

**Region of Queens Municipality Regular Council
Tuesday, September 14, 2021**

9:00 a.m.

Agenda

1.0 Call to Order

2.0 Changes / Approval of Agenda

3.0 Tabling of Petitions

4.0 Public Question / Comment Session

5.0 Approval of Minutes

5.1 Regular Council – August 10, 2021

6.0 Recommendations

6.1 2021, 4x4, 14,000 lb. Chassis Cab Purchase

6.2 GMC Topkick Tandem Axle Dump Truck Purchase

6.3 Ad Hoc Noise Bylaw Committee Application

6.4 Queens Municipal Accessibility Plan 2021-2030

6.5 North Queens Heritage House – Municipal Heritage Designation

6.6 Rezoning Request – 1428 East Port L'Hebert Road, East Port L'Hebert

6.7 Cost of Living Adjustment (COLA)

7.0 Discussions

- 7.1 Request for Memorial Bench at Privateer Park
- 7.2 Road Naming Edith's Point Road
- 7.3 Cost Sharing of J-Class Roads – 2022-2023 Fiscal Year
- 7.4 Queens Accessibility Advisory Committee Application

8.0 In-Camera Items

- 8.1 Personnel Matter

9.0 Adjournment

**Region of Queens Municipality Regular Council
Tuesday, August 10, 2021, 9:00 a.m.**

5.1

Minutes

Present: Mayor Darlene Norman, Chair
Deputy Mayor Kevin Muise
Councillor Maddie Charlton
Councillor Ralph Gidney
Councillor Vicki Amirault
Councillor Jack Fancy
Councillor David Brown
Councillor Carl Hawkes
Chris McNeill, CAO
Christine Watson, Admin. Assistant – Planning & Development

1.0 Call to Order

Mayor Norman called the meeting to order at 9:00 a.m.

2.0 Changes / Approval of Agenda

It was moved by Councillor Brown and seconded by Deputy Mayor Muise that the Agenda be approved as presented.

MOTION CARRIED unanimously.

3.0 Presentations

3.1 Diversity & Inclusion Action Team – Eric Levy / Lynda Earle

Mayor Norman welcomed Eric Levy, Diversity & Inclusion Coordinator, and Lynda Earle, Team Lead, Diversity & Inclusion Action Team, to Council (copy of presentation attached to original set of Minutes).

Some highlights included:

- Why the focus on Diversity and Inclusion? – It is important to make everyone feel they belong and are included; a basic human need. All too often, the reality is, people are excluded from our workplaces, our community life and systems, which have consequences that are harmful to us all.

- Community Survey Results - Developed and launched spring 2021. Reviewed the results of survey:
 - Do you feel like the communities in Queens County celebrate diversity and inclusion? – Only 10% responded yes.
 - Do you have a strong sense of belonging in your community? – Two-thirds of respondents responded yes. What about the other third of residents, what can we do to improve that.

- Diversity and Inclusion Action Team (DIAT)
 - Lynda Earle
 - Laura Fryday
 - Penny Brown
 - Shannine Corkum
 - Amanda Fisher
 - Paul Wood
 - Jessie Lohnes
 - Phil Prendergast
 - Rebecca Smart

- DIAT Purpose Statement
 - Provide impactful advice, education, recommendations
 - Design – positive and supportive opportunities, promotion and celebration of diverse communities
 - Ensure – Inclusion for All

- Past, Present, and Future of DIAT Work
 - Team recruited and hired coordinator in February 2021
 - Communications and Engagement Strategy developed in Spring 2021
 - Communications and Policy Sub-committee formed in June 2021
 - Community Survey developed and launched in Spring 2021
 - RQM organizational assessment in August 2021
 - Explore connections that will assist with the work – June 2021
 - Launched a Small Grant Program in Spring 2021
 - Sub-committee started review of Municipal Flag Policy in Summer 2021
 - Investigating how to engage community, build connections and relationships; i.e. business community, and Acadia First Nation, look at ways to celebrate in the community, review municipal truth and reconciliation action calls, etc.
 - Continue to review Municipal policies

Mr. Levy stated to send any ideas to him and he will bring them forward at Committee meetings for discussion.

He further stated there is a vacancy on the Committee and is hoping to fill with a younger member to get their perspective.

Mayor Norman thanked Ms. Earle and Mr. Levy for their presentation.

4.0 Tabling of Petitions

There were no petitions to come before this meeting.

5.0 Public Question / Comment Session

Leon Robertson, College Street, Liverpool – Mr. Robertson commented under Item 9.1 – Committee of the Whole Process, that it seemed to be more complicated and asked if they would be open to the public. Mayor Norman stated yes. He further enquired what the water rate increase would be under Item 10.1 Water Rate Increase. Mayor Norman stated this would be discussed later on the agenda.

Arthur Roy, Birch Avenue, Liverpool – Mr. Roy provided background on an agreement his father had with the former Town of Liverpool dated 1947. As part of the agreement, after digging a trench through a portion of the property, 115 feet of flagstone would cover over the culvert and be kept in a good and safe condition. The land was left in a mess and he wishes to have the property as per the agreement and voiced his displeasure.

6.0 Approval of Minutes

6.1 Regular Council – July 13, 2021

It was moved by Deputy Mayor Muise and seconded by Councillor Amirault:

THAT the minutes of the Regular Council meeting held July 13, 2021 be approved as circulated.

MOTION CARRIED unanimously.

7.0 Dangerous or Unsightly Premises

There were no items to come before this meeting.

8.0 Economic Development

There were on items to come before this meeting.

9.0 Corporate Services

9.1 Committee of the Whole Process

Mayor Norman stated Council gave direction to Chris McNeill, CAO, to investigate how Committee of the Whole process works. A report was circulated.

Councillor Charlton noted at previous discussions on this matter, it was stated there would be one Committee of the Whole meeting and one Council meeting held per month and was stated under our current rules, there would be no debate at the Council meeting. She has done some investigation into Roberts' Rules and enquired if they would allow for debate at Council meetings. She had asked for investigation into them at last Council meeting.

Mr. McNeill stated if Council was comfortable with Bourinot's Rules and wished to have the opportunity to debate issues at Council meetings, they could amend their own set of rules to allow for this. Roberts' Rules are much more complex and detailed.

Councillor Fancy enquired how many towns, municipalities, etc. hold Committee of the Whole meetings and if they are effective. Mayor Norman stated the rules would be as effective as Council wished to make them, regardless of what rules were in place. She further stated that as Mr. McNeill stated, it would be better to keep Bourinot's Rules and amend our own Rules of Order and that Mr. McNeill would need to know what it is that Council is looking for if they wish to hold Committee of the Whole meetings; i.e. who would chair the Committee of the Whole meetings, if a debate could be held at both meetings, have staff attend meetings.

Councillor Amirault enquired if the Committee of the Whole meetings would be recorded. Mayor Norman stated this would be a decision of Council.

Councillor Brown stated he wished to have investigation into having a debate at Council meetings.

Deputy Mayor Muise stated he felt that a Committee of the Whole meeting could be arranged, but did not want to give up any Council meetings. Not all items being brought forward would need to be discussed at Committee of the Whole.

Councillor Charlton enquired if Mr. McNeill could investigate with other CAOs what other Committee of the Whole meetings looked like, i.e. what items would be on the agenda. Councillor Fancy concurred.

Councillor Gidney stated that he felt all items should be on the agenda for Committee of the Whole for discussion. He agreed that if necessary to hold three meetings per month, as there was much work to be done and would be advantageous.

Mr. McNeill stated every municipality holds meetings differently and does not feel research would be helpful. We need to decide what works for us, what the structure looks like, what Council needs to make decisions. Council needs to be clear on what information is needed, when it is needed, what format it needs to be in. Staff will deal with logistical issues with whatever decision Council makes.

Councillor Charlton stated she felt more time is needed when discussing issues, which would allow time for further investigation into issues or have residents make contact for clarification before decisions are made. She is in favour of holding one Council meeting and one Committee of the Whole meeting a month.

It was moved by Councillor Brown and seconded by Deputy Mayor Muise:

THAT the discussion on Committee of the Whole process be deferred to Committee of the Whole for finalization.

MOTION CARRIED with 6 in favour and 2 against.

11.0 Finance

11.1 Financial Review Quarter One

It was moved by Deputy Mayor Muise and seconded by Councillor Gidney:

THAT Council of Region of Queens Municipality adopt the Financial report for Quarter One of the 2021 fiscal year.

Joanne Veinotte, Director of Corporate Services, provided background on the financial review for Quarter One (copy of report attached to original set of Minutes). The report went to the Audit and Internal Control Committee for review before being presented to Council.

Some highlights included:

Revenues:

- Revenues are higher than budget due in part to deed transfer tax, tax sale proceeds, and higher than anticipated commercial tax. Deed transfer tax is 290% higher than this time last year. The increase to 1.5% took effect June 1, 2021. Quarter one for the prior year was \$102,640 compared to \$400,156 this year. The number of sales for 2020 was 999 and so far this year 412. Graphs were generated showing sales and are shown in assessment districts.
- A tax sale was held in April and fifty-two out of fifty-six properties were sold which added \$129,344 as unbudgeted tax revenues for the year. Commercial taxes are over budget as the budgeted number included an estimate for appeals, some of which are still pending.
- Dog licenses were up 38%, building permits up by 70% and planning permits up 72%.
- 70% of tax bills were collected by the end of June - \$6.5 million.

Expenditures: Expenditures are expressed as a percentage of the annual budget.

- Consultant fees of \$2,400, a one-time expense.
- Tax billing expense is at 98% of bills issued
- Renovations to the Administration Building were approximately \$23,000, HVAC repairs were \$5,000
- USNM annual dues
- Queens County Transit was paid \$28,000
- Fire departments were paid 50% of their grants
- Tourism and Economic Development includes costs for leasehold improvement for the Liverpool Business Center of approximately \$50,000; tenants will be reimbursing according to terms of the lease.
- Courthouse has been reallocated from Protective Services.

Water Utility:

- Costs are over quarterly budget estimate by 25% due to large order of chemicals that should last throughout the year.

MOTION CARRIED unanimously.

11.3 NS Power LED Streetlight Conversion

Mr. McNeill stated that an announcement was made by the Premier approximately 9 years ago that all streetlights in Nova Scotia would be converted to LED. Most lights are rented by municipalities and were not consulted.

As stated in the letter received from Nova Scotia Power, all municipal streetlights have now been converted to LED and RQM's calculated portion owing is \$36,843.70 that we are legally obliged to pay.

Mayor Norman announced an 8-minute break at 10:22 a.m.

3.0 Presentations (cont'd)

- 3.2 Water Rate Study - G.A. Isenor Consulting Limited in Association with Blaine S. Rooney Consulting Limited (10:30 a.m.)

Mayor Norman welcomed Gerry Isenor, G.A. Isenor Consulting Limited, and Blaine Rooney, Blaine S. Rooney Consulting Limited, to Council.

Some highlights included:

- Water rates in Nova Scotia are regulated by the Nova Scotia Utility and Review Board (UARB) through the Public Utilities Act.
- Work with staff to put together a 3-year business plan, capital and operating for the water utility, then is submitted to Council for review. If agreed upon, file the plan with UARB.
- Once submitted to UARB, they take control of the process. They review and provide a schedule of events that will include information requests. They will schedule a public hearing. The process normally takes about 6 months. We are looking to have new rates by April 1, 2022, start of new fiscal year.

Water Rate Study

Comparative Statement of Operations:

- The rates are based on existing rates and shows what will happen if the water rates are not changed. Year-end shows a deficit that will continue to grow over the next 3 years.
- RQM is in a good surplus position, some of which is due to be transferred into a reserve account. In addition there is a payment of \$245,604 due which will be paid out of the surplus account which will cut down on capital debt.

Statement of Operating Expenditures:

- Following collaboration with finance and engineering, the allocations of some accounts were adjusted to more appropriate accounts for ease of management of cost centers.
- Water treatment costs are rising; labour not being charged to the utility and has been reallocated. An increase of 3% per year has been allocated which the UARB considers a reasonable increase.
- A leak detection allocation has been added; RQM is treating twice as much water as being sold. Some of which can be accounted for – bleeders (maintain chlorine levels), flushing and fire department usage, but the unaccounted is due to leakage. RQM is at the high end at roughly 50-60% compared to the normal of 20-30%. Therefore, a leak detection program will be started to find out where in the system the leaks are occurring.

Calculation of Amortization on Capital Contributions

- Information on Capital for RQM is inserted into spreadsheets that show expenses and the depreciation on assets. The depreciation fund is used for repairs; i.e. old transmission line.

Allocation of the Total Cost of Utility Plant in Service Between General Service and Fire Protection

- Need to calculate the amount of water used for fire services. Typically, 1/3 of reservoirs are for residents and the remaining 2/3 is used to fight fires.
- Assets are allocated to either fire protection or general service. Information is transferred into expense tables, 10% calculation for fighting fires and the remaining to general service. First year calculation for fire protection is \$187,000 and increases to \$195,474. What we are asking the UARB is to set the fire protection rate at the rate calculated in the 3rd year in the first two years that will in turn reduce the rates to customers in the first year.

Calculation of Revenue Required for Each Billing/Cost Category

Allocate expenses for fire services, as set out in UARB guidelines. Have a set base rate of 40% that equates to financial security, and the remaining 60% of revenue would come from water sales.

Service Connections and Equivalents

- 1225 customers
- Various sizes of piping from 5/8" to 6"
- Not adding in any projection over the next 3 years
- Create a formula for base rates on every meter vs. 5/8 meter.

Calculation of Consumption Rate

- Currently 96¢ per cubic meter which has been calculated to change to \$1.21 per cubic meter in the first year, \$1.24 per cubic meter in the second year and \$1.28 per cubic meter in the third year.

Calculation of Bulk Water Rate

- Installation of a wholesale meter for the sale of bulk water; \$3.63 per cubic meter in the first year, \$3.69 per cubic meter in the second and \$3.82 per cubic meter in the third year.

Comparison of Current Water Rates with Proposed New Rates

- Average bill: total number of customers by the total amount of water used by customer class = 37 cubic meters.
- The last rate increase was made in 2004.
- Rates adjusted to be: First year increase 12.8%, second year .4% and 3.9% increase in third year. Overall increase of \$9.60 per quarter, \$3.20 per month.

Schedule A - Schedule of Rates for Water and Water Services

- Rates were written in 2002 and have been adjusted to what is considered the normal compared to other facilities.
- Water supplied from hydrants is up to \$70.00 from \$25.00
- \$60.00 for call outs during regular hours and \$200.00 for after hours.
- Bulk water rate of \$50.00/minimum.

