

Region of Queens Municipality Staff Report

To: Mayor and Council
From: Pam Lovelace, Clerk
Date: January 28, 2025
Re: Committee Appointments

Background

The purpose of this report is to address an oversight from the November 12, 2024, Council report, which should have included an appointment for an Alternate committee member from the Region of Queens for the Region 6 Solid Waste Management Committee, a member for the Accessibility Advisory Committee and an additional member for the Audit and Internal Control Committee.

Details

Accessibility Advisory

Membership on the Accessibility Advisory Committee shall include two currently serving elected representatives from Region of Queens Municipality. On November 12, 2024, Councillor Roy was appointed to a two-year term. This new appointment is for a one-year term to stagger membership as per the Committee Terms of Reference. This is a statutory committee.

Audit and Internal Control Committee

The municipal Audit and Internal Control Committee is a statutory committee required to review the Municipality's financial audit. Membership on the committee shall include two currently serving elected representatives from Region of Queens Municipality.

Region 6 Solid Waste

The Region 6 Solid Waste Steering Committee provides educational programs, resources, and expertise on waste management, composting, and recycling along the south shore of Nova Scotia. Upon the Council's approval of an

Alternate member, the Clerk will notify the Region 6 staff and ensure the new committee members receive onboarding.

Appointment Process for Council Members to Committees and External Boards

1. Preference Submission: Traditionally each Council member submits their top preferred committee appointments to the Mayor and Deputy Mayor. Staff recommend that members rank all committees in order of preference.
2. Appointment Recommendations: The Mayor and Deputy Mayor review the submissions and develop a set of recommendations for Council member appointments.
3. Council Vote: At the next Council meeting (e.g., last meeting in November 2024), the Mayor presents the recommended appointments for Council's consideration. Council then votes to approve or amend these appointments.
4. Term Length: Appointments are typically for two years, with the process repeated at the midpoint of Council's four-year term, allowing for reassignment or rotation of committee roles.

In this case, Council can vote on additional appointments to ensure fair representation and alignment with Council's strategic priorities.

Budget Impacts

Managed within budget.

Communications

When Council makes final appointment decisions, communication is delivered by the Clerk to notify appropriate members of Committees and external committees and Board.

Recommendation

THAT the Council of the Region of Queens Municipality appoint XXXXX to the Accessibility Advisory Committee.

THAT the Council of the Region of Queens Municipality appoint XXXXX to the Audit and Internal Control Committee.

THAT the Council of the Region of Queens Municipality appoint XXXXX as Alternate Member for Region 6 Solid Waste Management Committee.