

**Region of Queens Municipality Regular Council
Tuesday, March 14, 2023 9:00 a.m.**

Minutes

Present: Mayor Darlene Norman, Chair
Deputy Mayor Jack Fancy
Councillor David Brown
Councillor Maddie Charlton
Councillor Ralph Gidney
Councillor Vicki Amirault
Councillor Kevin Muise
Councillor Carl Hawkes
Chris McNeill, CAO
Eric Levy, Municipal Clerk
Christine Watson, Admin. Assistant – Planning & Development

1.0 Call to Order

Mayor Norman called the meeting to order at 9:00 a.m.

2.0 Changes / Approval of Agenda

Mayor Norman added In Camera Item 9.1 – Lease of Municipal Property and Item 8.4-Fire Department Insurance Decision.

Councillor Muise requested to add Item 8.5 – District 13 Area Rate.

It was moved by Councillor Brown and seconded by Councillor Gidney that the Agenda be approved as amended.

MOTION CARRIED unanimously.

3.0 Presentation

3.1 Queens Care Building Society

Mayor Norman welcomed members of the Queens Care Building Society to Council.

Christopher Clarke, Chair, stated due to tax reasons, the Society is not able to reclaim HST, so the Society has collapsed and are now the Queens Home for Special Care. He introduced the board members.

Tony Ross, Principal, Montgomery Sisam Architects, was present via Zoom and provided an update on the project. Some highlights included:

- Architects for the project include Fauler Bauld Mitchell Architects and Montgomery Sisam Architects.
- Montgomery Sisam Architects is out of Toronto and are experts building long term care facilities having built 80. They have previously worked in Nova Scotia.
- The six groups working together have been very productive: Hillview Acres, Queens Manor, Fauler Bauld Mitchell Architects, Montgomery Sisam Architects, Tate Engineering and Maro Group.
- There have been 60 design focused interactions to date.
- The group visited Nova Scotia and toured Alderwood in Baddeck, The Meadows in Yarmouth, and Ivany Place in Bedford.
- The complex design is built on a scale of 12 and 16 rooms to provide the residents with the feeling of normality and non-institutional.
- The recreation provided at both facilities is excellent and above average. The new facility will provide both an indoor and outdoor space which will be readily accessible.
- The building will be community focused where family and children will be welcome.
- The design features include:
 - Space for 112 residents
 - 2 storeys
 - Households of 12 and 16 residents
 - Open courtyard design
 - Innovative approach to recreation
 - Daylight and views
 - Equity
 - Intuitive wayfinding – easy to navigate
 - Staff wellness focused
 - Net zero target – onsite renewables
 - Seniors services hub – investigated for community based seniors
- Project Status – Steps 3, 4 and 5 have been submitted to the Department of Seniors of Long Term Care. Step 6 is in progress.

Met with the Regions' Planning Department and they are in support. A meeting is planned with the local fire departments this Friday.

- Level 1 layout provides resident rooms in groups of 12 and 16 on the east and west ends of the building; social spaces for dining and access to outdoors; social amenities; public spaces for programming and administration in the center of the building; north side will be service oriented.
- Level 2 layout is similar but the service elements are smaller.
- Significant outdoor space that could provide high quality programs.
- While sitting in the dining room, the residents will have a courtyard view. The view of the outside of the building includes chimneys and not overly institutional.
- The site is 11.7 acres, situated south of Highway 103, north of the Emera Center, and east of the Best Western. The complex will be south facing with the north side producing electricity. Public access will be through an extension off Queens Place Drive at 90 degrees.

Deputy Mayor Fancy enquired to the reasoning of having 16 rooms on the west side and 12 on the east. Mr. Ross stated there is only a slight difference, but depending on the care necessary for the residents would determine where the resident is situated. Staff will be able to provide better service.

Councillor Brown enquired about access for fire services on the east and west sides of the building. Mr. Ross stated they would turn left on Queens Place Drive and have access to the front door. The building will have a sprinkler system, so there would be no need to circumvent the building.

Councillor Charlton enquired how far they would need road and services extended to. Mr. Ross stated between 60 – 80 meters.

Mr. Clarke stated the committee is looking at uses for the existing manor and thanked Council.

Mayor Noman thanked them for their presentation.

4.0 Tabling of Petitions

There were no petitions to come before this meeting.