Schedule D – Schedule of Rules and Regulations Governing the Supply of Water and Water Services

- RQM's are currently out of date so adjustments were made to bring up to current expectations based on what UARB expects.

New added:

- Requests for Extensions of Service
- Work on Water Utility Infrastructure
- Curb Stop/Control Valve Service Box

Mayor Norman thanked Mr. Isenor and Mr. Rooney for their presentation.

10.0 Engineering & Public Works

- 10.1 Application to Nova Scotia Utility and Review Board for Water Rate Increase

It was moved by Councillor Amirault and seconded by Councillor Gidney:

THAT Region of Queens Municipality apply to the Nova Scotia Utility and Review Board for changes in its rates for water and water service, fire protection to the Region of Queens Municipality and changes to its rules and regulations for customers served by the Region of Queens Municipality Water Utility, as set out in the Water Rate Study prepared by G.A. Isenor Consulting Limited in association with Blaine S. Rooney Consulting Limited dated July 27, 2021.

MOTION CARRIED unanimously.

11.0 Finance (cont'd)

- 11.2 2020-2021 Audit Report

It was moved by Councillor Brown and seconded by Councillor Hawkes:

THAT the Council of Region of Queens Municipality adopt the Audited Financial Statements for the fiscal year ended March 31, 2021.

Ms. Veinotte provided background on the audited 2020-2021 Financial Statements. Some highlights included:

Gloria Banks, Principal Auditor, Grant Thornton, presented the audited financial statements to the Audit and Internal Control Committee on August 2, 2021.

Consolidated Statement of Financial Position (A4)

Liabilities:

- Deferred Revenue up due to Safe Restart Program.

- Solid Waste Post Closure Liability – on balance sheet as it is the amount we think we need to close the landfill and keep to standards for 30 years after closure.
- Prepaid Expenses – Up due to Blue Cross premiums

Consolidated Statement of Operations (A5)

- Revenue - Government Transfers up due to Safe Restart Program, and Government Transfer Capital Contribution (Gas Tax) amount received this year over last was approximately 50% less.
- Expenditures – Increased amounts under Environmental Health Services (landfill post closure \$800,000), Environmental Development Services (broadband investment \$437,000), and Recreational and Cultural Services (Trestle Trail \$487,000).

Consolidated Statement of Cash Flows (A6)

- Shows overall increase/decrease in cash and cash equivalents.

Consolidated Statement of Changes in Net Financial Assets (A7)

- Shows net change in assets – Needs to remain positive, as it is a reflection of growth in our infrastructure and capital assets.

Notes to the Consolidated Financial Statements (A20)

- Budget Figures – Public Sector Accounting Standards (PSAS) requirement.
- Numbers are budgetted with expenses for amortization and water added in and the cancellation of transfers from own funds. The fiscal plan for the financial statements is zero. Although a good standard for PSAS, not for RQM.

Non-Consolidated Financial Statements (B1)

- Expenditure: Transfer current year surplus of \$805,665 as compared to \$441,136 last year. The money was accumulating in the accumulated and surplus operating reserve and was moved into the special operating reserve.
- In previous years, a landfill profit account was set up and \$450,000 was deposited per year and moved to the 2nd Generation Landfill Reserve, where this money is required to be used.

Non-Consolidated Statement of Financial Position – Operating Fund (B2)

- Valuation Allowance for Uncollectible Taxes – Amount we feel are uncollectible
- 13% improvement in collection of taxes
- Prior Period Adjustment of \$36,412 – made following completion of last year's audit
- Transfer accumulated prior year surplus to Special Operating Reserve of \$2.14 Million.

Non-Consolidated Statement of Financial Position – Capital Fund (B3)

- All assets.
- Landfill Liability of \$3,291,159 up from \$2,415,731 last year (cost to close 2nd Generation Landfill)

Schedules to Non-Consolidated Statement of Operations (B5)

- Assessment values increased by approximately \$198,000.
- Port Mersey was reallocated to commercial property
- Deed Transfer Taxes up from \$440,323 to \$547,690.

Schedules to Non-Consolidated Statement of Operations (B6)

- Environmental health services up due to increased intake at the landfill, up from \$817,169 to \$883,551
- Rentals down due no rental income from Call Centre.
- Return on Investments down due to low interest rates.

Schedules to Non-Consolidated Statement of Operations (B7)

- Prior year adjustments - \$405,862 of which \$292,400 was earmarked for local government, was in reality, not a payment due, but monies accumulated every year for sediment removal. This has been moved to its own reserve to be used rather than effecting the tax rate.

Schedules to Non-Consolidated Statement of Operations (B8)

- Tax billings down from \$17,200 to \$8,400
- Common services (cleaning/maintenance for building) up from \$76,455 to \$99,028 (will be recouped from safe startup fund)
- General Administration - Other – legal fees
- Other General Government Services – Other – Queens County Transit

Schedules to Non-Consolidated Statement of Operations (B9)

- Fire Fighting Force – charges for bunker suits and breathing apparatus
- Roads and Streets – paving invoice of \$18,000

Schedules to Non-Consolidated Statement of Operations (B10)

- Sewage Treatment and Disposal - \$126,000 expensed for sewer (odor issue)
- Garbage and Waste Collection – wage allocations

Schedules to Non-Consolidated Statement of Operations (B11)

- Environment Services – Administration – Accessibility Coordinators' salary
- Recreation and Cultural Services – Swimming Pools – pools closed due to Covid
- Fiscal Services – Special Operating Reserve – Trestle Trail and Broadband

Notes to Non-Consolidated Financial Statements (B35)

- Capital Project Funding Notes – added this year

Non-Consolidated Statement of Revenue and Expenditure – Hillview Acres (B12)

- Revenue up due to wages and PPE

Non-Consolidated Statement of Operations and Surplus – Water Utility (B13)

- Wages allocated – work with Director of Engineering & Public Works to rework % of hours for labour to be accurate

Non-Consolidated Statement of Financial Position Water Utility (B14)

- Obtain permission from UARB to transfer \$180,000 to its own reserve

Non-Consolidated Statement of Financial Position Water Capital Fund (B15)

- Considerable surplus – To be used to bring infrastructure up-to-date

Non-Consolidated Water Utility Tangible Capital Asset Summary (B16)

- List of all RQM assets

Non-Consolidated Statement of Financial Position – Special Operating Reserve (B17)

- Capital, Operating and Equipment Reserves – Revenues and Expenses for the year

Notes to Non-Consolidated Financial Statements (B21)

- Receivables – Taxes, Rates and Others – Tax receivables down 13% and overall by 10% due to good collections policy and residents submitting payments.
- Pension Asset – pension surplus \$288,982 to be disbursed to employees and employer following actuarial review

Notes to Non-Consolidated Financial Statements (B22)

- Loans Receivable – Loans to Fire Departments (loan repayments forgiven by Council for 2020)

Notes to Non-Consolidated Financial Statements (B23/B24)

- Long Term Debt – detailed listing of debt - \$4.2Million
- Payment in 2023 higher due to payment to Water Utility

Notes to Non-Consolidated Financial Statements (B25/B26)

- Tangible Capital Assets 2020 and 2021 – list of all assets

Notes to Non-Consolidated Financial Statements (B27)

- Contracts and Leases – Garbage collection up considerably over last contract
- Remuneration and Expenses of Elected Officials – submitted to province each year

Notes to Non-Consolidated Financial Statements (B28)

- Detailed listing of all reserves

- 2nd Generation Landfill \$4.4 million reserve to build a new Cell
- 2nd Generation Landfill – Post Closure \$5.1 million (ensure there is enough money in reserve to pay for closure in 20 years)

Notes to Non-Consolidated Financial Statements (B29)

- Employees' Retirement Pension Plan

MOTION CARRIED unanimously.

Mayor Norman announced a recess at 1:02 p.m. to 2:00 p.m.

Mayor Norman called meeting back to order at 2:00 p.m.

12.0 Recreation & Healthy Communities

There were no items to come before this meeting.

13.0 Planning

13.1 Appointment of Fire Inspector

It was moved by Councillor Charlton and seconded by Councillor Hawkes

THAT Council of Region of Queens Municipality appoint Tim Clattenburg as a Fire Inspector for Region of Queens Municipality to administer and enforce provisions of the Nova Scotia Fire Safety Act, Regulations and National Fire Code.

MOTION CARRIED unanimously.

13.2 Naming of Owl Cove in LaBelle

It was moved by Councillor Brown and seconded by Councillor Charlton:

THAT Council of Region of Queens Municipality notify the Province of Nova Scotia that it has no objection to the geographic naming of a cove on the southern side of Molega Lake as Owl Cove.

Mike MacLeod, Director of Planning & Development, stated the authority for naming of geographical locations resides with the provincial government. As part of the application process the consent of local government is requested.

Municipal staff were approached by representatives of Nova Scotia Geographic Names Program to assist with the mail out and collection of a survey respecting the proposed naming in the vicinity.

MOTION CARRIED unanimously.

13.3 32 Wolfe Street in Liverpool

It was moved by Councillor Charlton and seconded by Councillor Amirault:

THAT Council of Region of Queens Municipality declare property identified as PID #70029517 as surplus to municipal needs and enter into a purchase and sale agreement with John Lake to convey the municipal lands for a purchase price of \$3,000;

AND THAT all costs associated with this transaction be borne by John Lake.

Mr. MacLeod stated RQM owns several parcels of land on Wolfe Street, which have privately leased mobile homes. John Lake owns the mobile home located on the property located at 32 Wolfe Street in Liverpool. He has made application to purchase or lease this property.

RQM has looked at similar requests in the past and have sold quite small lots on Wolfe Street to the mobile owners. \$3,000 for the lot is considered fair market value. RQM is not presently generating any tax revenue so it is better served in private hands.

MOTION CARRIED with 7 in favour and 1 against.

14.0 Reports

14.1 Council Implementation Report

There were no issues arising from this report.

14.2 Fire Departments Funding

Deputy Mayor Muise stated a meeting was held with the fire chiefs on a formula for distribution for 1 cent of the budget money. A formula was agreed to by all departments for a one-year period. Any future changes would need to come back for discussion.

Payments are to remain the same; i.e. 50%, 20%, 20%, 10%. They are required to submit a copy of their financial statements each year.

Councillor Gidney provided information for the distribution for 1 cent of the 2021-2022 budget. The total amount for the 2 cents increase is \$190,576. The Fire Chiefs have requested that the money be allocated to each fire department as outlined in tables distributed with the agenda.

He further stated the Chiefs agreed to \$40,000 for each department, and following a percentage allocated to each department as per the needs of each station agreed on by the Chiefs. As the expenditures far exceed the grant provided by RQM, each chief will determine where the funds are to be spent based on the needs of their station.

As per Section 2.94 of the Municipal Government Act, Fire Chiefs register their department with RQM each year specifying the service they will endeavor to provide and the level of service they will achieve. The registration also confirms the equipment specified. The fire chiefs know what they require to perform their duties; therefore, it is their decision from the funds to fulfill their obligation. Council does not have the knowledge or skills to determine how these are spent.

To date, I am not aware of any circumstances that the fire departments have not fulfilled their duties for which they have been registered.

It was moved by Councillor Gidney and seconded by Deputy Mayor Muise:

THAT the report of Councillor Gidney be adopted by Council.

Mayor Norman stated the report just read was not in writing and has not been circulated. Earlier a question on motions popping up was discussed and the response I gave was any substantive motion, which is what you have made, requires 48 hours prior notice and needs to be written.

Mayor Norman further stated that she was not disagreeing with Councillor Gidney's comments from the report, but that Council has not read the report, which was read quickly. As members of Council, before we adopt such things, as there were statements in the report that maybe not everyone agrees with.

Mayor Norman further stated she did not like the way the report came to Council.

Councillor Gidney stated that this money has been approved in the budget and all we are doing is allocating it. There is no new money, but what we agreed to during budget and what we promised to give them.

Mayor Norman stated the motion said the adoption of the report, which Councillor Gidney read, which we have not read and would have been more comfortable if the motion had said to adopt the allocation of funds rather than adopt the report he read.

Deputy Muise stated he disagreed with Mayor Norman's comments and stated he was advised to present the spreadsheet under Reports as is.

Councillor Charlton enquired if a motion was required whereas the money has already been approved at budget, or can we give consensus.

It was moved by Councillor Gidney and seconded by Deputy Mayor Muise:

THAT the motion on the floor be withdrawn.

Mr. McNeill stated consensus was required to release the funds according to the provided spreadsheet the same as the other funds to the fire departments are disbursed.

Consensus was given to proceed with the disbursement of funds as outlined in the spreadsheet circulated.

14.3 Sustainable Communities Training – Councillor Charlton

Councillor Charlton stated she has successfully completed the Sustainable Communities Training. She learned about what it means to make a community sustainable based on social, economic and environment foundations.

She thanked Council for supporting her for this opportunity.

Mayor Norman asked her to provide a written report highlighting what she learned to share with the other Councillors.

15.0 In-Camera Items

It was moved by Councillor Brown and seconded by Councillor Hawkes that the proceedings go In-Camera at 2:24 p.m. to discuss the following:

- 15.1 Sale of Municipal Property
- 15.2 Contract Negotiations
- 15.3 Contract Negotiations

MOTION CARRIED unanimously.

It was moved by Councillor Gidney and seconded by Councillor Brown that the proceedings exit In-Camera at 3:13 p.m.

MOTION CARRIED unanimously.

16.0 Adjournment


The meeting adjourned at 3:13 p.m.

Mayor Darlene Norman, Chair

Chris McNeill, CAO

Christine Watson, Administrative Assistant – Planning & Development

Date Approved: _____



This purchase is of a budgeted item, within allocation and will be funded through the Region's Equipment Reserve. The purchase will replace a 2005 end-of-life truck that will be disposed for salvage materials and does not increase the Public Works fleet size.

Applicable Legislation

Section 47 (5) of the *Municipal Government Act* sets out that council may make and carry out a contract, perform an act, do any thing or provide a service for which the municipality or the council is authorized by an Act of the Legislature to spend or borrow money.

Budget Impacts

The purchase of a 2021, 4 x 4, 14,000lb Chassis Cab is included in the annual budget.

Recommendation

THAT the Council of Region of Queens Municipality approve the purchase of a 2021, 4x4, 14,000lb Chassis Cab from Mosher Motors at a price of \$58 517.70 + HST.

Communications

Mosher Motors will be advised following approval from Council.

