

**REGION OF QUEENS MUNICIPALITY
REGULAR COUNCIL
TUESDAY, AUGUST 28, 2018
9:00 a.m.**

PRESENT: Mayor David Dagley, Chair
Councillor Kevin Muise
Councillor Brian Fralic
Deputy Mayor Susan MacLeod
Councillor Jack Fancy
Councillor Raymond Fiske
Councillor Gilbert Johnson
Chris McNeill, CAO
Christine Watson, Recording / Management Secretary

REGRETS: Councillor Heather Kelly

1.0 CALL TO ORDER:

Mayor Dagley called the meeting to order at 9:00 a.m.

2.0 CHANGES / APPROVAL OF AGENDA

The Agenda was unanimously approved as amended:

Add: In Camera 15.2 – Contract Negotiations

3.0 PRESENTATION

3.1 Queens County Transit – Carole Hipwell

Mayor Dagley welcomed Carole Hipwell, QCT Board of Directors Member, to Council to provide an update on the Queens County Transit service (copy of presentation attached to original set of Minutes).

Some highlights included:

Background

- Business Plan completed in March 2018,
- Pre-pilot implementation period started in May 2018, and
- Pilot phase is to begin in September.

What does QCT offer? – Affordable, accessible, pre-booked, door-to-door transportation.

What's new since last presentation? South West Nova Transit has assisted

- Solidified Board of Directors,
- Hired and trained a project coordinator,
- Hired and trained 3 part-time drivers,
- Acquired vehicles,
- Establishing operational plan and administrative procedures,
- Developed branding,
- Developing fundraising and sponsorship strategy and
- Developing policies and procedures for Board, staff and volunteers.

What does QCT's service look like? – Covers all corners of Queens County.

How is QCT organized? – Established Board of Directors, Project Coordinator, 3 part-time drivers and in the process of recruiting volunteer drivers

Getting the word out – Facebook and website, postcards and posters, radio ads, local newsletters, interviews and outreach to community partners and stakeholders

Next Steps

Pilot QCT's service in September
Recruit volunteer drivers
Start fundraising and sponsorship campaign
Raise awareness of service
Make presentation to RQM in January/February 2019

For more information see queenscountytransit.ca or call 902-350-2901.

Mayor Dagley called a 10 minute recess at 9:30 a.m. to allow Councillors to view the new QCT vehicle.

3.2 Internet Speed Test – Richard Lane

Mayor Dagley welcomed Richard Lane, Community Economic Development Coordinator, to provide an update on the Internet Performance Test. He stated in collaboration with the Municipality of the District of Lunenburg and the Municipality of Chester, internet speeds across Lunenburg and Queens County are being conducted. Every resident in these areas are asked to take the test before September 28, 2018, which takes less than 30 seconds to complete. Residents are asked to take the test as often as possible as results vary over time. In case any residents have any questions to Councillors concerning the test, he provided a live test to the group.

Visit performance.cira.ca/SouthShore

At the end of the test period, I-Valley will compile the data received.

4.0 **TABLING OF PETITIONS:**

There were no petitions to come before this meeting.

5.0 **PUBLIC QUESTION / COMMENT SESSION:**

Leon Robertson, 45 College Street, Liverpool – Mr. Robertson thanked the presenters for the informative presentations. He enquired on an update to the water and sewer projects; if one could be provided at a future meeting. He also enquired on having a gazebo in Privateer Park to increase its use.

David Huskins, 160 Church Street, Liverpool – Mr. Huskins stated the RQM Council Chambers entry is wheelchair accessible, and enquired about an accessible washroom.

6.0 **APPROVAL OF MINUTES:**

6.1 Council Minutes – August 14, 2018

It was moved by Councillor Fiske and seconded by Councillor Muise:

THAT the minutes of the Regular Council meeting held August 14, 2018 be approved as circulated.

MOTION CARRIED unanimously.

6.2 West House Hearing – August 14, 2018

It was moved by Councillor Fralic and seconded by Councillor Muise:

THAT the minutes of the West House Hearing held August 14, 2018 be approved as circulated.

MOTION CARRIED unanimously.

