

**PLANNING ADVISORY COMMITTEE
REGULAR MEETING
FEBRUARY 6, 2017 - 7:00 P.M.**

MINUTES

Present: Councillor Heather Kelly, Chair
Councillor Susan MacLeod
Councillor Raymond Fiske
Melanie Newell
Don Kimball
Julie Petrella
Mary White
Anne MacDonnell, Municipal Clerk
Mike MacLeod, Planner

Regrets: Anne Conrad
Paul Connolly
Robert Ross

1. CALL TO ORDER -

The meeting was called to order at 7:00 p.m.

2. APPROVAL OF AGENDA -

It was **MOVED** by **Susan MacLeod** and **SECONDED** by **Raymond Fiske** that the Agenda be approved as circulated.

Motion Carried Unanimously.

3. APPROVAL OF MINUTES - January 10, 2017

Julie Petrella noted that since Mike MacLeod was acting as Chair of the meeting, the Minutes should reflect such. Mike MacLeod advised that he would include this. Julie also enquired as to the status of the motion regarding the formation of an economic development committee. Mike MacLeod advised that this motion would come forward at a future Council meeting as we move forward with the preparation of the framework for the Municipal Planning Strategy and Land Use Bylaw review.

It was **MOVED** by **Mary White** and **SECONDED** by **Raymond Fiske** that the Minutes of January 10, 2017 be approved as amended.

Motion Carried Unanimously.

4. BUSINESS ARISING FROM LAST MINUTES

Julie Petrella enquired as to the status of the PAC Chair appointment. Mike MacLeod advised that Heather Kelly has put her name forward to the position of Chair of the Committee. The recommendation for this appointment would be going to the February 28, 2017 Council meeting.

5. PLANNING ADVISORY COMMITTEE ROLE

Heather Kelly briefed the Committee on their primary role and responsibilities and that they act in an advisory capacity to Council. The majority of the work that the Committee will do will centre around applications for amendments to the Municipal Planning Strategy and / or Land Use Bylaw and applications for development agreements.. Committee will be responsible for reviewing applications and making recommendations to Council. Heather also noted that in the absence of formal applications, the Committee will have a number of other items to discuss around land use planning in the Region.

Mike MacLeod advised that the Municipal Government Act sets out the right of Council to establish a planning advisory committee by policy and that Council has enacted such policy - *Policy 60 – Planning Advisory Committee* This Policy outlines:

- Committee membership;
- Term;
- Meetings; and
- Primary responsibilities.

Heather Kelly advised that it was her intention to try to keep the meetings to approximately one and a half hours in length.

6. MUNICIPAL PLANNING STRATEGY AND LAND USE BYLAW REVIEW

Mike MacLeod gave an overview of the implementation of the Region-wide Municipal Planning Strategy (MPS) and Land Use Bylaw (LUB) for Queens. Prior to 2009, the only areas of the Municipality that were regulated by a MPS and LUB were the communities of Liverpool, Milton and Brooklyn. No municipal land use regulation in the remainder of Queens. The process for regional planning was initiated in 2003 and concluded in 2009 with the adoption of the Regional documents. Since that time, a number of individual amendments have been made to the documents, but we are now due for a formal review of the MPS and LUB.

Mike noted that since many of the Committee members are new and their exposure to the planning documents, in all likelihood, has been quite limited, he felt that it would be beneficial to go through the documents to familiarize with the content.

Mike advised that while the specific details in the documents will obviously vary by Municipality, the general framework and layout is pretty consistent across the province.

Julie Petrella enquired if the amendments made over the last 8 years were reflected in the documents. Mike MacLeod advised that the amendments are included with the documents, but we have not prepared an office consolidated copy reflecting the changes. Mike did note; however, that upon completion of the review, future amendments will be incorporated.

Committee began review of some of the background information in the MPS, including:

- Rational for the regional documents;
- Statistical data;

- Issues / priorities at the time;
- Vision;
- Overall planning goals;
- Residential development objectives and policies; and
- Commercial development objectives and policies.

Mary White noted that she recognized the need for regulations in certain situations, but felt that they should be minimized where possible. In looking at trying to stimulate economic growth within the region, the more regulations that are in place, the greater the challenge for achieving this growth.

Melanie Newell noted that the statistical data included in the MPS was from the 2006 Census and not reflective of the current situation in Queens. A lot has changed over the last 10 years.

Mike MacLeod advised that the timing of the review was good, as far as getting up to date statistical data for Queens, as the 2016 Census Data is just starting to be released.

Julie Petrella advised that during the review process, we need to be cognizant of applying zoning which creates non-conforming uses, as this can be problematic from a property financing perspective.

Mike MacLeod noted that we will continue with the review of the planning documents at the March meeting, starting at Industrial Development.

7. OTHER

N / A

8. NEXT MEETING -

The next meeting is scheduled for March 6, 2017.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:28 p.m.

Date