Region of Queens Municipality Staff Report

6.2

To: Council

From: Adam Grant, Director of Engineering and Public Works

Date: September 14, 2021

Re: 2009 GMC Topkick Tandem Axle Dump Truck Purchase

Background

Budget for a replacement used tandem axle dump truck was allocated in this year's budget to seek replacement of a 1989 Ford L8000 which has reached its end-of-life. The replacement equipment would be a machine of similar capacity and capability to be utilized by the Public Works Department

Details

Staff within the Engineering and Public Works Department have been working since mid-winter to source a suitable replacement truck. Emails and phone calls to major and minor equipment dealers in Nova Scotia and neighboring provinces have demonstrated the complicity of the used equipment market currently. Very few pieces of equipment have been found to-date that have the potential to be utilized. Many required significant investment to create a working, reliable machine. While most found were far exceeding budget anticipation.

Nova Freightliner in Dartmouth has taken this truck in on trade, staff have been to Dartmouth to assess the vehicle, drive it and highly recommend acquisition.



Quote: Nova Freightliner

\$60 000 + HST

This purchase is of a budgeted item, within allocation and will be funded through the Region's Equipment Reserve. The purchase will replace a 1989 end-of-life truck that will be disposed for salvage materials and does not increase the Public Works fleet size.

Applicable Legislation

Section 47 (5) of the *Municipal Government Act* sets out that council may make and carry out a contract, perform an act, do any thing or provide a service for which the municipality or the council is authorized by an Act of the Legislature to spend or borrow money.

Budget Impacts

The purchase of the 2009 tandem axle dump truck purchase is included in the annual budget.

Recommendation

THAT the Council of Region of Queens Municipality approve the purchase of the 2009 GMC Topkick from Nova Freightliner at a price of \$60 000 + HST.

Communications

Nova Freightliner will be advised following approval from Council.

Region of Queens Municipality Staff Report

6.3

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: September 14, 2021

Re: Ad Hoc Noise Bylaw Committee Application

Background

Council at its regular meeting on July 13, 2021, passed a motion appointing representatives to an Ad Hoc Noise Bylaw Committee comprised of one public representative of each electoral district, Councillors Amirault, Brown, and Charlton, as well as the Municipality's Bylaw Enforcement Officer and Chief Administrative Officer.

The purpose of the Committee is to review all public feedback and to bring back recommendations to the Noise Bylaw. At that time, there were no applications from Electoral District 1.

Details

After the approval by Council of the Ad Hoc Noise Bylaw Committee on July 13, 2021, an application was received from a member of Electoral District 1. Sue Beaumont-Rudderham is the applicant and is concerned about the increasing volume of traffic, especially those with inadequate exhaust systems, and the increased noise from the 103 bypass in Port Mouton.



Budget Impacts

It is anticipated that the expenses of the committee will relate to room rental and refreshments, as well as mileage and other authorized expenses, but will depend on the timing of meetings. Therefore, the costs are expected to be approximately \$750.

Recommendation

THAT Council of Region of Queens Municipality appoint Sue Beaumont-Rudderham to the Ad Hoc Noise Bylaw Committee to represent Electoral District 1.

Communications

Once Council decides on the approved committee member, the applicant will be notified of Council's decision.

Region of Queens Municipality Staff Report

To: Council

From: Elise Johnston, Accessibility Coordinator

Date: 14 September 2021

Re: Queens Municipal Accessibility Plan 2021-2030

Background

Nova Scotia's Accessibility Act, Bill 59, of September of 2017 aims to remove and prevent barriers that disable people with respect to participating in the broad community.

The Act mandates all public sector bodies create an Accessibility Plan towards an accessible Nova Scotia by 2030. The Act's Regulations prescribe municipalities as public sector bodies as of April 1, 2021.

Details

The Accessibility Coordinator, supported by the Accessibility Advisory Committee (AAC), presented the draft Queens Municipal Accessibility Plan 2021-2030 (QMAP) to Council on April 27, 2021 and it was released for public input for 45 days. Aside from one resident providing positive feedback, and Shelburne's municipal office asking for process information, response was minimal.

Staff and the AAC feel that the QMAP establishes a good roadmap, with specific items for action, towards improving accessibility in Queens across the various categories. A copy of the plan is attached as Appendix A.

Applicable Legislation



The NS Accessibility Act 2017 c.2 s.1

Budget Impacts

There are no budget impacts for this recommendation.

Recommendation

That Council of Region of Queens Municipality adopt Queens Municipal Accessibility Plan dated August 27, 2021.

Communications

Communications of the approval will be posted for public information through the Regular Meeting of Council Minutes and social media.

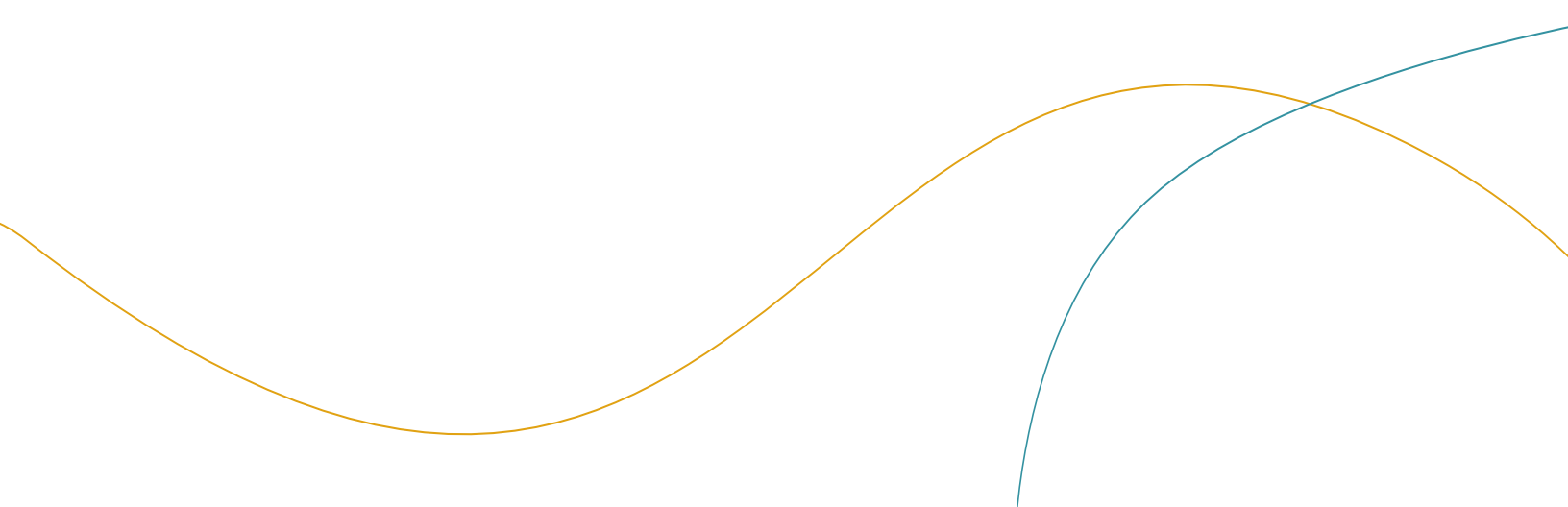
A copy of the approved QMAP will be posted on the Region's website, under Planning, Accessibility.



Municipal Accessibility Plan 2021-2030

Region of Queens Municipality

August 2021



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Introduction

In 2017, Nova Scotia was the third province to adopt an Accessibility Act as Bill 59¹. This legislation requires public bodies, including municipalities and universities, to create accessibility plans by 2021 with the help of local advisory committees made up of people with disabilities or who represent organisations that support persons with disabilities. This 'first person voice' highlights specific experiences of barriers to basic services and opportunities, and provides insights for improvements.

The Canadian and Nova Scotia Human Rights Commissions advocate against discrimination in various ways but are set up to address complaints, i.e. after barriers have been met. Nova Scotia recognises this is reactive and strives to be proactive by preventing barriers in the first place while identifying and removing those that exist already. Region of Queens has embraced this direction by creating a new position of Accessibility Coordinator, who, guided by Queens Accessibility Advisory Committee (QAAC)², helped create this Queens Municipal Accessibility Plan (QMAP). Based on section 40 of the Accessibility Act, Accessibility Plans must be publicly available and include:

- a. A report on measures the public sector body has taken and intends to take to identify, remove and prevent barriers;
- b. Information on procedures the public sector body has in place to assess the following for their effect on accessibility for persons with disabilities:
 - i. Any of its proposed policies, programs, practices and services, and
 - ii. Any proposed enactments or by-laws it will be administering; and
- c. Any other prescribed information.

It is important to note that this municipality is in fact an entire county with a variety of built environments, ranging from untouched natural sites to denser urban settings. There are a number of hamlets, or pockets of semi-urbanised zones, that offer services for the immediate community and there are many residences spaced quite sparsely without the typical 'municipal services' close by. It is also worth noting that the population is under 11,000, with statistically lower incomes than most of the province. It will be a challenge to respect the natural character of Queens that many love and identify with while improving access in the built environment. For example, it is not necessarily realistic that hamlets be completely lined with sidewalks or that every small business owner have a power-operated entry door. What is expected, however, is that by broadening awareness of issues and resources, the municipality can

¹ https://www.nslegislature.ca/legc/bills/62nd_3rd/3rd_read/b059.htm

² QAAC consists of up to 5 volunteer members of the public, who either have disabilities or represent organisations that support people with disabilities, plus 2 elected Councillors, for terms of 1 or 2 years. The Accessibility Coordinator and the Director of Planning sit as non-voting members.

improve accessibility across the board, starting with itself as a role model.

Definition of Terms

Barrier

Barriers make it harder for some people to participate in various ways. Nova Scotia’s Accessibility Act defines a barrier as “anything that hinders or challenges the full and effective participation in society of persons with disabilities, including a physical barrier, an architectural barrier, an information or communications barrier, an attitudinal barrier, a technological barrier, a policy or a practice.” While economic barriers exist, they are not the focus of this Act.

Disability

As defined in Nova Scotia’s Accessibility Act: “a physical, mental, intellectual, learning or sensory impairment, including an episodic disability that, in interaction with a barrier, hinders an individual’s full and effective participation in society.” Where no barriers exist, a disability should not be an impediment.

Equitable Access

If equal access is to give everyone the same thing, barriers may be created for some users. A commitment to fairness looks at the end result and for equitable access which allows all users full participation. Accommodating individual differences by offering flexibility and options is key.



ASL is American Sign Language, which needs translators between users and non-users.

CART, or Communication Access Real-Time Translation, delivers captions remotely to any screen in real time, also known as Live Captioning.

CSA is the Canadian Standards Association, whose B651HB-18 specifications will be adopted by NS in terms of accessibility in the built environment.

Categories of Accessibility

As laid out in the Nova Scotia Accessibility Act:

1. **Built Environment:** shared indoor and outdoor spaces where we live, work and play, all to be barrier-free. (This is the first set of standards to be developed, currently being reviewed after stakeholder consultation).
2. **Education:** to be inclusive yet individualised.
3. **Employment:** opportunities to be available and accessible to all.
4. **Information and Communications:** to be available in a variety of formats, with or without assistive technologies.
5. **Goods and Services:** to be accessible to all (includes the built environment and information/communications as well as staff training).
6. **Public Transportation and infrastructure:** to be accessible and available within and between communities.

Region of Queens Commitments

Guiding Principles

Be a **Champion of Change**, a role model for the private sector and broader community.

Human Rights - We uphold accessibility as a fundamental human right. We prioritize the social model of disability, recognizing that limitations are created by environmental, structural and attitudinal barriers that restrict the full participation of persons with impairments.

First Voice - We value first voice and prioritize it in our work to advance accessibility, recognizing the lived experiences and expertise of residents with disabilities.

Diversity - We understand the diversity of disabilities and how other identities, circumstances, and experiences intersect and impact accessibility. Disability is valued as a category of diversity and is to be reflected in municipal policies, programs and services.

Goals for Municipal Accessibility Outcomes

Based on Federal and Provincial Accessibility Requirements and following Nova Scotia's 'Access by Design 2030' timeline, (<https://novascotia.ca/accessibility/access-by-design/>) Region of Queens as a prescribed public sector body must aim for the following goals:

- Persons with disabilities (including employees, residents and visitors) receive equitable access to:
 - Municipally-owned and leased buildings and public spaces;
 - Services delivered by the Municipality;

- Municipal information and communications.
- Persons with disabilities are meaningfully employed, engaged and advancing within Municipal service and have appropriate accommodations.
- Municipal employees are aware of the rights of persons with disabilities, are able to identify barriers to accessibility and their impacts, and actively seek solutions to prevent and remove them.

Responsibilities

- The **Accessibility Coordinator** is responsible for receiving and responding to public concerns, complaints and suggestions as well as recruiting members for the Advisory Committee and serving as a resource to the community. Accountable to the Director of Planning and Development, they will develop the municipal strategy and plan.
- The **Accessibility Advisory Committee** is responsible for guiding the Accessibility Coordinator in creating the Municipal Accessibility Plan, reporting and making recommendations to municipal council.
- **Council** is responsible for adopting and overseeing the Municipal Accessibility Plan as well as allocating sufficient resources to fulfill its goals.
- The **Chief Administrative Officer** is ultimately responsible for having the plan implemented under the framework of the Act.

Existing Policies

The Region of Queens Policy #87 - Recreation for All approved in March 2020, already lays out some areas for accessibility, which can be highlighted and implemented. Similar clauses need to be carried through all aspects of municipal operations.

87.11 Council shall ensure that any future leases or agreements consider the accessible nature of such facilities for all users.

87.12 Council shall seek to improve accessibility incrementally for all existing municipal recreational properties with budget allocations each year.

87.22 The Municipality will inform, educate and communicate all recreational facilities in various formats, accessible to all.

87.25 Training opportunities for staff to ensure all services are accessible to all.

87.27 All events hosted by the Municipality will consider physical accessibility needs, audio and visual needs, transportation and parking, etc.

87.28 Community Organisations can apply for the Community Investment Fund program encouraging inclusionary events, programs and services.

Community Engagement

The Accessibility Coordinator reached out to dozens of 'Intermediaries', including the Department of Community Services, Queens Home Support Services, the local Doctors' Association, NS Works, Queens County Food Bank, the Thomas Raddall library, Pharmasave in Liverpool and Caledonia, Queens Community Health Board, Queens Senior Safety Association and the local VON nursing office to inform them of the municipal efforts and request that communications pass through them to target audiences.

An Accessibility Survey was created and launched in September 2020 and resulted in almost 100 submissions with general and specific feedback on priority concerns for Queens County. This plan takes notes from the Survey and encourages continued community input. Detailed responses are available upon request.

