

Region of Queens Municipality

SOLID WASTE COMMUNITY LITTER COLLECTION PROGRAM

Purpose

The Solid Waste Community Litter Collection Program encourages healthy communities by providing opportunities for non-profit organizations throughout Queens County to earn grant funding in exchange for organizing a community litter clean-up in a location authorized by Nova Scotia Department of Transportation & Infrastructure Renewal (NSTIR) and Region of Queens Municipality.

Eligibility

Any incorporated non-profit community organization or group within Queens County is eligible to apply once per fiscal year (April – March). In order for organizations to be eligible, they must supply proof of approval from Nova Scotia Adopt a Highway (<https://www.nsadoptahighway.ca/>) and hold two million dollars in general liability insurance.

Available Amount

Each year, Council establishes a budget amount to be awarded for community litter collection funding. Funding will be awarded on a first-come, first-served basis each year, upon the submission of a complete application including all required forms, permits, and authorizations. Funding will be provided at a rate of \$100 per kilometer cleaned up, including both sides of the road, up to a maximum of \$300 per year.

Safety

Successful applicants must ensure that all participants are provided with safety vests, gloves, and be made aware of safety measures for the clean-up of solid waste alongside Queens County roadways. The Adopt a Highway program will provide appropriate signage and pylons to the applicants, who will place the equipment along the area being cleaned to ensure the safety of all volunteers. Youth participants between the ages of 12 and 17 must be supervised by at least one person at least 18 years of age. Each person aged 18 or older may supervise up to 4 youth participants.

Clean-ups shall only take place during daylight hours.

Supplies

The Adopt a Highway Program can provide the proper PPE and is part of the application process. The Region of Queens Municipality will provide successful applicants with designated program bags and remove collected waste from the designated location within 48 hours following the clean-up.

Collection of Waste

All collected waste shall be bagged and placed at the designated location for collection by municipal staff. Hazardous materials shall be set aside in a designated area and reported immediately to the Region of Queens Municipality. Hazardous materials* are not permitted to remain unattended by the roadside. Large items not baggable shall be at the designated area for collection. Scavenging of waste by participants is not permitted.

* Hazardous materials: Materials that are poisonous, corrosive, flammable, explosive, or reactive. Examples would be paints, stains, thinners, household cleaners, pesticides, automotive products (motor oil, anti-freeze), batteries, propane tanks, solvents, and aerosols.

Application

The Region of Queens Municipality will accept applications from groups four weeks before the scheduled clean-up date. Interested parties must submit a completed **"COMMUNITY LITTER COLLECTION PROGRAM APPLICATION"** (attached) to solidwaste@regionofqueens.com with the subject heading: "Community Litter Collection Program Application" to be considered.

Following review by the Region of Queens, approved applications will be returned to the applicant along with the reference ID to be included on the completed "CLEAN UP REPORT" and "WAIVER FORM".

Evaluation

At the conclusion of the community litter event, the applicant will submit the "CLEAN UP REPORT" and "WAIVER FORM" for all participants. Municipal staff will validate the clean-up to confirm and process the payment to the applicant group.



Promotion

The successful applicant shall acknowledge the contribution of the Region of Queens Municipality in all written and social media notifications or promotions of their community litter clean-up. The applicant also agrees that the Municipality may use the name of the successful applicant and any pictures taken of the community litter clean-up for the purposes of promoting the program in the future.

Liability

Each successful group must hold and maintain a minimum of \$2 million in general liability insurance. Every participant in the group must also fill out the waiver form; guardians will complete the waiver for all participants under 18 years of age.

Limitations

The Region of Queens Municipality reserves the right to process applications for funding and award funding each fiscal year in a fair and equitable manner. If multiple applications are received during the same week, the Municipality reserves the right to award funding to groups that have not previously been awarded funding prior to awarding funding to a group that has been funded for a clean-up in the previous fiscal year.



COMMUNITY LITTER COLLECTION PROGRAM APPLICATION

Organization Name: _____

Organization Contact: _____

Mailing Address: _____

Phone Numbers: Home: _____ Cell: _____

Email Address: _____

Location of Litter Collection Program (please be very specific, ie: Civic 100 to Civic 400 Main Street)

Number of Kilometres: _____ Copy of NSTIR Permit Attached: _____

Date of Proposed Collection: _____ Time: _____

I affirm that I am an authorized agent of the organization named above and that we will undertake to carry out a solid waste collection program on the noted roads, streets, or properties contained herein and that we have read and understand the program guidelines and agree to abide by the supervision, health and safety, and reporting requirements.

Signature of Authorized Agent

Date

INTERNAL USE ONLY

Municipal Approval

Date

Clean-up Reference ID: _____



CLEAN-UP REPORT

Clean-up Reference ID:

Number of Volunteers: Under 19 _____ Over 19 _____

Number of Garbage Bags Collected: _____

Number of Blue Bags Collected: _____

Hazardous Materials Found: _____

Total Collection Time: _____

Most Often Collected Item: _____ Most Unusual: _____

INTERNAL USE ONLY

Roadside Check Date _____ Solid Waste Removed _____

Signed _____



WAIVER FORM

(to be completed by each participant prior to activities)
Solid Waste Community Litter Collection Program

Participant Name: _____

Clean-up Reference ID: _____

It is understood and agreed that in consideration of the Region of Queens Municipality paying the Participant for cleaning up the stretch of road identified herein (the "Service"), the Participant is and remains at all times an Independent Contractor and assumes full responsibility for all liability that may result from the provision of the Service, including but without limiting the generality of the foregoing, any and all injuries sustained by any persons engaged by the Participant to perform the Service, and any injury to any person or any damage to any property arising from the provision of the Service by the Participant or its agents, employees and invitees.

It is further understood and agreed the undersigned is authorized to sign this Waiver and bind the Participant to the terms of this Waiver and that the undersigned has read and understands the foregoing.

Participant Signature

Guardian Name & Signature, if Participant Under 18 Years of Age

Witness Name & Signature

Date

