

## **Region of Queens Municipality Regular Council**

**Tuesday, June 10<sup>th</sup> 2025**

**9:00 a.m.**

**YouTube: <https://www.youtube.com/watch?v=Gk2z-acXvjk&t=459s>**

### **Minutes**

#### **Present:**

Mayor Scott Christian, Chair  
Deputy Mayor Maddie Charlton  
Councillor Vicki Amirault  
Councillor Wanda Carver  
Councillor Jack Fancy  
Councillor Stewart Jenkins  
Councillor Roberta Roy  
Councillor Courtney Wentzell

#### **STAFF**

Mike MacLeod, Acting CAO  
Heather Cook, Acting Municipal Clerk  
Kate Wong, Administrative Assistant  
Adam Grant, Director of Infrastructure  
Meaghan Roberts, Director of Recreation  
Steve Whynacht, Manager of IT  
Steve Burns, Community Development Officer

### **1.0 Call to Order and Land Acknowledgement**

Mayor Christian called the meeting to order at 9:00 a.m. and opened the meeting by acknowledging that we are in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

### **2.0 Approval of Agenda**

**Moved by Deputy Mayor Charlton, seconded by Councillor Jenkins:**

**THAT** the Region of Queens Municipality approve the June 10<sup>th</sup>, 2025 agenda with the following amendments: remove Item 8.1 - Library Committee, add Item 8.4 - Audit and Internal Control Committee, and Item 8.5 - Region 6 Solid Waste.

**MOTION CARRIED.**

### **3.0 Declaration of Conflicts of Interest**

There were no declarations of conflicts of interest.

### **4.0 Approval of Minutes**

#### **4.1 May 27<sup>th</sup> 2025, Regular Council Meeting Minutes**

**Moved by Councillor Amirault, seconded by Councillor Roy:**

**THAT** the minutes of the Regular Council meeting held May 27<sup>th</sup>, 2025 be approved as presented.

**MOTION CARRIED.**

### **5.0 Public Comment**

Robin Anthony, Brooklyn, discussed the Brooklyn Waterfront Park Property, and Brooklyn Recreation. She enquired about the ownership of the Brooklyn Waterfront Park.

### **6.0 Delegations and Presentations**

There were no Delegations or Presentations to come before the Council.

## 7.0 Correspondence

- 7.1 Request to Waive Liquor Policy – Village PMCA

**Moved by Councillor Carver, Seconded by Councillor Amirault**

**THAT** the Council of Region of Queens Municipality receive this correspondence for information.

**MOTION CARRIED.**

- 7.2 Divert F2026 Litter Project – Region 6 Solid Waste Management

**Moved by Councillor Carver and seconded by Councillor Amirault:**

**THAT** the Council of the Region of Queens Municipality accept the correspondence for information

AND THAT they direct staff to apply for funding under the supported Litter Reduction Initiatives plan, and to consider the planning and development of a lithium-ion battery collection and disposal program.

**MOTION CARRIED.**

## 8.0 Committee Reports

- 8.1 - Nova Scotia Federation of Municipalities Climate Change Committee,  
Canadian Federation of Municipalities Climate Change Caucus –  
Councillor Wentzell

Councillor Wentzell provided an update on a provincial vulnerability study provided to him from Asset Management Coordinator, Connor O'Brien, which identified Queens County as being at heightened risk for flooding, wildfires, and other impacts of climate change. He highlighted the importance of ongoing discussions around emergency preparedness in the Region.

Councillor Wentzell noted that he will share more details from the Flood Mitigation workshop attended at the Federation of Canadian

Municipalities Conference at a future meeting.

#### 8.2 - Planning Advisory Committee (PAC) – Deputy Mayor Charlton

The June 5<sup>th</sup> PAC meeting was discussed, including the public participation process for the proposed land use amendment at the former Stedman's property. Upcoming drop-in sessions were noted for June 17<sup>th</sup> (business community) and June 19<sup>th</sup> (general public). These sessions are informal, with no presentations; staff will be present to gather public feedback. It was also noted that attendees may choose either session based on availability.

