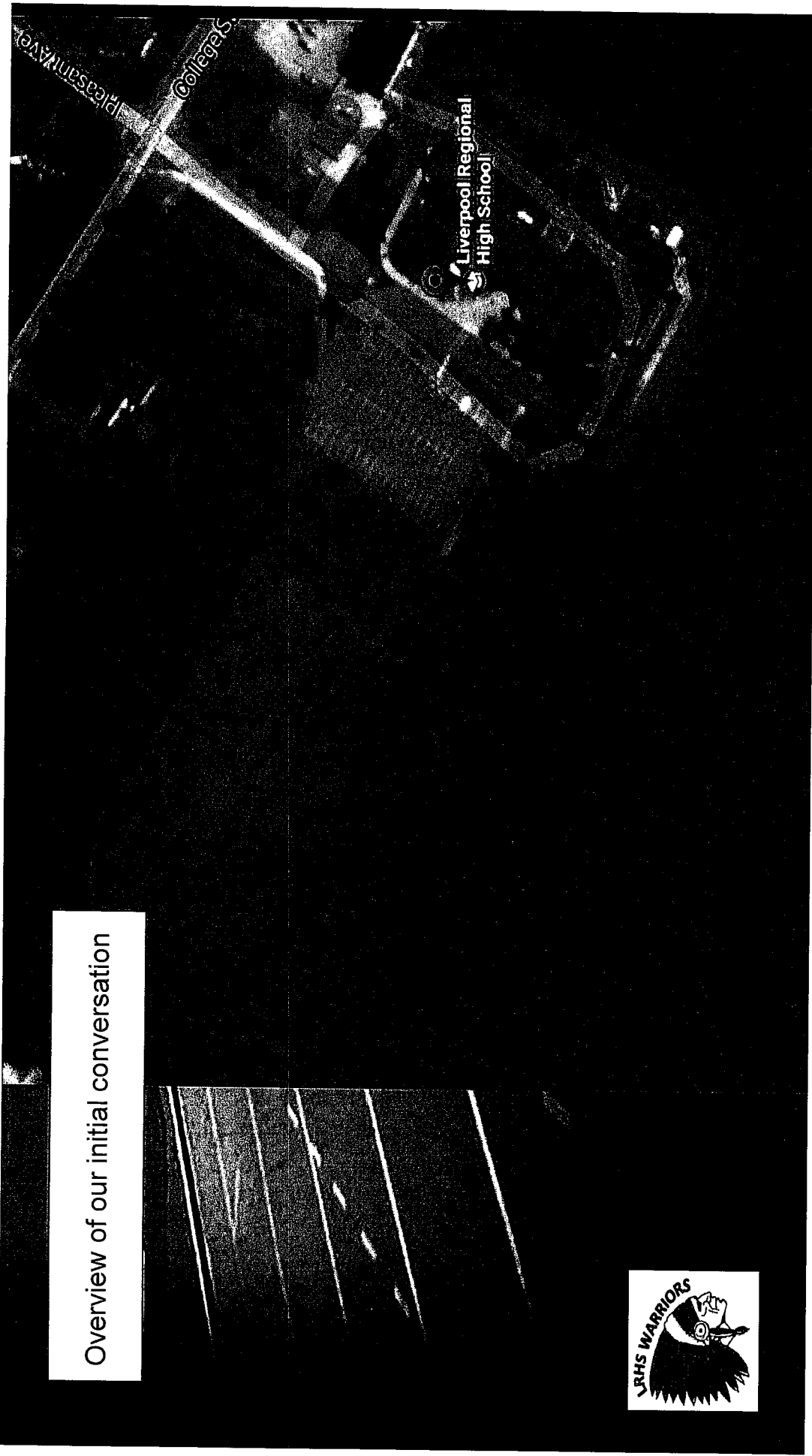
Date Approved: December 11, 2018

Liverpool Regional High School Track Project

Region of Queens Municipality Council Meeting
November 27, 2018



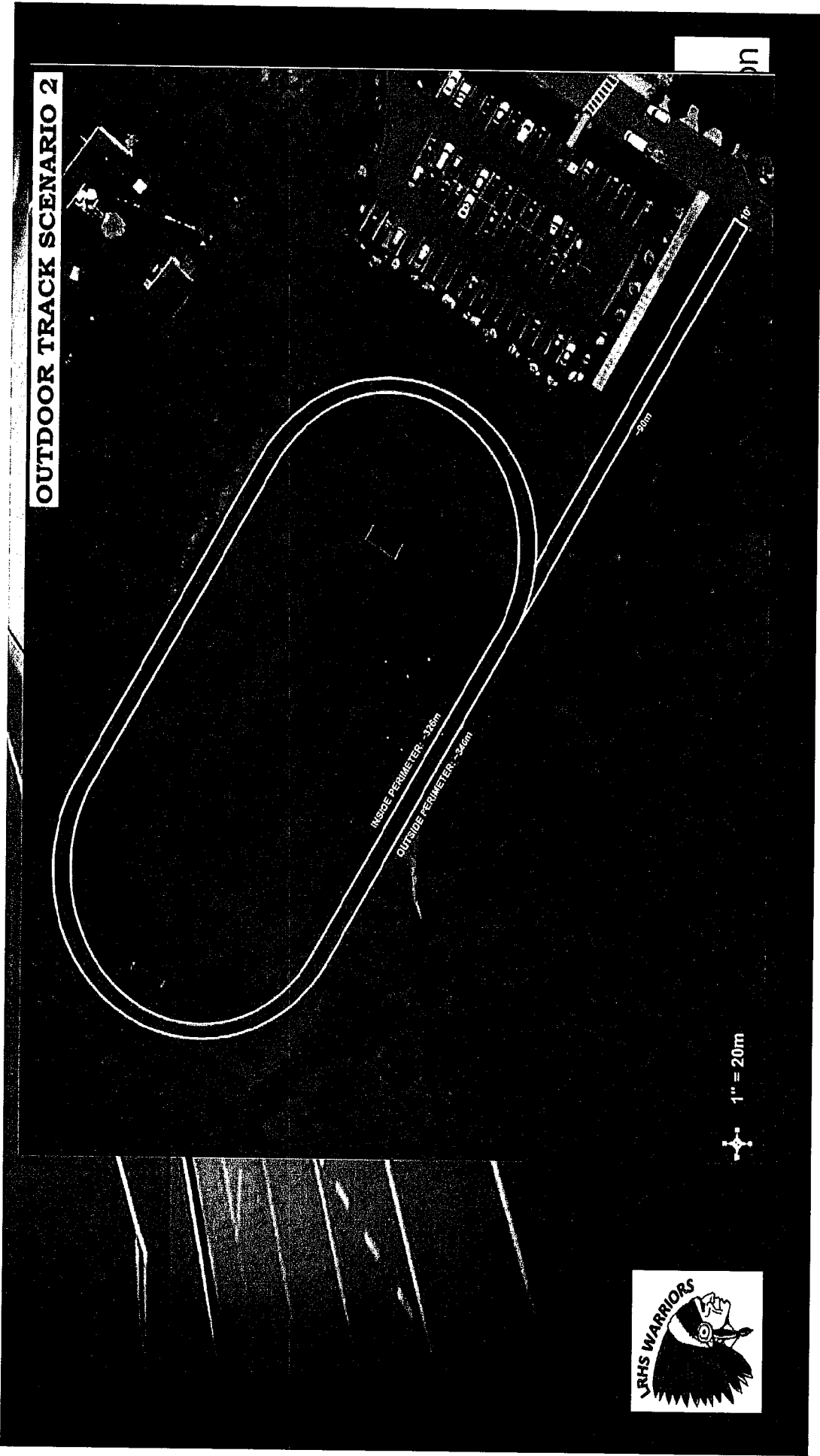
South Shore
Regional Centre for Education



Overview of our initial conversation



OUTDOOR TRACK SCENARIO 2



INSIDE PERIMETER: 2435m

OUTSIDE PERIMETER: 2467m



1" = 20m

LRHS WARRIORS

What's changed since our last conversation?