5.0 Public Question / Comment Session

Jeff Mercer, 12 Blower Street, Lunenburg – Mr. Mercer stated he is present to represent the South Shore Public Libraries. He voiced concerns about the current facility's construction safety and the building being for sale. He urged Council to take this into consideration during discussions.

Katarina Cochrane, 17 Enos Collins Lane, Liverpool – Ms. Cochrane stated there is a need for housing in Queens, especially for staff in the new manor. You have to invest money to make money and to attract people to move into the area and urged Council to support the new building projects.

Al Doucet, Waterloo Street, Liverpool – Mr. Doucet stated he works with physician and nurse recruitment for Queens and housing is an issue and we need to invest it.

6.0 Approval of Minutes

6.1 Regular Council – February 28, 2023

It was moved by Councillor Charlton and seconded by Councillor Hawkes:

THAT the minutes of the Regular Council meeting held February 28, 2023 be approved as circulated.

MOTION CARRIED unanimously.

7.0 Recommendations

7.1 Tax Exemption Bylaw, second reading

It was moved by Councillor Brown and seconded by Councillor Amirault:

THAT Council of the Region of Queens Municipality give second reading to Bylaw No. 14 respecting Tax Exemptions.

MOTION CARRIED unanimously.

7.2 Road Naming Serenity Now Lane, Western Head

It was moved by Councillor Charlton and seconded by Councillor Gidney:

THAT Council of Region of Queens Municipality approve the naming of a new road off Shore Road in Western Head as Serenity Now Lane.

Mike MacLeod, Director of Planning and Development, stated a request for the naming of a private road has been submitted which would see the naming of a new road off Shore Road in Western Head named as Serenity Now Lane. The applicant is the owner and is in compliance with policy.

This name is acceptable to the Planning Department as this named road name currently does not exist in Queens County.

MOTION CARRIED unanimously.

7.3 Rescinding of Motion – Proposed New Library Site

It was moved by Councillor Charlton and seconded by Councillor Gidney:

THAT Council of Region of Queens Municipality rescind the motion adopted at the January 10, 2023 Regular Council Meeting approving the placement of the new Thomas H. Raddall Library on the lands of the Municipality adjacent to the sliding hill at the end of Queens Place Drive, Brooklyn.

Eric Levy, Municipal Clerk, stated at last Council notice was made to rescind the motion. Within the Rules of Order, it stipulates when notice is given prior to meeting it requires a majority vote to carry the motion.

Councillor Charlton stated she was the Council member who brought this forward. The problem is with the cost of the road to put this in. The Manor and Library board and committee have done a lot of work and this is no reflection on them; however, Council have not approved to spend \$950,000 on a roadway. When Council agreed to sell this land to the Manor, it was August 9th, 2022, and they provided us with 2 maps where they proposed a one-storey or two-storey. The cooperation agreement, mentioned earlier this morning, did not require Council to provide water and sewer extension or a road. The \$950,000 has not been passed in our last year's budget, was not voted on as a motion, and on February 28th at our last Council meeting, it was stated by our Director of Engineering who last spoke with the project managers for this project in mid-January, 2023 that it did not require water and sewer extension. It was also noted in the minutes that we approved exactly that.

The Region does not own land beside it, and there have been no proposals for us to buy the property. There could be value in development of that road later, but why would we spend \$1 Million on that now on what ifs.

It is being stated that the Manor needs that road, but when reviewing the plans, the library needs that road. Again, the cooperation agreement did not agree to extend the road. It was noted that they would tie into water and sewer where it currently ends at the cul-du-sac.

We are in preliminary budget discussions, talking about proposed deficits, and may have to raise tax rates. How can we invest \$1 Million into a road that goes nowhere at this point? .

She stated she wants a new library. Jeff Mercer's comments is a different discussion, but I have raised his concerns before. We need to come up with a plan and potentially house the library temporarily until a site is set out. It was also stated previously that this committee is not applying for grants as Council did not tell them to. In the Terms of Reference that we approved in April 2022, it notes that grant submissions will be done with our municipal staff.

Councillor Charlton expressed concern around current draining at the proposed library site.

When Queens Place Crossing was built the water was directed off the property so there was no flooding. Why was this not factored into the site selection process? The drains would need to be moved, which will require extensive excavation at additional cost. The latest minutes from the Library Committee points out concerns that the \$3 Million may not be enough and asked if this could be discussed at budget. The cost of library is \$3 Million, cost of the road is \$950,000 and there is no power to the site and now the factor of the drain. With the altering of the drain, would there be a need to involve Department of Environment. If so, this would create further delays.

