

REGION OF QUEENS MUNICIPALITY

Operational Policy No. 1 INTRODUCTION

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Personnel Policy & Procedures Manual Defined

1. This manual is a management tool designed to promote efficient and effective personnel administration for the Region of Queens Municipality.
2. It is designed to promote consistency in the application of personnel policy and to encourage objective decision making. It is intended to provide management and employees with a clear understanding of the interpretation and administration of respective rights and responsibilities.
3. The policies set forth in this manual shall be consistent with federal and provincial statute law and with the policies and by-laws of the Region of Queens Municipality.

Approved by Council: July 15, 2002

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