Public Awareness sessions, both online and in-person are prepared and to be presented widely and in focus groups. An exterior "Rollabout Event" or interior Simulations will occur when Covid restrictions allow.

Implementing the Plan

To Do Items, according to the categories of accessibility:

- 1. Built Environment** – See the proposed updated provincial standards in Appendix A.
 - All municipal properties will be assessed and recommendations made by end of July 2021. See the following section for details. Cost estimates of priority upgrades to be developed by October 2021, with the intent of long-term budget planning.
 - Council will allocate amounts for priority upgrades, general and/or specific, in next budget(s) (expanding on Recreation Policy # 87.12).
 - Grant applications are developed for large renovation projects. Examples include The Astor Theatre: entry, elevator, washroom; QPEC bleacher rails, auditory supports; beach access and rentable adaptive equipment such as a hippocampe.
 - Engineering Department staff and Building Official(s) receive Universal Design and/or Aging-in-Place training, also offered to community builders.
 - Building inspections identify and capture a count of which applications are accessibility-related and post/distribute a pamphlet for accessibility remodelling (for example to all who apply for ramp addition permits).

- All future plans and built projects for Queens are reviewed by the Accessibility Advisory Committee or Coordinator (as in Recreation policy # 87.07).
- Provide public awareness on the possibilities made with new Land Use Planning Bylaw and Municipal Planning Strategy, via home support service providers, realtors, contractors, lawyers, etc. in terms of housing types: accessory and converted dwellings; supportive housing and land lease communities.
- Liaise with the South Queens Chamber of Commerce and the North Queens Board of Trade to support small businesses as they work to improve accessibility in the built and digital contexts.

2. Education

The elementary, middle and high schools in Queens are managed by South Shore Regional Centre for Education in Bridgewater. There are no post-secondary institutions in the county. The municipality recognises the partnership between the Department of Education and the Rick Hansen Foundation Schools Program and will promote participation from the Accessibility Coordinator, Advisory Committee and community members.

Region of Queens will continue to support school-aged residents with the Recreation for All policy and to promote accessibility awareness through public outreach and educational programs.

- Create awareness campaigns to inform residents, service providers and business owners on the Act itself and the Municipality's commitments, using a variety of engagement methods and formats:
 - Audio podcasts and interviews through local radio and Queens Community Health Board, with all files recorded and posted online;
 - In person presentations (where COVID-19 restrictions allow);
 - Webinars initially for registered participants with recordings available online;
 - Articles on updates in South Shore newspaper;
 - Social media promotion, possible blog on the Region of Queens' website.
- Target audiences to include but are not limited to:
 - The business community through South Queens Chamber of Commerce and North Queens Board of Trade;

- Builders and contractors through three Home Hardware stores in Queens, the NS Builders Association, municipal Building Officials, realtors and word of mouth;
- The elderly through local organisations such as the Queens Senior Safety Association, pharmacies, Queens Home Support, VON, residential care facilities and more;
- People with disabilities through Dept. of Community Services, Queens Learning Network, NSWorks, Queens Association for Supported Living and the Doctor's Association.

3. Employment - See notes on NS Human Rights Commission in Appendix B. Also note Canada's Employment Equity Act 1995 that promotes equity in the workplace and protects employees from unfair treatment and any form of discrimination.

- Region of Queens ensures that all announcements of job opportunities are available in multiple formats, distributed through a wide range of intermediaries and promotes that accommodations are possible.
- Assign a designated staff person to help individuals who may need accommodations, either a Human Resource person or another personnel staff.
- Establish a centralized accommodation fund to pay for assistive devices or accommodations for employees.
- Continue accessibility improvements of the built environment for staff as much as for the public, i.e. accessible kitchens, internal doors, etc. in municipal sites.

Integrate efforts with the Diversity and Inclusion Coordinator and Committee on the following goals:

- All staff have some Disability Awareness Training, including watch the video from Human Rights Commission on Working with Abilities:
<https://nshrc.myvcampus.com/shop/working-with-abilities>.
- Outreach: Working with NSWorks, SQ Chambers of Commerce and NQ Board of Trade to support training on diversity in the workplace to all employers in Queens.
- Track (anonymously) the number of employees with disabilities, diagnosed or self-identifying, with the aim of reflecting diversity in the workforce. Following the Employment Equity Act 9.1(a) and 2), only self-identification is counted as a member of designated group.

- Set out long-term goals for increasing the representation of persons with disabilities in the total municipal workforce and the employer's strategy and timeline for achieving those goals.

4. Information and Communications

- By end of January 2021, all current municipal office staff will watch some of, and some staff will watch all of, the Digital Accessibility Webinars and other relevant training relevant to their tasks. New employees will receive training within their first month of starting work.
- As of June 2021, all new municipally-created documents will be screen-readable, using current best practices including coded structure to improve navigation.
- The new website(s) is to follow the internationally recognised 'Web Content Accessibility Guidelines', WCAG2, at minimum and be tested by various assistive technologies. An accessibility clause will be added to the footer indicating continuing efforts, alternative formats available upon request and providing a feedback capability.
- All printed information for the public is to have audio options, at least alternatives online with alternative text for images; use of QR codes and/or button-activated speakers on visual interpretation panels or visitor signage.
- A quarter of all business cards continue to have Braille.
- ASL or CART services will be readily available upon request with appropriate notice. Assistive hearing device(s) are to be in Council Chamber.
- All municipal videos will have closed captions where possible and described video where appropriate.

5. Goods and Services (beyond the other categories such as access to the physical environment, information-communications and staff training).

- All public service counters will have a dropped area with knee clearance, according to revised building codes.
- Establish a fund for accommodations for customers such as telecoil hearing systems, CART, Video Relay Services and/or ASL translators.
- Promote the existing accessible recreational equipment and continue to apply for grants for other assets, such as mobi mats at the beach.
- Recognising the extra financial burden that people with disabilities typically carry, the Municipality will determine the impacts of offering free parking to vehicles with accessible parking permits and decide whether to implement this or not.

- Waive or discount entrance fees at events and leisure activities provided by the municipality for those whose role is to provide service to someone with disabilities. Easter Seals has an “Access 2” program in which venues such as museums and theatres that recognise the need for support persons are registered and anyone holding a members card receives discounts.
- Region of Queens will allow for and consider the needs of service dogs such as the provision of water and rest areas without requesting proof of certification.

6. Accessible Transportation

- Support Queens County Transit services as appropriate and possible. Designated QCT pick-up and drop-off stops in high-use areas will be considered.
- Detail a parking and sidewalk remediation plan, with a timeline and budget: access aisles, protected paths, lowered curbs, slopes, use of high-contrasted tactile indicators. etc. in the areas that are within municipal control (Liverpool, some of Milton, Brooklyn and Caledonia) and according to updated provincial standards.
- Prioritise snow removal areas with training and awareness around accessible parking spots to maintain barrier-free paths in commercial and recreational areas that are maintained by the municipality.
- Develop incentives for accessible taxis such as waiving the annual municipal registration fee in Bylaw 15.
- Ensure that crosswalks are well marked and that audible traffic signal stations are safe and helpful, with clear instructions for all users. Use provincial regulations for design needs of pedestrians with impaired vision. Timing and volume of signals are specified as well as guidelines for tactile information.

Detailed Built Environment Recommendations for Queens

Detailed Audits have been completed for Queens’ Municipal Properties with many specific recommendations made. The following list highlights priority issues to be addressed, supported by the newly recommended Standards for the Built Environment. Quantitative reports with photos are available on request.

Site Place Name Priority Issues

1. **Administration Building:** improve accessible parking by adding upright signage and another accessible stall / replace the exterior path to Council Chamber and add a rail / install signage for the accessible washroom / create lowered

sections of service counters / provide hearing assistance in Council Chambers / put a bench along the exterior path.

2. **Queens Place Emera Centre:** widen parking stalls and add accessible aisles and a protected path (forthcoming in Spring 2021) / install toilet back rests in accessible stalls (completed March 2021) / add elevator and washroom signage (end March) / install hand-rail posts at some bleachers, top & bottom four rows for example / improve audio supports in the arena, the reception desk and community room with an induction loop or other / confirm visual emergency alarms exist, that evacuation plans have tactile information and that areas of refuge have signage / replace or improve toilet paper dispensers / replace the exterior push button door opener with a sensor-powered one for the front doors / consider how to offer a universal, non-binary change room.
3. **Town Hall / Astor Theatre:** create a ramped entry to the central space from the back parking to the side gallery / provide a universal washroom on the main floor / offer audio-visual supports such as caption readers and described video receivers and induction loops in community rooms / install an elevator to the second level and a lift to the stage / create the standard number, size and selection of flat wheelchair viewing spots in the theatre.
4. **Liverpool Courthouse:** Create a wheelchair accessible washroom / offer audio support / ease tension on entry doors and install a viewing panel on inside vestibule doors.
5. **Fort Point Lighthouse:** improve paths from parking / install ramps to and an emergency call system in the washrooms / offer audio-visual options for the interior presentations and exterior interpretation panels (such as button-activated speakers, QR codes to websites with videos, possibly lending a device. Consider a foghorn at the ground level to try.)
6. **Milton Centennial Pool:** The pool & building need major renovations and project development.
7. **North Queens Aquatic Centre:** major renovations and project development required.
8. **Liverpool Visitor Information Centre/Privateer & Centennial Park:** increase the number of accessible parking stalls and add upright signage / erect signage showing ramped access at back (end of April, 2021) / facilitate entry to the building with a power-operated opener or install a doorbell / provide audio support such as an induction loop or microphone-speaker and screen reader on the information device / increase the number of picnic tables with extensions

and install concrete pads at the sides of benches. Consider a year-round accessible port-a-pottie.

9. **Ground Search and Rescue Building:** provide a threshold ramp at the front door entry / make the washroom accessible with a 36" door, grab bars and accessories located correctly.
10. **Call Centre Building:** Audit not yet performed but a quick walk-through showed good accessibility in this more recently-constructed building.
11. **Hank Snow Museum:** improve entry with a power operated door or at least a doorbell / create two paved, accessible parking stalls and path at the entry ramp / add rails to side ramp / install a visual fire alarm / install a emergency call button from washroom / recommend audible information and website upgrades.
12. **Hillsview Acres:** not yet audited but as a care facility, it is likely wheelchair accessible.
13. **South Shore Regional Airport, Terminal Building:** not yet audited.
14. **Beach Meadows Beach:** have a MOBI mat and sand barrier at the ramped boardwalk, plus a storage shed for these / construct accessible change rooms (existing stalls are small with short steep ramps) with an adult-sized change table / pave a minimum of 2 parking stalls connecting to the boardwalk and add upright signs.
15. **Pine Grove Park:** have at least 1 accessible area with extended picnic table(s) by creating a second parking lot and flat entry point to the Trestle Trail and Anniversary Walk or by cutting a zigzag path on the hill in from the existing parking / consider a section with a rope-guided path for low-vision users / more benches along the wide flat trail.
16. **Port Medway Lighthouse & Park:** designate parking spots with upright signs and protected aisles / construct a ramp to the gazebo / have a roll-in portable toilet.
17. **Liverpool Fire Station:** install a power door –operator and threshold ramps at the front entry /install visual alarms in the washrooms.
18. **Milton Blacksmith Shop:** Not yet audited.
19. Municipal buildings without public access have not been audited:

Town 'Cowie' Well
Solid Waste Management
Public Works Garage

NQ Sewage Treatment Facility
SQ Sewage Treatment Facility
Water Treatment Plant
Leaf and Yard Waste Facility

20. Outdoor spaces for the public's use have not been audited yet but all built elements will be upgraded for accessibility, such as barrier-free path of travel, picnic benches, gazebos and parking.

Cobb Park
Tupper Park, Milton
Garika Park, Milton
Trestle Trail
Thorburne Baseball Field
Liverpool Tennis Court (Leased)
Skateboard Park
Bicycle Park
Queens Place Walking Trail
Meadow Pond Trail
Scout Camp, Greenfield
Path Lake Park, East Port L'Hebert
Miriam Hunt Park, Caledonia
Hunts Point Beach ROW

Appendices

Appendix A New Accessibility Standards for NS in the Built Environment

This section is provided as information on the provincial recommendations as they are being proposed at the time of writing. <https://novascotia.ca/accessibility/built-environment/Built-Environment-Recommendations-Phase-1.pdf> is a revised edition submitted in October 2020. Phases 2 was sent to the Department of Justice in March 2021 for review and phase 3 is scheduled for the Fall. The following is a summary of highlights that will have to be implemented by all municipalities.

- Parking
 - The province will review the current system, application process for and levels of dedicated parking spaces as well as enforcement procedures.
 - Municipal Accessibility Advisory Committees will determine the need, location and design of accessible spaces and ensure sufficient curb cuts with tactile surfaces and 70% colour contrast and safe pathways;
 - Light levels are to be 20-50 lux from parking spaces to the main entrance and a marked speed limit for vehicles posted (especially at QPEC & Waterfront lots);
 - Municipalities will install and maintain vertical signage, prioritize snow removal for accessible parking areas and appoint a specific person to ensure the enforcement of standards.
- Pedestrian Facilities
 - Public sidewalks to follow Transportation Association of Canada and have both tactile and colour-contrasted curb cuts.
 - Streetscape planning to be reviewed by Municipal Accessibility Advisory Committee: furniture to be cane-detectable, no obstructions for barrier-free paths.
 - Tactile indicators at tops of stairs.
 - Consider raised crosswalks at high-volume pedestrian traffic intersections.
- Emergency Services
 - All buildings requiring visual Emergency Plans according to Fire Code need updated and tactile evacuation maps located no more than 1200 mm from floor and with 1200 mm x 750 mm clear area in front of the sign, in a prominent location near entry points; well-marked areas of refuge with evacuation chair or alternative and a hands-free communication system not more than 1200 mm from floor; and staff training in public facilities. Copies of these plans will be forwarded to responding authorities.
 - Visual alarms: lights flash when audio signals; LCD systems should have captions.
- Wayfinding

- Nova Scotia adopts the CSA B651 and Communications NS will monitor international best practices towards future recommendations.
- Washrooms
 - Number of accessible stalls or rooms according to building code will meet CSA B651-18 until such time as the NSBC is updated. This includes clear signage, colour-contrasted accessories, visual alarms and emergency call buttons.
 - Have automatic door opener if occupancy loads require (see NS Building Code for numbers) or a door-less, screen wall entry, i.e. no force is required.
 - Essential service buildings are to have at least one adult change table and a lift (as a proposed guideline, not a regulation).
 - Municipally-specific requirements are to be stated in municipal accessibility plans for easy to find public information.
- Interiors
 - Stairs and ramps meet CSA B651 with recommended rail design, tactile indicators at tops and bottoms, and colour contrasting alerts at nosing.
 - Lowered service counters measure 730-860mm max surface height with knee clearance of 480mm depth, 685mm underside height minimum.
 - Lighting options are adjustable where practical in public and commercial buildings.
 - All primary accessible public entrances in buildings offering essential services require automatic door openers. All doorways meet CSA B561, ie 34" clearance (36" door), with levered handles, glass inserts where privacy allows and are colour-contrasted.
 - Elevators meet CSA B561 with tactile buttons, emergency call and auditory announcements.
 - Assistive Listening Systems are required in assembly areas greater than 100sq.m.
- Parks and Recreation
 - Nova Scotia will adopt Rick Hansen Foundation Guidelines for new trails and accessibility will be reviewed as part of annual maintenance plans (recommended regulation to be followed if passed). This means a minimum trail width of 1.2 m with passing spaces every 6 m unless the width is over 1.5 m. Surfaces should have minimal slope with level landings every 9m, firm, stable and slip resistant without obstacles on the path and head clearance of 2,030 mm. Illumination, guard-rails, drainage and colour contrast have guidelines as well.
 - Signage for parks, trails, and play spaces will be marked with braille and tactile surfaces stating accessible amenities, slope, distance and difficulty of trails.
 - Seating is offered at regular intervals, are clearly identified and 20% of which will be wheelchair accessible, including picnic tables, and spaces adjacent to benches.
 - New or renovated public pools will have ramps or a lift, and colour contrasting edges and access points.
 - One public beach per "tourist region" will be accessible.