Councillor Amirault stated the cost Andrew Amos, library project manager, provided for the construction of the library building was \$400/sq. ft. This would cover the cost of the building, furniture and equipment. Chris McNeill, CAO, stated the cost of construction is \$3 Million, 6,000 sq/ft at \$400 per sq/ft gives you \$2.4 Million. The remaining \$600,000 is for parking lot, drainage, power, his fees, architectural fees, HST, etc.

Councillor Brown stated from the presentation from the Queens Home for Special Care, they do want an extension of the road, sewer and water which we are committed to doing if we want this project to go forward. It's not the full cost of the road extension as most of the cost would be for the new manor, and would not be a huge cost to extend to the proposed library. The committee picked the best site that would work for them and we need to move forward.

Councillor Gidney stated he agrees with Councillor Charlton. In addition, the sliding hill we be effected. There are a lot of factors that will increase the cost and cannot support the location.

Councillor Muise stated with the increase of 25 parking spots for the proposed library site would increase the work load on the Works Department.

Councillor Charlton enquired if the drain was included during the site selection. Mr. McNeill stated there were 8 sites selected and the committee decided the criteria and all assessments were done as an initial inspection with respect to upgrades to streets, sidewalks, sewers, etc. by our Director of Engineering and Public Works. The assessment by the project manager would take in all those factors as well. He is well aware of an artificially created water course which is not a natural water course so does not apply to the Environment Act.

Deputy Mayor Fancy stated a number of things have changed and rescinding this motion does not mean we are trying to get rid of the library. He agreed that the artificial water way, which is wetland, could easily become a problem. Trying to find a location is the decision of Council.

Deputy Mayor Fancy took the Chair at 10:25 a.m.

Mayor Norman stated rescinding this motion would cause more delays and extra costs. We have spent money on four test sites, there has been discussion on if rescinded that we investigate placing it on Queens Place. It is very important that we move forward on a decision that was made months ago.

We are not committed to taking the money from the sale of our land to Queens Manor and provide them their infrastructure services. However, if we do not do that, we know that looking at their design principles residential scale both indoor and outdoor recreation space, community focused, that the \$1 Million is going to come from their design principles. It has been the historic action of the Region of Queens with money from land sales, that that money goes back into infrastructure.

When Best Western purchased their land the money was put into the road that goes in front of Queens Place. The decision could have been made not to build that road, but to simply come into Queens Place for parking. It's because of that road infrastructure that we see Queens Manor looking at that site as a site for their new complex.

I am going to request a recorded vote on this motion for our records and urge Council to get on with what we've decided to build at the best location. We have all received emails from residents throughout the Region stating there is parking and lights at this location.

Having 24 addition parking spaces for the Works Department to plow should not be an issue as they currently plow in the area.

Councillor Gidney stated "to me it feels like it was always; I am not saying it was, but I feel it was predetermined where it was going to be". In the minutes from May 18th, it was stated by Andrew Amos that the location was too nice for just a library and to consider combining with the proposed pool. The motion was defeated because they thought it would be a better location.

The committee did not provide a second location. The motion, exactly as was defeated, was brought back to Council for consideration, although being disputed, and was passed. It is time we stand up and say no this is not the place for the library. There are other locations we should be looking at.

Councillor Amirault stated there may be a need for further funding as contractors are not holding their prices; even with a 10% increase that would raise the cost of the building to \$2.75 Million.

She further enquired if the other sites were to incur additional cost of \$300,000 to \$600,000, would the additional costs stay within that cost range. Mr. McNeill stated the Director of Engineering and Public Works would be the best one to respond, but the \$950,000 came from him, not Queens Manor or the Library Board. It was his suggestion and submission for the budget discussion. His feeling was there was no sense in building half a road, to go ahead and build it all. Queens Manor's was 60 – 80 meters to take it to the end of their driveway. In discussions with the Director of Engineering he will not build a road to a flat end, it will need to have a cul-du-sac at the end, similar to what it is now. If Council does not wish to extend the road at all, there would be no cost to anybody. If Council wishes to extend the road for Queens Manor and put the cul-du-sac in as per our Director of Engineer's engineering standards, the extra distance may be 20 – 40 feet so would be nowhere near \$950,000. There would be very little impact to extend to the library.

Deputy Mayor Fancy called for the vote.

