

GENERAL STATEMENT OF POLICY:

48.01 It shall be the policy of the Region of Queens Municipality to provide a policy for the recognition of staff for years of service to the municipality consistent with the approved terms and conditions.

POLICY INFORMATION:

48.02 Years of Service awards shall be given to individual staff members of the Region that have completed or will complete in that particular calendar year one of the following categories of service: five years, ten years, fifteen years, twenty years, twenty-five years and thirty years.

48.03 The following shall be the guideline used by Council when providing Years of Service awards:

5 years	Certificate
10 years	gift with Region logo, where possible, valued at \$50.00
15 years	gift with Region logo, where possible, valued at \$100.00
20 years	gift with Region logo, where possible, valued at \$150.00
25 years	painting / photo (or equivalent)
30 years	to be determined at the time

48.04 Years of Service awards shall be presented annually by the Council, at a time determined by Council, for all staff members achieving a Years of Service award during that calendar year.

48.05 The actual years of service shall be determined by the staff members present cumulative years of employment with the Region of Queens Municipality including one of its predecessors as long as employment has been continuous.

Approved by Council:

November 15, 2010