- All recreation facilities will have accessible change rooms including adult change table, accessible showers, lockers and a lift (as a proposed regulation).

Appendix B Employment under the Nova Scotia Human Rights Commission

A free online course, Working With Abilities (<https://nshrc.myvcampus.com/complete-registration/>) is offered to help one:

- Understand the Nova Scotia Human Rights Act's definition of disability;
- Learn about various forms of mental and physical disabilities;
- Build your understanding of employer obligations in Nova Scotia through the duty to accommodate;
- Learn best practices to build a respectful workplace culture for persons with disabilities;
- To find out more about this course visit the Nova Scotia Human Rights Commission website or call 1 877 269 7699 (Toll-Free in Nova Scotia).

Managers must focus on the functional limitations and safety issues in order to determine the appropriate accommodation. Managers are not entitled to know the exact diagnosis.

Accommodation can entail a number of solutions, temporarily or for various durations of terms, including, but not limited to:

- Modifying appropriate aspects of an employee's job;
- Modifying hours of work;
- Gradual return to work schedule;
- Changing or modifying the work environment;
- Purchasing or modifying tools, equipment and aids;
- Searching for an alternate position (where the employee cannot be accommodated in their own position);
- Reallocating work duties within the work unit;
- Bundling duties;
- Changing an employee's place of work.

When accommodation is requested, the Employer and the Employee create an individual PLAN with all details together with Human Resources. Document all steps taken.

Confidentiality must always be maintained, but the degree of disclosure is up to the Individual.

Undue hardship occurs when an accommodation would create a substantial and unmanageable workplace burden for the Employer, such as substantial expense (guided by quantitative assessments determined by the province).

Monitoring and Evaluating

The initial survey will be kept open for a number of months as determined by the AAC, and a short follow up survey will be launched after a year of the plan being launched. A list of actions completed will be maintained and promoted on the Region of Queens/accessibility website.

An Accessibility Report Card will be prepared for Council a month prior to the end of every fiscal year measuring the performance of the plan and making amendments and recommendations as needed. This will include public input and will be a public document, available in various formats on the Region's website.

Anyone can lodge a complaint, pose a question or offer suggestions to the Accessibility Coordinator who will consult with the responsible staff and respond within a reasonable time. Appeals can be made to the Advisory Committee first and to Council second if any response, or lack thereof, is unsatisfactory.

Committee Members April 2021

Councillor Ralph Gidney, Chair

Councillor Vicki Amirault

Wayne Huskins

Kelly Oxner

Tyler Roy

Mike MacLeod, Director of Planning

Elise Johnston, Accessibility Coordinator

Region of Queens Municipality Staff Report

6.5

To: Council

From: Mike MacLeod, Director of Planning and Development

Date: September 14, 2021


Re: Municipal Heritage Designation – North Queens Heritage House

Background

The owners of property located at 25 West Caledonia Road in Caledonia have made application to have the property designated under the municipal register of heritage properties. Refer to Appendix A.

Details





The Milton Douglas House, and current home of the North Queens Heritage House Museum, was constructed circa 1854 by the Douglas' and is situated on part of the lands granted to John Douglas in 1825. The Douglas family has a long history in the Caledonia area and are well known business owners and employers. Refer to Appendix B. The house is a good example of those constructed during this era throughout the south shore of Nova Scotia.

The Region's Heritage Advisory Committee met on August 19, 2021 to discuss the application and had little hesitation in recommending the property for municipal heritage designation. While the architectural style of the structure is good example of those homes typically constructed during this era, the Committee felt that the role of the Douglas family in the community was of even greater significance for heritage designation.

Applicable Legislation


Nova Scotia Heritage Property Act; Region of Queens Municipality Bylaw No. 17 – A Bylaw Respecting Heritage Properties.

Budget Impacts

Registration of the property would involve purchase and installation of a brass heritage plaque. Council has approved funds under the 2021 / 2022 budget to accommodate such requests.

Recommendation

THAT Council of Region of Queens Municipality serve Notice of Recommendation upon the owners of property identified as PID# 70151147 and located at 25 West Caledonia Road in Caledonia, regarding the registration of the property (known as Milton Douglas House) in the Municipal Registry of Heritage Property;



AND THAT a hearing be scheduled for October 26, 2021 at 6:00 p.m. in the Council Chambers of the Municipal Administration Building, 249 White Point Road in Liverpool to provide opportunity for the property owners to make comment on the proposed designation.

Communications

The applicants will be advised of Council's recommendation.

Appendix A



APPLICATION TO REGISTER A MUNICIPAL HERITAGE PROPERTY

A. Property Information

Name of Property: North Queens Heritage House
Museum

Location of Property: 25 West Caledonia Rd.
Caledonia, NS B0T 1B0

Civic Address: Same as above

Present Owner(s): North Queens Heritage Society

Owner(s) Mailing Address: 25 West Caledonia Rd.
Caledonia, NS B0T 1B0

Is the Property a Provincial Heritage Property? NO

(Please attach photographs showing exterior elevations of the property.)

B. Evaluation Information

When was the property erected? Estimated or based upon what references? 1854
from Douglas family history

What is the physical condition of the property? Good to excellent

Is the property associated with individuals of local historical note? The Douglas family; an important business and employer in the area for over 150 years. Businesses include farming, gold mining, lumber, saw milling, and general merchants.

Is the property associated with events or themes of local historical note? Built by an early settler and business owner of the area.

Currently operated as a museum

Do you believe the architectural style or construction technique of this property to be rare or unique within your community? Please describe it. Not rare; it is a good example of the styles of homes built during this time period which are getting rare. See attachment 1.

Please note any sources of historical information regarding this property (e.g. books, articles, or local individuals). Was a private home until it was donated by

Finice Douglas to be a museum. Contains photos, genealogies, local folklore, books on local history, archives, documents, scrapbooks, etc.

Is there any other information which you believe should be considered when evaluating the heritage significance of this property? (Provide attachments if necessary) An important

center for community history; both objects and archives, see attachments 2, 3, 4, 5.

C. Submissions

Application submitted by: Linda Feail
(If an organization, please also note a contact person.)

Mailing Address: Box 88, Caledonia N.S. 600100

Telephone Number (daytime): 902-682-2989

Fax: _____ e-mail: nqheritagehouse@gmail.com

Signature of Owner: L. Feail Date: Aug 14/2011

Or, has owner been advised of application: Yes

Please return application to: Region of Queens Municipality, 249 White Point Road, Inverness, Nova Scotia, B0T 1K0 - C/O Planning Department. Phone: 354-3425 Fax: 354-3470



John Douglas was one of the first seven settlers in Caledonia in 1917.
He helped his son Milton Foster Douglas to build the house in 1854.

2

HISTORY OF THE MILTON DOUGLAS HOME

Prepared for North Carolina
Historical Society
By: BRUCE M. JONES
1980

(4)

HISTORY OF THE MILTON DOUGLAS HOME

Milton Douglas, in a hand written document in the possession of Ruth Baxter (typescript enclosed) titled "My Father's People" says:

"In the spring, my father John Douglas, left Scotland in the company of Richard Telfer and came to Halifax, landed in June and worked a while in Halifax... In December, 1817, he married Abigail Foster... (They moved out to Caledonia where John had taken up land.) They had eight children."

John Douglas 1793 - 1870 and Abigail (1796-1889) had 3 sons and 5 daughters. By 1819 he was involved with William Burke and some others in a mill business in Brookfield (Mill Privilege, Registrar, Liverpool, Book 7 p. 272, Appendix).

In book L, p. 46 at the Registrar of Lands (Dept. of Lands and Forests, Halifax) is recorded the grant to John Douglas and others of 1,000 acres at Caledonia, dated 26th April, 1825. The description and attached map (in appendix) show that Douglas received 200 acres, including the site of the house presently belonging to the North Queens Heritage Society. He built his home on the south side of the New Caledonia Road (now Telfer Street) back of the present High School (Annie Parker's notes, N.F. Douglas, pers. comm.) This house apparently burned on Dec 29th 1837, according to the Aug. 9th, 1940 edition of the Gold Miner (Annie Parker Scrap book), "The house of Mr. John Douglas, carpenter went almost in a flash."

It must have been rebuilt, because Ruth Baxter talks of John Douglas' house burning "long after his death".

... 17 ...

Meanwhile, about 1865 (Annie Parker's notes and Arbitration, Richard Telfer and John Douglas, 1861), the New Caledonia Road (called the old Caledonia Road by this time) has been abandoned as a main highway, and the present West Caledonia Road was created. John Douglas helped his son Milton (1826-1899), who was named for his mother's father, Milton Foster, to build a house on this new road. Annie Douglas Parker in some hand written notes on the back of a wedding invitation, entitled This may be of interest sometime and dated 1945, says,

"The old shop (opposite the Anglican Church) built by my father Milton Foster Douglas 1873. He kept store for several years. He built his house (now owned by Laurie Douglas) in 1866. This coincides with the recollections of Ellen Douglas (C.I.T. 95-137, appended):

"We think Milton built the house himself. From what grandfather (Richard) told me... near as I can come to when the house was built would be around the middle 1850s. I remember my grandfather saying he was born here. He was born in 1857."

It is not clear when the title of that piece of land passed to Milton, but he apparently owned some land in his own name before 1867, because in John Douglas will dated in Caledonia, March 9th, 1867, he bequeaths "unto my son Milton Douglas... parts of my farm lot bounded... (also by)... the said Milton Douglas land..."

The important point of this document is that it shows Milton already owned land at this time. Nelson Douglas had in his possession (copy in Appendix) a plan of the south-east corner of the original Douglas 200 acre grant subdivided into 10 lots in 1866. Two of these were already apparently sold to...

Parker and H. Middlemass) at this time. So the original grant was already well split up.

Milton married Eliza Tolfer (1826- 1914), daughter of Richard, who had come to Caledonia with John Douglas. They in turn had eight children...

Nelson, Adelaide, Richard, Jane, Mary, Annie, William and Abbie.

Milton Douglas seems to have been handy at a variety of trades. According to Lillian Douglas (C.I.T.#7), and Nelson (K.O.H.#17), he was a carpenter and farmer, and he inherited half of John Douglas' tools. However he also kept store (see note from Annie Parker above) and the following story is from Ruth Baxter.

"Aunt Jane (Wolfe) remembered as a small child being in her father's store when her grandmother Abigail Douglas came in. 'Milton, I want a dishpan' she said to her son. 'Alright, Mother' he answered, 'they're 30 cents.' Abigail was getting old and hard of hearing. 'Milton, I'll never pay you 30 cents for a dish pan,' she quickly answered. Milton spoke more loudly. 'Not 30 cents Mother but 30 cents. You know, the new money.'

"That was different. She got her dishpan and went happily home."

According to Nelson (K.O.H.#47), Milton Douglas had invested in the Bank of Liverpool in the 1870's when it collapsed (see Raddal, Mersey Quarterly). He went broke and his son took over his debts. Nelson, his son took over the store and some of the property, while Richard got the family home his father had built.

Richard Douglas (1857- 1946) was born in the new house about three years after it was built. Perhaps that's why the wing was built on the back just after the house was finished (Eunice Douglas; C.I.T.#5, 006).

Richard had married Ethel Luxton (1873-1937) from Kempt, and they had three children: Laurie, Lillian and Chester.

Lillian Douglas (C.I.T. #7) describes growing up in the house, the furnishings and decorations. "We were a happy family just a happy family" (Douglas, loc. cit., 234).

Eunice Douglas (C.I.T. #5) says that the back part that was built on just after the house was finished was used as a summer kitchen, and the range was moved back and forth. Sometime after the turn of the century the bay window was constructed (c.1920). Eunice Douglas (C.I.T. #5). Other structural changes are discussed by Mrs. Douglas in the same interview.

Lillian Douglas (C.I.T. #7-197) describes her father Richard as a farmer and labourer who worked off the farm at times.

Eunice McBride married Laurie Douglas and moved into the house in 1927. In 1931 Richard Douglas and his wife Ethel, granted "an undivided half" of the property to Laurie E. Douglas their son. At the same time Laurie posted a bond promising to maintain Richard and Ethel for the rest of their lives (Register of Deeds, Liverpool; BK. 68, p. 653).

Eunice describes her husband, Laurie, as a farmer and woodsman, and discusses at length (C.I.T. #5) the life they led in the house.

On the 21st. of March, 1956, Laurie E. Douglas and Eunice, his wife, transferred the property to Mac Ellis Douglas and Gene Elliot Douglas, two of their four children.

From these two sons, it passed to the North Queens Historical Society.

James Douglas of Marfield, in parish of Eckford, Roxbournshire, Scotland, married Jane Mill. At least three of their six children emigrated to Nova Scotia. (16)

John Douglas (1794-1870) came to Halifax, Nova Scotia, in June 1815. He married Dec. 1817 Abigail Perkins Foster (1796-1885), dau. of Milton Foster of Port Medway. They took up land inland and helped found Caledonia.

Milton Foster Douglas (1827-1899) married 20 Oct. 1852 Eliza Jennie Telfer (1825-1914), dau. of Richard Telfer. They had 8 children.