Councillor Vicki Amirault – Yes
Councillor David Brown – No
Councillor Maddie Charlton – Yes
Deputy Mayor Jack Fancy – Yes
Councillor Ralph Gidney – Yes
Councillor Carl Hawkes – No
Councillor Kevin Muise – Yes
Mayor Darlene Norman - No

MOTION CARRIED with 5 in favour and 3 against.

Mayor Norman resumed the Chair.

7.4 Community Investment Fund – CJQC Radio Society

It was moved by Councillor Gidney and seconded by Councillor Amirault:

THAT Council of Region of Queens Municipality provide grant funding at CJQC Radio Society in the amount of up to \$2,775.15 from the 2022-2023 Community Investment Fund.

Meaghan Roberts, Director of Recreation & Healthy Communities, stated an application for Capital Upgrade was received from CJQC Radio Society (QCCR) to replace and upgrade their main broadcasting studio with a mixing board, distribution amplifier and accompanying software in the amount of \$2,775.15. All required documentation was provided and meets criteria set out in Policy 11.

MOTION CARRIED unanimously.

7.5 Town Hall Arts and Cultural Center HVAC Study

It was moved by Councillor Gidney and seconded by Councillor Fancy:

THAT Council of Region of Queens Municipality approve entering into a contract with DUMAC Energy Limited to conduct a HVAC investigation at the Town Hall Arts and Cultural Center, 219 Main Street, Liverpool, at a cost of \$10,975 plus HST, to be budgeted in the 2023-2024 fiscal year.

MOTION CARRIED with 7 in favour and 1 against.

8.0 Discussions

8.1 Administrative Policy 9 – Property Tax Exemption

Mayor Norman stated this was brought forward at last Council meeting and Council requested to see a tiered model.

Joanne Veinotte, Director of Corporate Services, stated we currently have a tax exemption of \$300 for low income residents with the applicable income level last year of \$30,000.

The Manager of Finance has prepared a tiered system similar to other municipal units. The income levels have been split out up to \$20,000, \$20,000 to \$25,000, and \$25,000 to \$30,000 and estimated cost for next year.

We have discussed increasing the low income tax to \$350. With the current uptake of what we have that will increase the budget by \$22,500. Currently the budget is \$100,000. The exemptions for the tiered system the cost would be \$125,050. There could be more applicants or less.

Mayor Norman enquired which of the three options Council wished to proceed with.

1. Continue with the \$300 as the tax exemption,
2. Increase the tax exemption to \$350, which equates to \$122,500 for the budget, or
3. Incorporate the tiered system, which equates to \$125,050 for the budget.

Councillor Brown stated assessments have gone up and the tiered system would help with the people who need it. Councillors agreed.

Mayor Norman requested the budget be prepared with the tiered amount.

8.2 Grant Writing

Councillor Charlton noted this was not what she had requested and enquired if there was information on this to be shared. Mayor Norman stated no, but it had been suggested by Council that grant writing be added to a particular job description but there needs to be an understanding of what the expectations are for grant writing.

Deputy Mayor Fancy stated with discussions on the library and pool, he enquired where are we with grant writing, as we have not made any applications and are missing out on opportunities. Is this because we do not have the personnel to write them? What direction do we need to take? Chris McNeill, CAO, stated staff apply for grants on a regular basis. Each department apply for their own and in discussions held with them, they are not comfortable with someone else filling out grants for their departments.

Mr. McNeill explained that grants cannot be applied for unless and until you have a project in place. We have an idea with the library and pool, but we do not have anything defined. We can only apply for grants when all the detailed designs are clearly defined. Most grants are assigned to a particular project. In addition, there has to be money in the budget for the project. The budget has not been approved yet for next year, so staff are hesitant to apply for grants until it is known that the project has been approved.

Deputy Mayor Fancy stated there may be a communication issue as when he enquired about a pool grant and was told there were not any to apply for. Mr. McNeill clarified that there are many grants available. If you enquired if there are grants for a library, the answer is no because the province does not fund libraries. There are however funds available through the gas tax fund to fund the library. There are funds available through energy efficiency programs. The same for the pool, the province has funding available under their community recreation programs and technology. Grants are available for public infrastructure.

He further stated as an example with the pool, once a final plan is in place, and it goes to tender, then you can apply for your grants. You need to apply for grants prior to starting construction.

