

**PLANNING ADVISORY COMMITTEE
REGULAR MEETING
FEBRUARY 5, 2018 - 7:00 P.M.**

MINUTES

Present: Councillor Heather Kelly, Chair
Councillor Susan MacLeod
Councillor Raymond Fiske
Mary White
Paul Connolly
Don Kimball
Kim Williams
Mike MacLeod, Planner

Regrets: Julie Petrella
Robert Ross
Wayne Wentzell

1. CALL TO ORDER -

The meeting was called to order at 7:00 p.m.

2. APPROVAL OF AGENDA –

Additions: 6.1 Updates on Committee Motions

It was **MOVED** by **Raymond Fiske** and **SECONDED** by **Susan MacLeod** that the Agenda be approved as amended.

Motion Carried Unanimously.

3. APPROVAL OF MINUTES - DECEMBER 4, 2017

It was **MOVED** by **Paul Connolly** and **SECONDED** **Kim Williams** by that the Minutes of December 4, 2017 be approved as circulated.

Motion Carried Unanimously.

4. ACTION ITEMS

Mike MacLeod reviewed the current list of action items, noting the one outstanding item regarding the creation of a fillable application for planning amendments and development agreements for the Region's website has been completed.

5. DRAFT TERMS OF REFERENCE – MUNICIPAL PLANNING STRATEGY AND LAND USE BYLAW REVIEW -

The Committee reviewed a revised draft of the Terms of Reference for the MPS / LUB review project. Mike MacLeod advised that he had made a number of changes to the first draft that was put forward for Committee discussion. Mike noted that this was a large and comprehensive project and that it was important to take the time necessary to prepare a good terms of reference and request for proposals so that we get the best possible product at the end of the project.

The Committee reviewed a written submission from Robert Ross respecting the draft TOR / RFP and agreed that these were useful suggestions to be taken into consideration in the final document. Mike MacLeod concurred, noting that the introductory sections to the document A Snapshot and History will need to be flushed out and updated. This content was taken out of the current MPS as essentially a filler. Some of the information will be utilized, but there was also a need to reflect more recent history, community situation and statistics.

The Committee spent some time reviewing the Project Background and the key issues that the Municipality was currently facing. Susan MacLeod acknowledged that a lot has changed in our community over the last 8 years, particularly in the industrial sector. She felt that we need to recognize existing large industry and look at ways we can encourage growth within this sector.

Heather Kelly noted that there had also been some positives in the industrial / business growth, post Bowater, with the re-development of this site into the Port Mersey Commercial Park.

Paul Connolly felt that the era of large industry supporting community economic development has past. Don Kimball concurred and felt that more emphasis now needs to be placed on smaller local businesses and industries to drive the local economy.

The committee felt that reference needs to be made to specifically identify challenges faced by more rural municipalities such as ours, as well as opportunities. Paul Connolly noted that while the population has been on the decline over the last number of years, there are still people moving here as well. We have to capitalize on this. Heather Kelly concurred, noting that the Municipality had a Queens County Attraction Strategy prepared in 2013 to look at this.

Mike MacLeod advised that he would continue to work on draft TOR / PFP for Committee input.

6. OTHER

6.1 UPDATES ON COMMITTEE MOTIONS

Susan MacLeod enquired if it would be possible to include updates on previous motion of Committee as a regular agenda item. Mike MacLeod advised that he would provide status updates for future meetings.

7. NEXT MEETING -

The next meeting is scheduled for March 5, 2018.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:20 p.m.

Date