Adelaide Douglas (1855-1928) married 20 Sept. 1877 Harbert Freeman (1852-1891), son of Siphorus Freeman. They had 5 children.

Lennie Mae Freeman (1880-1929) married 24 Sept. 1902 Arthur Franklin Straffin, Jr. of Brookton, Mass.

Philip Douglas Straffin (1907-1974) married 3 Sept. 1938 Mary Eleanor Whitehead (1916-____), dau. of Edwin Hill Whitehead, of Richmond, Va.

This book, owned by James Douglas, and his son John Douglas, one of the founders of Caledonia, was inherited by Philip Douglas Straffin. It was presented, in his honor, to the North Queens Historical Society to be displayed in the Caledonia Museum, by his loving wife and four children:

Eleanor Whitehead Straffin
Philip Douglas Straffin, Jr.
Anne Stuart Straffin Hall
Mary Alden Straffin Horner
Edwin Whitehead Straffin

*This was
out of the family
Bible given by
family in
Scotland
Now on exhibit
here at the
North Queens
Heritage House.*

Douglas Saw Mills

Nelson F. Douglas was involved in logging and driving logs as early as 1908 (see a note in 1908 Almanac). Logs were driven down the Mersey River to be sawn in Milton.

At one time N.F. Douglas owned and operated a water powered mill at the brook from the lake in Hibernia (second Christopher Lake) - close to the present road. N.F. Douglas had a long illness before his death and he sold this mill prior to his death (1918-18). This was known as the Douglas Lumber Company and was probably sold and operated under this name by Heymouth interests. It is not known how long this mill operated.

At N.F.'s death the N.F. Douglas Co. Ltd. was owned by his family and run by his sons Perry and Lee Douglas. At one time they owned, with Adelbert "Del" Freeman, a water powered mill at the Mill Pond in Caledonia, known as the Caledonia Lumber Co. There had been an up and down mill there but this may have been changed before the Douglas' ran it. Del Freeman was the "woods boss" for the mill and built his home across the street from it. It ceased to operate several years before its sale. Thadous Freeman operated a furniture company (benches, chairs, tables) at this site. In 1924 it was sold to Bradford Freeman (Baff) and Edward Freeman (Ned).

In the years preceding W. War II, N. F. Douglas Co., was involved with shipping "pit props" or pulpwood from Digby. This was used mostly in the Annapolis and Digby area and was in competition with F. Kempton and Clarence Mason.

After that they operated portable mills under N. F. Douglas Co., and managed by Clarence Mason. The first mill was in Maitland & somewhere near the brook going into Frozen Ocean. This ran about one year.

Other mill sites followed and mills were operated by this company at Grafton Lake, at Kejimukujik Lake and in the Tobetic area: Poplar Lake (4-5 years), Little Tobetic Lake (2 mills there), Roseway River and then Poplar Lake again.

These were engine driven, portable mills and were at times rented rather than owned, and the logs were not taken any great distance. The cut was started, the mill was set up and a rough bunkhouse and cookhouse were built. When the available logs in the area were all sawed the mill was moved to the next site with available logs. In the more remote sites the men came out during the week ends - or less often depending on the weather and the state of the roads. The sawn boards were "dipped" to prevent discoloration, and brought out to the railway station for loading in cars. Most of this lumber went to Canadian markets and markets in Quebec were firmly established. Stewart Paden was yardman in these mills. There were a number of sawyers.

At times the mills were located on the Tobetic Game Reserve.

with no guns allowed. The bears became a great problem in the cook house. They caused considerable damage to the building as well as stealing all the food they could get hold of. Since the morale and efficiency of the whole operation depended on food and lots of it, the bears were not popular. They really enjoyed the ham. One story of bear chasing pictures Billy Douglas chasing a bear with a peavey - Billy was in the usual nightwear of "long johns" - being one piece underwear.

In 1951, N. F. Douglas Co purchased the existing, but not operating, mill across the road from Lake Nancy. This was a portable mill purchased from Clarence Mason. This was operated intermittently. A cut of logs would be accumulated and kept in the nearby pond. Men would be hired and the mill operated until the logs were gone. The mill operated 1-2 times per year. There was no bunkhouse or cookhouse.

After Perry Douglas' death, N. F. Douglas (2nd) ran this mill and woods operation.

In 1992 Caledonia Woodworkers mill on Lake Nancy and Lake Mary closed its doors, and Nelson & Blair Douglas entered into negotiations to buy this mill. At Nelson's death, Blair continued these negotiations and in 1992 the mill was reopened and has operated under the name of N. F. Douglas Lumber Ltd.

Region of Queens Municipality Staff Report

6.6

To: Council

From: Mike MacLeod, Director of Planning and Development

Date: September 14, 2021

Re: Rezoning Request – 1428 East Port L'Hebert Road, East Port L'Hebert

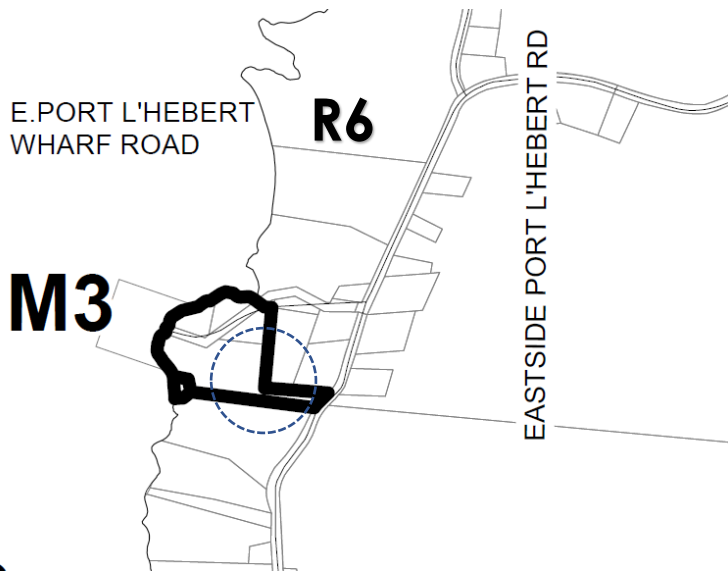
Background

The owner of property located at 1428 East Port L'Hebert Road in the community of East Port L'Hebert and identified as PID# 70275185, has made application to rezone the property from Fishing and Marine (M3) to Mixed Use Coastal Residential (R6). A copy of the application is attached as Appendix A.

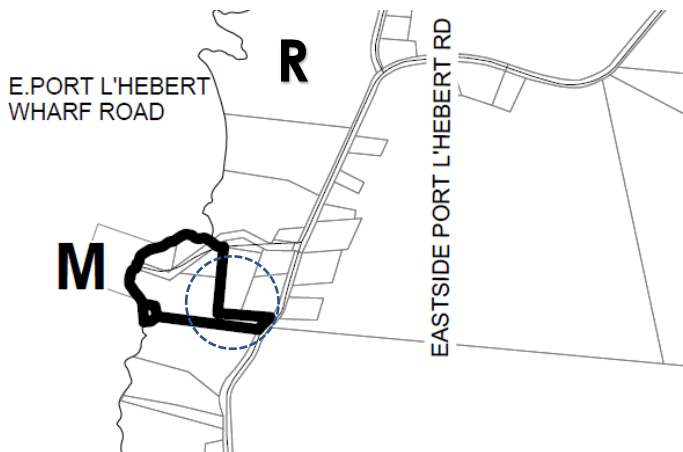
The applicant's property was formerly part of Sandy and Sons Fisheries lands and was subdivided off the main lot in 2019, with the future intent to construct a new home. A copy of the plan of subdivision is attached as Appendix B.

Details

The property is zoned as Fishing and Marine (M3) under the Land Use Bylaw and has a future land use designation of Industrial (M) under the Municipal Planning Strategy.




Zoning Map



Generalized Future Land Use Map

Within the Fishing and Marine (M3) Zone, a development permit shall only be issued for one or more of the following uses:

➤	Commercial marine uses;
➤	Marinas;
➤	Uses relating to the fishing industry, excluding fish-meal processing plants;
➤	Wind turbine generators (small scale), subject to Section 6.39



The use being proposed by the applicant would be one considered under a Mixed Use Coastal Residential (R6) Zone. As such, the only opportunity for consideration of proposed use would be through amendments to the zoning.

While the Generalized Future Land Use Map identifies the property as Industrial (M), the Municipal Planning Strategy (MPS) has established policy to allow flexibility in interpreting zoning boundaries, where they abut another future land use designation. The MPS sets out the following:

12.3 Actions Not Requiring Municipal Planning Strategy Amendment

The Generalized Future Land Use Map sets out the boundaries of the intended future land use designations within the Region of Queens Municipality. Council is of the opinion that there should be some flexibility in interpreting these boundaries when dealing with development on lands abutting another future land use designation. To accommodate this, Council will adopt 'A General Flexibility Policy'. This will enable Council to consider requests to rezone abutting properties to any zone permitted in the abutting future land use designation.

Policy 12.3.1


Where a parcel of land abuts another future land use designation on the Generalized Future Land Use Map, it shall be the intention of Council to consider requests to rezone the parcel of land to any zone permitted under the abutting future land use designation without requiring a Strategy amendment, provided that all other policies in this MPS are complied with.


In looking at proposed amendments to the Land Use Bylaw, Council has established, through policy, a number of evaluation criteria and are as follows:

Policy 12.5.2

It shall be the intention of Council, when considering amendments to the Land Use Bylaw, to have regard to the following:

- a. that the proposal conforms with the intentions of this MPS and to the requirements of all other Region Bylaws and regulations.*

- 
- b. that the proposal is not inappropriate, or could create potential problems in relation to:
 - 1. the financial capability of the Region to absorb any costs relating to the development;
 - 2. adequacy of sewer, water, and fire protection services to support the proposed development;
 - 3. adequacy and proximity of recreational and other community facilities;
 - 4. the adequacy of road networks in, adjacent to, or leading to the proposed development in terms of ability to handle traffic that the proposed development will generate;
 - 5. the potential for the contamination of watercourses or the creation of erosion, sedimentation and /or flooding; and
 - 6. the potential for damage to or destruction of designated historical buildings and sites.
 - c. that adequate requirements are contained in the Land Use Bylaw to reduce conflict between the proposed development and any adjacent or nearby land uses by reason of:
 - 1. type of use;
 - 2. height generation, access to and egress from the site and parking provisions;
 - 3. traffic generation, access to and egress from the site and parking provisions;
 - 4. outdoor storage;
 - 5. signs;
 - 6. provision is made for buffering, landscaping, screening and access control to reduce potential incompatibility with adjacent land uses and traffic;
 - 7. development is located so as not to obstruct any natural drainage channels or watercourses;
 - 8. the adequacy of the building separations to provide sufficient space to permit access for firefighting equipment and to prevent the spread of fire; and
 - d. site suitability in terms of percentage of slope, soil and geological conditions and other environmental and physical constraints; and

- 
- e. *potential for buffer areas, landscaping and screening to reduce potential incompatibility with adjacent land uses and transportation networks.*

Tentative timeframe, should recommendation be made to proceed with rezoning of the property, is as follows:

Planning Advisory Committee -	September 7, 2021
Council -	September 14, 2021
First Public Notice -	September 22, 2021
Second Public Notice -	September 29, 2021
Public Hearing -	October 12, 2021
Council -	October 12, 2021
Notice of Passing -	October 20, 2021
Appeal Period ends -	November 4, 2021

Planning Advisory Committee met on September 7, 2021 to discuss the application and are of the opinion that the proposed use is considerably less intensive than uses permitted under the current M3 zoning and are supportive of the rezoning of the subject property to Mixed Use Coastal Residential (R6).

Applicable Legislation


Municipal Government Act and Region of Queens Municipality Municipal Planning Strategy and Land Use Bylaw.

Budget Impacts

No budget implications as applicant is responsible for costs associated with the amendments.

Recommendation

THAT Council of Region of Queens Municipality give notice of its intention to amend the Land Use Bylaw to rezone PID# 70275185 from Fishing and Marine (M3) to Mixed Use Coastal Residential (R6);



AND THAT a Public Hearing be held on October 12, 2021 at 9:00 a.m. in Council Chambers of the Municipal Administration Building, 249 White Point Road in Liverpool.

Communications

The applicant will be advised of Council's recommendation.

Appendix A



REGION OF QUEENS MUNICIPALITY LAND USE BYLAW AMENDMENT & DEVELOPMENT AGREEMENT APPLICATION

For Internal Use Only

Acceptance Date: Aug 26/21
Processing Date: _____

1. Application Type:

- Land Use Bylaw Amendment
 Development Agreement

2. Property Information:

Civic address of subject property - 1428 East Port L'Hebert Rd

Property Identification Number (PID) - 70275185

Present use of subject property - M1 - Sandy and Sons Fisheries

Proposed Use of subject property - Residential Dwelling

Existing Lot Size - 5.35 acres

Existing Lot Frontage - 347 ft.

3. Property Owner Information:

Name - Robert Stuart

Applicant is:

- Owner
 Agent of Owner

Civic Address - _____

Mailing Address (if different from Civic Address) - 1231 East Port L'Hebert Rd
Port Joli, NS B0T 1S0

Telephone Number - 902

Email Address - _____ 27

4. Zoning Information:

Existing Zoning - Fishing and Marine (M3)

Proposed Zoning - Residential

5. Property Servicing Information:

Water Services --

Municipal System - Existing Proposed
Drilled Well - Existing Proposed
Dug Well - Existing Proposed
Other - _____

Sewer Services --

Municipal System - Existing Proposed
On-site System - Existing Proposed
Other - _____

Access --

Public Road - Existing Proposed
Private Road - Existing Proposed
Other - _____

6. Declaration:

Registered Owner of Property (Please print)

I / We Robert Stuart do solemnly declare that I / We are the current registered owner(s) of the property described in this application. I / We have examined the contents of this application and certify that the information submitted is accurate.

Registered Owner Robert Stuart
Signature [Signature]
Date Aug 26/21

Registered Owner (if more than one) _____
Signature _____
Date _____

Authorization of Registered Owner (Please print)

I / We _____ authorize _____
To act as agent and sign this application on my / our behalf for property located at
(Civic Address) 1428 East Fort L'Hebert Rd and identified as PID# 70275185

Notes:

1. The requirements of a Land Use Bylaw amendment or development agreement application are established by the Planning Department of the Region of Queens Municipality. An application approval process will not commence until a completed application and advertising deposit are received.
2. Please make cheques payable to the Region of Queens Municipality. Following completion of the amendment process, the unused balance will be returned to the applicant. However, should the deposit be insufficient to cover the cost of advertising, the applicant will be responsible for the difference.
3. It is recommended that an applicant have a pre-consultation meeting with staff of the Planning Department prior to submitting this application.

