

ACCESSIBILITY ADVISORY COMMITTEE MEETING

Thursday, January 7, 2021 @ 3:00 P.M.

RESCHEDULED to

Thursday, January 20, 2021 @ 2:00 P.M.

MINUTES

PRESENT: Councillor Ralph Gidney, Chairperson
David Rudderham, Vice Chairperson
Councillor Vicki Amirault
Wayne Huskins
Kelly Oxner
Tyler Roy
Elise Johnston, Accessibility Coordinator, Region of Queens

ABSENT: Mike MacLeod, Director of Planning and Development, Region of Queens

This meeting was originally scheduled on January 7th, 2021 on Zoom, however, due to repeated technical difficulties, the meeting was rescheduled to January 20th, 2021 and was attended in person at the Administration Building and through Zoom.

1.0 CALL TO ORDER

By Chair Ralph Gidney at 2:00 P.M.

2.0 CHANGES/APPROVAL OF AGENDA

- Agenda and Minutes to be on Queens Coast letterhead – Elise J.
- Add item Free Metered Parking - David R.

It was moved by ?? and seconded by ?? that the Agenda be approved as amended. MOTION CARRIED unanimously.

3.0 APPROVAL OF MINUTES of November 19, 2020

It was moved by Wayne Huskins and seconded by Vicki Amirault:

THAT the minutes of the Accessibility Advisory Committee held November 19, 2020 be approved as circulated.
MOTION CARRIED unanimously.

4.0 PRESENTATIONS: None.

5.0 PLANNING

5.1 The proposal to assign an AAC member to each category of Accessibility was unanimously approved as follows:

1. The Built Environment - David R.
2. Education - Ralph G.
3. Employment - Kelly O.
4. Information and Communications - Wayne H.
5. Goods and Services - Vicki A.
6. Transportation - Tyler R.

5.2 The AAC **Municipal Accessibility Plan**.

Elise J. will lead discussions of the draft plan as it stands at each meeting, one category at a time.

Detailed Audits have been completed for Municipal Properties with specific recommendations made for each. The following list highlights priority issues to be addressed. Photos are available. The newly recommended provincial Standards for the Built Environment support these accessibility needs.

1. Administration Building:

Improve parking and approach with upright signage and a second space in front of NS.Access & possibly a new one to replace some grass on Council side / Replace exterior path at Council Chamber door and install rail / Install signs for the accessible washroom / Create lowered sections of service counters / Hearing Assistance in Council Chambers / possibly a bench for outdoor waiting.

2. Queens Place Emera Centre:

Improve parking stalls with accessible aisles & a protected path (using CCH grant in Spring) / accessible toilets get back rests (received) / elevator & WC signage (ordered) / hand-rail posts at some bleachers (top & bottom four rows?) / improved Audio in arena and induction loop (or other) at Reception and Community Room / Confirm emergency alerts are visible as well as audible, that evacuation plans have tactile information and that areas of refuge have signage. Check toilet paper dispensers and timing of powered front door.

3. Town Hall / Astor Theatre:

Create a ramped ENTRY to the central space from the back parking to the side gallery / a single accessible 'family' washroom on main floor / Audio-visual supports such as a caption reader or described video, induction loops in community rooms / elevator or lift to second level / seating: appropriate number, size & selection of flat wheelchair spots.

4. Liverpool Courthouse:

Not yet audited – a ramp is on the side, likely washroom and audio support requires attention.

5. Fort Point Lighthouse:

Improve paths from parking / install ramps to washrooms & an emergency call system / Audio-Visual options for interiors & interpretation panels (such as button-activated speakers, QR codes to websites with videos, possibly lending a device. Consider a horn at ground level to try.)


6. Milton Centennial Pool:

Pool & building need major renovations and project development.

7. North Queens Aquatic Centre:

Needs major renovations and project development.

8. Visitor Information Centre/Park:



More designated accessible parking stalls with upright signage and enforcement when misused / heavy entry doors needs power-operation or at least a doorbell requesting help / a sign showing ramped access at back (ordered); audio support such as an induction loop or microphone-speaker and screen reader on info device / more picnic table extensions and concrete pads at the sides of benches for wheeled access.

9. Ground Search Rescue Building:

Not yet audited – check entry and washroom.

10. Town Well:

Not yet audited – check pipe heights and faucets, a designated wheelchair parking stall.

11. Call Centre Building:

Audit not yet performed but a quick walk-through showed good accessibility with very few issues picked up.

12. Hank Snow Museum:

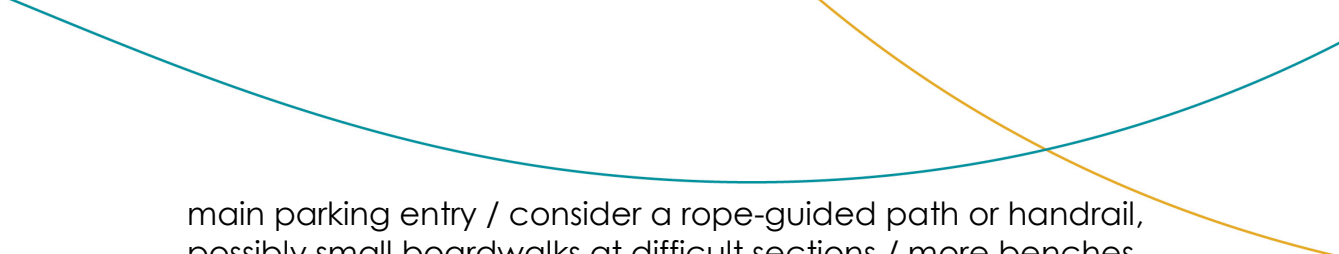
Front Door help (power operation or doorbell)/ 2 paved accessible parking stalls & path at entry ramp/ rails to side ramp / Audible information / visual fire alarm?/ emergency call button from washroom / Website upgrades.

13. Beach Meadows Beach:

Beach access – MOBI mat at ramped boardwalk with a storage shed / A large accessible change room (existing stalls are small with short & steep ramps) ideally with an accessible shower and adult change table / minimum of 2 paved parking stalls with upright signs.

14. Pine Grove Park:

Create at least 1 wheelchair-accessible area with an extended picnic table. This will likely have to be entered from the flat trestle trail side (which is far from the mini beach & outhouses) or create a low-sloped zigzag path from existing



main parking entry / consider a rope-guided path or handrail, possibly small boardwalks at difficult sections / more benches on barrier-free paths with flat areas adjacent for wheelchairs.

15. Port Medway Lighthouse & park:

Designated parking spots & aisles with upright signs / Ramp to gazebo / a roll-in portable WC.

16. Liverpool Fire Station:

Not yet audited but likely entry threshold ramps / check washrooms, service counter heights, & visual alarms.

- 5.3 Goals and Actions will be broken down into Public Sector/ Municipality and Private sector/ general public, but we start with the municipal responsibilities as directed by the Accessibility Act.

6.0 REPORTS/UPDATES – None.

7.0 TO DO LIST

Elise to check with Meaghan Roberts regarding Queens Place:

- Toilet Paper Dispenser challenges
- Timer on Automatic Entry Doors

8.0 ADJOURNMENT - at 3:30 P.M.