The online engagement survey, open until June 24, was discussed. The upcoming advertisement for the District 5 vacancy was mentioned. It was noted that general housekeeping amendments to the Land Use Bylaw will be brought forward in the near future. Broader discussions planned for later this summer were also highlighted, including potential coastal protection measures in light of the province's proposed Coastal Protection Act not moving forward, and a review of short-term rental data to consider balanced approaches for Queens County.

#### 8.3 - Audit and Internal Control Committee – Councillor Jenkins

The first meeting of the Audit and Internal Control meeting was held on June 9<sup>th</sup>, at which the committee reviewed its roles and terms of reference, as well as the historical work plan. A financial statement format review from the previous year was discussed, and confirmation of training was noted. The valuation allowance review and recommendation to Council 24/25 were discussed.

#### 8.4 - Region 6 Solid Waste Committee – Councillor Jenkins

It was discussed that Extended Producer Responsibility (EPR) is moving forward, though there have been some challenges regarding how waste collection would be carried out. A recent memo clarified that the collection of small quantity non-residential generators (ICI sources) is now included in the implementation of Nova Scotia's EPR program for packaging and paper. This change aims to make it easier for small businesses to sort properly, allows the collector to collect everything all at once, and eases the sorting process.

## 9.0 Unfinished Business

There was no unfinished business on the agenda.

## 10.0 New Business

### 10.1 Liverpool Bridge Sidewalk

**Moved by Deputy Mayor Charlton, seconded by Councillor Amirault:**

**THAT** Council of the Region of Queens Municipality direct staff to proceed with the design of Option 2: Exterior Corridor, and that staff converse with provincial and federal counterparts to discuss possible funding support.

**MOTION CARRIED.**

### 10.2 MSB HVAC Viability Study

**Moved by Councillor Fancy, seconded by Councillor Jenkins:**

**THAT** Council of the Region of Queens Municipality approves the unbudgeted expense of \$15,750 to be funded from accumulated surplus for a Heat Pump Viability Study at the Municipal Services Building.

**MOTION CARRIED.**

*The meeting recessed at 10:03 a.m. and was called back to order at 10:12 a.m.*

### 10.3 Waiver of Policy 58 – Consumption of Alcohol on Municipal Property

**Moved by Councillor Wentzell, seconded by Councillor Amirault:**

**THAT** Council of the Region of Queens Municipality agree to waive Policy #58 – Consumption of Alcohol on Municipally Owned Properties as requested by the Village of Port Medway Community Association for an event located at Port Medway Lighthouse Park, Saturday September 20<sup>th</sup>, 2025;

**AND THAT** the applicant is required to submit the required proof of insurance, no less than \$2,000,000 liability per occurrence, with Region of Queens Municipality as additional insured, and a copy of the in-effect

liquor license from Service Nova Scotia – Alcohol, Gaming, Fuel & Tobacco. All municipal, provincial and federal laws are to be strictly adhered to.

**MOTION CARRIED.**

**Moved by Deputy Mayor Charlton, seconded by Councillor Carver**

**THAT** the Council of the Region of Queens Municipality direct staff to review the existing Policy 58 and come back with recommendations for an updated policy that could include removal of Council approval to waive the ban on consumption of alcohol on municipally owned properties.

**MOTION CARRIED.**

10.4 Easement on Gorham Street in Liverpool

**Moved by Councillor Carver, seconded by Deputy Mayor Charlton:**

**THAT** the Council of the Region of Queens Municipality enter into an easement agreement with Nova Scotia Power Incorporated for the purpose of installing and maintaining a new power distribution line over municipal property identified as PID# 70040258;

**AND THAT** any costs incurred in this transaction be borne by Nova Scotia Power Incorporated.

**MOTION CARRIED.**

10.5 Municipal Fire Inspections Policy

**Moved by Councillor Carver, seconded by Councillor Roy:**

**THAT** Council of the Region of Queens Municipality receive the report titled *System of Municipal Fire Inspections* for information;

**AND THAT** Council, at its June 24<sup>th</sup>, 2025 meeting; give consideration to approving Operational Policy 97: Respecting System of Municipal Fire Inspections.