7.0 DANGEROUS OR UNSIGHTLY PREMISES:

7.1 30 Hicks Road, White Point, Queens County, Nova Scotia

It was moved by Councillor Muise and seconded by Councillor Fancy:

THAT the Council of the Region of Queens Municipality declare the property located at 30 Hicks Road, White Point, Queens County, Nova Scotia and identified as PID #70050208 as dangerous and unsightly as defined in the Municipal Government Act of Nova Scotia;

AND THAT the Council of Region of Queens Municipality cause an Order to be served upon the owner of the property located at 30 Hicks Road, White Point, Queens County, Nova Scotia, requiring that, within thirty (30) days of the date of the service of the Order, the following work be carried out:

- 1. Full demolition of dwelling and two outbuildings and property leveled accordingly;**
- 2. Demolition materials to be delivered to RQM Landfill; and**
- 3. Full clean-up of property exterior including household garbage, plastics, metals, appliances, construction and demolition materials, tires, and other miscellaneous items.**

AND THAT, if the owner fails to comply with the Order, the Administrator may cause the requirements of the Order be carried out and all expenses incurred by the Region of Queens Municipality become the responsibility of the owner.

Kelley-Anne Hurley, By-law Enforcement Officer, stated the property, PID #70050208, is a standard parcel of land with a single family, single story building of wooden frame structure. The dwelling has been vacant over a year and has not had any maintenance for some time. The main structure appears to have suffered structural damage to the roof and interiors allowing nuisance wildlife to enter, making the dwelling uninhabitable. There is no electricity, but has a secure water well and septic. There are two accessory buildings on the property that also pose a hazard due to what appears to be poor structural condition.

The property has been on the roster on several occasions with some compliance. As of recent, a Formal Order to Comply was issued on April 10, 2018 with a list of six (6) items and only one (1) item was completed by the deadline of July 30, 2018.

Following many meetings with the property owner, it was identified that she was not in a position to remedy this condition. The current state of this property and the potential safety aspects, including a fire situation, poses a threat to public safety.

MOTION CARRIED unanimously.

8.0 ECONOMIC DEVELOPMENT:

There were no items to come before this meeting.

9.0 CORPORATE SERVICES:

There were no items to come before this meeting.

10.0 ENGINEERING AND WORKS:

There were no items to come before this meeting.

11.0 FINANCE:

There were no items to come before this meeting.

12.0 RECREATION AND COMMUNITY FACILITIES:

There were no items to come before this meeting.

13.0 PLANNING

There were no items to come before this meeting.

14.0 REPORTS

There were no reports to come before this meeting.

15.0 IN-CAMERA ITEMS

It was moved by Councillor Fiske and seconded by Councillor Fancy that the proceedings go In-Camera at 10:10 a.m. to discuss the following:

15.1 Contract Negotiations

15.2 Contract Negotiations

MOTION CARRIED unanimously.

Mayor Dagley announced a 10 minute recess at 10:10 a.m.

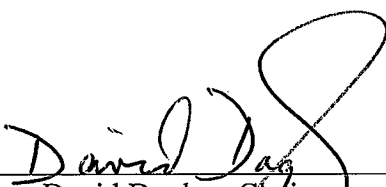
It was moved by Councillor Muise and seconded by Councillor Fiske that the proceedings exit In-Camera at 11:25 a.m.

MOTION CARRIED unanimously.

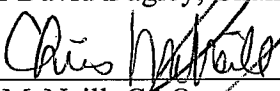
16.0 ADJOURNMENT

It was moved by Councillor Muise and seconded by Councillor Fiske that the meeting be adjourned at 11:26 a.m.

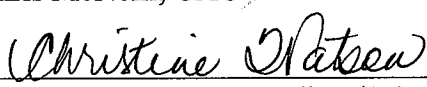
MOTION CARRIED unanimously.