Councillor Muise stated other regions have a specific employee writing grants. He voiced his concerns when we are ready to build the pool or library, who will submit the grants. Is there a need to train someone to write and submit these grants? Mr. McNeill stated staff do not feel this would be helpful, as they would be doing most of the work for the project anyway. When staff get into bigger projects, such as the Waterloo upgrade, most of the design work has to be

done by our Engineers and the application is very basic, most times just attaching the documents. The same will happen for the pool and library. Once the project manager has completed the designs, they will advise us what grants we can apply for, and then depending on which department is involved, the staff will submit the grants.

Councillor Charlton stated the problems and issues around this topic are due to a lack of communication and if everyone has all the information necessary a lot of the problems would be resolved.

8.3 Library

Councillor Charlton stated she asked for this item to be added to agenda in case the motion was rescinded, so we could ensure the library that we want a library.

She further stated to Jeff Mercer's comment on the issues of structural and health concerns, the need to find a temporary location until we decide a permanent home for the library and would like to see options provided for that. There are a few vacant buildings and need to identify the criteria for that. Councillor Gidney agreed the need to look for an alternate plan.

Deputy Mayor Fancy stated this was discussed before and enquired if we looked into areas for this. Mr. McNeill stated after our discussion and your request, the one place was looked into, but it was occupied.

Councillor Brown stated the need for a discussion on the direction to be given to the selection committee as there is no direction to move forward, or if we are going forward with a library. Is there a need for a new Terms of Reference?

Councillor Charlton stated the need for clarification on the committee's Terms of Reference and how they would need to be revised if we are looking at combining the library with the proposed pool at QPEC. Mayor Norman stated Council has the opportunity to build what it wants, but in trying to add to an existing building will

cost more than a standalone building. If Council wishes to hire an architect to investigate the cost to add an addition to QPEC or with the pool, but to keep in mind the \$3 Million that was planned to use for the construction of the library came from surplus money given to us by the federal and provincial governments during COVID and deed transfer money. This was not money put on tax rates.

Deputy Mayor Fancy stated he would like one complex, the pool and library combined, as there would not be a need for additional parking spaces and suggested this be investigated.

Councillor Muise stated in reading the Library Committee minutes, the project Manager, Andrew Amos, had spoken about combining them and enquired if this is something that should be discussed with him. Mr. McNeill stated at the last library committee meeting, discussions were held with the project manager on connecting the library to QPEC. He indicated that it could be done but at substantially more cost. As an example, a standalone building is combustible construction and to build onto QPEC, it has to be non-combustible construction, the same as QPEC. A standalone does not require a sprinkler, but if built on to QPEC it does. The power supply would need to be investigated. He has not investigated anything within QPEC to offer any opinions, and would most likely suggest hiring an architect, which would cost approximately \$100,000 - \$150,000.

Mr. McNeill further stated the parking lot at QPEC would not likely support the addition and would most likely need to be reconfigured. One of the reasons this was not brought forward as a recommendation was the distance from the current parking lot to a library at the back of the building, which would be an impediment to a lot of residents, especially those with some form of disability.

Councillor Brown stated the idea of combining the projects was raised by himself during his period as Chair on the committee, and not raised by Mr. Amos.

Councillor Amirault stated the costs associated with the other sites are known and the only one not known would be the addition to QPEC and agreed with Mr. McNeill's comments that Mr. Amos stated it would cost a lot more, and feels there is a need take back to the committee and re-examine them.

Councillor Charlton enquired how does putting the library on Centennial Park cost in excess of \$300,000 - \$600,000, if the library is \$2.4 Million. Councillor Amirault stated the inflation costs in materials would need to be factored in. Mr. McNeill stated the extra money in the proposal was for pilings, and you would need to factor in site work, HST, parking lot, power, etc. Mayor Norman cautioned Council about building anything on the Centennial / Privateer Park area due to flooding. Councillor Charlton stated there were funds from a flood risk grant available through the federal and provincial government as other municipalities have received them.

Councillor Amirault voiced her concern over the moving of the sledding hill to accommodate the proposed manor but the motion said it would be adjacent to it. Mr. McNeill stated if the road goes in as Queens Manor wants it, the sledding hill will need to be relocated as they would be sledding directly on the road.

Councillor Amirault stated that Queens Manor have not requested an extension for the road. Mayor Norman commented that in speaking with members of the Board they are not expecting to have road costs in their proposal. They have assumed that Council would use the money from the land sale to extend the road, which has always been the way this was done. Councillors Muise and Charlton agreed that this was assumed and no request has been made nor passed through council.

