

**REGION OF QUEENS MUNICIPALITY
REGULAR COUNCIL
TUESDAY, SEPTEMBER 12, 2017
9:00 a.m.**

PRESENT: Mayor David Dagley, Chair
Councillor Kevin Muise
Councillor Heather Kelly
Councillor Brian Fralic
Deputy Mayor Susan MacLeod
Councillor Jack Fancy
Councillor Raymond Fiske
Richard MacLellan, Chief Administrative Officer
Jennifer Keating-Hubley, Director of Finance
Shelley Connolly, Executive Secretary

REGRETS: Councillor Gilbert Johnson

1.0 CALL TO ORDER:

Mayor Dagley called the meeting to order at 9:00 a.m.

2.0 CHANGES / APPROVAL OF AGENDA

It was moved by Councillor Fiske and seconded by Deputy Mayor MacLeod that the Agenda be approved with the following addition:

In Camera – 16.5 – Property Matter MGA 22(2)a

MOTION CARRIED unanimously.

3.0 PRESENTATION(S):

There were no presentations to come before this meeting.

4.0 TABLING OF PETITIONS:

There were no petitions to come before this meeting.

5.0 PUBLIC QUESTION / COMMENT SESSION:

Leon Robertson, 45 College Street, Liverpool – Mr. Robertson had questions about the Smoke Free Bylaw; the appraisal done for the sale of the Buckfield Community Hall; if a consultant would be hired for the Community Transit Solution and he then wished Mr. MacLellan all the best in his new position of CAO with the Town of Bridgewater.

Renee LeBlanc, 197 Dufferin Street, Bridgewater – Ms. LeBlanc is the Health Promotions Coordinator for Mental Health and Addictions with the Nova Scotia Health Authority. She stated she is pleased to see our Municipality take the initiative to update Operational Policy 70, Smoke Free Buildings and Vehicles and Bylaw 21, A Bylaw Respecting Smoke Free Places with respect to the legalization of Cannabis.

6.0 APPROVAL OF MINUTES:

6.1 Council Minutes – August 22, 2017

It was moved by Councillor Muise and seconded by Councillor Fralic:

THAT the minutes of the Regular Council meeting held August 22, 2017 be approved as circulated.

MOTION CARRIED unanimously.

6.2 Special Council – September 5, 2017

It was moved by Councillor Fancy and seconded by Councillor Muise:

THAT the minutes of the Special Council meeting held September 5, 2017 be approved as circulated.

MOTION CARRIED unanimously.

7.0 DANGEROUS OR UNSIGHTLY PREMISES:

There were no items to come before this meeting.

8.0 ECONOMIC DEVELOPMENT:

There were no items to come before this meeting.

9.0 CORPORATE SERVICES:

9.1 Update to Operational Policy 70, Smoke Free Buildings & Vehicles

It was moved by Councillor Kelly and seconded by Deputy Mayor MacLeod:

THAT the Council of the Region of Queens Municipality approve the revision to Operational Policy 70, Smoke Free Buildings and Vehicles.

Richard MacLellan stated this is a housekeeping amendment following upcoming changes with Cannabis Legalization. Currently our policy prohibits the use of tobacco products in any municipal building or vehicle. This policy prohibits the use of tobacco and/or other substances (such as cannabis).

Mr. MacLellan stated that a revised copy of this policy will be circulated to employees.

MOTION CARRIED unanimously.

9.2 Update to Bylaw 21, A Bylaw Respecting Smoke Free Places

It was moved by Councillor Fancy and seconded by Councillor Fiske:

THAT the Council of the Region of Queens Municipality give first reading to amendments to Bylaw 21 – A Bylaw Respecting Smoke Free Places.

Richard MacLellan stated this is a housekeeping amendment due to updates to upcoming changes with Cannabis Legislation. There will be more work required as the Cannabis legislation makes its way through implementation.

MOTION CARRIED unanimously.

10.0 ENGINEERING AND WORKS:

There were no items to come before this meeting.

11.0 FINANCE:

11.1 Cost of Living Increase

It was moved by Deputy Mayor MacLeod and seconded by Councillor Fralic:

THAT the Council of the Region of Queens Municipality approve a cost of living increase of 1.2% effective the thirteenth payroll of the 2017/2018 fiscal year, to all non-unionized, full time and part-time employees (except Hillsvie Acres, as they are directed by DHA).

Jennifer Keating-Hubley, Director of Finance, stated that policy defines a Cost of Living increase be attributed to all non-union staff on the thirteenth pay period of the year. Budget includes 2% estimate so the 1.2% will be under budget. At the end of the year, the excess will be part of the surplus and go back into general operating.

MOTION CARRIED unanimously.

12.0 RECREATION AND COMMUNITY FACILITIES:

There were no items to come before this meeting.

13.0 PLANNING

13.1 Road Renaming

It was moved by Councillor Fiske and seconded by Councillor Fancy:

THAT the Council of the Region of Queens Municipality approve the renaming of an existing private road from Tupper Lake Road to Nature Road.

Mike MacLeod, Planner, stated that a request for the renaming of a road was submitted by the owner of a private road named Tupper Lake Road. There is a similar road name of Tupper Lake Drive also located in Westfield. The owner of the road would like to eliminate potential for confusion, particularly in regard to emergency service provision. The road was renamed Nature Road.

Councillor Kelly asked about the Region's Road Naming Policy with regard to installing private road signs.

Mr. MacLeod stated that Council has the authority to approve the names within its jurisdiction.

MOTION CARRIED unanimously.