Mayor David Dagley, Chair

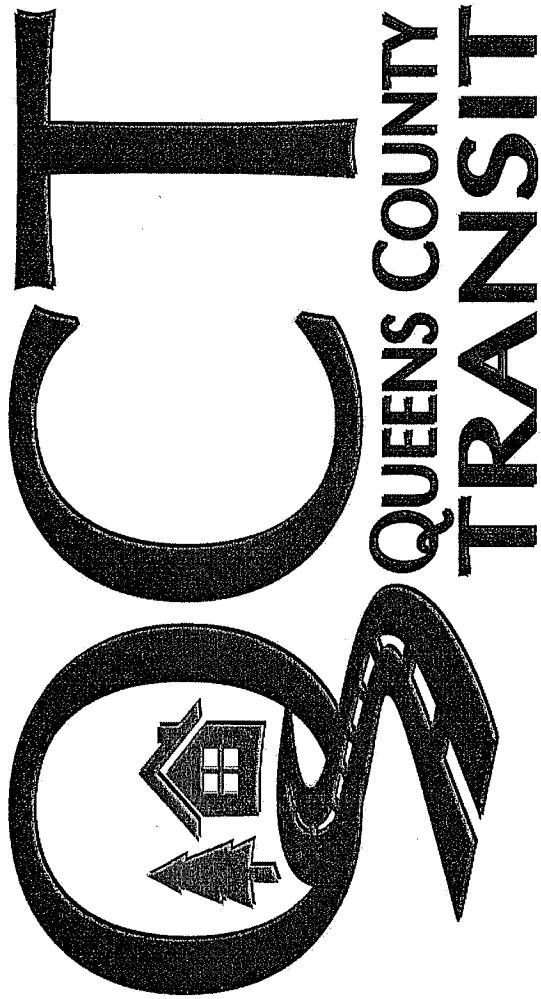


Chris McNeill, CAO



Christine Watson, Recording / Management Secretary

Date Approved: September 11, 2018



Keeping Queens Connected

RQM Council Presentation

August 28, 2018

Purpose

To update RQM on
Queens County Transit
prior to launching the service in
September 2018

QCT'S Background

- Need for public transportation system in Queens identified over 4 years ago by Queens Care Society and RQM through:
 - Dal U survey of senior housing and transportation needs conducted with over 600 participants in 2016
 - Needs and Feasibility plan conducted in 2017
- 3-year Business Plan completed in March 2018, including financial projections and budget
- Pre-pilot implementation period started in May 2018
- Pilot phase to begin in September until March 31, 2019 to test service and make adjustments
- Start-up phase in 2019-2020 and ongoing operations as of 2020-2021

What does QCT offer?

Building essential community infrastructure to keep residents of Queens connected to the services and supports they need to lead healthy, happy and fulfilling lives

- Affordable, accessible, pre-booked, door-to-door transportation with a focus on supporting:
 - Seniors
 - Low income residents
 - People with accessibility needs
 - People who live in isolated parts of the County

- Helps Queens residents:
 - Access health and other essential services
 - Take part in social, recreational and educational activities
 - Reduce isolation

What's new since last presentation

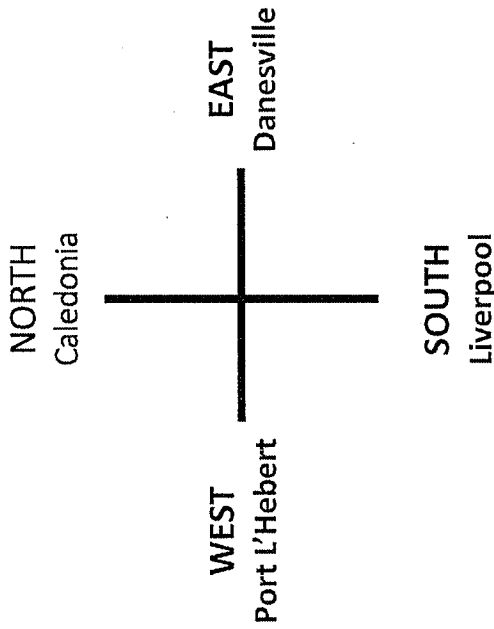
- Expanded and solidified Board of Directors (7 to 9 Directors)
- Recruited, hired and trained a project coordinator
- Recruited, hired and trained 3 part-time drivers
- Acquired and currently preparing vehicles (licenses, insurance, registration, maintenance and branding)
 - Fleet expanded from 1 wheelchair accessible van to 2 wheelchair accessible vans and one mini-van
 - One vehicle links Liverpool to Bridgewater (funded by province)

What's new since last presentation

- Establishing operational plan and financial and administrative procedures
- Developed branding, marketing and outreach strategy
- Developed fundraising and sponsorship strategy
- Developing policies and procedures for Board, staff and volunteers

What does QCT's service look like?