Roundtable discussions were held to determine how to move forward; some highlights raised included using the community rooms and washrooms which would incorporate a portion of QPEC, consider having the pool and library as one unit.

Council agreed to have staff contact the Library Board for them to create a contingency plan in case there is a need for a temporary location. Councillor Charlton asked that a copy of the library lease be provided.

Majority of Council agreed to have the project manager investigate having a standalone building on Queens Place Emera Centre land.

Mayor Norman announced at break at 12:10 p.m.

8.4 Fire Department Insurance Decision

Deputy Mayor Fancy stated a meeting was held with the Fire Chiefs last evening to discuss liability insurance coverage.

Three options were brought forward for discussion.

1. Deductible of \$25,000
2. Deductible of \$5,000
3. Stay the same

The cost saving of Option 1 to the Region is \$60,000. The Fire Chiefs do not wish to have any increase in the deductible. To accept Option 1, and should an incident occur the fire departments are responsible for the payment of the deductible; they can request assistance, but it may not be guaranteed.

In Option 2, if there is an accident, Council agrees to pay the \$20,000 deductible if the damage is over \$25,000. If an accident occurs and the repair costs are between \$5,001 and \$25,000, Council agrees to pay the difference between \$5,000 and the actual repair cost.

Option 3 is to use Supplier 2 for the Fire Department with a \$5,000 deductible and use Supplier 1. The increase in cost to the Region is \$64,400. We would not switch the insurance supplier and stay where we were.

Over the last 5 years there have been only 3 claims totaling \$43,500, not including the deductible.

Ms. Veinotte stated the budget has been prepared with the savings of \$60,000. She does not believe the fire departments are concerned over who the carrier is, but their concern is over the cost of the deductible. Supplier 1 covers everything, but if we split off and use Supplier 2, which provides the fire services only, we end up paying for the liability insurance twice. In addition we would have to cover the \$4,400 for the oil tank liability. With Options 1 or 2, the budget remains the same. If going with Option 3, the budget increases \$64,400. This is a question of risk, and if you look at the accident claims, the risk is very low.

Councillor Amirault suggested a discussion during budget to include a reserve. Councillor Brown agreed. Mr. McNeill advised by doing this it artificially inflates the tax rate and there is enough in reserves now. It was agreed to not pursue in budget discussions.

Council agreed to go with Option 2.

It was moved by Councillor Muise and seconded by Councillor Amirault:

THAT this issue be referred to the next Council meeting for a recommendation.

MOTION CARRIED unanimously.

8.5 District 13 Area Rate – Councillor Muise

Councillor Muise stated following the budget meeting he had a discussion with Mallory Plummer, Manager of Finance, to pay our sewage debt we have to add it to assessments in District 13. The current sewage debt is \$150,000, which is paid by every district. Ms. Plummer stated she was going to bring it from .05 down to .025, which I disagreed. She indicated we cannot have a sewage debt unless it is put into the policy.

He further stated he does not see why District 1 should have to paying for sewage debt when we are taking 2 cents off District 13 to go towards its debt.

Mr. McNeill stated the current area rate for Liverpool is 5 cents pay for debt, the proposed budget rate is 2.5 cents. If you do not want to give Liverpool the 2.5 cents saving, you are charging them more for the sewer debt that is on the general rate now to bring it back to the 2.5 cents.

Councillor Muise stated if we leave it on and not take it off, there will only be a deficit of \$100,000 that all the districts have to pay towards the debt. \$50,000 of it is going to be paid by District 13.

Mr. McNeill stated prior to any change happening, Ms. Veinotte will have to make calculations to ensure the numbers line up. Ms. Veinotte stated they will be reviewed during budget discussions.

9.0 In-Camera Items

It was moved by Councillor Gidney and seconded by Councillor Brown that the proceedings go In-Camera at 1:00 p.m. to discuss the following:

9.1 Lease of Municipal Property

MOTION CARRIED unanimously.

It was moved by Councillor Gidney and seconded by Councillor Brown that the proceedings exit In-Camera at 1:30 p.m.

MOTION CARRIED unanimously.

10.0 Adjournment

The meeting adjourned at 1:30 p.m.



Mayor Darlene Norman, Chair



Eric Levy, Municipal Clerk



Christine Watson, Administrative Assistant – Planning & Development

Date Approved: March 28, 2023