- We have been informed that the a track around the Emera Centre is not a feasible option;
- \$4,000 has been confirmed from Health Promoting Schools (partnership between SSRCE, NSHA, & Provincial staff from Communities, Culture & Heritage);
- Non-Profit Society Established: Queens County Track Society;
- The need for supporting our communities health and well-being remains.



South Shore
Regional Centre for Education

Need: Increase opportunities for *all* residents of Queens County to lead healthy, active lives

Population data tell us:

- Across Canada, only 35% of 5-17 year olds are reaching recommended physical activity levels 82% of Canadian adults do not meet recommended guidelines (ParticipACTION, 2018);
- Locally, Child poverty rate for Liverpool is 25% (CCPA, 2017);
- In our county, Early Development Instrument (EDI) Scores show that 40% of Primary Students in Queens are vulnerable on at least 1 developmental domain, compared to NS baseline 25.5% (EDI, 2015)
- 68% of residents (across former South Shore Health District) have one or more chronic health conditions (DHW, 2016)



South Shore
Regional Centre for Education

Need: Increase opportunities for *all* residents of Queens County to lead healthy, active lives

Why we need to work together:

- Supporting positive physical activity experiences for students can lead to involvement in exercise outside of school and later in life (Finn & McInnis, 2014);
- LRHS is centrally located in town, in close proximity to other public spaces (e.g. library) to support community use of the track and outdoor space;
- Investing in infrastructure to support community health aligns with municipal, provincial, and federal strategies.



Complex challenges require multi sector collaboration.

How does our project align with municipal work?
This project aligns with:

- *“Shared Strategy for Advancing Recreation in Nova Scotia”:*
- RQM's 2020 Vision *“Strategic Priorities for Growth by Investing in Our Community and People”:*
 - *“Investing in Local Community Development”, “Investing in Community Engagement”;*
 - *Could be incorporated into Physical Activity, Inclusive Community, and Youth Engagement Strategies.*
- Aligns with Provincial *“Let's Get Moving Nova Scotia”* strategic action plan for increasing physical activity in Nova Scotia.

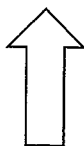


South Shore
Regional Centre for Education

Proposed Process - How we can make this happen

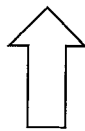
Planning Assistance Program

Estimated cost: \$16,000
50% covered by Province, 25% SSRCE, 25% RQM (\$4,000)



RFP Process

For professional assistance in needs assessment, project design, community engagement, impact assessment, etc.



Recreation Facility Development Grant

$\frac{1}{3}$ of capital cost covered by grant, remainder via fundraising, other grant sources, *municipal support*



South Shore

Regional Centre for Education

References

- Early Development Instrument (2015). *EDI Descriptive Report*. Retrieved from Nova Scotia Health Authority.
- Frank, L., & Saulnier, C. (2017). 2017 Report Card on Child and Family Poverty in Nova Scotia. *Canadian Centre for Policy Alternatives*. Retrieved from:
<https://www.policyalternatives.ca/sites/default/files/uploads/publications/Nova%20scotia%20office/2017/11/Report%20Card%20on%20Child%20and%20Family%20Poverty.pdf>
- Finn, K., & McInnis, K. (2014). Teachers' and Students' Perceptions of the Active Science Curriculum: Incorporating Physical Activity into Middle School Science Classrooms. *The Physical Educator*. 71(1), 234-235.
- Nova Scotia Department of Health & Wellness (2016). *Community Health Network Fact Sheets: Lunenburg & Queens Counties Community Health Network*. Retrieved from Nova Scotia Health Authority.
- ParticipACTION (2018). *Report Card on Physical Activity for Children & Youth*. Retrieved from:
<https://www.participaction.com/en-ca/resources/report-card>



