

**Queens Place Emera Centre (“QPEC”)
Board of Directors Meeting Minutes
March 12, 2019**

PRESENT: Stew Horton.....Vice Chair
Greg Thorbourne
Larry Cochrane
Hubert Rodden
Gilbert Johnson.....Councillor, District 7

STAFF: Meaghan Roberts.....Recreation & Healthy Communities

REGRETS: Michael Anthony.....Chair
Tori Benedict

ABSENT: Susan MacLeod.....Councillor District 4

1.0 CALL TO ORDER / WELCOME

Stew Horton called the meeting to order at 6:03 pm.

2.0 CHANGES / APPROVAL OF THE AGENDA

Motion put forward to approve agenda by Hubert Rodden, seconded by Greg Thorbourne. Motion carried unanimously.

3.0 APPROVAL OF MINUTES

Motion put forward to approve minutes as circulated by Hubert Rodden, seconded by Councillor Johnson. Motion carried unanimously.

4.0 BUSINESS ARISING FROM THE MINUTES

4.01 Farmer’s Market at Queens Place Emera Centre

The Farmer’s Market Board was provided with the requested items with regards to available space, dimensions and liquor licensing information for their Annual General Meeting. QPEC Board will await a decision from the Market Board.

4.02 Financials and Facility Statistics

January and February financials and facility statistics were reviewed.

Meaghan Roberts gave a brief summary of financials, including the following:

- QPEC revenues are on track to meet or exceed budget projections

- QPEC expenses are on track to be within budget projections

4.03 Policy 79: Queens Place Emera Centre – Facility Usage – Not For Profit Community Groups (update)

Meaghan Roberts provided an update on Council approval of the amended Policy 79. Updated policy document was provided to all Board members.

4.04 Ice Programming

Meaghan Roberts provided an update on ice programming that has happened to date and the upcoming scheduled Stick and Puck sessions. Stick and Puck has been very successful for participants aged 7-12. It was identified by Physical Activity Coordinator, who oversees the program, that there is a need to look at splitting the group further as the older youth in this age group would benefit from being separate from the younger youth. This will be taken into consideration moving forward.

Hockey For All program that had previously received positive feedback from both Dr J C Wickwire Academy and North Queens Community School staff had reached a roadblock whereby Queens County Transit, who was going to transport the youth, had halted transportation of minors. As this was the means by which participants were going to attend the program, all coordination has stopped. Further update will be provided on work toward getting this program up and running at the April meeting.

As ice programming initiatives grow, additional target groups and opportunities will be considered apart from youth.

Helmet policy at Queens Place Emera Centre was brought up for discussion. Discussion ensued surrounding the current recommendation of helmet use within the facility. It was requested that staff look into both insurance and legal requirements and that this item be brought back to the Board for further discussion.

4.05 Budget (update)

Meaghan Roberts provided an update that all recommendations put forward by QPEC Board of Directors as part of budget discussions have been included in the proposed upcoming budget. Policy recommendations will continue to be brought forward to Council as necessary.

5.0 DISCUSSIONS

5.01 2019 World Junior Curling Championship

Greg Thorbourne, Chair of 2019 World Junior Curling Championship, provided a brief update on the event. It was noted that the President of the World Curling Federation was extremely impressed by the event, the committee's oversight and the community, and would not hesitate to bring an event back to our community.

5.02 Seasonal Arena Usage Review

Meaghan Roberts gave a brief update on the current status of seasonal arena usage. The ice will remain for the duration of the upcoming year. Seasonal arena usage will remain on the agenda to discuss more in upcoming meetings.

5.03 QPEC Policy & Guidelines Review

Meaghan Roberts gave a brief summary of the policies and guidelines that have been reviewed by the Board to date. All policies and guidelines will continue to be brought before the Board until they have all been examined. At that point, the Board will discuss whether or not there are any additional policies and guidelines that need to be developed.

6.0 IN CAMERA

It was moved by Greg Thorbourne and seconded by Hubert Rodden that the proceedings go In-Camera at 7:02 p.m. to discuss the following:

6.01 Contract Negotiations

6.02 Contract Negotiations

6.03 Contract Negotiations

It was moved by Hubert Rodden and seconded by Councillor Johnson that the proceedings exit In-Camera at 8:05 p.m.

Motion put forward to approve resignation of Susan Lane and that The Snug canteen will cease operations at Queens Place Emera Centre on May 31, 2019. Motion carried unanimously.

6.0 ADJOURN

It was moved by Greg Thorbourne and seconded by Councillor Johnson that the meeting be adjourned at 8:06 p.m.

Motion carried unanimously.

Stew Horton, Vice-Chairperson

Date Approved