13.2 Sale of Municipal Land – Former Buckfield Community Hall

It was moved by Councillor Fiske and seconded by Councillor Fancy:

THAT the Council of the Region of Queens Municipality enter into a purchase and sale agreement with Michael and Karen Goreham for the sale of the former Buckfield Community Hall, identified as PID#70131651 and located at 3969 Highway 210 in Buckfield, for the purchase price of \$4,000.00 plus HST.

Mike MacLeod stated that in 1965 the former Municipality of the County of Queens conveyed the Buckfield School property to the Trustees of the Buckfield Community. One of the conditions of this conveyance was that when the building ceases to be used for a community hall, the property was to revert back to the Municipality. The Region took formal ownership of the property on May 3, 2017. An evaluation of the property was conducted and Council declared the property as surplus as there was no immediate use for the parcel of land.

MOTION CARRIED unanimously.

13.3 Municipal Planning Strategy and Land Use Bylaw Amendments – Caledonia

It was moved by Councillor Muise and seconded by Councillor Fiske:

THAT the Council of the Region of Queens Municipality give notice of its intention to amend the Municipal Planning Strategy and Land Use Bylaw to change the zoning of the core area of Caledonia from General Residential (R2) to Highway Commercial (C2);

AND THAT a public hearing be scheduled for October 5, 2017 at 7:00 p.m. at the North Queens Business Centre & Innovation Hub, 9793 Highway 8 in Caledonia, NS.

Mike MacLeod stated that prior to the implementation of the Regional Planning Documents in 2009, considerable discussion took place regarding the most appropriate zoning to apply to the core Caledonia area. At the time, it was felt that it was more appropriate to apply a residential zoning to the area and if any new commercial uses were proposed, then application could be made to rezone to commercial.

MOTION CARRIED unanimously.

13.4 Community Transit

It was moved by Councillor Fralic and seconded by Deputy Mayor MacLeod:

THAT the Council of the Region of Queens Municipality award Request for Proposals, Business Plan Development & Assistance with Pre-pilot Implementation activities, Community Transit solution to Granite Strategies for a price, including Net HST of \$11,732.17.

In May, Council approved contribution agreements with Department of Municipal Affairs in some funding to work towards two phases in the NS-TRIP program. This is the Request for Proposals to develop a business plan in consultation with the Queens County Transportation Working Group. We had two compliant bids that came within budget. A review was completed by a team from staff and the Transportation Working Group. They were assessed and evaluated by a matrix scoring.

Deputy Mayor MacLeod asked if this will be available to other outside groups such as Queens Care and VON.

Richard MacLellan said that Queens Care, VON and other stakeholders are part of the Working Group of building the plan.

Councillor Fralic asked if the work done and data collected by the Working Group would be given to the Working Group and used to move forward.

Richard MacLellan said that we are a member of the Working Group, we are not the Working Group. The Working Group is working on moving from being an ADHOC group and formalizing as a Society. As this progresses, they will have an organization to attract funding and put together the next pieces.

MOTION CARRIED unanimously.

14.0 REPORTS

There were no reports to come before this meeting.

15.0 OTHER:

15.1 Municipal Youth Advisory Committee – Councillor Kelly

It was moved by Councillor Kelly and seconded by Councillor Fralic:

THAT the Council of the Region of Queens Municipality request a discussion paper for the consideration of the establishment of a municipal youth advisory committee.

Councillor Kelly stated that part of our Strategic Priorities is to engage with youth and get their input, as they are part of our community and our future.

Councillor Fiske asked if a Councillor would be required to be involved with this Committee.

Richard MacLellan stated that a paper will be brought back to discuss. He also stated that they will compare what happens in other jurisdictions and see what is effective.

MOTION CARRIED unanimously.

16.0 IN-CAMERA ITEMS

MAYOR ANNOUNCED COUNCIL SHALL RECESS FOR 10 MINUTES AT 9:45 A.M.

It was moved by Councillor Fiske and seconded by Councillor Fralic that the proceedings go In-Camera at 9:55 a.m. to discuss the following:

- 16.1 Contract Negotiations MGA 22(2)e
- 16.2 Property Matters MGA 22(2)a
- 16.3 Litigation Matters MGA 22(2)f
- 16.4 Personnel Matters MGA 22(2)c

MOTION CARRIED unanimously.

COUNCIL RECESSED AT 11:30 P.M. AND RECONVENED AT 1:00 P.M.

It was moved by Councillor Fancy and seconded by Councillor Fiske that the proceedings exit the In-Camera session at 4:30 p.m.

MOTION CARRIED unanimously.

- 16.4 Personnel Matter MGA 22(2)c

It was moved by Councillor Fiske and seconded by Councillor Fancy:


THAT the Council of the Region of Queens Municipality recommend that an open competition be initiated by advertising for the permanent appointment of a Chief Administrative Officer, and, that in accordance with the Municipal Government Act, approve the appointment of Jennifer Keating-Hubley as Interim Chief Administrative Officer until the position is filled.

The objective at the Region of Queens is to provide opportunity for career advancement to our staff, while ensuring that the Region enjoys a robust, transparent, and competitive selection process for our next Chief Administrative Officer. Council will take the time to properly complete this hiring process, and will strive to hire the best candidate for Queens. In this regard, we will look at both internal and external candidates.

MOTION CARRIED with 4 in favour and 3 against.

17.0 ADJOURNMENT

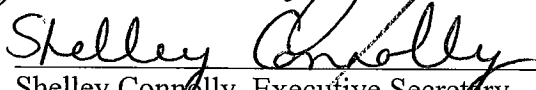
There being no further business, the meeting adjourned at 4:30 p.m.



Mayor David Dagley, Chair



Jennifer Keating-Hubley, Director of Finance



Shelley Connolly, Executive Secretary

Date Approved: September 26, 2017