South Shore
Regional Centre for Education

Thank you

Todd Symes
VP, LRHS

lrhsvp@ssrce.ca

Sarah Murphy
School Health Promoter, SSRCE

sarah.murphy@nshealth.ca



South Shore
Regional Centre for Education

**PLANNING AND DEVELOPMENT DEPARTMENT
OVERVIEW**

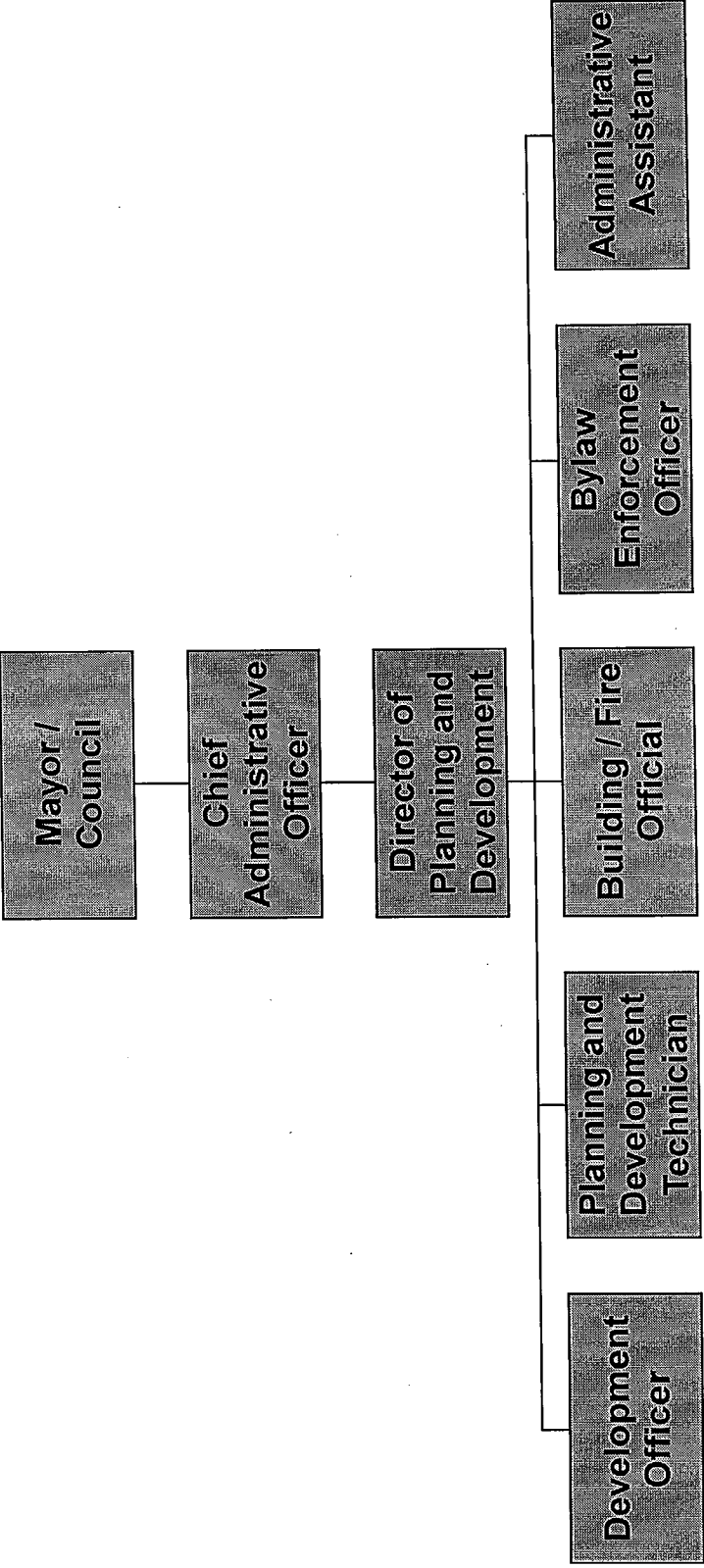
NOVEMBER 27, 2018

MANDATE :

