



Employment Opportunity

PART TIME BYLAW ENFORCEMENT OFFICER

The Region of Queens Municipality is seeking applications from a well-organized, reliable, and self-motivated individual to join our team as a **Bylaw Enforcement Officer (3 days per week)**.

As a Bylaw Officer, your primary duties would include enforcement of municipal regulations and bylaws as approved by Council, such as but not limited to canine control, parking enforcement, taxi licensing and vending on municipal property, as well as carrying out the requirements of the Dangerous or Unightly Premises regulations under the *Municipal Government Act*. A detailed job description is available by contacting the undersigned.

The Ideal Candidate will have:

- Post-secondary education or acceptable equivalent. Additional training in conflict mediation would be an asset.
- Minimum 2 years' experience in an enforcement environment interpreting and applying by-laws/regulations, conducting investigations, and ensuring regulatory compliance. Municipal experience would be an asset.
- Experience in canine control.
- Demonstrated ability to deal objectively, and calmly with the public during dispute or conflict situations.
- Excellent communication, customer service and public relations skills.
- Ability to be appointed as a Special Constable by the NS Department of Justice.
- Membership in the Atlantic By-law Officers Association is considered an asset.
- Valid driver's license.
- Current First Aid and CPR certification.

The annual salary for this part time position is \$35,000.

Only applicants required for interviews will be contacted. Resumes can be submitted by email or mail to the address below:

Region of Queens Municipality
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