Covers all corners of
Queens County



Services & Hours of Operation

- Monday-Friday from 8:00am-5:00pm – starting in September!
- Advanced booking of 2 business days required
- Dispatch hours from 10:00am-4:00pm
- Travel within Queens County
- Travel outside Queens County (medical and educational purposes)
- Wheelchair accessible vehicles available
- Evening and weekend bookings may be available upon request

How is QCT organized?

- Board of Directors: 9 Members
 - Ken Colthorpe (Chair)
 - Bob MacGowan (Vice-Chair)
 - Bill Smyth (Treasurer)
 - Carole Hipwell (Secretary)
 - John Murray
 - Grant Webber
 - Alex Doggett
 - Terry Doucette
 - Don Kimball
- Project Coordinator
 - Tammy Leblanc
- 3 part-time drivers
 - James Grant
 - Bruce Wentzell
 - Devin Whynot
- Volunteer drivers
 - Need to recruit 8 volunteer drivers

Getting the word out

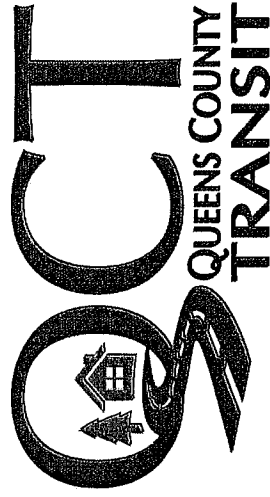
- Official launches:
 - September 19: Queens County Fair Parade
 - September 22: BBQ and remarks at Liverpool Superstore
 - Dignitaries to be invited to speak at September 22 launch
- Facebook page set up and website in the works
- Postcards and posters to be printed and distributed shortly
- Radio ads on QCCR and CKBW/CJHK
- Article in local newsletters (North Queens Good News, RQM)
- Interviews with local media
- Outreach to community partners and stakeholders – like you!

All ideas and efforts to raise awareness of QCT and our services are greatly appreciated!

Next steps

- Start piloting QCT's service in September – dispatch line will be open
- Recruit volunteer drivers – very important for the sustainability of service
- Start fundraising and sponsorship campaign – applied for charitable status
- Continue to raise awareness of service in community
 - Presentations to groups and organizations
 - Facebook
 - Media interviews
- Presentation to RQM in January/February 2019 with update on Pilot and request for funding for 2019-2020

**Like our Facebook page &
visit queenscountytransit.ca**



Keeping Queens Connected

**Thank you for your support!
info@queenscountytransit.ca and 902-350-2901**

APPENDIX: The budget & the ask

(slide from last RQM presentation)

- Estimated expenditures of \$125-\$150K/year
- CTAP operational funding estimated at \$52,000 (start-up phase and ongoing)
- Estimated municipal contribution of approx. 16% (prov. average) = \$20,000-\$26,000

REQUEST TO RQM

Potential contributions	Pre-pilot YEAR 1 * (2018-2019)	Pilot YEAR 1 * (2018-2019)	Start-up YEAR 2 (2019-2020)	Ongoing YEAR 3 (2020-2021)
Funding request	\$3,250 *	\$12,500 (\$15,750 total)	\$22,000	\$26,000
Activities and expenses include:	Hiring manager, setting up operations, marketing and outreach, volunteer driver recruitment	Vehicle purchase, part-time driver, staff and volunteer training, marketing and outreach	Full-time paid driver and part-time dispatcher, ongoing operating costs	Second vehicle purchased, full-time manager, dispatcher and driver, ongoing operating costs

* YEAR 1 (2018-19) covers both pre-pilot and pilot phases