

REGION OF QUEENS MUNICIPALITY

**Operational Policy No. 30
DRESS CODE**

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General Statement of Policy

It shall be the policy of the Region of Queens Municipality to ensure that its employees are well received by the public by conforming to the Dress Code Policy.

Policy Objectives

1. To ensure that employees of the Region are appropriately dressed when presenting themselves to the public.
2. To establish a neat, competent and professional atmosphere in the operation of the Region.

ALLOCATION OF RESPONSIBILITIES

Chief Administrative Officer's Responsibilities

Employees shall dress and present themselves in a respectable and professional manner while carrying out the duties of the Region.

Dress Code Procedure

The Regional staff shall be dressed in a manner that is appropriate for the functions of each department.

Approved by Council: July 15, 2002