To provide direction and leadership in relation to land use planning, community development and bylaw administration to ensure the Region of Queens Municipality evolves in a manner which sees the orderly, healthy and sustainable development of our communities.

The Planning and Development Department is currently made up of six staff members;

- Director of Planning and Development – Mike MacLeod;
- Development Officer – Wendy Connors;
- Planning and Development Technician – Colin VanBuskirk;
- Building / Fire Official – Bill Leighton;
- Bylaw Enforcement Officer – Kelley-Anne Hurley; and
- Administrative Assistant – Christine Watson



It is the role of staff in the Planning and Development Department to review, research and report to Council on any matter relating to land use planning, development and bylaw enforcement to assist Council in its decision making processes.

DEPARTMENTAL RESPONSIBILITIES AND PROCESSES

Land Use Planning -

- Municipal Planning Strategy Amendments
- Land Use Bylaw Amendments
- Development Agreement Applications
- Variance Applications
- Development Permit Applications

Subdivision –

- Subdivision Applications

Building Inspection Services -

- Building Permit Applications
- Mobile Home Permit Applications
- Demolition Permit Applications

Fire Inspection Services -

- Fire Inspections

Bylaw Enforcement –

- Dog Control
- Parking Control
- Solid Waste Management
- Dangerous or Unsightly Premises

Civic Addressing –

- Assignment of Civic Numbers

Geographic Information System –

- Property Mapping Updates
- Digital Data Acquisition
- Property Ownership Updates
- Map Creation

Administrative Services -

Other Duties -

Municipal Bylaws -

1. Building Code
2. Burning
3. Dog
4. EMO
5. Mobile Homes and Parks
6. Noise
7. Parking Lots
8. Parking Meters
9. Public Market
10. Sewer
11. Skateboarding
12. Solid Waste Collection
13. Tax Exemption
14. Taxi
15. Vending
16. Heritage Property
17. Deed Transfer Tax
18. Civic Numbering
19. Loitering
20. Smoke Free Places
21. Alarm
22. Subdivision Bylaw
23. Land Use Bylaw

Statistics -

	<u>2016</u>	<u>2017</u>	<u>2018 (To Nov. 1st)</u>
Development Permits -	207	189	180
Subdivision Applications -	20	31	15
Development Agreements -	1	1	3
MPS Amendments -	1	1	/
LUB Amendments -	1	4	3
Variance Requests -	5	5	4
Zoning Confirmation Letters -	59	14	8
Building Permits -	218	203	202
Mobile Home Permits -	4	3	/
Demolition Permits -	30	47	16
Dog Registration -	1074	954	904
Dangerous/Unsafely Premises -	168	180	118
Parking Tickets Issued -	120	266	220
Dog Complaints -	105	90	70

Fees for Services –

- **Planning**
- **Building Inspection**
- **Bylaw Enforcement**

Current Projects -

- **Review of Municipal Planning Strategy and Land Use Bylaw – completion late 2019 / early 2020.**
- **Review of Municipal Properties for potential surplus declaration.**
- **Review of Bylaws under responsibility of Planning and Development Department to ensure relevance / compliance with other legislation and or regulations.**

Plans for the Future

- **Investigate feasibility of obtaining detailed elevation data (Lidar) for coastal Queens as part of a climate change adaptation program**
- **Increase awareness of the Region's built heritage by having more properties designated either provincially or municipally**
- **Old Burial Ground in Liverpool – tomb stone condition**
- **Review of fees for Department's Services**