August 26, 2021

Region of Queens Municipality
PO Box 1264
Liverpool, NS B0T 1K0

To Whom It May Concern,

I am the owner of property identified as PID# 70275185 located at 1428 East Port L'Hebert Rd in East Port L'Hebert.

I understand the property is currently zoned as Fishing and Marine (M3). The property was formerly part of Sandy and Sons Fisheries, where it was subdivided in 2019. I would like the property rezoned to Residential so that I can proceed with the construction of my home.

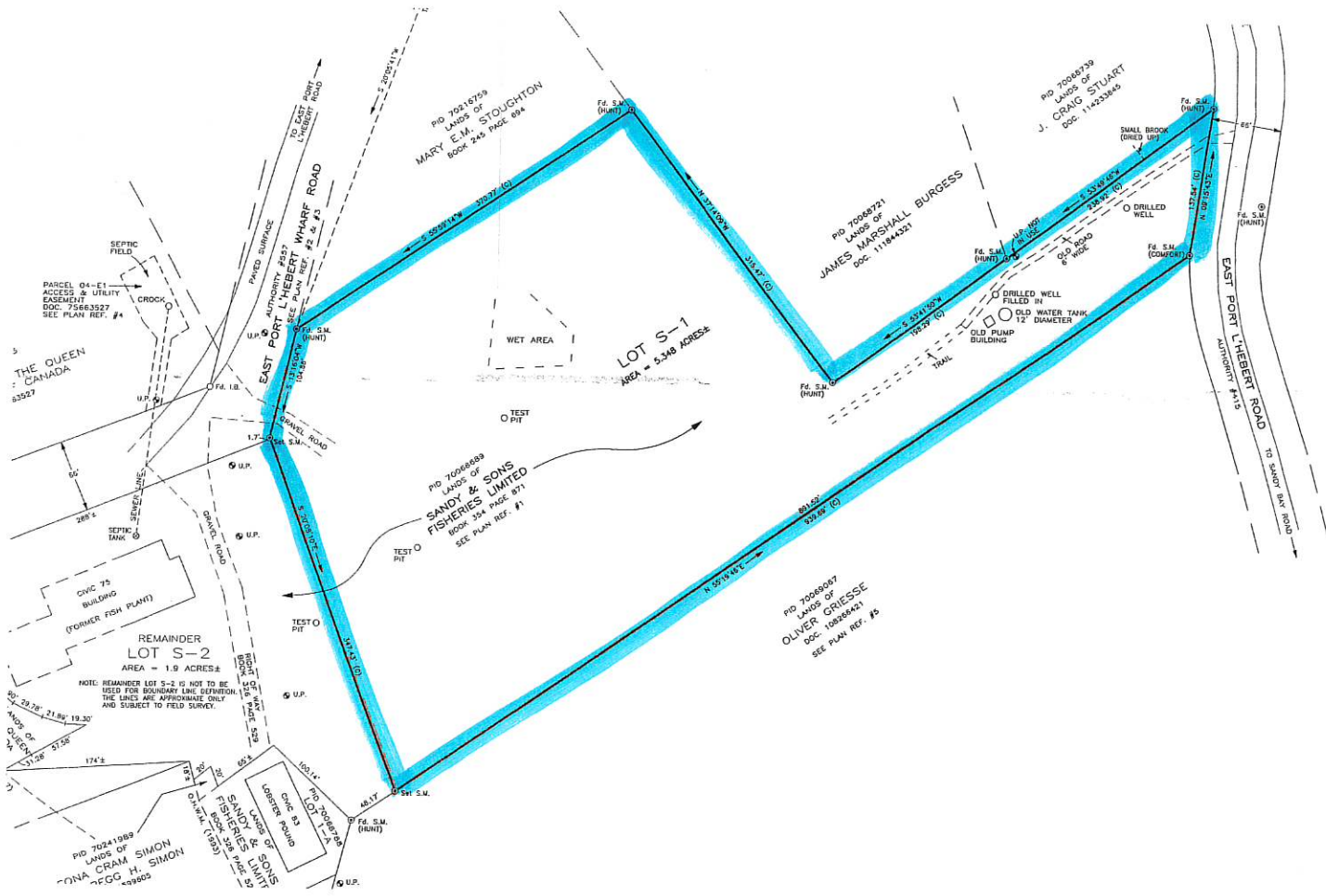
Please see attached the Land Use ByLaw Amendment Application.

I look forward to hearing from you,

Robert Stuart

(902)

Appendix B



- PLAN R**
1. PLAN MATH RECOF
 2. PLAN COVER OCTO 3761
 3. DEPAR (BRAN AS P)
 4. PLAN OF SP CANAL 2004, 2566:
 5. PLAN DATE RECORD
 6. PLAN H.M. BECKI FEBRI
- NOTES:**
1. BEAR MERC LONGI DISTA
 2. DISTA (UNPL SATH BY TD
 3. THE 4 HOND DISTA
 4. THIS 25, 2
 5. IDENT PLAN.
 6. ACCO THE 1 THAT REMA PORT SEPHI NOT 1
- REQUE:**
1. LOT :
- FINAL**
- SHOWIN SANDY LOCATE) QUEENE
- SCALE: PLOTTE) DATE: PLAN A



SCALE - 1" = 200'



Region of Queens Municipality Staff Report

6.7

To: Council

From: Joanne Veinotte, Director of Corporate Services

Date: September 14, 2021

Re: Cost of Living Adjustment (COLA)

Background

Historically, the Consumer Price Index for Nova Scotia has been used as a basis upon which to calculate any adjustment to the pay scale of the non-union salaried employees of the Region of Queens Municipality. The adjustment is sourced from Statistics Canada and the differential cost from July to July is used as a recommendation for any increase, if indicated.

In fiscal 2020/2021 the Consumer Price Index fell by .5% during this period and no increase was recommended to Council. Union contracts dictated a 2% increase for their membership in that period as negotiated in their respective collective agreements.

Details

The Consumer Price Index differential from July 2020 to July 2021 for Nova Scotia was 4.6%. The differential for Canada was 3.7%.



Budget Impacts

Salary increases of 2% are included in the annual budget. In fiscal 2020/2021 this was also the case and no increase was recommended, and therefore this budgeted amount fell to the annual surplus for that fiscal year.

An increase of 4% (2% over budget) would consider the difference between the Canadian CPI increase of 3.7% and the Nova Scotian CPI increase of 4.6%. The incremental cost for this fiscal year (October – March) factoring a 4% increase is estimated at \$26,000, \$52,000 annually.

This increase would bring non-union salaried staff in line with the increases awarded to unionized employees over the past two years (2% per year) per the respective collective agreements.

Recommendation

That Council grant a 4% cost of living increase for all non union employees, excluding Hillsview Acres, effective October 1, 2021.

Communications

Letters will be circulated to staff regarding any increase.

Region of Queens Municipality Staff Report

7.1

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: September 14, 2021

Re: Request for Memorial Bench at Privateer Park

Background

On occasion, the Municipality receives written requests from individuals or groups wishing to donate a tree or bench to a municipal park to honour a long time resident or friend that has made a kind and positive contribution to their community. In the past, Council has approved a bench in Milton's Tupper Park for a long time teacher in Milton, a granite bench at Port Medway Lighthouse Park, and one recently at Beach Meadows Beach.


Details

On August 26, 2021, Mayor Norman received a written request from Jennifer Inglis, requesting permission to install a memorial bench at Beach Meadows Beach or Privateer Park in honour of Karen Smith who passed away in 2021. Ms. Smith's family is supportive of this idea.

Applicable Legislation

Section 47 of the *Municipal Government Act* states that:

(2) The council may exercise any of its powers and duties by resolution unless a policy or a by-law is required by an enactment.



(5) The council may make and carry out a contract, perform an act, do any thing or provide a service for which the municipality or the council is authorized by an Act of the Legislature to spend or borrow money.

Budget Impacts

The applicant will be required to ensure that the donated bench is installed according to municipal expectations on a concrete slab with the cost being fully funded by the applicant. Therefore, there is no budget cost to the Municipality in approving this request.

Her Worship, Darlene Norman,

Dear Mayor Norman,

I am writing to you today to request permission from the RQM to install a memorial bench. As previously discussed, I have worked with DeMone's to choose a low maintenance version of a memorial bench. The bench would be placed in memory of Karen Smith in an initiative led by me, but including several of her childhood & adult friends. The cost of the bench with engraving and installation will be approx \$1900 and paid by me. We have received permission from her immediate family including her husband, mother and brother. I have included the inscription and a photo of a similar bench.

Our original intent had been to place the bench at Beach Meadows, but you have advised that a similar one has already been placed there. As such, we would like to request permission to install the bench at Privateer Park, facing the water. Alternatively, we are willing to discuss other options you or your staff may suggest.

I look forward to your reply,

Sincerely,
Jennifer



Life's journey is measure not only in the miles travelled but in the friendships made.
In memory of our friend, Karen Smith. 1965 - 2021

**Region of Queens Municipality
Staff Report**

7.2

To: Council

From: Mike MacLeod, Director of Planning and Development

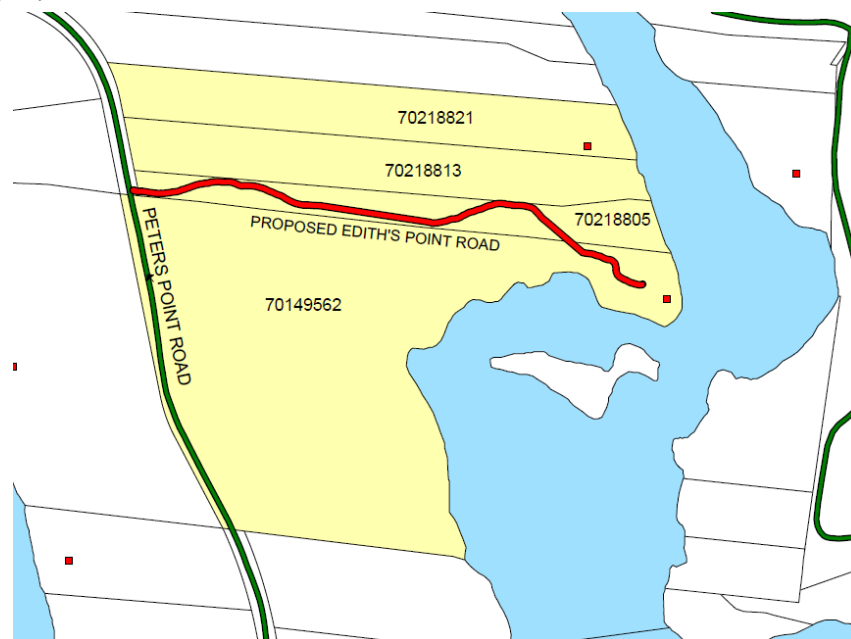
Date: September 14, 2021

Re: Road Naming – Edith's Point Road

Background

A request for the naming of a private road has been submitted to the Planning Department, which would see an existing driveway off Peters Point Road in South Brookfield named as **Edith's Point Road**.

The first name choice; **Edith's Point Road**; is acceptable to the Planning Department, as no same or similarly named road exists in Queens County. Refer to map below.



The Region's Policy respecting Naming and Renaming of Roads sets out that:

At the request for a road (private or public) name change or the naming of an unnamed road, a petition (Schedule "A") must be submitted by the owner of the road. However, if no specific owner can be determined, a petition signed by seventy percent (70%) of the persons that own land abutting the road may be submitted. This includes owners of both developed and vacant land on the road.

The driveway is owned by the applicant; Mr. George Kovacs; and provides access to two civic addressed properties. The petition has been submitted by Mr. Kovacs, as well as the abutting property owner. Petition for road naming is attached.

The Region of Queens also has a policy; Private Road Name Signage – Policy 69; which sets out that the Municipality will purchase and install private road name signs in an effort to ensure that proper signage is in place for emergency service purposes. This is a one-time purchase and install, after which, the responsibility for the signage becomes the responsibility of the road owner. Policy requires the road owner(s) to sign a form acknowledging this. Please see attached form.

Applicable Legislation

Region of Queens Municipality *Policy Number 6 – Naming and Renaming of Roads* and *Policy Number 69 – Private Road Name Signage*.

Budget Impacts

Costs to purchase and install the signage is approximately \$200, which is provided for in the 2021/ 2022 Planning budget.

SCHEDULE "A"

PETITION

We, the undersigned property owners in the Region of Queens Municipality realizing the importance of the necessity of having a Civic Addressing System, request that the road along which our properties lie become officially recognized as:

First Choice Name: Edith's Point Road

Second Choice Name: We don't really have a second choice.
But if declined will come up with something

Third Choice Name: _____

Further contact may be made to:

Name: George Kovacs

Address: (Civic and Mailing) 1666 Edward Street
Halifax, Nova Scotia
B3H 3J3

Telephone: 902 489 6387

ASSESSED OWNER	CIVIC NO.	MAILING ADDRESS
George Kovacs	351 Peters Point Road	As above
AKBAR + YVONNE RAFFIQUÉ <i>d. Raffiqué</i>	349 PETERS POINT RD.	AKY RAFFIQUE, GÄGGENSTOCK, 11 8448 GIBSWIL, SWITZERLAND

**Region of Queens Municipality
Staff Report**

7.3

To: Council

From: Chris McNeill, Chief Administrative Officer

Date: September 14, 2021

Re: COST SHARING OF J-CLASS ROADS - 2022-2023 FISCAL YEAR

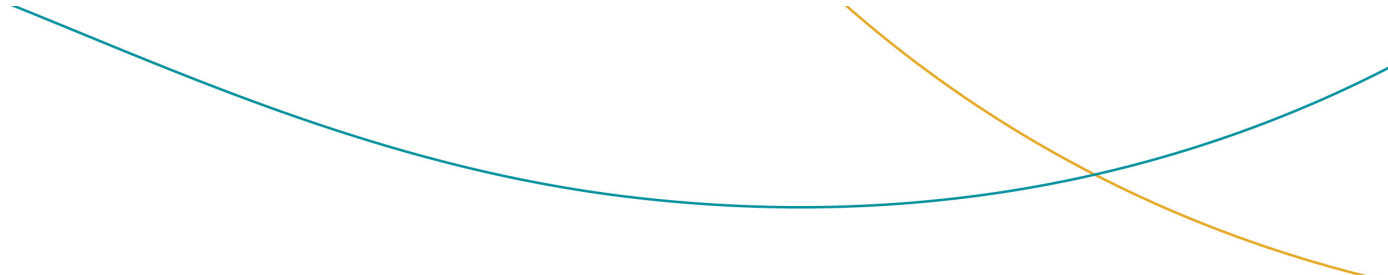
BACKGROUND

Each year, Nova Scotia Public Works (NSPW) asks rural municipalities across the province if they wish to cost-share in capital upgrades to any roads within their municipal jurisdiction that are owned and maintained by the Province that are included on the municipally cost-shared j-class road list. Previously, the Municipality has requested to cost share in two roads adjacent to schools: Pleasant Avenue in Mount Pleasant next to Liverpool Regional High School and Old Port Mouton Road in White Point adjacent to Dr. John C. Wickwire Academy. Each of these road re-paving projects cost the Municipality about \$40,000 which was 50% of the re-pave cost. Ironworks like lifting manhole covers, catch basins, et cetera where they existed were at 100% cost to the Municipality.