**MOTION CARRIED.**

10.6 Hybrid and Virtual Attendance at Meetings

**Moved by Councillor Amirault, seconded by Councillor Carver:**

**THAT** Council of Region of Queens Municipality direct staff to return to the June 24<sup>th</sup>, 2025 Regular Council meeting with revised Administrative Policy 23: Respecting Regular Meetings of Council, which includes the provisions as noted for hybrid and fully virtual meetings for decision of Council.

**MOTION CARRIED.**

10.7 Senior Safety Coordinator

**Moved by Deputy Mayor Charlton, seconded by Councillor Amirault:**

**THAT** the Council of Region of Queens Municipality receive the report titled "Senior Safety Coordinator" for information

**AND THAT** the Council of the Region of Queens Municipality fully support staff to fully onboard Shelley Walker to the position of Senior Safety Coordinator.

**MOTION CARRIED.**

## 11.0 Mayor's Report

### 11.1 Mayor's Report

Over the past month, Mayor Christian attended several meetings and community events. On May 14<sup>th</sup>, he delivered opening remarks at the MDOANS Conference and participated in sessions on accessibility standards and coastal protection. On May 16<sup>th</sup>, he and Councillor Fancy met with a group working to establish an emergency shelter for individuals facing intimate partner violence.

Though unable to attend the May 20<sup>th</sup> NSP meeting on service reliability, Mayor Christian noted it was well-received by the community. On May 21<sup>st</sup>, he met with the South Shore Disc Golf Association to discuss local development opportunities, which were referred to municipal Department of Recreation staff.

In response to labour and immigration concerns raised in late May, Mayor Christian engaged MLA Kim Masland to support follow-up efforts.

On May 26<sup>th</sup>, the Mayor participated in planning discussions with the Astor Theatre Society, and also attended a farewell gathering for interim CAO Dan McDougall, whose term ended May 30<sup>th</sup>. Director McLeod is acting CAO until June 16<sup>th</sup>, when Willa Thorpe will begin her role as Chief Administrative Officer.

Council held a workshop on May 27<sup>th</sup> to review the Mount Pleasant Service Extension and infrastructure upgrades. From May 28<sup>th</sup> to June 2<sup>nd</sup>, Mayor Christian and Councillor Wentzell attended the Federation of Canadian Municipalities Conference in Ottawa, gaining insight into municipal best practices and national support opportunities.

On June 4<sup>th</sup>, he attended Richard Freeman's Celebration of Life, honoring his lasting contributions to the community. On June 5<sup>th</sup>, Mayor Christian and Councillor Carver in their role as Bursary Committee selected bursary recipients from Liverpool Regional High School, North Queens community School and Queens Adult High School/Alternate High School, recognizing the remarkable resilience and accomplishments of local students in Queens County.

On June 8<sup>th</sup>, he attended the Seaside Centre BBQ with Councillor Amirault and Minister Masland to celebrate recent facility upgrades. On June 9<sup>th</sup>, he met with the Milton Blacksmith Museum volunteers to discuss future opportunities for the site.

## **12.0 Business from Members of Council**

12.1 Cameron's Corner – Councillor Wentzell

**Moved by Councillor Wentzell, seconded by Deputy Mayor Charlton:**

**THAT** the Council of Region of Queens Municipality direct staff to investigate options to increase safety at Cameron's Corner

**MOTION CARRIED.**

## **13.0 Closed Session**

**At 11:21 a.m., it was moved by Councilor Carver and seconded by Councillor Amirault that Council move to the Closed Session of the agenda to discuss two items:**

**13.1 Property Matter**

**13.2 Property Matter**

**MOTION CARRIED.**

**At 11:59 a.m., it was moved by Deputy Mayor Charlton and seconded by Councillor Roy that Council return to the Open Session of the agenda.**

**MOTION CARRIED.**

## **15.0 Adjournment**

The meeting was adjourned at 11:59 a.m.

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Mayor Scott Christian, Chair

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Heather Cook, Acting Municipal Clerk

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Kate Wong, Recording Secretary

Date Approved: June 24, 2025