

**REGION OF QUEENS MUNICIPALITY
PLANNING ADVISORY COMMITTEE
JULY 9, 2018
7:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES – JUNE 4, 2018**
- 4. ACTION ITEMS AND UPDATES**
- 5. MUNICIPAL PLANNING REVIEW – PROJECT INITIATION**
- 6. OTHER**
- 7. NEXT MEETING – AUGUST 6, 2018**
- 8. ADJOURNMENT**

**PLANNING ADVISORY COMMITTEE
REGULAR MEETING
JUNE 4, 2018 - 7:00 P.M.**

MINUTES

Present: Councillor Susan MacLeod, Chair
Councillor Raymond Fiske
Paul Connolly
Don Kimball
Julie Petrella
Robert Ross
Mary White
Mike MacLeod, Planner
Wendy Connors, Development Officer

Regrets: Councillor Heather Kelly
Kim Williams
Wayne Wentzell

UNAPPROVED

1. CALL TO ORDER -

The meeting was called to order at 7:00 p.m.

2. APPROVAL OF AGENDA –

It was **MOVED** by **Paul Connolly** and **SECONDED** by **Raymond Fiske** that the Agenda be approved as circulated.

Motion Carried Unanimously.

3. APPROVAL OF MINUTES – MAY 7, 2018

It was **MOVED** by **Paul Connolly** and **SECONDED** by **Don Kimball** that the Minutes of May 7, 2018 be approved as circulated.

Motion Carried Unanimously.

4. ACTION ITEMS AND UPDATES -

Mike MacLeod updated the committee on the following amendments in process:

- Mersey Seafoods Rezoning – Process is completed.
- 17 School St, Milton Rezoning – Process is completed.

-Development Agreement - Caledonia - Lewis MacLachlan (automobile repair) - Public Hearing held on May 17th, 2018 in Caledonia and no one attended. Council approved entering into a development agreement on May 22nd, 2018. The appeal period ends on June 14th, 2018.

-Payzant St / Brunswick St, Liverpool Rezoning – Process is completed.

-Development Agreement - Caledonia – Devan Smith (automobile repair) - Council approved PAC's recommendation to enter into a development agreement on May 22nd, 2018. A Public Hearing has been scheduled for Monday, June 25th, 2018 at 6:00 p.m. in the United Church Hall in Caledonia.

-MPS/LUB Review RFP – RFP has been posted as of May 4th, 2018, with a closing scheduled for June 15th, 2018. Mike has had numerous inquiries from planning and engineering firms throughout Nova Scotia. A tentative meeting to review the RFP's was set for June 26th, 2018 at 2 p.m. in Council Chambers.

5. PLANNING REVIEW EXPECTATIONS AND GUIDING PRINCIPLES

Mike MacLeod reviewed a list of items that need to be addressed under the planning review to make the documents reflect current times. Those items include:

- Climate change and coastal development – Current policy is minimal with increased setbacks but with more development taking place in coastal areas, this needs to be updated. Robert suggested we have NS Environment involved during the process.
- Downtown revitalization (Liverpool and Caledonia) – What can we do to promote or re-develop our downtown commercial core areas?
- Transportation (Active and community transit needs) – Encourage less use of motorized vehicles where possible. Susan mentioned the NS Government's Blue Route for cycling throughout the province.
- Urban agriculture / household livestock – Separate zone for agricultural uses.
- Port Mersey Commercial Park – Continued re-development of site since closure of Bowater.
- Residential development – Trying to meet the varying needs of existing and new residents. Relates to attracting commercial development.
- Identifying areas for future development and infrastructure upgrades to facilitate development
- Commercial development in rural areas
- Incorporation of public information sessions into our planning amendment and development agreement processes
- Attraction and retention – residents and business
- Age friendly communities
- Rural vs urban development
- Cannabis legislation

- Quality of life & Community Character – Added by Robert
- Forestry – Added by Paul

Robert indicated these can be used when reviewing RFP submissions to determine who will conform to our expectations. Mike mentioned that all departments within the municipality will have a part in the review process.

6. PLANNING ADVISORY COMMITTEE POLICY AND PROCESSES

Mike MacLeod discussed the roles and responsibilities of the Planning Advisory Committee with copies of the Region's PAC Policy and appropriate sections from the MGA dealing with PAC. What's working within the committee or not working. Robert said we should be checking in with the committee from time to time to make sure we are comfortable with the direction the committee is going. Each member has a different opinion of development and it's important to respect those opinions. There is a diverse background of everyone on the committee which makes for valuable discussions. Having PAC minutes out prior to Council meetings helps members of Council understand the discussions which took place during PAC meetings.

7. OTHER -

8. NEXT MEETING

The next meeting is scheduled for July 9th, 2018.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:39 p.m.

Date

ITEM 4

Planning Advisory Committee -

Action Plan



Action	Date	Responsibility	Status
Mersey Seafoods Rezoning	March 5, 2018	Mike	Completed
17 School Street, Milton rezoning	March 5, 2018	Mike	Completed
Lewis MacLachlan Development Agreement in Caledonia for automobile repair	April 9, 2018	Mike	Completed
Rezoning Municipal lands on Payzant and Brunswick Streets in Liverpool		Mike	Completed
Devan Smith Development Agreement in Harmony – automobile repair	May 7, 2018	Mike	Public hearing held June 25, 2018. Approved by Council on June 26, 2018. Notice of Passing in July 4, 2018 paper. 14 day appeal period.
MPS / LUB Review RFP		Mike	RFP closed on June 15, 2018. Selection Committee met on June 26, 2018. Recommendation selecting UPLAND to go to Council on July 10 th , 2018.