We have received a request from NSTIR to determine our interest in cost-sharing on other roads in 2022-2023. A copy of eligible roads is attached. The annual provincial budget is only \$1 million to be matched by the eligible rural and regional municipalities so funding available for Queens County in the past has been minimal.

DETAILS

Roads within Queens County are costed and paid for according to two different methods.



Roads within Liverpool are paid for 75% by all assessment accounts in Liverpool while the remaining 25% is paid for from the general tax rate of all accounts within Queens including Liverpool.

Costs for roads outside Liverpool (specifically J-class roads) that are owned by the Province and billed to the Region are paid for 75% by all assessment accounts outside Liverpool, while the remaining 25% is paid from the general tax rate on all accounts within Queens County.

As residents of Liverpool use rural roads and residents outside Liverpool use Liverpool roads, this funding formula was developed at the formation of Region of Queens Municipality and continues today.

APPLICABLE LEGISLATION

Section 65(aa) of the *Municipal Government Act (MGA)* authorizes a council to expend money required by the municipality for streets, culverts, retaining walls, sidewalks, curbs and gutters;

Section 65(av) of the *Municipal Government Act (MGA)* authorizes a council to expend money on all other expenditures authorized by this Act or another Act of the Legislature, that are required to be made under a contract lawfully made by, or on behalf of, the municipality, or incurred in the due execution of the duties, powers and responsibilities by law vested in, or imposed upon, the municipality, its mayor or warden, council or officers.

BUDGET IMPACTS

If Council was to select a road or roads to cost-share in re-paving the costs are estimated by NSPW at \$300,000 per kilometer which includes ditching, pipes, and asphalt. Our cost would be 50% of the final cost, excluding ironworks which would be 100% municipal cost.

#	ROAD	TYPE	START	END	COMMUNITY			
QU0404	COLLEGE	LOCA	SHORE (0400)	PLEASANT (0468)	MOUNT PLEASANT	PA	GR	0.3 B
QU0404	COLLEGE	LOCA	PLEASANT (0468)	LIVERPOOL TOWN LINE @ MOU	MOUNT PLEASANT	PA	PV	0.26 B
QU0405	OLD PORT MOUTON	LOCA	LIVERPOOL TOWN LINE	WEST CONNECTOR	WHITE POINT	PA	GR	1.71 B
QU0425	WEST	COLL	PONTONAC(0433)	END OF SERVICE	MILTON	CS	GR	0.47 B
QU0426	TUPPER	LOCA	WEST(0425)	END OF PAVEMENT	MILTON	CS	GR	1.26 B
QU0426	TUPPER	LOCA	END OF PAVEMENT @ MILTON SOU	WEST ST (0425)	MILTON	PA	GR	0.17 B
QU0427	SCHOOL	UNMA	WEST ST (0425)	END OF PAVEMENT	MILTON	PA	GR	0.14 B
QU0427	SCHOOL	UNMA	END OF PAVEMENT	END OF CHIP SEAL	MILTON	CS	GR	0.96 B
QU0427	SCHOOL	UNMA	END OF CHIP SEAL	END OF SERVICE	MILTON	GR	GR	0.89 B
QU0428	MORTON	LOCA	TK 8 (0008)	TK 8 (0008)	MILTON	PA	GR	1.15 B
QU0429	MILFORD	LOCA	TK 8 (0008)	END OF PAVEMENT	MILTON	PA	GR	2.01 B
QU0431	GLENWOOD	LOCA	TK 8 (0008)	END OF LISTING	MILTON	PA	GR	0.85 B
QU0432	PLEASANT	LOCA	TK 8 (0008)	GLENWOOD(0431)	MILTON	CS	GR	0.72 B
QU0436	WOLFE	LOCA	LIVERPOOL TOWN LINE	END AT TURNING CIRCLE	MILTON	PA	GR	0.2 B
QU0437	GREAT HILL	LOCA	TK 3 (0003)	NICKERSONS POND (652)	BROOKLYN	CS	GR	0.63 B
QU0437	GREAT HILL	LOCA	NICKERSONS POND (0652)	END OF SERVICE	BROOKLYN	GR	GR	1.2 B
QU0438	ELM	LOCA	TK 3 (0003)	NICKERSONS POND (0652)	BROOKLYN	CS	GR	0.76 B
QU0439	POPLAR	LOCA	TK 3 (0003)	END OF LISTING	BROOKLYN	CS	GR	0.143 B
QU0442	DEXTER	LOCA	BROOKLYN SHORE (0440)	HILLSIDE (0445)	BROOKLYN	PA	GR	0.17 B
QU0443	GODFREY	LOCA	BROOKLYN SHORE (0440)	END OF LISTING	BROOKLYN	SS	GR	0.25 B
QU0445	HILLSIDE	LOCA	BROOKLYN SHORE (0440)	TK 3 (0003)	BROOKLYN	PA	GR	0.95 B
QU0448	MARKLAND	LOCA	BROOKLYN SHORE (0440)	HILLSIDE (0445)	BROOKLYN	PA	PC	0.19 B
QU0464	ROXBURY	LOCA	PORT MEDWAY (0460)	END OF LISTING	PORT MEDWAY	PA	GR	0.92 B
QU0473	CHURCH	LOCA	TK 3 (0003)	MEDWAY RIVER (0474)	MILL VILLAGE	PA	GR	0.58 B
QU0491	FRENCH	LOCA	RTE 208 (0208)	END OF SERVICE	SOUTH BROOKFIELD	CS	GR	0.17 B
QU0552	LAKEVIEW	LOCA	TK 8 (0008)	END OF LISTING	CALEDONIA	GR	GR	0.41 B
QU0559	FREEMAN	LOCA	MILFORD (0429)	END OF LISTING	MILTON	PA	GR	0.33 B
QU0562	SPRUCE	LOCA	HEMLOCK(0563)	PINE(0669)	CALEDONIA	CS	GR	0.127 B
QU0563	HEMLOCK	LOCA	TK 8 (0008)	TURNING CIRCLE	CALEDONIA	CS	GR	0.4 B
QU0564	MARIE	LOCA	TK 3 (0003)	END OF SERVICE	MILL VILLAGE	GR	GR	0.122 B
QU0631	LOCUST	LOCA	TK 3 (0003)	END OF CHIP SEAL	BROOKLYN	CS	GR	0.13 B
QU0632	OAK	LOCA	TK 3 (0003)	END OF LISTING	BROOKLYN	CS	GR	0.08 B
QU0633	MAPLE	LOCA	TK 3 (0003)	END OF LISTING	BROOKLYN	CS	GR	0.12 B
QU0634	HILL CREST	LOCA	TK 3 (0003)	END OF LISTING	BROOKLYN	CS	GR	0.18 B
QU0638	RICHARDSON	LOCA	HILLSIDE (0475)	END OF LISTING	BROOKLYN	CS	GR	0.66 B

QU0647	OLD DAM	LOCA	GLENWOOD (0431)	END OF LISTING	MILTON	GR	GR	0.13 B
QU0648	PLEASANT	LOCA	COLLEGE(0404)	SHORE(0400)	MOUNT PLEASANT	CS	GR	0.25 B
QU0649	HOWARD	LOCA	PLEASANT (0648)	END LISTING	MOUNT PLEASANT	CS	GR	0.07 B
QU0650	ROGERS	LOCA	TK 8 (0008)	END OF LISTING	CALEDONIA	SS	GR	0.24 B
QU0652	NICKERSON POND	LOCA	GREAT HILL (0437)	NICKERSON POND BR (0704)	BROOKLYN	CS	GR	1.331 B
QU0652	NICKERSON POND	LOCA	NICKERSON POND(0704)	END OF LISTING	BROOKLYN	GR	GR	1.17 B
QU0654	BIRCH	LOCA	LIVERPOOL TOWN LINE	END OF LISTING	MILTON	CS	GR	0.16 B
QU0655	WHYNOT	LOCA	PORT MEDWAY (0460)	FOSTERTOWN (0702)	PORT MEDWAY	PA	GR	0.21 B
QU0660	POND BRIDGE	LOCA	TK 3 (0003)	END OF LISTING	MILL VILLAGE	GR	GR	0.07 B
QU0662	MORLEY	LOCA	TK 8 (0008)	TK 8 (0008)	MILTON	CS	GR	0.24 B
QU0665	EDWARD	LOCA	WEST(0425)	END OF LISTING	MILTON	CS	GR	0.17 B
QU0669	PINE	LOCA	TK 8 (0008)	END @ CUL-DE-SAC	CALEDONIA	CS	GR	0.23 B
QU0670	CO-OP STORE	LOCA	TK 8 (0008)	END OF LISTING	CALEDONIA	PA	GR	0.15 B
QU0675	OLIVER	LOCA	WEST(0425)	END OF LISTING	MILTON	CS	GR	0.14 B
QU0676	COMMERCIAL	LOCA	PORT MEDWAY (0460)	END @ FISH PLANT	PORT MEDWAY	PA	GR	0.38 B
QU0677	TELFER	LOCA	TK 8 (0008)	END OF LISTING	CALEDONIA	SS	GR	0.19 B
QU0679	ATKINS	LOCA	LONG COVE (0461)	END @ CEMETERY	PORT MEDWAY	GR	GR	0.27 B
QU0684	EMENEAU	LOCA	TK 3 (0003)	RICHARDSON (0638)	BROOKLYN	CS	GR	0.53 B
QU0685	ZWICKER	LOCA	SHORE (0400)	END @ CUL-DE-SAC	MOUNT PLEASANT	SS	GR	0.22 B
QU0686	M. SMITH	LOCA	TK 3 (0003)	END @ CUL-DE-SAC	WHITE POINT	DG	GR	0.25 B
QU0687	BROOKLYN WHARF	LOCA	BROOKLYN SHORE (0440)	END @ GOVERNMENT WHARF	BROOKLYN	PA	GR	0.09 B
QU0688	MEDWAY	LOCA	PORT MEDWAY (0460)	COMMERCIAL (0676)	PORT MEDWAY	PA	GR	0.31 B
QU0689	TOWN LAKE	LOCA	LIVERPOOL TOWN LINE	END @ BARRICADE NEAR HWY	MILTON	CP	GR	0.2 B
QU0689	TOWN LAKE	LOCA	BEGINNING OF CHIP SEAL	END AT BARRICADE @ HWY103	MILTON	CP	GR	0.49 B
QU0690	CRUSHER	LOCA	TK 8 (0008)	END OF LISTING	MILTON	SS	GR	0.26 B
QU0692	WHARF ROCK	LOCA	SHORE (0400)	END AT CUL-DE-SAC	MOUNT PLEASANT	SS	GR	0.7 B
QU0695	EASTWARD	LOCA	EMENEAU (0684)	END @ CUL-DE-SAC	BROOKLYN	GR	GR	0.14 B
QU0696	MEDWAY HARBOUR	LOCA	RTE 331 (0331)	END OF LISTING	MILL VILLAGE	GR	GR	1.69 B
QU0702	FOSTERTOWN	LOCA	ROXBURY (0464)	END OF LISTING	PORT MEDWAY	PA	GR	0.63 B
QU0704	NICKERSON POND	UNMA	NICKERSON POND (0652)	END @ BARRICADE BY HWY 10:	BROOKLYN	CS	GR	0.17 B
QU0712	PEACH	LOCA	OLD PORT MOUTON(0405)	END OF LISTING	WHITE POINT	PA	GR	0.306 B
QU0717	FOREST	LOCA	TK 8 (0008)	PLEASANT (0423)	MILTON	CS	GR	0.336 B

GR - Gravel

PA - Paved Asphalt

CP - Chip Seal

CP - Chip Seal on Paved

SS - Sand Seal

Region of Queens Municipality Staff Report

To: Council

From: Elise Johnston, Accessibility Coordinator

Date: 14 September 2021

Re: Queens Accessibility Advisory Committee Application

Background


Nova Scotia's Accessibility Act, Bill 59, of September of 2017 aims to remove and prevent barriers that disable people with respect to participating in the broad community.

The Act mandates all public sector bodies create an Accessibility Advisory Committee made up of people with a range of abilities and life experiences in terms of accessibility issues to guide plans and actions towards an accessible Nova Scotia by 2030. The Act's Regulations prescribe municipalities as public sector bodies as of April 1, 2021. Region of Queens Municipality approved their first committee members at the Regular Council Meeting of 13 October, 2020.

Details

The Act defines Accessibility Advisory Committee: "Every public sector body shall establish an accessibility advisory committee or continue any such committee that was established before the coming into force of this Act. (2) At least one half of the members of an accessibility advisory committee must be persons with disabilities or representatives from organizations representing persons with disabilities. 2017, c. 2, s. 44."

The Terms of Reference for Queens Accessibility Advisory Committee establishes that the Committee be made up of two members of Council and up to five



members of the public. Currently there are two public vacancies. A call-out for more applications was made public in late May and one new application has been received.

Janine Stewart has mobility problems following four surgeries on her right leg because of bone cancer which led to much time in wheelchairs and an internal prosthesis. A Queens resident for 30 years, she continues to work at various businesses and organisations as a bookkeeper/financial officer. Current volunteer commitments include the Hospital Gift Shop, Astor Theatre, Harbour Authority of Moose Harbour, and Protect Liverpool Bay Association. Past volunteer activity included Air Cadets, Mersey Point Community Centre, Coffin Island Lighthouse Society, Hospital Hustle, etc. She writes: "I would like to help the committee in their efforts to make Queens County more accessible for myself and others with mobility problems. I can bring a perspective to the committee from personal experience trying to navigate the businesses and services in Queens County."

Applicable Legislation

The NS Accessibility Act 2017 c.2 s.1

Budget Impacts

There are no budget impacts for this recommendation.

Communications

Communications of the approval will be through publicly posted Regular Meeting of Council Minutes.